



# Rockingham County Commissioners

Meeting Agenda

April 16, 2026 @ 1:00 pm

Municipal Building, 94 North Rd, Brentwood, NH.

*Pre-registration is required for Zoom access.*

*Please call 603-679-9350 at least 24 hours before the meeting.*

## A. Call to Order

1. Pledge of Allegiance
2. Attendance

## B. RFP Openings & Awards

1. Opening: UST Tank Replacement – Facilities Operations

## C. Consent Agenda

1. April 9, 2025 Meeting minutes (approval)
2. HR Recruitment Report – March (informational)
3. April 16, 2026 Accounts Payable List (approval)

## D. Reports

1. Commissioners' Office – Kathryn Coyle, Chair
  - a. Commissioner updates
2. Department of Corrections – Jon Banville, Superintendent
  - a. Bid Waiver Request – Neptune Uniforms (approval)
  - b. Bid Waiver Request – PrimeCare Medical (approval)
  - c. Line Item Transfer (approval)
  - d. Travel & Training Request (approval)
3. Finance Office – Charles Nickerson, Senior Director
  - a. Line Item Transfer (approval)
  - b. Line Item Transfer (approval)
4. Human Resources – Alison Kivikoski, Senior Director
  - a. General Leave Extension Request – Long Term Care Services (approval)
  - b. Proposed Position Changes for FY 20227 Budget (approval)
  - c. Proposed Wage Adjustments (approval)
  - d. Revised Job Description – Department of Corrections (approval)

## E. Department Head Updates

## F. New Business / Old Business

## G. Public Comment

## H. Commissioners' Nonpublic Session NH RSA 91-A:3, II

1. Human Resources – Alison Kivikoski, Senior Director
  - a. Nonpublic session NH RSA 91-A:3, II (a)

## I. Adjourn

***Agenda submissions, including supporting documentation, for the Thursday, April 23, 2026 Board of Commissioners meeting must be submitted no later than 10:00 am on Monday, April 20, 2026.***

Posted at the Rockingham County Municipal Building, 94 North Road, and on the County's website at [www.rockinghamcountynh.org](http://www.rockinghamcountynh.org) on April 14, 2026 at 10:00 a.m.