



Rockingham County Commissioners

Meeting Agenda

March 21, 2024 @ 8:30 am

Zoom access: Video: www.zoom.us, Join Meeting, mtg ID: 5808918771 or Phone: 646-558-8656, mtg ID 5808918771.

Limited in person access: Maureen Barrows Conference Room, 117 North Rd, Brentwood, NH.
Screening required.

A. Call to Order

1. Pledge of Allegiance
2. Attendance

B. RFP Openings & Awards

1. Opening: Fuel; #2, LP, Diesel & Gasoline – Facilities Operations

C. Consent Agenda

1. 03/14/24 Meeting minutes (approval)
2. 03/21/24 Accounts payable list (approval)

D. Reports

1. Commissioners' Office – Brian Chirichiello, Chair
 - a. Commissioner updates
2. County Attorney's Office – Patricia Conway, County Attorney
 - a. Bid Waiver Request, LexisNexis (approval)
3. Facilities Operations – Jude Gates, Senior Director
 - a. Exception Request 9-2 – Facilities Operations (approval)
4. Human Resources – Alison Kivikoski, Senior Director
 - a. Position Repurpose – Department of Corrections (approval)
 - b. Position Repurpose – Long Term Care Services (approval)
 - c. Position Status Change – Sheriff's Office (approval)
 - d. Position Regrade & Revised Job Description – Register of Deeds (approval)
 - e. Position Regrade, Title Change & Revised Job Description – Register of Deeds (approval)
 - f. Position Title Change & Revised Job Description – Register of Deeds (approval)
 - g. Position Title Change & Revised Job Description – Register of Deeds (approval)
 - h. Revised Job Description – Register of Deeds (approval)
 - i. Revised Job Description – Register of Deeds (approval)
 - j. Revised Job Description – Register of Deeds (approval)
 - k. HR / Finance UKG Conversion One-Time Payment Stipend Request (approval)
 - l. Wellness Activity Utilizing Cigna Wellness Dollars (approval)
5. Long Term Care Services – Jason Smith, Senior Director
 - a. Geriatric Medical Supply Agreement (approval)
 - b. PalAmerican Security Contract Addendum (approval)

Agenda submissions, including supporting documentation, for the Thursday, March 28, 2024 Board of Commissioners meeting must be submitted no later than 2:00 pm on Monday, March 25, 2024.

Posted at the Rockingham County Rehabilitation and Nursing Center, Singer entrance, 117 North Road, March 19, 2024
@ 1:30 p.m., and on the County's website at www.rockinghamcountynh.org @ 1:15 p.m.

c. Glendale Dining Services Contract Extension Agreement (approval)

E. Department Head Updates

F. New Business / Old Business

G. Public Comment

H. Commissioners' Nonpublic Session NH RSA 91-A:3, II (a)

1. Department of Corrections – Jason Henry, Superintendent

a. Nonpublic session NH RSA 91-A:3, II

I. Adjourn

Advisory Note: The Rockingham County Commissioners may, during any public meeting, vote to convene a nonpublic meeting in accordance with NH RSA 91-A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable section of RSA 91-A. Further, in compliance with NH RSA 91-A:3 Section I, the Board of County Commissioners may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing matters not subject to the definition of a meeting.