



# Rockingham County Commissioners

Meeting Agenda

July 22, 2026 @ 11:00 am

Municipal Building, 94 North Rd, Brentwood, NH.

*Pre-registration is required for Zoom access.*

*Please call 603-679-9350 at least 24 hours before the meeting.*

## A. Call to Order

1. Pledge of Allegiance
2. Attendance

## B. RFP Openings & Awards

1. Opening: O365 Subscriptions – Facilities Operations/IT Services
2. Award: Latex/Vinyl Gloves – Facilities Operations

## C. Consent Agenda

1. July 16, 2026 Meeting minutes (approval)
2. Surplus Equipment Request Pursuant to NH RSA 28:8-A: Long Term Care (approval)
3. July 23, 2026 Accounts Payable Lists (approval)

## D. Reports

1. Commissioners' Office – Kathryn Coyle, Chair
  - a. Commissioner updates
2. County Attorney's Office – Patricia Conway, County Attorney
  - a. Assistant County Attorney New Hire Pursuant to NH RSA 7:33-f (approval)
  - b. Bid Waiver Request, W.B. Mason (approval)
  - c. Equitable Sharing Agreement and Certification FY 2026 (approval)
3. Department of Corrections – Jon Banville, Superintendent
  - a. Inmate Administrative Transfer Pursuant to NH RSA 30-B:21 (approval)
4. Finance Office – Charles Nickerson, Senior Director
  - a. Harvey Construction A/P Warrant (approval)
  - b. Submission of Amended 2022 Single Audit (approval)
5. Human Resources – Alison Kivikoski, Senior Director
  - a. Exception Request 7-4, Wage Increase – County Attorney's Office (approval)
  - b. General Leave Request – Department of Corrections (approval)
  - c. Healthcare Academy Certification of Compliance with Youth Protection Standards (approval)

## E. Department Head Updates

## F. New Business / Old Business

1. Facilities Operations – Jude Gates, Senior Director
  - a. Award: O365 Subscriptions

## G. Public Comment

## H. Commissioners' Nonpublic Session NH RSA 91-A:3, II

***Agenda submissions, including supporting documentation, for the Thursday, July 30, 2026 Board of Commissioners meeting must be submitted no later than 10:00 am on Monday, July 27, 2026.***

Posted at the Rockingham County Municipal Building, 94 North Road, and on the County's website at [www.rockinghamcountynh.org](http://www.rockinghamcountynh.org) on July 20, 2026 at 4:00 p.m.

1. Human Resources – Alison Kivikoski, Senior Director

a. Nonpublic session NH RSA 91-A:3, II (a)

**I. Adjourn**

*Advisory Note: The Rockingham County Commissioners may, during any public meeting, vote to convene a nonpublic meeting in accordance with NH RSA 91-A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable section of RSA 91-A. Further, in compliance with NH RSA 91-A:3 Section I, the Board of County Commissioners may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing matters not subject to the definition of a meeting.*