



Rockingham County Commissioners

Meeting Agenda

October 9, 2025 @ 11:00 am

Zoom access: Video: www.zoom.us, Join Meeting, mtg ID: 5808918771 or Phone: 646-558-8656, mtg ID 5808918771.

Limited in person access: Maureen Barrows Conference Room, 117 North Rd, Brentwood, NH.
Screening required.

A. Call to Order

1. Pledge of Allegiance
2. Attendance

B. RFP Openings & Awards

1. Opening: Commissary Services/Inmate Accounting System – Department of Corrections
2. Award: RCRNC Driscoll II Painting – Facilities Operations
3. Award: Moving Services-Deeds, County Attorney, Sheriff's Department – Facilities Operations

C. Consent Agenda

1. September 4, 2025, and September 11, 2025 Meeting minutes (approval)
2. Agency Nursing Staff Report, September 2025 (informational)
3. October 10, 2025 Payroll (approval)

D. Reports

1. Commissioners' Office – Kathryn Coyle, Chair
 - a. Commissioner updates
 - b. Regional Paramedic Intercept Program (discussion)
 - c. Use of Facility Policy and License Agreement for Amphitheater (discussion)
2. Department of Corrections – Jason Henry, Superintendent
 - a. Travel & Training Request, Updated (approval)
3. Finance Office – Charles Nickerson, Senior Director
 - a. Line Item Transfers - 2 (approval)
4. Human Resources – Alison Kivikoski, Senior Director
 - a. General Leave Request – Long Term Care Services (approval)
 - b. University of New Hampshire Tuition Discount Partnership Program and MOU (approval)

E. Department Head Updates

F. New Business / Old Business

G. Public Comment

H. Commissioners' Nonpublic Session NH RSA 91-A:3, II

1. Commissioners' Office – Kathryn Coyle, Chair
 - a. Nonpublic session NH RSA 91-A:3, II (j)
2. Human Resources – Alison Kivikoski, Senior Director
 - a. Nonpublic session NH RSA 91-A:3, II (a)

Agenda submissions, including supporting documentation, for the Thursday, October 23, 2025 Board of Commissioners meeting must be submitted no later than 10:00 am on Monday, October 20, 2025.

Posted at the Rockingham County Rehabilitation and Nursing Center, Singer entrance, 117 North Road, October 7, 2025 @ 3:15 p.m., and on the County's website at www.rockinghamcountynh.org @ 3:05 p.m.

3. Long Term Care Services – Chantal Dja Konan, Senior Director

a. Nonpublic session NH RSA 91-A:3, II (a)

I. Adjourn

Advisory Note: The Rockingham County Commissioners may, during any public meeting, vote to convene a nonpublic meeting in accordance with NH RSA 91-A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable section of RSA 91-A. Further, in compliance with NH RSA 91-A:3 Section I, the Board of County Commissioners may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing matters not subject to the definition of a meeting.