



Rockingham County Commissioners

Meeting Agenda

December 18, 2025 at 10:00 am

Municipal Building Lobby Conference Room, 94 North Rd, Brentwood, NH.

Pre-registration is required for Zoom access. Please call 603-679-9350 at least 24 hours before the meeting.

A. Call to Order

1. Pledge of Allegiance
2. Attendance

B. Consent Agenda

1. October 30, 2025, November 6, 2025, and November 12, 2025 Meeting minutes (approval)
2. Adult Medical Day Care (AMDC) Payout Report, November 2025 (informational)
3. Long Term Care Services Quarterly Compliance Committee Minutes (informational)
4. Long Term Care Services QAPI Committee Meeting Minutes (informational)
5. December 19, 2025 Payroll (approval)

C. Reports

1. Commissioners' Office – Kathryn Coyle, Chair
 - a. Commissioner updates
 - b. Use of Facility Request (approval)
2. Finance Office – Charles Nickerson, Senior Director
 - a. Pilot Program Grant Budget Adjustment (approval)
 - b. Harvey Construction Off-Cycle A/P Warrant (approval)
 - c. Janitorial & Housekeeping Services Bids (discussion/possible award)
 - 1) Change Order, C & M Cleaning (approval)
3. Human Resources – Alison Kivikoski, Senior Director
 - a. Exception Request 7-4, Wage Increase – Long Term Care Services (approval)
4. Long Term Care Services – Chantal Dja Konan, Senior Director
 - a. Adult Medical Day Care (AMDC) Request – Easterseals (approval)
 - b. Envoy, Inc. Services Agreement (approval)
 - c. Hobart Service Agreement (approval)

D. Department Head Updates

E. New Business / Old Business

F. Public Comment

G. Commissioners' Nonpublic Session NH RSA 91-A:3, II

1. Human Resources – Alison Kivikoski, Senior Director
 - a. Nonpublic session NH RSA 91-A:3, II (a)

H. Adjourn

Agenda submissions, including supporting documentation, for the Tuesday, December 23, 2025 Board of Commissioners meeting must be submitted no later than 10:00 am on Thursday, December 18, 2025.

Posted at the Rockingham County Municipal Building, 94 North Road, and on the County's website at www.rockinghamcountynh.org on December 16, 2025 at 10:00 a.m.