

Rockingham County Facilities Operations
116 North Road
Brentwood, NH 03833
Jude Gates/Director of Facilities, Planning & IT
603-679-9375
jgates@co.rockingham.nh.us

Proposal Submission Deadline:
08/27/2026 at 7:30 a.m. Eastern Time
*Proposal Opening is noted on page 2

Mandatory Site Visit:
Wednesday, August 12 2026, at 9:30AM
Meet at the Rockingham County
Facilities Office 116 North Road,
Brentwood NH 03833

REQUEST FOR PROPOSALS
REDEVELOPMENT & CLEANING OF WELL #3
FACILITIES OPERATIONS
07/24/2026

You (ORGANIZATION) are hereby invited to submit a proposal in accordance with the specifications outlined in this Request for Proposal (RFP). All necessary information required to complete your submission is contained within this document. Please refrain from adding our e-mail addresses to your marketing or distribution lists. Failure to comply may result in your domain being blocked, which could hinder the receipt of future proposals or communications from you.

Rockingham County, New Hampshire (Rockingham County) is a public entity composed of various departments, including general administrative offices, a nursing home, an assisted living facility, a correctional facility, facilities operations, and offices of Elected Officials such as the Commissioners, the Delegation, County Attorney, High Sheriff, Register of Deeds, and Treasurer.

QUESTIONS?

For questions specific to the product or service listed in this RFP, please direct inquiries to the contact listed in the upper-left corner of this page. For questions regarding the proposal submission process, please send an email to the RFP submission email listed below.

Please note: Any alteration or modification of documents or proposal forms downloaded from Rockingham County or Public Purchase is strictly prohibited. Such actions may result in disqualification from the proposal process.

INSTRUCTIONS

Proposals can be submitted through one of the following methods:

1. Hard Copy Submission

Submit two (2) copies, or one (1) copy along with a thumb drive, in a sealed envelope labeled "**RFP – (REDEVELOPMENT & CLEANING OF WELL #3)**".

Deliver to:

Rockingham County Commissioners
94 North Road
Brentwood, NH 03833

2. Email Submission

Email your proposal as a PDF attachment to rfp@co.rockingham.nh.us. Ensure that no submissions are sent to any other Rockingham County email address, as this may result in disqualification. File attachments must not exceed 20 MB in total. If your attachments exceed this limit, send multiple emails as needed. You will receive a confirmation email within one business day. If you do not receive confirmation, please contact the individual listed in the upper-left corner of this document.

3. Online Submission

Proposals may also be submitted online via Public Purchase. Account registration is free, but please allow 24 hours for activation. Visit the [Public Purchase: Rockingham County Home Page](#), or www.rockinghamcountynh.org/rfpbidding for more information and the submission link.

Submission must include:

- Organization legal name with DBA if applicable.
- Tax ID.
- Physical address and mailing address (if different).
- Organization representative name and contact information (phone, fax, and email).
- Itemized pricing (including shipping or freight, if applicable).
- Cut sheets, specifications, brochures, etc. for all products quoted, if applicable.
- Equivalents must be clearly identified, with all variations from the specification annotated and are subject to approval.
- Complete details about warranty and service availability.
- The proposed start and completion time schedule for after bid has been awarded.
- Insurance requirements, non-appropriations and indemnification obligations.

Proposal Openings

Authorization to open proposals will be given during the regularly scheduled Rockingham County Board of Commissioners meeting on **08/27/2026**. Please note that proposals will not be reviewed during this meeting. Instead, they will be forwarded to the respective department that issued the RFP for thorough review after the meeting. Proposals will be awarded or rejected once Rockingham County has completed a comprehensive evaluation and comparison of all submissions.

Meetings are conducted in the Lobby Conference Room at the Rockingham County Municipal Building, located at 94 North Road, Brentwood, NH. Remote attendance is available via Zoom. To register for virtual access, please contact the Commissioners' Office at 603-679-9350 at least 24 hours prior to the meeting.

Please note that meeting schedules are subject to change. For the most up-to-date information, visit: www.rockinghamcountynh.org/events.

Proposal Award

Proposals will be formally awarded and publicly announced at a regular scheduled Rockingham County Board of Commissioners meeting. Following the announcement, formal notification of the award decision will be provided.

Pricing

Proposal prices must remain valid for a period of sixty (60) days from the proposal opening date and must remain firm once the proposal is awarded to the successful organization(s).

- Vendors holding a state bid/contract are encouraged to offer the corresponding pricing.
- If any variations, such as discounts or penalty clauses, may affect the proposed price, please specify them clearly in your submission.

Additional Materials

Organizations may be invited to participate in the final selection process following the review and screening of all proposals. This process may include providing additional information, such as cost adjustments or other clarifications, as requested by Rockingham County.

Performance Clause

In the event that the successful organization or Rockingham County defaults on any stipulations outlined in the RFP, and such default is not corrected within thirty (30) days of receiving written notice, either party may opt to cancel the agreement.

Contractual Obligations

Should the proposal require contracts for the provision of materials, equipment, or services, the Rockingham County Board of Commissioners reserves the right to review and amend these contracts to ensure compliance with county legal requirements. All agreements or contracts requiring our signature must be submitted in Microsoft Word format to facilitate efficient review and tracking. All contracts must include Non-Appropriation and Indemnification clauses, as specified in the RFP. Sample language for these clauses is provided below.

Non-Appropriation

Rockingham County is obligated to pay only such contract amounts that can lawfully be made from funds budgeted and appropriated for that purpose during Rockingham County's then current fiscal year, subject to annual approval by the Rockingham County Delegation. Should Rockingham County fail to budget, appropriate, or otherwise make available funds to make payments under this contract, such contract shall be deemed terminated at the end of the then current term. Rockingham County agrees to deliver prompt notification after any decision to non-appropriation is made, but failure to give such notice will not extend the term beyond such Original or Renewal Term.

Indemnification

To the fullest extent permitted by law, (ORGANIZATION) shall protect, indemnify, save, defend and hold harmless Rockingham County, including its officials, agents, volunteers and employees, ("Indemnified Parties"), from and against any and all liabilities, obligations, claims, damages, penalties, causes of action, costs, interest and expenses, including but not limited to reasonable attorney and paralegal fees, which Indemnified Parties may become obligated or suffer by reason of

any accident, bodily injury, personal injury, death of person, or loss of or damage to property, arising indirectly or directly under, out of, in connection with, or as a result of this Contract or the activities of (ORGANIZATION) or its agents, employees, contractors or subcontractors, and even if caused in whole or in part by any negligent or intentional act or omission of Indemnified Parties.

In addition, and regardless of respective fault, (ORGANIZATION) shall defend, indemnify and hold harmless the Indemnified Parties for any costs, expenses and liabilities arising out of a claim, charge or determination that (ORGANIZATION) officers, employees, contractors, subcontractors or agents are employees of the Indemnified Parties, including but not limited to claims or charges for benefits, wages, fees, penalties, withholdings, damages or taxes brought in connection with laws governing workers compensation, unemployment compensation, social security, Medicare, state or federal taxation, and/or any other similar obligation associated with an employment relationship.

(ORGANIZATION'S) obligations to defend, indemnify and hold harmless the Indemnified Parties hereunder shall survive the term of this Contract.

Rockingham County shall not be required to defend or indemnify (ORGANIZATION) or its agents, employees, contractors or subcontractors or any professional service provider.

Insurance Requirements

The organization shall maintain insurance coverage throughout the duration of this proposal. Subcontractors engaged by the organization must also maintain the required coverage. Any requests for modifications to these insurance requirements must be submitted in writing with the proposal and will be subject to evaluation.

1. Coverage Requirements

The organization must have professional liability/errors and omissions insurance with limits of no less than \$1,000,000 per occurrence. The insurance certificate and coverage must be issued by a carrier authorized to conduct business in the State of New Hampshire, with an A.M. Best Company rating of "A" or better.

2. Workers' Compensation Insurance

The organization shall carry workers' compensation insurance as mandated by the State of New Hampshire.

3. Comprehensive General Liability Insurance

The organization must maintain a comprehensive general liability insurance policy, including contractual liability coverage, with limits of no less than \$1,000,000 per occurrence.

4. Motor Vehicle Insurance

The organization must carry motor vehicle insurance, including coverage for bodily injury, property damage, and uninsured motorists, with a combined single limit of no less than \$1,000,000 per accident.

5. Insurance Certificate

The organization shall provide an insurance certificate confirming the required coverage. Certificates must be filed with Rockingham County and included with the proposal submission. A

30-day notice is required for cancellation or material changes to coverage, and notices must be sent directly to the Rockingham County Commissioners' Office, 94 North Road, Brentwood, NH 03833.

NOTICE:

1. The Rockingham County Board of Commissioners reserves the right to accept or reject any proposals or parts thereof, select the proposal deemed to be in the best interest of Rockingham County, and waive any formalities in the bidding process.
2. Proposals are subject to public review and cannot include proprietary, confidential, or restricted information that conflicts with New Hampshire's Right to Know law.
3. The information provided in this RFP is solely for the purpose of preparing proposals detailing costs and services for Rockingham County. Organizations are expected to carefully review these specifications. Failure to meet specified conditions may result in invalidation.
4. Although believed to be accurate, the information provided herein is not warranted and should be verified independently.
5. Rockingham County reserves the right to award contracts to multiple providers.
6. All modifications to the specifications must receive prior approval from Rockingham County.
7. Any variations, including discounts or penalty clauses, that may affect pricing, must be clearly specified in the proposal.
8. Payment for satisfactory work completion or product delivery is subject to Rockingham County's standard accounts payable process.

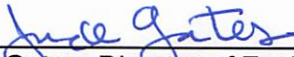
DETAIL OF ITEM(S), SCOPE OF SERVICE(S), SERVICES

A. SPECIFICATIONS

Attachment A

B. PRICE SHEET

Sincerely,



Jude Gates, Director of Facilities, Planning/IT

JG/dsr

ATTACHMENT A

I. General Requirement for Proposing and Instructions to Providers

A. INTRODUCTION AND BACKGROUND

Rockingham County Complex (Rockingham) is a public entity composed of general administrative offices, a nursing home and a correctional facility.

Rockingham is seeking written proposals from qualified professionals to enter into a contract with the purpose of supplying such services as noted in section B.

B. SPECIFICATIONS

Introductory information regarding the well and its maintenance history are enclosed with this Request. Additional information may be requested of the Water Treatment Facility Chief, Christian Girard, at the site visit.

Furnish all necessary equipment, labor and supplies required to recondition both the well and pumping equipment in service at the Rockingham County Complex Production Well No. 3 located on North Road in Brentwood, New Hampshire.

Providers are instructed to carefully read the following specifications, and to complete the attached Bid Sheet in detail.

Discharge Permits: the contractor shall assist the Water Treatment Facility Operator in obtaining all discharge permits required by both the New Hampshire Department of Environmental Services and the EPA prior to beginning any on-site activities.

Equipment: The Contractor shall furnish, deliver, and erect at the site all necessary rigging and miscellaneous equipment to accomplish the repairs. This will include a hoist rig capable of pulling the motor and pumping equipment, and bailing the well and will have a minimum drum speed of 300 ft/min. In addition, the equipment shall have a walking beam or other device which provides a reciprocating surging action in the well automatically. Such surging action shall have a stroke length of up to 3' and a frequency of up to 30 strokes per minute. The work will be performed by the Contractor's personnel with equipment owned by the Contractor and shall not be subcontracted.

Preliminary Test: Prior to pulling the pumping equipment, the Contractor shall conduct a test of the well by operating the existing pump at a minimum of four (4) pumping rates to establish a baseline for the evaluation of the effectiveness of the cleaning effort. Vibration, voltage and amperage readings are also to be collected during the pre-cleaning testing procedures.

Removal and Inspection of Pump and Motor : The Contractor shall remove the pump and motor from the well, taking all due precaution to avoid damaging the well house, well casings, seals or pumping equipment. The pumping equipment, column pipe, and discharge head shall be disassembled, cleaned, inspected, and a list of recommended repair parts prepared and submitted for approval. No repairs shall be made without prior authorization. Prior to reinstallation, the pumping equipment shall be reassembled, painting the inside and the outside of the column pipe and the outside of the bowls with a bitumastic enamel similar to Intertol #49 thick. This work shall be performed by the Contractor's factory trained personnel, and shall not be subcontracted.

Pre-Cleaning Television Inspection: Once the pumping equipment has been removed from the well, the Contractor may conduct a closed circuit television inspection of the well to examine the condition of both the well casing and screen. If this option is quoted, and accepted, the equipment shall be capable of televising the inside of the complete well from top to bottom and transmitting the image to a monitor located at the wellhead. The camera to be used must be full color; black and white will not be acceptable. Equipment primarily designed for sewer or tunnel inspection will not be allowed.

Well Redevelopment: The Contractor will redevelop the well by a combination of individual chemical treatments and mechanical surging and pumping. The development equipment to be used must include a vertical turbine pump, a calibrated orifice for the measurement of the flow rate and a 1,500 gallon temporary holding tank to be used for the storage and neutralization of the redevelopment chemicals. The wells will be redeveloped and chemically treated as follows: Please provide details and pricing for an option for SONAR JET or other percussion cleaning using minimum of three (3) full diameter blocks (two in the screen and one in the casing).

1st Treatment – OPTIONAL - Once the permanent pumping equipment is removed from the well and the pre-cleaning TV inspection, if applicable, has been completed, the Contractor will provide one (1) application of percussion method of well cleaning with sound.

2nd Treatment - After the percussion cleaning materials, if applicable, have been cleared from the well, the contractor shall place in the well a solution consisting of 20 degree baume muriatic acid and QC-21 Well Cleaner (or equivalent). A sufficient amount of acid shall be placed in the well to provide an acid concentration in the entire screen and gravel pack of 15%. The QC-21 Well Cleaner (or equivalent) shall be added at a rate of 2.5 gallons per 55 gallons of acid. The acid/QC-21 (or equivalent) solution shall then be surged for a minimum of 4 hours, then pumped to waste while surging, into the temporary settling tank provided by the contractor. After settlement, the acid solution will be neutralized by the addition of Soda Ash and then discharged to waste on-site at the location designated in the NHDES Temporary Discharge Permit. In calculating the amount of chemicals to be required, the screen length plus 5' shall be considered as a base. The gravel pack shall be considered to have a porosity of 50% and allowance should be made to fill both the screen and the gravel pack with chemicals.

3rd Treatment - The contractor shall place sufficient Sodium Hexametaphosphate with an appropriate amount of Calcium Hypochlorite in the well to provide a concentration of 10 pounds of phosphate per 100 gallons of screen and gravel pack water volume. One pound of Calcium Hypochlorite shall be used for each 30 pounds of Phosphate. The well shall be surged for a minimum of 4 hours, the solution pumped from the well, neutralized and discharged to waste on-site.

4th Treatment - The contractor shall place in the well sufficient Calcium Hypochlorite solution to provide a concentration of 1 pound of Calcium Hypochlorite per 100 gallons of water. The total volume of the chlorine solution shall be 3 times the volume of the water in the screen and gravel pack. Immediately following the injection of the chlorine, the well will be surged without pumping to fully effect the screen and gravel pack. Immediately following the injection of the Chlorine, potable water shall be injected to purge the column pipe, pump, and well screen. Whenever possible the solution shall remain in the well overnight and be surged for a minimum of 4 hours before pumping to waste. Following treatment, the chlorine solution will be pumped into a temporary settling tank provided by the contractor. The Calcium Hypochlorite solution will be neutralized in the holding tank with Sodium Bisulfite.

Additional Treatments - At the completion of each chemical treatment, a brief 30 minute pumping test shall be conducted to provide an estimate of the development results. Upon completion of each treatment, an analysis of the development results shall be made with the Owner. The decision of whether to provide additional treatments of either the SONAR JET or chemical solutions will be made at that time.

Post-Cleaning Television Inspection: if the pre-cleaning television inspection is quoted and accepted, and following completion of the reconditioning work, a second inspection of the well casing and screen will be completed in the same manner and with the same equipment as the pre-cleaning inspection.

Reassembly and Reinstallation: The Contractor shall reassemble and install the reconditioned pumping unit in the well, being careful to maintain proper alignment with the existing pump foundation and discharge piping.

Final Test of Well and Equipment: Following the installation of the pump in the well, the Contractor shall conduct a 2 hour pumping test of the well and its equipment, comparing the results of this test with the capacity of the well prior to its reconditioning. Voltage and amperage measurements shall be taken and recorded, together with pump discharge pressure, static and pumping water levels and capacities at four (4) operating points of the pump.

Report: Following completion of all work, a letter report detailing the work done, repair parts furnished, redevelopment procedures followed and the results of the redevelopment shall be made and submitted to the Owner.

Salvage: All pump parts and equipment removed from the existing work and not required to be reinstalled in the new work shall remain the property of the Owner.

C. NOTICE

Information provided in these specifications is to be used only for the purposes of preparing a proposal detailing costs and services to be provided to Rockingham County. It is expected that each provider will read these specifications with care. Failure to meet certain conditions may invalidate proposals.

PROPOSAL FOR THE RECONDITIONING OF PRODUCTION WELL No. 3

ROCKINGHAM COUNTY COMPLEX

Brentwood, New Hampshire

<u>ITEM</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>TOTAL</u>
1. Preparation, Mobilization & Demobilization		Lump Sum	\$ _____
2. Removal & Reinstallation of Pumping Equipment		Lump Sum	\$ _____
3. Pump repair parts estimate		Lump Sum	\$ _____
4. Disassemble & Inspect Pumping Equipment		Lump Sum	\$ _____
5. Chemicals for Redevelopment			

WELL CLEANING PROCEDURES

Set & pull redevelopment tools	Lump Sum	\$ _____
Closed circuit television inspection	Lump Sum	\$ _____
Well redevelopment	Lump Sum	\$ _____
High Pressure jetting	Lump Sum	\$ _____
Muriatic acid	Lump Sum	\$ _____
Nu Well 220	Lump Sum	\$ _____
Calcium hypochlorite	Lump Sum	\$ _____

TOTAL \$ _____

Pricing:

We have carefully examined the site of the work to be done, have become familiar with local conditions and the character and extent of the work, have carefully examined the Request for Proposal and associated documents, and hereby agree to perform the contract in accordance with the specification, etc. at the pricing presented on the official Bid Sheet.

Firm Name: _____

Authorized Signature: _____

Address: _____
