



Rockingham County Commissioners

Meeting Agenda

December 11, 2025 @ 1:00 pm

For Zoom access, please call the Commissioners' Office at 603-679-9350 at least 24 hours before the meeting.

Limited in person access: Maureen Barrows Conference Room, 117 North Rd, Brentwood, NH.
Screening required.

A. Call to Order

1. Pledge of Allegiance
2. Attendance

B. RFP Openings & Awards

1. Opening: Janitorial & Housekeeping Services – Finance Office
2. Award: Jail Glycol Refurbishment for the Heating System – Facilities Operations
3. Award: Janitorial Supplies – Facilities Operations

C. Consent Agenda

1. October 30, 2025 Meeting minutes (approval)
2. Surplus Equipment Request Pursuant to NH RSA 28:8-A: Register of Deeds (approval)
3. Adult Medical Day Care (AMDC) Payout Report, December 2024 (informational)
4. December 11, 2025 Accounts Payable List (approval)

D. Reports

1. Commissioners' Office – Kathryn Coyle, Chair
 - a. Commissioner updates
2. Department of Corrections – Jason Henry, Superintendent
 - a. Inmate Administrative Transfer Pursuant to NH RSA 30-B:21 (approval)
 - b. Scheduling of Semi-Annual Facility Inspection (discussion)
3. Register of Deeds – Cathy Stacey, Register
 - a. Line Item Transfer (approval)

E. Department Head Updates

F. New Business / Old Business

G. Public Comment

H. Commissioners' Nonpublic Session NH RSA 91-A:3, II

1. Human Resources – Alison Kivikoski, Senior Director
 - a. Nonpublic session NH RSA 91-A:3, II (a)

I. Adjourn

Agenda submissions, including supporting documentation, for the Thursday, December 18, 2025 Board of Commissioners meeting must be submitted no later than 10:00 am on Monday, December 15, 2025.

Posted at the Rockingham County Municipal Building, 94 North Road, and on the County's website at www.rockinghamcountynh.org on December 9, 2025 at 10:05 a.m.