



# Rockingham County Commissioners

## Meeting Agenda

July 3, 2024 @ 8:30 am

**Zoom access:** Video: [www.zoom.us](https://www.zoom.us), Join Meeting, mtg ID: 5808918771 or Phone: 646-558-8656, mtg ID 5808918771.

**Limited in person access:** Maureen Barrows Conference Room, 117 North Rd, Brentwood, NH.  
Screening required.

### A. Call to Order

1. Pledge of Allegiance
2. Attendance

### B. RFP Openings & Awards

1. Award: Administration Building Painting – Facilities Operations

### C. Consent Agenda

1. 06/20/24 Meeting minutes (approval)
2. 07/05/24 Payroll (approval)

### D. Reports

1. Commissioners' Office – Brian Chirichiello, Chair
  - a. Commissioner updates
2. Department of Corrections – Jason Henry, Superintendent
  - a. Inmate Administrative Transfer Pursuant to NH RSA 30-B:21 (approval)
3. Facilities Operations – Jude Gates, Senior Director
  - a. Bid Waiver Request, S.P. Rankin (approval)
4. Finance Office – Charles Nickerson, Senior Director
  - a. FY 2025 Meals allowance for Conferences (discussion/approval)
5. Human Resources – Alison Kivikoski, Senior Director
  - a. FY 2025 Cigna Wellness Fund Utilization Request (approval)
  - b. Exception Request, Open Enrollment Deadline – Long Term Care Services (approval)
6. Long Term Care Services – Michele Melanson Schmitt & Kendra Mayall, Interim Administrators
  - a. Granite State Music Therapy Agreement (approval)

### E. Department Head Updates

### F. New Business / Old Business

### G. Public Comment

### H. Commissioners' Nonpublic Session NH RSA 91-A:3, II

1. Human Resources – Alison Kivikoski, Senior Director
  - a. Nonpublic session NH RSA 91-A:3, II (a)

### I. Adjourn

***Agenda submissions, including supporting documentation, for the Thursday, July 11, 2024 Board of Commissioners meeting must be submitted no later than 2:00 pm on Monday, July 8, 2024.***

Posted at the Rockingham County Rehabilitation and Nursing Center, Singer entrance, 117 North Road, July 1, 2024 @ 1:30 p.m., and on the County's website at [www.rockinghamcountynh.org](http://www.rockinghamcountynh.org) @ 1:20 p.m.