



# Rockingham County Commissioners

## Meeting Agenda

April 18, 2024 @ 8:30 am

**Zoom access:** Video: [www.zoom.us](https://www.zoom.us), Join Meeting, mtg ID: 5808918771 or Phone: 646-558-8656, mtg ID 5808918771.

**Limited in person access:** Maureen Barrows Conference Room, 117 North Rd, Brentwood, NH.  
Screening required.

### A. Call to Order

1. Pledge of Allegiance
2. Attendance

### B. RFP Openings & Awards

1. Opening: Door Replacements – Facilities Operations
2. Opening: Water Tower Inspection – Facilities Operations
3. Opening: Ruggedized Mobile Data Computers and Mobile Printers – Sheriff's Office
4. Award: EV Charging Station at Steel Shed – Facilities Operations

### C. Consent Agenda

1. 04/04/24 & 04/11/24 Meeting minutes (approval)
2. Adult Medical Day Care (AMDC) Payout Report, March 2024 (informational)
3. 04/18/24 Accounts payable list (approval)

### D. Reports

1. Commissioners' Office – Brian Chirichiello, Chair
  - a. Commissioner updates
2. County Attorney's Office – Patricia Conway, County Attorney
  - a. Assistant County Attorney Staffing (discussion)
3. Department of Corrections – Jason Henry, Superintendent
  - a. Line Item Transfer (approval)
4. Facilities Operations – Jude Gates, Senior Director
  - a. Line Item Transfer (approval)
  - b. Line Item Transfer (approval)
  - c. Line Item Transfer (approval)
  - d. StrataNorth Confidentiality Agreement (approval)
5. Human Resources – Alison Kivikoski, Senior Director
  - a. Position Changes – Long Term Care Services (approval)
  - b. Job Descriptions – Long Term Care Services (approval)
  - c. Wellness Activity, Onsite Hybrid Cooking Class Utilizing Cigna Wellness Dollars (approval)
6. Long Term Care Services – Jason Smith, Senior Director
  - a. Line Item Transfer (approval)
  - b. Line Item Transfer (approval)

***Agenda submissions, including supporting documentation, for the Thursday, April 25, 2024 Board of Commissioners meeting must be submitted no later than 2:00 pm on Monday, April 22, 2024.***

- c. Line Item Transfer (approval)
- d. Alliance Group Services, LLC Contract Addendum (approval)
- e. Compassus – Greater Manchester Agreement (approval)

**E. Department Head Updates**

**F. New Business / Old Business**

- 1. Facilities Operations – Jude Gates, Senior Director
  - a. Fiscal Year 2025 Department Proposed Budget Error (discussion)

**G. Public Comment**

**H. Commissioners' Nonpublic Session NH RSA 91-A:3, II**

- 1. Human Resources – Alison Kivikoski, Senior Director
  - a. Nonpublic session NH RSA 91-A:3, II (a)

**I. Adjourn**

*Advisory Note: The Rockingham County Commissioners may, during any public meeting, vote to convene a nonpublic meeting in accordance with NH RSA 91-A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable section of RSA 91-A. Further, in compliance with NH RSA 91-A:3 Section I, the Board of County Commissioners may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing matters not subject to the definition of a meeting.*