



Rockingham County Commissioners

Meeting Agenda

March 26, 2026 @ 1:00 pm

Municipal Building, 94 North Rd, Brentwood, NH.

Pre-registration is required for Zoom access.

Please call 603-679-9350 at least 24 hours before the meeting.

A. Call to Order

1. Pledge of Allegiance
2. Attendance

B. RFP Openings & Awards

1. Opening: Department of Corrections Sprinkler Head Replacement – Facilities Operations
2. Opening: Condensate Piping Insulation – Facilities Operations
3. Award: Fire Sprinkler Testing – Facilities Operations
4. Award: Ammunition – Sheriff's Office

C. Consent Agenda

1. March 12, 2026 and March 19, 2026 Meeting minutes (approval)
2. Adult Medical Day Care (AMDC) Payout Report, January and February 2026 (informational)
3. March 27, 2026 Payroll (approval)

D. Reports

1. Commissioners' Office – Kathryn Coyle, Chair
 - a. Commissioner updates
2. Facilities Operations – Jude Gates, Senior Director
 - a. Change Order Request – KPMB Enterprises, LLC (approval)
3. Finance Office – Charles Nickerson, Senior Director
 - a. Grant Application – Bureau of Justice Assistance FY 2025 Public Safety and Mental Health Initiative (approval)
 - b. Harvey Construction Off-Cycle A/P Warrant (approval)
4. Human Resources – Alison Kivikoski, Senior Director
 - a. Exception Request 7-3, New Appointment Rate – Long Term Care Services (approval)
 - b. General Leave Request – Long Term Care Services (approval)
 - c. General Leave Request – Long Term Care Services (approval)
 - d. Square 9 Softworks Revised Statement of Work (approval)
 - e. Utilization of County Wellness Fund – Chair Massages (approval)
 - f. Utilization of County Wellness Fund – Quiet Room Items (approval)
5. Long Term Care Services – Chantal Dja Konan, Senior Director
 - a. Med-Pass 2026-2027 Licensing Renewal Agreement (approval)
 - b. UNH College of Health and Human Services School of Nursing Agreement (approval)
6. Sheriff's Office – Charles Massahos, High Sheriff
 - a. Use of Facility Request (approval)

Agenda submissions, including supporting documentation, for the Thursday, April 2, 2026 Board of Commissioners meeting must be submitted no later than 10:00 am on Monday, March 30, 2026.

Posted at the Rockingham County Municipal Building, 94 North Road, and on the County's website at www.rockinghamcountynh.org on March 24, 2026 at 10:00 a.m.

E. Department Head Updates

F. New Business / Old Business

G. Public Comment

H. Commissioners' Nonpublic Session NH RSA 91-A:3, II

1. Human Resources – Alison Kivikoski, Senior Director
 - a. Nonpublic session NH RSA 91-A:3, II (a) personnel
2. Long Term Care Services – Chantal Dja Konan, Senior Director
 - a. Nonpublic session NH RSA 91-A:3, II (j) internal practices

I. Adjourn

Advisory Note: The Rockingham County Commissioners may, during any public meeting, vote to convene a nonpublic meeting in accordance with NH RSA 91-A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable section of RSA 91-A. Further, in compliance with NH RSA 91-A:3 Section I, the Board of County Commissioners may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing matters not subject to the definition of a meeting.