



# Rockingham County Commissioners

Meeting Agenda

May 28, 2026 @ 11:00 am

Municipal Building, 94 North Rd, Brentwood, NH.

*Pre-registration is required for Zoom access.*

*Please call 603-679-9350 at least 24 hours before the meeting.*

## A. Call to Order

1. Pledge of Allegiance
2. Attendance

## B. RFP Openings & Awards

1. Opening: Waste Disposal – Facilities Operations
2. Opening: Rockingham County DOC Roofing Project – Facilities Operations

## C. Consent Agenda

1. May 13, 2026 Meeting minutes (approval)
2. Adult Medical Day Care (AMDC) Payout Report, April 2026 (informational)
3. Long Term Care Services Quality Assurance and Performance Improvement (QAPI) Meeting Notes (informational)
4. May 28, 2026 Accounts Payable List (approval)

## D. Reports

1. Commissioners' Office – Kathryn Coyle, Chair
  - a. Commissioner updates
  - b. Appointment of Deputy Treasurer pursuant to NH RSA 29:15 (approval)
  - c. Update to Food/Beverage Policy in the Norman L. Major Auditorium (discussion)
2. Department of Corrections – Jon Banville, Superintendent
  - a. Female Housing Agreement (approval)
3. Finance Office – Charles Nickerson, Senior Director
  - a. Grant Application: University System of New Hampshire's Rural Health Transformation Hub (approval)
  - b. Kofile Technologies, Inc. Proposal for Services Under Moose Plate Grant (approval)
  - c. TD Equipment Finance Lease Purchase Agreement (approval)
  - d. Use of Facility Request (approval)
4. Human Resources – Alison Kivikoski, Senior Director
  - a. Exception Request 9-2, End of Employment Earned Time Payout Percentage – Long Term Care Services (approval)
  - b. Revised Job Description/Title Change – Long Term Care Services (approval)
  - c. Retiree and Former Employee Insurance Premium Write-Offs (approval)
  - d. June Walking Challenge (informational)
5. Long Term Care Services – Chantal Dja Konan, Senior Director
  - a. Adult Medical Day Care (AMDC) Request – Silverthorne (approval)

***Agenda submissions, including supporting documentation, for the Thursday, June 4, 2026 Board of Commissioners meeting must be submitted no later than 10:00 am on Monday, June 1, 2026.***

Posted at the Rockingham County Municipal Building, 94 North Road, and on the County's website at [www.rockinghamcountynh.org](http://www.rockinghamcountynh.org) on May 26, 2026 at 4:30 p.m.

- b. Bid Waiver Request, Ashley Furniture (approval)
- c. Med Pathways, LLC IV Therapy Certification Training Agreement (approval)

**E. Department Head Updates**

**F. New Business / Old Business**

**G. Public Comment**

**H. Commissioners' Nonpublic Session NH RSA 91-A:3, II**

- 1. Human Resources – Alison Kivikoski, Senior Director
  - a. Nonpublic session NH RSA 91-A:3, II (a)

**I. Adjourn**

*Advisory Note: The Rockingham County Commissioners may, during any public meeting, vote to convene a nonpublic meeting in accordance with NH RSA 91-A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable section of RSA 91-A. Further, in compliance with NH RSA 91-A:3 Section I, the Board of County Commissioners may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing matters not subject to the definition of a meeting.*