



Rockingham County Commissioners

Meeting Agenda

July 31, 2025 @ 12:00 pm

Zoom access: Video: www.zoom.us, Join Meeting, mtg ID: 5808918771 or Phone: 646-558-8656, mtg ID 5808918771.

Limited in person access: Maureen Barrows Conference Room, 117 North Rd, Brentwood, NH.
Screening required.

A. Call to Order

1. Pledge of Allegiance
2. Attendance

B. RFP Openings & Awards

1. Opening: Champion Air Compressor – Facilities Operations
2. Opening: Dodge Durango Pursuit – Sheriff's Office
3. Opening: FY 2026 Vehicle Equipment Upfit – Sheriff's Office
4. Opening: FY 2026 Motorola Equipment – Sheriff's Office
5. Award: Bio #1 Refractory Replacement – Facilities Operations
6. Award: Dishwashing & Laundry Chemicals – Facilities Operations

C. Consent Agenda

1. June 26, 2025 and July 3, 2026 Meeting minutes (approval)
2. 2025 Compliance Workplan Update (informational)
3. Adult Medical Day Care (AMDC) Payout Report, June 2025 (informational)
4. Surplus Equipment Request Pursuant to NH RSA 28:8-A: Department of Corrections (approval)
5. Surplus Equipment Request Pursuant to NH RSA 28:8-A: Long Term Care Services (approval)
6. August 1, 2025 Payroll (approval)

D. Reports

1. Commissioners' Office – Kathryn Coyle, Chair
 - a. Commissioner updates
2. Department of Corrections – Jason Henry, Superintendent
 - a. Chaplain (discussion)
3. Facilities Operations – Jude Gates, Senior Director
 - a. Request to Reject Proposals and Republish RFP – Electric Utility Vehicle (approval)
 - b. Request to Vacate July 17, 2025 Award and Republish RFP – Hay Tedder (approval)
4. Human Resources – Alison Kivikoski, Senior Director
 - a. Exception Request, Qualifying Event, Benefits Administration – County Attorney's Office (approval)
 - b. Exception Request, Accrued Time Cash Out Form Deadline – Long Term Care Services (approval)
 - c. Years of Service Awards Event Invitation (approval)
5. Long Term Care Services – Chantal Dja Konan, Senior Director
 - a. HealthPRO Heritage Amendment to Therapy Services Agreement (approval)

Agenda submissions, including supporting documentation, for the Thursday, August 7, 2025 Board of Commissioners meeting must be submitted no later than 10:00 am on Monday, August 4, 2025.

Posted at the Rockingham County Rehabilitation and Nursing Center, Singer entrance, 117 North Road, July 29, 2025 @ 11:45 a.m., and on the County's website at www.rockinghamcountynh.org @ 10:00 a.m.

6. Sheriff's Office – Charles Massahos, High Sheriff

- a. Grant Acceptance and Agreement: 2026-2027 Substance Abuse Reduction Initiative \$195,000 (approval)

E. Department Head Updates

F. New Business / Old Business

G. Public Comment

H. Commissioners' Nonpublic Session NH RSA 91-A:3, II

1. Human Resources – Alison Kivikoski, Senior Director

- a. Nonpublic session NH RSA 91-A:3, II (a) personnel

2. Long Term Care Services – Chantal Dja Konan, Senior Director

- a. Nonpublic session NH RSA 91-A:3, II (a) personnel, (j) internal practices

I. Adjourn

Advisory Note: The Rockingham County Commissioners may, during any public meeting, vote to convene a nonpublic meeting in accordance with NH RSA 91-A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable section of RSA 91-A. Further, in compliance with NH RSA 91-A:3 Section I, the Board of County Commissioners may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing matters not subject to the definition of a meeting.