



Rockingham County Commissioners

Meeting Agenda

September 11, 2025 @ 1:00 pm

Zoom access: Video: www.zoom.us, Join Meeting, mtg ID: 5808918771 or Phone: 646-558-8656, mtg ID 5808918771.

Limited in person access: Maureen Barrows Conference Room, 117 North Rd, Brentwood, NH.
Screening required.

A. Call to Order

1. Pledge of Allegiance
2. Attendance

B. RFP Openings & Awards

1. Award: Historical Book Restoration – Registry of Deeds

C. Consent Agenda

1. August 7, 2025 and August 14, 2025 Meeting minutes (approval)
2. Agency Nursing Staff Report (informational)
3. Long Term Care Services Quarterly Compliance Committee Minutes (informational)
4. Surplus Equipment Request Pursuant to NH RSA 28:8-A: IT Department (approval)
5. September 12, 2025 Payroll (approval)

D. Reports

1. Commissioners' Office – Kathryn Coyle, Chair
 - a. Commissioner updates
2. Department of Corrections – Jason Henry, Superintendent
 - a. Chaplain Liability Insurance Quote (discussion)
3. Facilities Operations – Jude Gates, Senior Director
 - a. Bid Waiver Request, Optima Communications Systems, Inc. (approval)
4. Finance Office – Charles Nickerson, Senior Director
 - a. Bid Waiver Request, Amazon (approval)
 - b. Secondary Manufacturers Settlements Package (approval)
5. Human Resources – Alison Kivikoski, Senior Director
 - a. 2026 Amwins Renewal (approval)
 - b. Exception Request 7-3, New Appointment Rate – Finance Office (approval)
 - c. Exception Request New Hire Bonus Payment Policy – Department of Corrections (approval)
 - d. Exception Request Referral Bonus Payment Policy – Human Resources (approval)
 - e. Exception Request Referral Bonus Payment Policy – Long Term Care Services (approval)
 - f. General Leave Request – Department of Corrections (approval)
 - g. Staffing Agency Acquisition Acknowledgement & Acceptance (approval)

E. Department Head Updates

F. New Business / Old Business

G. Public Comment

Agenda submissions, including supporting documentation, for the Thursday, September 18, 2025 Board of Commissioners meeting must be submitted no later than 10:00 am on Monday, September 15, 2025.

Posted at the Rockingham County Rehabilitation and Nursing Center, Singer entrance, 117 North Road, September 9, 2025 @ 3:30 p.m., and on the County's website at www.rockinghamcountynh.org @ 3:15 p.m.

H. Commissioners' Nonpublic Session NH RSA 91-A:3, II

1. Human Resources – Alison Kivikoski, Senior Director

a. Nonpublic session NH RSA 91-A:3, II (a)

I. Adjourn

Advisory Note: The Rockingham County Commissioners may, during any public meeting, vote to convene a nonpublic meeting in accordance with NH RSA 91-A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable section of RSA 91-A. Further, in compliance with NH RSA 91-A:3 Section I, the Board of County Commissioners may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing matters not subject to the definition of a meeting.