



# Rockingham County Commissioners

## Meeting Agenda

August 29, 2024 @ 8:30 am

**Zoom access:** Video: [www.zoom.us](https://www.zoom.us), Join Meeting, mtg ID: 5808918771 or Phone: 646-558-8656, mtg ID 5808918771.

**Limited in person access:** Maureen Barrows Conference Room, 117 North Rd, Brentwood, NH.  
Screening required.

### A. Call to Order

1. Pledge of Allegiance
2. Attendance

### B. RFP Openings & Awards

1. Opening: Ductless Splits with Heat Pump – Facilities Operations
2. Opening: Multi-Roof Replacement, Repairs & PM's – Facilities Operations
3. Award: Dodge Durango Pursuit – Sheriff's Office
4. Award: Vehicle Upfit Equipment - Sheriff's Office

### C. Consent Agenda

1. 08/01/24 & 8/08/24 Meeting minutes (approval)
2. Adult Medical Day Care (AMDC) Payout Report, July 2024 (informational)
3. Surplus Equipment Request Pursuant to NH RSA 28:8-A: Long Term Care Services (approval)
4. Surplus Equipment Request Pursuant to NH RSA 28:8-A: Long Term Care Services (approval)
5. HR Bi-Weekly Recruitment Report (informational)
6. HR Nursing Recruitment Report (informational)
7. 08/31/24 Payroll (approval)

### D. Reports

1. Commissioners' Office – Steven Goddu, Acting Chair
  - a. Commissioner updates
  - b. Watertown Café Prices (discussion)
2. Facilities Operations – Jude Gates, Senior Director
  - a. Change Order Request – Yates Electric Service, Inc. (approval)
3. Finance Office – Charles Nickerson, Senior Director
  - a. Travel & Training Request (approval)
  - b. Engagement Letters, Medicaid and Medicare Cost Report Services (approval)
  - c. FY 2024 Nursing Home Allowance for Uncollectible Accounts (approval)
4. Human Resources – Alison Kivikoski, Senior Director
  - a. Employee Retention and Engagement/ARPA Project Fund (approval)
  - b. Exception Request, Qualifying Event Procedure – Sheriff's Office (approval)
  - c. General Leave – Long Term Care Services (approval)
  - d. Proposed Per Diem FY 2025 Wage Schedule (approval)

***Agenda submissions, including supporting documentation, for the Thursday, September 5, 2024 Board of Commissioners meeting must be submitted no later than 2:00 pm on Friday, August 30, 2024.***

Posted at the Rockingham County Rehabilitation and Nursing Center, Singer entrance, 117 North Road, August 27, 2024 @ 1:45 p.m., and on the County's website at [www.rockinghamcountynh.org](http://www.rockinghamcountynh.org) @ 1:35 p.m.

- e. Fall Wellness Activity – Scarecrow Contest (approval)
- f. Years of Service Awards Event Invitation and RSVP Card Design (approval)
- g. Amergis Healthcare Staffing Services Amendment (approval)
- h. TLC Nursing Associates, Inc Supplemental Staffing Service Agreement (approval)
- 5. Long Term Care Services – Michele Melanson Schmitt, Interim Administrator & Kendra Mayall, Assisted Living General Manager
  - a. Travel & Training Request (approval)
  - b. EFFORTS Fund Request (approval)
- 6. Sheriff's Office – Charles Massahos, High Sheriff
  - a. 2025 Substance Abuse Reduction Grant Award (approval)

**E. Department Head Updates**

**F. New Business / Old Business**

**G. Public Comment**

**H. Commissioners' Nonpublic Session NH RSA 91-A:3, II**

- 1. Human Resources – Alison Kivikoski, Senior Director
  - a. Nonpublic session NH RSA 91-A:3, II (a)
- 2. Long Term Care Services – Michele Melanson Schmitt, Interim Administrator & Kendra Mayall, Assisted Living General Manager
  - a. Nonpublic session NH RSA 91-A:3, II (c)

**I. Adjourn**

*Advisory Note: The Rockingham County Commissioners may, during any public meeting, vote to convene a nonpublic meeting in accordance with NH RSA 91-A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable section of RSA 91-A. Further, in compliance with NH RSA 91-A:3 Section I, the Board of County Commissioners may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing matters not subject to the definition of a meeting.*