



# Rockingham County Commissioners

## Meeting Agenda

December 4, 2025 @ 1:00 pm

For Zoom access, please call the Commissioners' Office at 603-679-9350 at least 24 hours before the meeting.

**Limited in person access:** Maureen Barrows Conference Room, 117 North Rd, Brentwood, NH.  
Screening required.

### A. Call to Order

1. Pledge of Allegiance
2. Attendance

### B. RFP Openings & Awards

1. Opening: Jail Glycol Refurbishment for the Heating System – Facilities Operations

### C. Consent Agenda

1. October 9, 2025, October 15, 2025 and October 22, 2025 Meeting minutes (approval)
2. Surplus Equipment Request Pursuant to NH RSA 28:8-A: County Attorney's Office (approval)
3. HR Recruitment Report (informational)
4. December 5, 2025 Payroll (approval)

### D. Reports

1. Commissioners' Office – Kathryn Coyle, Chair
  - a. Commissioner updates
2. Facilities Operations – Jude Gates, Senior Director
  - a. Change Order Request – Warrenstreet Architects, Inc. (approval)
  - b. NH State Library Moose Plate Grant Agreement (approval)
  - c. ReVision Energy Operation and Maintenance Service Agreement (approval)
3. Human Resources – Alison Kivikoski, Senior Director
  - a. Exception Request 7-3, New Appointment Rate – Long Term Care Services (approval)
  - b. Exception Request 7-4, Wage Increase – Finance Office (approval)
4. Sheriff's Office – Charles Massahos, High Sheriff
  - a. 2025 Homeland Security Grant Program Agreement (approval)

### E. Department Head Updates

### F. New Business / Old Business

1. Human Resources – Alison Kivikoski, Senior Director
  - a. Arthur J. Gallagher & Co. Presentation (informational)

### G. Public Comment

### H. Commissioners' Nonpublic Session NH RSA 91-A:3, II

1. Human Resources – Alison Kivikoski, Senior Director
  - a. Nonpublic session NH RSA 91-A:3, II (a)

### I. Adjourn

***Agenda submissions, including supporting documentation, for the Thursday, December 11, 2025 Board of Commissioners meeting must be submitted no later than 10:00 am on Monday, December 8, 2025.***