



Rockingham County Commissioners

Meeting Agenda

July 17, 2025 @ 1:00 pm

Zoom access: Video: www.zoom.us, Join Meeting, mtg ID: 5808918771 or Phone: 646-558-8656, mtg ID 5808918771.

Limited in person access: Maureen Barrows Conference Room, 117 North Rd, Brentwood, NH.
Screening required.

A. Call to Order

1. Pledge of Allegiance
2. Attendance

B. RFP Openings & Awards

1. Opening: Forticare – Facilities Operations
2. Opening: O365 Subscriptions – Facilities Operations
3. Opening: Aruba Network Switching – Facilities Operations
4. Opening: VMWare Licensing – Facilities Operations
5. Opening: Dell Servers – Facilities Operations
6. Opening: Fortinet Equipment – Facilities Operations
7. Opening: Netgear Equipment – Facilities Operations
8. Opening: TrueNAS Storage Appliance – Facilities Operations
9. Opening: Dishwashing/Laundry Chemicals – Facilities Operations
10. Opening: Bio #1 Refractory Replacement – Facilities Operations
11. Opening: Electric Utility Vehicle – Facilities Operations
12. Opening: Toyota Sienna AWD Mini Van – Long Term Care Services
13. Opening: FY 2026 Uniforms & Equipment – Sheriff's Office
14. Opening: FY 2026 Concealable/Tactical Body Armor – Sheriff's Office
15. Award: Hay Tedder – Facilities Operations

C. Consent Agenda

1. June 18, 2025 and June 26, 2025 Meeting minutes (approval)
2. HR Recruitment Report (informational)
3. July 17, 2025 FY 2025 Accounts Payable List (approval)
4. July 17, 2025 FY 2026 Accounts Payable List (approval)
5. July 18, 2025 Payroll (approval)

D. Reports

1. Commissioners' Office – Kathryn Coyle, Chair
 - a. Commissioner updates
2. County Attorney's Office – Patricia Conway, County Attorney
 - a. FY 2025 Equitable Sharing Agreement and Certification (approval)
3. Facilities Operations – Jude Gates, Senior Director
 - a. Bid Waiver Request, MFI Pro (approval)

Agenda submissions, including supporting documentation, for the Thursday, July 24, 2025 Board of Commissioners meeting must be submitted no later than 10:00 am on Friday, July 18, 2025.

Posted at the Rockingham County Rehabilitation and Nursing Center, Singer entrance, 117 North Road, July 15, 2025 @ 1:00 p.m., and on the County's website at www.rockinghamcountynh.org @ 12:35 p.m.

- b. Change Order Request, GZA GeoEnvironmental, Inc. (approval)
- 4. Finance Office – Charles Nickerson, Senior Director
 - a. Harvey Construction A/P Warrant (approval)
- 5. Human Resources – Alison Kivikoski, Senior Director
 - a. Contract Buyout, MAS Medical Staffing (approval)
 - b. Contract Buyout, Factor Healthcare, LLC (approval)
 - c. Employee Retention and Engagement Activity, Ice Cream Emergency Truck (approval)
 - d. Exception Request, Open Enrollment, Benefits Administration – Human Resources (approval)
 - e. Exception Request, Open Enrollment, Benefits Administration – Long Term Care Services & Department of Corrections (approval)
 - f. General Leave Request – Long Term Care Services (approval)
 - g. General Leave Request – Department of Corrections (approval)
 - h. Internal Only Job Posting Request (approval)
 - i. Non-Union Revised Shift Differentials (approval)
 - j. Per Diem Revised FY 2026 Wage Schedule (approval)
 - k. Precision Fitness Equipment Updated Preventative Maintenance Contract (approval)
 - l. Repurpose/Regrade Amended Motion – Assisted Living (approval)
 - m. Repurpose/Downgrade/Title Change – Long Term Care Services (approval)
 - n. Resident Program Positions – Assisted Living (discussion/approval)
 - o. Waste Water Treatment Facility Chief Operator Position (discussion/approval)
- 6. Long Term Care Services – Chantal Dja Konan, Senior Director
 - a. Employee Engagement Supervisor Introduction and Projects Overview (informational)
 - b. aSure Wound Solutions, LLC Business Associate Agreement (approval)
 - c. Granite State Music Agreement Renewal (approval)
- 7. Sheriff's Office – Charles Massahos, High Sheriff
 - a. Bid Waiver Request, Daigle Law Group, LLC (approval)

E. Department Head Updates

F. New Business / Old Business

G. Public Comment

H. Commissioners' Nonpublic Session NH RSA 91-A:3, II

- 1. Human Resources – Alison Kivikoski, Senior Director
 - a. Nonpublic session NH RSA 91-A:3, II (a)
- 2. Facilities Operations/ IT – Robin Bernier, IT Director
 - a. Nonpublic session NH RSA 91-A:3, II (i)

I. Adjourn

Advisory Note: The Rockingham County Commissioners may, during any public meeting, vote to convene a nonpublic meeting in accordance with NH RSA 91-A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable section of RSA 91-A. Further, in compliance with NH RSA 91-A:3 Section I, the Board of County Commissioners may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing matters not subject to the definition of a meeting.