



Rockingham County Commissioners

Meeting Agenda

October 30, 2025 @ 1:00 pm

Zoom access: Video: www.zoom.us, Join Meeting, mtg ID: 5808918771 or Phone: 646-558-8656, mtg ID 5808918771.

Limited in person access: Maureen Barrows Conference Room, 117 North Rd, Brentwood, NH.
Screening required.

A. Call to Order

1. Pledge of Allegiance
2. Attendance

B. RFP Openings & Awards

1. Opening: Jail Sprinkler Head Replacement – Facilities Operations

C. Consent Agenda

1. October 2, 2025 Meeting minutes (approval)
2. Adult Medical Day Care (AMDC) Payout Report, December 2024 (informational)
3. HR Recruitment Report (informational)
4. Primex CY 2026 Property & Liability Program Renewal (informational)
5. October 30, 2025 Accounts Payable List (approval)

D. Reports

1. Commissioners' Office – Kathryn Coyle, Chair
 - a. Commissioner updates
 - b. Community Development Finance Authority Rock Rimmon Grant Amendment #3 (approval)
 - c. Pilot Program Grant & Silverthorne Proposal (discussion)
2. Facilities Operations – Jude Gates, Senior Director
 - a. Change Order Request – Toshiba (approval)
 - b. Fidum Master Services Agreement and Service Order (approval)
3. Human Resources – Alison Kivikoski, Senior Director
 - a. Exception Request, Multiple Employees Filling a Single Position – Long Term Care Services (approval)
 - b. Exception Request, Qualifying Event Procedure, Benefit Administration – County Attorney's Office (approval)
 - c. Internal Only Job Posting Request (approval)
 - d. County Wellness Fund Expenditure Request (approval)
 - e. Revised Job Description – Long Term Care Services (approval)
 - f. Title Change and Revised Job Description – Long Term Care Services (approval)

E. Department Head Updates

F. New Business / Old Business

G. Public Comment

Agenda submissions, including supporting documentation, for the Thursday, November 6, 2025 Board of Commissioners meeting must be submitted no later than 10:00 am on Monday, November 3, 2025.

Posted at the Rockingham County Rehabilitation and Nursing Center, Singer entrance, 117 North Road, October 28, 2025 @ 12:30 p.m., and on the County's website at www.rockinghamcountynh.org @ 12:15 p.m.

H. Commissioners' Nonpublic Session NH RSA 91-A:3, II

1. Human Resources – Alison Kivikoski, Senior Director
 - a. Nonpublic session NH RSA 91-A:3, II (a)

I. Adjourn

Advisory Note: The Rockingham County Commissioners may, during any public meeting, vote to convene a nonpublic meeting in accordance with NH RSA 91-A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable section of RSA 91-A. Further, in compliance with NH RSA 91-A:3 Section I, the Board of County Commissioners may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing matters not subject to the definition of a meeting.