

2012 Annual Report

Year Ending December 31, 2012

Rockingham County Commissioners:

Maureen Barrows, Chair
Katharin K. Pratt, Vice Chair
C. Donald Stritch, Clerk

DEDICATION

Matthew Jordan

Department of Corrections

Correctional Officer

The 2012 Annual Report is dedicated to Correctional Officer Matthew Jordan. The Rockingham County Commissioners are pleased to announce Mr. Jordan received the New Hampshire State Grange Community Recognition Award. Mr. Jordan began his career with the Rockingham County Department of Corrections on August 26, 2011. Prior to coming to Rockingham County, he was a Sergeant/Team Leader in the United State Army from July 2006 to June 2011.

The Honors and Awards that Matthew received included: Iraq Campaign Medal with Two Campaign Stars, Army Commendation Medal (2nd Award) Army achievement Medal, Army Good Conduct Medal, National Defense Service Medal, Iraq campaign Medal with Arrowhead, Global War on Terrorism Expeditionary Medal, Global War On Terrorism Service Medal, Army Service Ribbon, Overseas Service Ribbon, Combat Action Badge, Purple Heart, Army Commendation Medal, Army Achievement Medal, Army Good Conduct Medal, Combat Action Badge, Global War on Terrorism Expeditionary Medal and Global War on Terrorism Service Medal.

While on patrol with his unit in Iraq, Matthew's right leg was shattered by an IED on March 4, 2009. Matthew underwent extensive treatment and multiple surgeries. Unfortunately, his leg was amputated just below the knee. During this time of rehabilitation, Matthew enrolled in Colorado Technical University. He received an Associate's Degree in Criminology. Matthew completed an Operation Warfighter Internship with Department of Immigration Code Enforcement.

Matthew Jordan's community involvement is affirmed with the Community Recognition Award. He served his nation by enlisting in the United States Army and was deployed to Iraq. He serves the citizens of Rockingham County by performing his duties as a full time law enforcement officer in the Department of Corrections. He served his community, Epping, by volunteering with Middle School Football Program and working with the local youth. Although he suffered a devastating injury while serving in Iraq, Matthew Jordan exemplifies the true meaning of serving others. He has not allowed his physical injury to be an impairment.

Thank you,
The Board of Rockingham County Commissioners

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ELECTED OFFICERS

Commissioners

Maureen Barrows, Chair
Katharin K. Pratt, Vice-Chair

C. Donald Stritch, Clerk
mail@co.rockingham.nh.us

119 North Road
Brentwood, NH 03833
Phone:603-679-9350 Fax:603-679-9354
www.co.rockingham.nh.us

County Attorney

James M. Reams
jreams@rcao.net

Mailing Address:

P.O. Box 1209
Kingston NH 03848

Physical Address:

10 Route 125
Brentwood, NH 03833
Phone:603-642-4249 Fax:603-642-8942

Sheriff

Michael W. Downing
101 North Road

Brentwood, NH 03833

Phone:603-679-9476 Fax:603-679-9477

Register of Deeds

Cathy Ann Stacey
cstacey@nhdeeds.com

Mailing Address:

P.O. Box 896
Kingston, NH 03848

Physical Address:

10 Route 125
Brentwood, NH 03833
Phone:603-642-5526 Fax:603-642-5930

Treasurer

Edward R. Buck III
119 North Road

Brentwood, NH 03833

Phone:603-679-5335 Fax:603-679-9346

DEPARTMENTS

Department of Corrections

99 North Road
Brentwood, NH
Phone:603-679-2244
Fax:603-679-9465

Engineering & Maintenance

116 North Road
Brentwood, NH
Phone:603-679-9375
Fax:603-679-9380

Finance Office

119 North Road
Brentwood, NH
Phone:603-679-9340
Fax:603-679-9346

Human Resources

111 North Road
Brentwood, NH
Phone:603-679-9420
Fax:603-679-9357

Human Services

111 North Road
Brentwood, NH
Phone:603-679-9393
Fax:603-679-9395

Long Term Care Services

117 North Road
Brentwood, NH
Phone:603-679-9383
Fax:603-679-9307

Admissions Offices

Rockingham County Nursing Home:
603-679-9305

Ernest P. Barka Assisted Living:
603-679-5335

Helen F. Wilson Adult Day Care Program:
603-679-9317



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and connect with us on Facebook and Twitter

REPRESENTATIVES TO THE GENERAL COURT

District 1:

Frank G. Case
Joe Duarte
John M. Reagan
James M. Sullivan
Kyle J. Tasker

District 2:

Paul E. Brown
Kathleen M. Hoelzel
L. Mike Kappler

District 3:

Alfred P. Baldasaro
James F. Headd
Karen K. Hutchinson
Robert E. Introne
David C. Lundgren
Betsy McKinney
Sherman A. Packard
Daniel J. Tamburello
Stella S. Tremblay

District 4:

Gary S. Azarian
David Bates
Ronald J. Belanger
Robert J. Elliott
Marilinda J. Garcia
Mary E. Griffin
Walter Kolodziej
Donna C. Mauro
Charles E. McMahon
Richard Okerman
John Sytek
Kevin K. Waterhouse

District 5:

Brian K. Chirichiello
Patricia A. Dowling
Beverly A. Ferrante
Robert M. Fesh
Phyllis M. Katsakiores
Andrew J. Manuse
John T. O'Connor
Kevin E. Reichard
Frank V. Sapareto
James C. Webb

District 6:

Debra L. DeSimone
James M. Garrity

District 7:

Gene P. Charron
John E. Devine
Joseph M. Hagan
Elisabeth N. Sanders

District 8:

Regina M. Birdsell
Norman L. Major
Jeffrey D. Oligny
Marie N. Sapienza
John B. Sedensky
David A. Welch
Kenneth L. Weyler

District 9:

Jason P. Antosz
Timothy P. Comerford
Daniel C. Itse

District 10:

Bruce A. MacMahon

District 11:

Mary M. Allen
Wyman E. Shuler

District 12:

Joshua C. Davenport
Marcia G. Moody
Adam R. Schroadter

District 13:

Patrick F. Abrami
Timothy D. Copeland
Patricia T. Lovejoy
Michele S. Peckham
Marshall E. Quandt
Matt J. Quandt
Donna L. Schlachman
Joanne A. Ward

District 14:

Kevin M. Janvrin
Amy S. Perkins
Lawrence B. Perkins
Glenn F. Ritter

District 15:

Chris F. Nevins
Frederick C. Rice
Kenneth W. Sheffert
Kevin P. Sullivan
James A. Waddell

District 16:

Jacqueline A. Cali-Pitts
Rich T. DiPentima
Terie Norelli
Laura C. Pantelakos
Robin P. Read
Christopher W Serlin

District 17:

Pamela Z. Tucker

District 18:

Brian JX Murphy
William B. Smith

Delegation Officers

Norman L. Major
Chair

Mary E. Griffin
Vice-Chair

David A. Welch
Clerk

Executive Committee

Gene P. Charron
Chair

John M. Reagan
Vice-Chair

David A. Welch
Clerk

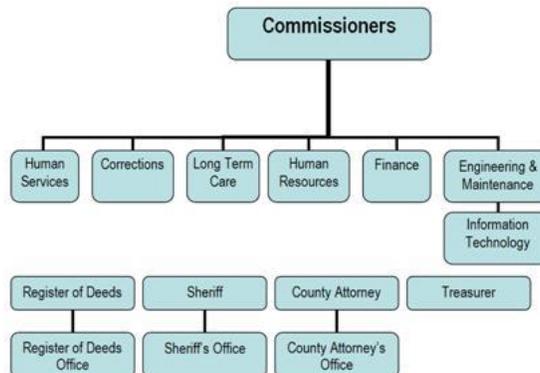
ROCKINGHAM COUNTY COMMISSIONERS



Chair Maureen Barrows, District 2
Vice-Chair Katharin K. Pratt, District 1
Clerk C. Donald Stritch, District 3

As Rockingham County Commissioners, it is our duty to provide essential services to the taxpayers of Rockingham County in the most efficient, cost effective manner.

The structure of county government today is modeled after a basic three-branch system of government. The County Commissioners make up the Executive Branch, which is responsible for the day-to-day operations of county government, in both fiscal and policy matters. The Board of Commissioners is responsible for all county departments and exercise budgetary oversight of all county finances. Other responsibilities include the management of county buildings, and land, and personnel. Authority to permanently hire, discipline, and discharge a county employee is solely the responsibility of the County Commissioners unless otherwise provided for.



Rockingham County continued its active role in Community Development Block Grants in 2012. A new grant was awarded for economic development in Hampton to Smuttynose Brewery. The plan involves relocating the current brewing operation in Portsmouth to Hampton and expanding the manufacturing operation. \$500,000 in Community Development Block Grant funds were awarded with a grant condition that twenty five new jobs will be created of which at least 60% will be filled by persons of low to moderate income.

The Rockingham County Biomass Facility was finished with an open house in May. A grant award was received from the American Recovery and Reinvestment Act for an Energy Efficiency and Conservation Block Grant from the United States Department of Energy in the amount of \$1,966,700. This heating project will change our heating source at the complex from #6 oil to wood pellets with substantial heating cost savings.

Grant award activity continued in 2012 from the New Hampshire Highway Safety Agency, United States Department of Justice, and the New Hampshire Department of Safety.

The Commissioners are concerned with the population of pretrial offenders in the House of Corrections, which averages 2/3rds of the in-house population. It is anticipated that alternative programs will be initiated in 2013 to target this population and increase savings. As reported in previous years, video arraignment continues to have a positive impact. Video arraignment hearings rise steadily and the system is connected to all the circuit courts within the county.

We are proud to announce that the nursing home, assisted living, and adult day care facilities all received deficiency free ratings by the New Hampshire Department of Health and Human Services. It is a testament to the county's quality of care and dedication by our employees.

Again in 2012, the Commissioners are pleased to report that the Long Term Care Services skilled care nursing program continues to perform with increased revenues. The restorative rehabilitation program provides focused rehabilitation services for our long term care population.

Finances are in order and once again Rockingham County has the highest short term borrowing rating, MIG1 Rating, by Moody's Investors Service on a 13.5 million dollar general obligation tax anticipation note for 2012. Each year Rockingham County borrows funds in anticipation of the county tax receipts paid by the towns and city in the county each December. Moody's cited satisfactory cash flow projections, healthy financial position, and low direct burden debt as facets in the rating issued. This excellent rating resulted in a low interest rate. Rockingham County's prudent financial planning and strong budgeting efforts are a direct result of this rating and interest rate.

Our 2012 began with budget planning and 2012 ended with saying goodbye to Commissioners Barrows and Stritch and with a welcome to newly elected Commissioner Coyle and Commissioner Tombarello. Commissioner Barrows served a total of 20 years and Commissioner Stritch served 10 years. We wish them well and all the best.

Respectfully,

Commissioner Katharin K. Pratt

Katharin K. Pratt
Vice Chair
District 1

Serving: Danville, East
Kingston, Greenland, Hampton,
Hampton Falls, Kensington,
Kingston, New Castle,
Newington, Newton, North
Hampton, Plaistow, Portsmouth,
Rye, Seabrook, South Hampton,
Stratham

Maureen Barrows
Chair
District 2

Serving: Atkinson, Brentwood,
Epping, Exeter, Fremont,
Hampstead, Newfields,
Newmarket, Raymond, Salem,
Sandown

C. Donald Stritch
Clerk
District 3

Serving: Auburn, Candia,
Chester, Deerfield, Derry,
Londonderry, Northwood,
Nottingham, Windham

DEPARTMENT OF CORRECTIONS

Stephen A. Church, Superintendent

2012 Statistics

Average Daily Census: 377

Males: 3,448, Females: 887, Total Intakes: 4,335

New Offenders: 1,814, Repeat Offenders: 2,521

Total Number of Charges: 7,348



This department has progressed well over the past year. We were able to institute some new inmate programs and continue existing services that will be outlined in the following report. 2012 was another busy year for the department. The 2011 restructuring of the state courts that resulted in a change to Circuit Courts continues to have a great impact on our video arraignment system. We continue to experience significant increase in the use of that system and the employee man hours needed to accommodate the demand. Two Thirds of our average inmate population continues to be pre-trial offenders. Four of our six cell blocks are dedicated to housing pre-trial inmates. Female Offender numbers continue to increase and associated housing costs continue to be of budgetary concern.

Electronic Monitoring: Our Electronic monitoring program continues to be a popular alternative to incarceration for those convicted offenders that meet the criteria and have the option written into their court sentencing order. The System that the department utilizes is state of the art and incorporates the latest GPS and mapping systems to monitor the location of participants at all times. Participants are required to report to the facility at regular intervals and are subject to random urinalysis screening as well as random home visits by Corrections staff. Participants are also required to fund the cost of the system in order to have the privilege of participating, thus alleviating any cost to the taxpayer to fund this program. We averaged approximately 23 inmates on Electronic Monitoring throughout the year. This translates into a considerable savings on housing, meals and medical expenses. The number of participating inmates in 2012 was 77 with a total bed days saved of 11,469.

Inmate Work Hours: Whenever possible we schedule Minimum security convicted offenders to various work details around the county facilities. These people work for several county departments to include the Nursing Home and County Maintenance. We also have several area police agencies that are assigned an inmate worker. The workers will provide general janitorial duties and grounds maintenance services for the local safety complex. This program has saved many paid man hours for the county and area towns that would otherwise have to hire civilian employees to complete these tasks. Over 38,064 hours were worked at the county facilities and over 10,400 hours at municipalities.

Human Services: We have a very pro-active human services/inmate programs staff. They are a small group of very dedicated professionals working to provide the best services for those in their care with the continual focus on positive incarceration to give offenders the tools and life skills needed to break the cycle and ultimately reduce recidivism.

STAR=Solutions Transitioning And Recovery: One program that we are very proud of is our STAR Program. This is an in-house 28 day program. Through Court Order, inmates may be released upon completion of this program.

2012 STAR Participants: 70

Graduations: 66

Bed Days Saved: 3,404

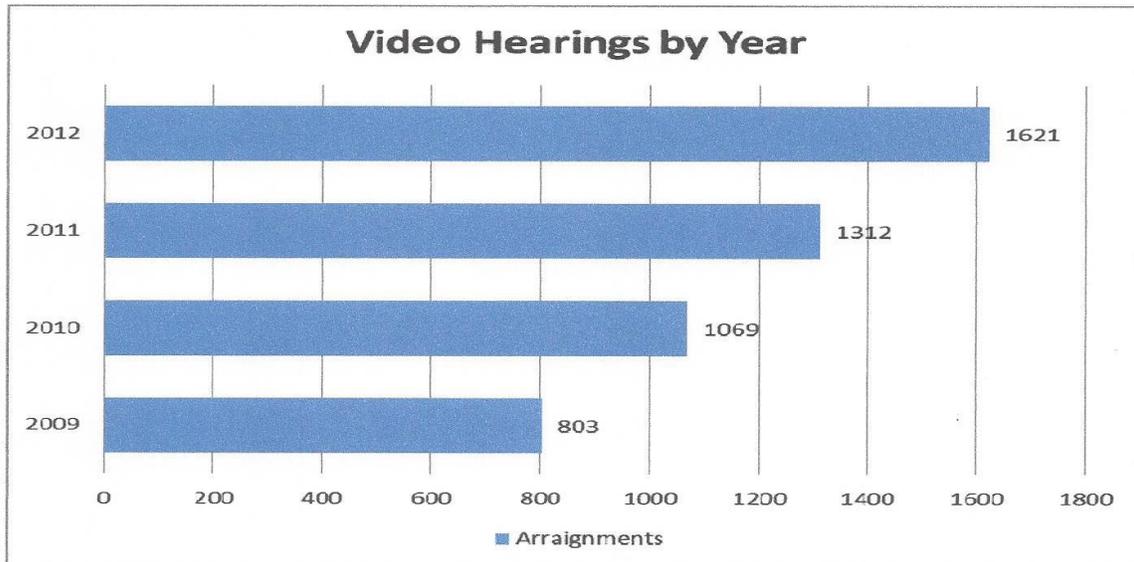
Recidivism of all Bookings: 58%

Human Services initiatives:

- Case Management: Assisting inmates with issues that revolve around incarceration and prerelease planning
- Education: 18 Inmates completed and earned their GED
- OSHA: 12 inmates participated in OSHA safety certification
- Reasoning Skills: Individual program where inmates work through modules independently and turn work into the Mental Health Counselor
- Coping with Anger: Offered to all sentenced inmates
- Restorative Justice: This group participates in workshops with a focus on community involvement, such as various crafts and donations to local shelters.

VINE (Victim Identification and Notification Everyday): The victim notification program began in 1998 and continues to see an increase in use. This program allows victims of crime to register for automated notification of an offenders release from the facility and technology enhancements offer registration through the internet with email notification. We continually receive positive feedback about this program. In 2013 we will again promote this program to law enforcement, social service, domestic violence, and protective agencies in the county. This service can be accessed at www.vinelink.com. In 2012 there were 428 new registrations, 1,628 telephone calls generated, and 28,004 Vine site searches.

Video Arraignment: We are currently connected to all 7 Rockingham County Circuit Courts as well as many other courts and institutions throughout the state and beyond. We have maintained our ability to connect using either an I.S.D.N. (phone lines) or an I.P. connection (cable).



Total for 2012: 1621 Total for 2011: 1312 Total for 2010: 1069 Total for 2009: 803.

This represents a 23.5% year over year increase and 2 year increase of 51.6%

We continued to host prosecutors who found it more convenient to come here than to travel across the county for an arraignment. In rare instances we also hosted defense counsel for high profile cases where the interests of justice and public safety were best served by allowing them to appear from the jail facility with their client. The courts have made increased usage of our equipment's ability to host multipoint video conferences allowing prosecutors to appear from their home court while the judge and defendant are in two additional locations.

The courts have called upon us to do additional hearings in new areas besides arraignments. We have done family court, child support status hearings, arraignments, parole hearings, waiver of P.C. hearings and sentencing hearings all which otherwise would have required transport. We were also able to accommodate the Federal Court in Boston earlier this year for a civil case that involved an inmate in our custody.

The courts have made it clear in their directives that they intend to put increased pressure on our services going into the future.

Medical Services: Prime Care Medical Incorporated continues to provide the care for the inmate population. The company specializes in prison healthcare and provides a team of highly dedicated professional health care workers. We continue to be the only corrections agency in New Hampshire to be accredited with the National Commission on Correctional Health Care.

Employee Milestones: The Rockingham County Department of Corrections represents the largest, full time, uniformed Law Enforcement agency in the county. These dedicated professionals give much of themselves in their chosen public safety profession. Officers Michael Barber, Barry Cook, Terri Lizotte, Darcy McGrath, Joshua Precourt, Chantel Pushee, Alan Randell and Craig Szopa joined the department and we wish them well in their training as they embark in their new career. Our Administrative staff was joined by Greg Pantazis as Substance Abuse Counselor, Jessica Salas as Mental Health Counselor, Adele Broughton in Inmate Accounts and Nancy Bruder as Security Secretary.

We also had two employees retire in 2012; Officer Kenneth McCarron and Officer Stephen Duffy. Together they dedicated a combined total of 40+ years of service to Rockingham County. We congratulate them on their retirement and wish them well in the future.

The following is a list of milestones reached by several of our employees. I congratulate them on achieving these goals and I thank them for their dedication and service to the citizens of Rockingham County.

5 Years: Daniel Chapman, Michael Evans, Edward Kern, Nancy Monroe

10 Years: William Bousley, Stephen Brannan, Thomas Cwynar, Richard King, Robert Grimard, Patrick Valencia

15 Years: Allan Hughes, Robert Remick

20 Years: Roger Anderson

Town Commitments

Atkinson	11	North Hampton	25
Auburn	9	Northwood	20
Brentwood	48	Nottingham	31
Candia	29	Plaistow	64
Chester	29	Portsmouth	270
Danville	19	Raymond	81
Deerfield	14	Rye	26
Derry	367	Salem	424
East Kingston	10	Sandown	16
Epping	51	Seabrook	117
Exeter	123	South Hampton	4
Fremont	21	Stratham	28
Greenland	12	Windham	18

Hampstead	22	Transfers	9
Hampton	207	Belknap Sheriff	0
Hampton Falls	21	Courtesy Hold	15
Kensington	45	Rockingham Sheriff	1340
Kingston	32	Strafford Sheriff	0
Londonderry	78	NH. State Police	223
Newcastle	4	Self-Turn In	199
Newfields	5	NH. State Prison	0
Newington	25	Probation/Parole	175
Newmarket	50	Federal Marshal	1
Newton	16	TOTAL	<u>4,335</u>

In conclusion I would like to express my appreciation to the Rockingham County Board of Commissioners. The continued support from the Board of Commissioners makes the difference when the sometimes overwhelming tasks and tough decisions that come with being a department head seem insurmountable. I would also like to express my thanks to Representative Bob Fesh, the Chairman of the Jail Sub-committee and all members of the committee and the Rockingham County Delegation for their support.

I must recognize the Corrections staff; the office team, Human Services staff, medical personnel, Command staff and the Correctional Officers of the department. This is a group of highly dedicated and career minded individuals. The professionalism and skill the staff projects while dealing with a difficult population is amazing to see. The Correctional Officers work in a direct supervision atmosphere directly on the cell blocks among the inmate population. The work they do and the number of issues they deal with, and are able to resolve, make me proud to be the head of this agency and a member of the corrections profession.

COUNTY ATTORNEY'S OFFICE

James M. Reams, County Attorney

As County Attorney I continue to provide leadership in the county, State of New Hampshire and nationally. For example, I was asked to be involved in planning and implementation of the Sheriff's Drug Task Force, asked to assist the New Hampshire State Police with the planning of the future of their Technical Accident Reconstruction Team and asked to speak on behalf of the nation's prosecutors as part of the U.S. Attorney General's Executive Working Group.

"The mission of the Rockingham County Attorney's Office is to improve the quality of life for the citizens of Rockingham County by seeking justice professionally, effectively and efficiently."

The County Attorney is a constitutional officer whose duties and responsibilities have been defined by the common law and various statutes. The County Attorney is the chief law enforcement official in Rockingham County. In the absence of the Attorney General, the County Attorney performs all the duties of the Attorney General's office for the County. He has the responsibility for and exercises general supervisory control over the enforcement and prosecution of the criminal laws of the State.

The year 2012 was another challenging one for the Rockingham County Attorney's Office. In addition to the investigation and prosecution of cases, the staff and I continue to implement new phases of the statewide County Attorney Database.

The County continues to grow at a rate that is well above the rate at which the rest of the State is growing. The threats to our communities are likewise increasing. The laws regarding criminal law, criminal procedure, search and seizure and permissible investigative techniques is increasingly complex. The County Attorney has an important responsibility to provide general oversight, guidance and training to the 38 law enforcement agencies in the County. The responsibility is not only to ensure that the community is protected from criminals and that cases are successfully prosecuted, but also to ensure that all of our citizens' rights are scrupulously protected.

In addition, for the ninth straight year, the County Attorney's Office set a record for the number of new cases Indicted. We reviewed, prepared and presented 2375 cases for review by the Grand Jury.

Since 1999, when County Attorney Reams first took office, the number of cases handled by the County Attorneys office has dramatically increased. A strict comparison of the actual number of Indictments returned by the Grand Jury reveals a leap from 1254 in 1998 to 2375 in the year 2009, an increase of 189%. Simply comparing these numbers cannot accurately reflect the increased workload handled by this office. The County Attorney exercises great restraint and consideration when making charging decisions. The County Attorney prefers to track the workload by comparing the number of "case files" opened. A file may have numerous charges, but will involve one investigation and one defendant.

Crime Statistics For Matters Filed In Superior Court: There is no totally accurate way to measure how "busy" a prosecution office is. Given the change in database systems during the year, our statistical figures are approximate. However, there are a number of statistics that I measure to give indicators of the volume of work:

- Indictments have increased from 1254 in 1998 to 2375 in 2009 and have slightly increased since then.
- Again in 2011 the Court did not schedule jury trials for six weeks throughout the year;

- Hundreds of defendant's closed files were reopened in 2011. Reopened cases generally require prosecutors to respond to post conviction motions for a variety of requests and to appear at related hearings (Probation Violations). The Court has adopted a liberal policy with regard to accepting and scheduling hearings for these types of pleadings. The matters have become increasingly time consuming for the staff.
- Duty calls from police departments were averaged a call about 6 out of 7 days each week in 2011;
- Victim/Advocates had many thousands of contacts with victims and witnesses during 2011;

Our two part-time investigators handled 385 cases; located over 120 trial witnesses; recorded 92 various interviews and handled 13 police department complaints. Additionally, they transported 35+ witnesses for trials.

Under the new Act that became effective January 1, 2007, prosecutors may file a civil commitment petition for recommitment when a sex offender's prison sentence ends and the offender is believed to be a threat to public safety. Pursuant to RSA 135-E:1, an offender can potentially qualify for a five-year minimum civil commitment in a secure psychiatric facility. The County Attorney's prosecutors reviewed some Sexually Violent Predator Notifications received from the Department of Corrections. Thus far, Rockingham County has not had a sex offender that qualified for civil commitment.

Prosecutors: The County Attorney and his Deputy oversee a staff of 34 in the Superior Court office, including 18 Assistant County Attorneys. The Assistant County Attorneys are divided into teams covering three geographic regions of the county, created by the County Attorney.

The County Attorney continues to be proactive in providing assistance during the earliest stages of a case. Prosecutors are available to answer questions from law enforcement regarding investigations and charging decisions 24 hours a day. All prosecutors are periodically scheduled to be "on-call" at night and on weekends. Prosecutors are "exempt" employees who do not receive overtime or other consideration for this added duty. The prosecutors recognize that this is an important function that results in better investigations, better prosecutions, and protection of the rights of the citizens of the county. On an average of every night, prosecutors answer calls from police departments.

In addition to these duties, and as noted above, the prosecutors carry an average of over 115 felony cases at all times. By way of contrast, please note that the Public Defenders have a contract with the State that provides for a maximum weighted caseload of 55 cases, including misdemeanors and other duties. Our heavy workload places significant stress on the entire staff.

District Court: While the County Attorney is responsible for criminal prosecution in his County, police departments have traditionally prosecuted their own cases at the District Court level in New Hampshire. The County Attorney's Office provides assistance to departments when requested and occasionally for short periods when departments have been without personnel. The County Attorney has assumed complete responsibility for District Court prosecution under circumstances where the individual department or municipality reimburses the county for the associated cost of providing that service. This is done because the County Attorney does not provide district court prosecutors for all of the towns in Rockingham County.

The Plaistow District Court prosecutor position was created in 2003 with 6 towns having entered a contract with the County Attorneys Office to provider a Prosecutor for the towns. In 2004, the County Attorney's Office was given the authority to hire an administrative employee to assist in the prosecutorial duties of the Plaistow District Court.

Additionally, in 2011, the Exeter District Court prosecutor position was created with 2 towns having entered the contract, Exeter and Hampton Falls. Thus far, the departments are very happy and it appears to be a success.

The County Attorney provides prosecution for certain towns in the Auburn District Court area including Nottingham and Candia. This office handled a total of 341 misdemeanor cases filed in the Auburn District Court. Other towns in that district have approached the County Attorney about contracting with the County for prosecution services. If the details can be worked out a new contract may be in effect for 2014.

Victim/Witness Coordinators: The County Attorney's Office has three full-time Victim/Witness Coordinators. The Coordinators work primarily on victim cases. They provide information and assistance to people affected by crimes with compassion and professionalism. Coordinators guide victims through the criminal justice process and work to ensure that the victim's rights are protected in accordance with RSA 21-m:8.

The Victim/Witness Coordinators averaged over 485 telephone conferences and more than 66 office conferences with victims and witnesses of crime each month.

One of the 3 advocates continues to be partially grant funded through the State of New Hampshire. This grant limits the types of cases that this advocate may work on. The County has been fortunate to keep this grant for so many years. However, it is now a decreasing amount. It is important to maintain the level of services demanded by the Victims Bill of Rights. With the increasing caseload, it will be necessary to add an additional full time advocate in the near future.

Investigators: The investigators review all cases involving victims. Other duties of the investigators include but are not limited to assisting law enforcement agencies in follow-up investigations, locating missing witnesses and conducting some interviews.

Support Staff: The support staff at the County Attorney's Office consists of an Office Administrator, File Intake Manager, Receptionist, five Administrative Legal Assistants, four Legal Assistants and one Paralegal. The support staff is responsible for duties such as transcribing, drafting, filing and mailing various legal correspondence and pleadings, coordinating and scheduling monthly Grand Jury proceedings, as well as assembling all felony files for review by the Prosecutors.

The support staff generated thousands of Grand Jury and Trial subpoenas in 2012 and processed hundreds cases involving multiple items of trial evidence.

Additionally, the office received numerous requests for Interstate Agreement on Detainers (IAD's), requests for Governor's Warrants and the County Attorney approved 78 Out-of-State Arrest transports. The Reception Office receives in excess of 30,000 incoming telephone calls every year.

Child Advocacy Center of Rockingham County: Our Child Advocacy Center is the first established in New Hampshire. The Child Advocacy Center now provides child friendly forums for multidisciplinary interviews at sites in both Portsmouth and Derry. The Child Advocacy Center was Rockingham County's response to the legislature's mandate that agencies investigating child abuse work cooperatively to minimize the impact on the child. A second Child Advocacy Center site located in Derry was opened in 2003.

The Child Advocacy Center is a non-profit entity that is staffed and funded through grants and fundraising efforts. The County Attorney is on the board of directors and has representatives on the advisory board of the Child Advocacy Center. The model has been so successful that a legislative committee has recommended that our model be implemented statewide. The Governor and Attorney General have supported this model and have made matching funds available to enable the other counties to establish Child Advocacy Centers of their own.

Prosecutors attended well over 100 interviews at the Child Advocacy Center in 2012.

The process is time consuming for the attorneys, but is critical to successful resolutions to cases involving children. As the Court docket becomes more demanding, it will be difficult to keep pace with covering these interviews. In many of the jurisdictions across the country, prosecutors are rotated through full time assignments at their Child Advocacy Centers. Proper coverage for the Child Advocacy Center will be essential for continued success.

New Challenges & Opportunities: The future will continue to be challenging for the County Attorney's Office. The budget cuts throughout law enforcement have resulted in the predicted slowdown of cases processing by both law enforcement and the court system. Those slowdowns obviously impact the County Attorney's Office.

Complicating the effect of the budget cuts, 5 experienced prosecutors trained by the Rockingham County Attorney's Office left Rockingham County to prosecute for the Attorney General, Hillsborough and Strafford counties and received pay raises by leaving Rockingham County. Being non-competitive when compared to other prosecuting agencies in New Hampshire is draining talent and experience from the office and impacting morale. I am proposing a new pay system for prosecutors to try to be competitive with other prosecution offices. It is my hope that the Commissioners and delegation will support this important initiative.

In closing, I want to commend the entire staff of the Rockingham County Attorney's Office. They are dedicated and compassionate professionals who are committed to the mission of this office. They have and will continue to do what it takes to get the job done. The citizens of this county can be assured that the staff of this office serves them well.

I would also like to thank the Commissioners as well as the entire legislative delegation sitting as the County Convention for their support in equipping the Rockingham County Attorney's Office with the staff and tools necessary to handle the continuing challenges that crime presents to Rockingham County.



ENGINEERING AND MAINTENANCE SERVICES

Jude Gates, Director of Facilities, Planning, and Information Technology

The mission of the Engineering & Maintenance Services department is to provide, safely and efficiently, the infrastructure services that contribute to the quality of life for our residents, the safety of the personnel in the Correctional facility, and the maximum productivity of the employees. We continue to place a strong emphasis on responsible management of resources and preventive maintenance to control costs and increase the life expectancy of equipment and systems.

Every member of the Engineering & Maintenance Services team takes great pride in their work, as is evidenced throughout the buildings and grounds. It is a dedicated and skilled group of individuals who truly touch the lives of every resident, staff person, and visitor every day. I am proud to be a part of this team.

In addition to daily operations and maintenance, E&MS also participated in bringing the following projects to fruition in 2012:

- Replacement of HVAC equipment in the Blaisdell I and II Day Rooms in the Rockingham County Nursing Home
- Design and replacement of the Nursing Station at the Blaisdell II unit
- Installation of backflow prevention in sixteen janitor's closets throughout the nursing home complex
- Continued implementation of security measures in the nursing home including cameras and introduction of wireless locks with proximity readers
- Replacement of one of two hot water heat exchangers serving the nursing home complex of buildings
- Replacement of the condensing unit on the HVAC system serving D Block at the Jail
- Extensive masonry repairs to the south wall of the Carlisle Building
- Engineering review and replacement of the HVAC unit serving the Administration and Core areas at the Jail/House of Corrections

By far the greatest endeavor undertaken by E&MS in 2012 was our new Biomass Plant. The project involved construction of the building and installation of the first boiler, construction of a steam main to the Jail/House of Corrections, and replacement of the emergency generator serving a portion of the Nursing Home as well as the boiler and biomass plants. Associated phases of the project included retirement of a 12,000 gallon Underground Oil Storage Tank at the Nursing Home and an 8,000 gallon Above Ground Oil Storage Tank at the Jail. After the project is complete in 2013, we will have two Biomass Boilers, will displace approximately 245,000 gallons of oil with approximately 4,000 tons of local wood chips, and show an annual savings in excess of \$400,000. The daily enthusiasm of the residents and employees, as well as the ongoing support of the Board of Rockingham County Commissioners and members of the Delegation contributed greatly to the success of the project. Of particular note is the hard work by our Finance Director in helping Rockingham County to obtain a \$1.7 Million grant for the project.

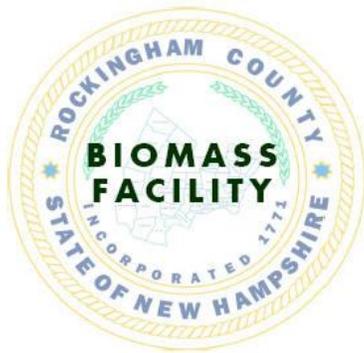
For our IT/Telecommunications Division, 2012 was another productive year with participation in many projects involving many departments. Some of the highlights include:

- Network Backup and Recovery system

- Phase two of server virtualization project
- Assist with implementation of Sheriff's Department auto-attendant
- Assist with Sheriff's Department telephone carrier change from Fairpoint to Bayring
- Access Control
- Department of Corrections Jail Management System upgrade

Construction of our Biomass Facility was only the most recent of several energy conservation measures (ECM) undertaken over the past several years. It is a daily priority with work orders and projects undertaken. Our audited energy savings for 2012 from ECM initiated in 2003 was over \$244,000. All utilities expenses are competitively bid and energy efficiency is a criteria of all equipment purchases. We continue to maintain a Wellhead Protection Program, ensuring water quality, saving on annual laboratory fees, and maintaining the natural resources. After treatment our wastewater is used to irrigate the hay fields, recharging the aquifer and producing a source for revenue that is able to absorb the nutrients. The savings and the stewardship of the land and other natural resources are a continuing source of pride.

I am grateful for the continued support and confidence shown to Engineering & Maintenance Services by the Board of Rockingham County Commissioners.



Burning local wood chips to provide steam for heat, hot water, laundry and kitchen processes at the Rockingham County Long Term Care Campus, and Jail/House of Corrections.

Boiler: Our system incorporates a 200 hp Messersmith combustor paired with a Hurst boiler. They can produce up to 6.68mmbtu/hr up to 150 psig. The system incorporates a chip delivery and metering system that automatically stokes the combustor based on demand. A second smaller boiler was installed to supplement the first boiler. It will help carry peak winter loads and increase efficiency during lower summer demands. We will be able to supply over 90 % of the steam required to provide heat and hot water to the complex.

Biomass Fuel: There are many different biomass fuels with wood being the most common in the northeast. We have chosen to use “bole” wood chips, meaning there are no small branches, only the trunks and large branches are chipped. The typical chip size is 2 ½”x 2 ½” x 5/8” thick or smaller. The moisture content of the chips can range from 15% to 45% with slightly less than 40% being preferred. Chips are delivered to the 320 cubic yard (three truck loads) storage bin through one of three overhead doors. The delivery trucks carry about 29 tons per load and are self unloading using a live bed system. The estimated consumption is 4,000 tons per year with deliveries ranging from 2 per week during the summer to 1 per day in the winter.

LONG TERM CARE SERVICES

Steven Woods, Administrator/Long Term Care Services Director

The year 2012 was full of changes and setting new goals while continuing to provide the highest quality care to our nursing home residents, assisted living and adult medical day clients - which is our entrusted mission.

I certainly want to acknowledge the people and departments that ensured our steady course throughout the entire year. A strong team approach assures consistency and the most efficient means of delivering the care services to our residents. We have staff at all levels and in all departments that are committed to RCNH and show that by excellent work records and employment longevity that rivals any facility in the State.

We also continued with the “e-Discharge” program with Exeter Hospital to better access referral information to assist in admissions from our local hospital.

Our annual Medicare/Medicaid State Survey was conducted in May 2012. Once again Rockingham County Nursing Home stands out as one of the best nursing homes in the State of New Hampshire. I am honored to announce that the Nursing Home, Assisted Living and Adult Medical Day programs all continued forward with no new deficiencies in 2012.

Our annual Education Day was conducted in October in the Assisted Living building. This is an important and mandatory in-service program for all staff which is conducted on a yearly basis. This program reinforces necessary knowledge and skills. The event had a Las Vegas theme that made the event fun and positive for everyone.

Another initiative that we continued in 2012 was the oral health program enhancement. Since 1979 we have been providing dental services to our residents and are in the process of applying for grant monies to enhance our staff's oral care technique with overall improvement of residents' oral/systemic health along with renovations to our dental office. This project will continue well into 2012 and beyond and will serve as a role model for all nursing homes in the state when completed.

Our biggest initiative that continued in 2012 was the growth of our rehab program. We continued to serve more residents from the community that required short term skilled, rehab services. Our contract converted over to Rehab Choice. They brought in numerous new physical, occupational and speech therapists to enhance the level and frequency of rehab services. This agreement allowed us to continue to provide a higher level of care to our residents and in turn be able to enhance revenues by accessing federal Medicare dollars. We continued upgrading the therapy rooms and the Driscoll Ground Unit to best serve these new Rockingham County short term clients that will be able to return to the community after a stay with us. Further, we continued our IV Therapy services. We continue to keep moving to the future of long term care delivery and working to become a more regional provider of skilled services.

I am proud of Rockingham County Long Term Care Services and the strong community reputation that it deserves. I look forward with excitement to the year ahead. I am especially proud of the people I work with every day – colleagues who work with loyalty and high standards – because of them I am honored to be a part of this incredible team.

The support and guidance of our County Commissioners. We are grateful for their dedication, interest, and caring all year long.

2012 NURSING HOME CENSUS

Daily Average Census – 220
Highest Census 226 / Lowest Census 212

Admissions		Discharges	
Home	16	Hospital Admit>Returns	113
Hospital	130	Discharged to another facility	5
Nursing Home	10	Discharged to Assisted Living	14
Psych Hospital	12	Discharged home	73
Rehabilitation	10	Expired while in Hospital	3
Assisted Living	11	Deaths	74
Total Admissions	<u>192</u>	Total Discharges	<u>282</u>

Average Age of Residents	83
Average Age of Death	86
Average Age of Admission	79
Average Length of Stay	0 yrs. – 11 mos. – 12 days

Location and History: The Rockingham County Long Term Care Services Campus is located on North Road, Brentwood, New Hampshire, and has been in existence since 1869, beginning as an almshouse for Rockingham County residents. The Campus is comprised of five interconnected buildings.

Mitchell Memorial Hospital was built in 1935 to serve as a general county hospital. The hospital was closed in 1944 when the war caused staff shortages. The Mitchell Building was reopened in 1952, and as a result of renovations in early 1992, the building is now home to Administrative and County Offices.

The Fernald Building was built in 1958, with 84 resident care units and in 1974, the Blaisdell Building was completed, providing Physical Therapy, Occupational Therapy and Activities and 104 resident care units. In 1980 a portion of the Blaisdell Building became home to the Helen F. Wilson, Adult Medical Day Care Center.

December 1992 brought the opening of the John C. Driscoll Building and Elizabeth "Betty Greene" Atrium providing residents a year- round enclosed courtyard, which provides a comfortable and relaxing atmosphere for socializing.

An extension to the Fernald building, completed in 1986, provide an expansion in laundry, kitchen and housekeeping facilities and a new staff dining room.

Today the Campus stands as a provider of superior comprehensive nursing and medical care that meets the physical, psychological, and social needs of all residents.

REGISTRY OF DEEDS
Cathy Ann Stacey, Register

As I begin my nineteenth year as Rockingham County Register of Deeds, I first wish to take this opportunity to commend the Registry of Deeds staff for their continued hard work and dedication in fulfilling the mission of this office. In addition, I extend my deepest appreciation to the residents of Rockingham County for their continued support and confidence in me as their elected County Register of Deeds. It continues to be my pleasure to serve you and I pledge to continue on my vision to make the Registry of Deeds records more accessible to the public and strive to discover ways to ensure continued fiscal responsibility in the budgeting and administration of this office.

In 2012 the Registry of Deeds decided to "GO GREEN" in all of our account billing and town transfer document filings resulting in huge savings to the taxpayer. Programs were implemented which updated in-house accounting software with our on-line database allowing the merger of information to an email billing format. Additionally, all 37 communities were given on-line access to document transfer information which is required by law to be forwarded to them. These on-line accounts contain transfer documents specific to each community.

The restoration of ancient documents continues to move forward. From the dedicated fund the sum of \$50,000.00 was budgeted and expended for this project. As a reminder, the dedicated fund (surcharge fund) contains non-taxpayer dollars which are statutorily dedicated for use in the Registry of Deeds.

The Registry of Deeds experienced an overall increase in document recording volumes of eighteen (18%) percent for a total of 67,798 filings.

The total County revenue collected by the Registry of Deeds in the 2012 calendar year was \$3,422,415.42. This figure reflects a nineteen percent increase over 2011 revenues.

2012 Revenue Collected

State Transfer Tax	\$25,743,750.00	Total Revenue	\$ 3,422,415.42
4% RETT commission	\$ 1,042,070.16		
State LCHIP tax	\$ 1,223,248.00	Total Documents recorded	67,798
4% LCHIP commission	\$ 47,048.00		
Copies/Faxes	\$ 348,375.80		
Recording Fees	\$ 1,984,921.46		

2012 Scanning and Filming

Current year documents scanned/filmed	355,623 pages
Current year scanned plans	847 sheets
Current year daybook filmed	9,000 pages
Historical records scanned	47,500 pages
Total Pages	412, 970 pages

Municipal Transactions

The following chart reflects annual transactions reported to each municipality within Rockingham County.

Atkinson	809	Greenland	577	Newington	121
Auburn	659	Hampstead	1015	Newton	572
Brentwood	537	Hampton Falls	286	Northwood	513
Candia	422	Hampton	2257	Plaistow	852
Chester	554	Kensington	237	Portsmouth	2580
Danville	461	Kingston	690	Raymond	1071
Deerfield	522	Londonderry	2720	Rye	839
Derry	3237	New Castle	182	Salem	3121
E. Kingston	313	Newfields	216	Seabrook	930
Epping	786	Nottingham	601	S. Hampton	84
Exeter	1566	N. Hampton	577	Sandown	766
Fremont	511	Newmarket	762	Stratham	1088
				Windham	1940

I happily report in 2012 the County realized a reduction in foreclosure activity. During 2012 Rockingham County recorded a total of 743 foreclosures which reflects a decrease of 89 from the previous year.

SHERIFF'S OFFICE

Michael W. Downing, High Sheriff



Rockingham County Sheriff's Office is grateful for the support of its Commissioners, Legislative Delegation, local police and fire departments and citizens of Rockingham County. As can be seen by the statistics provided, the calls for service continue to increase, and the issues faced by our employees are more complex and challenging. The Office continues to adapt to meet these challenges and those of the citizens and communities in Rockingham County.

Sheriff Offices in New Hampshire act on instructions issued from the Courts for civil process service, provide for the transportation of incarcerated individuals to and from court; and, provide security at state courts. Additionally, deputy sheriffs must be trained and certified by NH Police Standards and Training Council. Further information is available through New Hampshire's Revised Statutes Annotated (RSAs), Title VII: Sheriffs, Constables and Police Officers; Chapter 104: Sheriffs and Constables. Additionally, Rockingham County Sheriff's Office frequently assists smaller police departments within Rockingham County as their resources can be limited.

The calendar year of 2012 was very busy. The Court Services Division provided for 8,500 court transports, the Patrol Division processed slightly more than 12,100 court documents and made 1,900 motor vehicle stops. The Criminal Investigations/Warrants Division undertook 118 investigations, completed 145 out-of-state extraditions and managed 2,500 District and Superior Court warrants. Rockingham County Communications Center fielded 109,500 calls for service representing twenty five (25) Police Departments, eighteen (18) Fire/EMS Departments along with dispatching for the Sheriff's Office.

There have been several changes in personnel of the Sheriff's Office due to retirements, resignations and reorganization.

Superior Court Bailiffs Constance Bentley, Lewis Cedrone and Richard Lausier retired after serving a combined total of 35 years. Donald Meroth transitioned to the position of Superior Court Bailiff after serving 8 years as a Reserve Deputy. Julie Cashman was hired as a Bailiff for Superior Court.

Deputy Sheriff Kevin Gelineau resigned his position to join a police department within Rockingham County. Deputy Steven Warnock retired after serving Rockingham County for twenty five years both as a Deputy Sheriff and Corrections Officer. Chief Electronics/Communications Technician Parks "Skip" Christenbury resigned with sixteen years of service. Reserve Deputy Philip A. Smith resigned from duty with fourteen years of service.

Rockingham County Dispatcher Lindsey Cunningham was transferred to a position of Deputy Sheriff after successfully completing the testing process. Deputy Sheriff Scott Peltier was promoted to Sergeant, Court Services. Sergeant Shanon Goff was promoted to Lieutenant, Court Services. Dispatchers Jason Laing and Sean Mahoney were promoted to the positions of Communications Shift Supervisor.

Richard Wiltshire was hired as a Deputy Sheriff after serving Pittsfield, New Hampshire Police Department. Ray Berube joined Rockingham County Sheriff's Office after serving as a Police Officer in Seabrook, New Hampshire.

Richard Newman and Erin Storace were hired as Dispatchers. Kathleen Lancaster was hired as an On-Call Dispatcher and William Wyner transitioned from full time to On-Call Dispatcher.

Daniel Jackman joined the Reserve Deputy Unit. And, Katherin Mann joined the Office as an Executive Assistant in the Civil Division.

I would like to thank those who retired or resigned from service for their time and dedication. I appreciate all they have accomplished and wish them well in future endeavors. Equally, I wish the best of luck to new employees and to those who have transitioned into new roles. I look forward to working with each of you.

The Office continues to work to update the infrastructure of the county-wide communications system. The Sheriff's Office seeks to fund a new communications center utilizing grants – both state and federal - to assist in the project. This new equipment will greatly enhance communication and safety of first responders throughout the County. I wish to personally thank NH Department of Safety, Homeland Security Field Representative Paul Hatch for his continued guidance and advice.

The need for a well equipped and maintained county-wide communication system has never been more apparent. In April of 2012, Greenland, New Hampshire experienced a catastrophic event which included the fatal shooting of then-Police Chief Michael Maloney. Rockingham County Communications Center coordinated the response of law enforcement and emergency services from New Hampshire as well as Massachusetts and Maine. The dispatchers and deputy sheriffs have been recognized by fellow law enforcement agencies and emergency management for their rapid and professional response to this major incident. All responding Rockingham County employees represented themselves in a professional and concerned manner and are a credit to the citizens they serve. Chief Maloney will be remembered as a dedicated public servant.

Rockingham County Sheriff's Office continues to work collaboratively with US Marshals Service, Rockingham County Drug Task Force and Internet Crimes Against Children Task Force. Sheriff's Deputies provided support for local police departments by assisting with DWI checkpoints, representing law enforcement at community events, investigating a bomb threat in December at Rockingham County Superior Court, participating in Emergency Preparedness Training and working through the somber Greenland shooting incident and subsequent investigation in April. These cooperative efforts have significantly reduced criminal activity in Rockingham County.

ROCKINGHAM COUNTY SHERIFF'S OFFICE		SHERIFF MICHAEL DOWNING		
Administration Civil Division Electronic Division Patrol Division Transport Division Warrants Division				
Home	Welcome to the Rockingham County Sheriff's Office Website			
About	Mission Statement			
Wanted	It is the mission of the Rockingham County Sheriff's Office to enforce the laws of the State of New Hampshire and the United States of America, faithfully and impartially; and to provide public safety services for the citizens, businesses, and other Law Enforcement Agencies within our jurisdiction, emphasizing professionalism, cooperation, competence and integrity, in order to foster a partnership which will preserve and improve the quality of life in Rockingham County.			
Press Releases				
Department Photos				
Links				
Contact				

TREASURER
Edward R. Buck III

Rockingham County ended 2012 in good financial shape. This was indicated by the fact that during 2012 the County:

- Met all financial obligations on a timely basis
- Obtained borrowing at record low interest rates
- Maintained an excellent Moody rating
- Continued satisfactory banking services relationships
- Collected all tax warrants from towns and cities with no defaults

The highlight of the summer was the sale of \$13.5 million in a Tax Anticipation Note (or TAN).

The TAN was purchased by Morgan Stanley & Co., LLC at an interest coupon rate of 0.75% and was due on Dec. 20, 2012. There were four bidders on this issue. The term of the note was 131 days.

Moody's assigned an MIG-1 rating for the \$13.5 million note, the best note rating possible. The MIG-1 rating applies to short-term loans only. The relatively low interest rates coupled with the high ratings from Moody's Investor Services were again a definite plus for the County.

Strong financial operations, substantial tax base continuing to grow, and minimal debt burden were reasons cited by Moody's for the rating.

Rockingham County issues TANS during the year to cover obligations and expenses until receiving tax revenue from the Towns in mid-December of each year.

The established banking services relationship with TD Bank continued in a satisfactory manner.

Internal Control of Information and Communications for the County was reviewed with the Finance office.

Theresa Young of the Finance Office deserves credit for managing these complicated financial matters and was instrumental in the continued excellent County ratings. The entire finance staff worked hard in all areas to achieve great fiscal health for the County.

The Treasurer's Office collected \$ 43,141,885 in taxes, with no defaults, from the thirty-seven cities and towns of Rockingham County.

MINUTES
ROCKINGHAM COUNTY DELEGATION
PUBLIC HEARING
Commissioners Proposed 2012 Budget
Thursday, January 26, 2012 at 7:00 p.m.
Hilton Auditorium
Rockingham County Nursing Home
Brentwood NH

The Chairman of the Rockingham County Delegation conducted a Public Hearing on Thursday, January 26, 2012 at 7:00 p.m. in the Hilton Auditorium at the Rockingham County Nursing Home in Brentwood, NH. The purpose of the meeting was to conduct a Public Hearing on the Commissioner's Proposed 2012 Budget (RSA 24:23).

Rep. Norman L. Major, Chairman of the Rockingham County Delegation, called the Public Hearing to order at 7:03 p.m.

Chairman Major recognized Rep. Kenneth Weyler who delivered the Invocation.

Chairman Major recognized Rep. Wes Shuler who led the Pledge of Allegiance.

Chairman Major reviewed the ground rules for the meeting.

Chairman Major recognized Commissioner Barrows who provided an overview of the Commissioners 2012 Budget Proposal. Commissioner Barrows noted key factors relating to the budget. Commissioner Barrows then recognized the elected individuals and department heads who then provided a brief overview of their department.

Chairman Major recognized Rep. Mary Griffin, Vice Chair of the Delegation, who read the Commissioner's Proposed 2012 Budget by department as follows:

COMMISSIONER'S BUDGET PROPOSAL BY DEPARTMENT

Rockingham County Delegation – 88,496, an 8 percent decrease
Treasurer – 15,605, a 0 percent increase
County Attorney – 2,791,299 a 5 percent decrease
District Court – 211,960, a 5 percent decrease
Medical Examiner – 40,504, a 0 percent increase
Sheriff's Department – 4,996,182, a 2 percent increase
Registry of Deeds – 1,401,697, a 1 percent increase
Commissioners – 172,363, a 6 percent decrease
General Government – 1,707,182, a 13 percent decrease
Projects – 454,000, a 29 percent decrease
Grants – 2,616,116, a 49 percent increase
Finance – 1,087,351, a 7 percent decrease
Engineering & Maintenance – 4,559,278, a 4 percent increase
IT – 307,486, a 6 percent decrease
Human Services – 13,379,724 a 21 percent increase
Jail – 11,133,362, a 4 percent increase
UNH Cooperative Extension – 393,080, a 10 percent decrease
Human Resources – 420,746, a 10 percent decrease
Non-County Specials – 230,751, a 0 percent increase
Long-Term Care Services – 28,890,139, a 1 percent decrease

Chairman Major then recognized Rep. Griffin, Delegation Vice-Chair, who read the following: Total appropriations of \$77,761,073 a 4 percent increase; Revenues \$73,999,607 a 4 percent increase; Grand total of 77,824,709, a 4 percent increase.

Chairman Major recognized Todd Daigle, resident from Epping, who wanted to know the cost of attorney fees relative to county negotiations. It was reported that legal fees for union negotiations are \$2,000.

Chairman Major recognized Jessica Clifford who commented that every department has a budget and asked what is suppose to happen to the money left over, if all money budgeted is not used, and where is that money supposed to go. It was explained that the money goes into the general fund to reduce taxes.

Chairman Major recognized Leonard Lord, District Manager of the Rockingham County Conservation District (RCCD), who provided a brief overview of the RCCD budget noting that the budget took a 50 percent reduction last year. He explained the valuable services that the RCCD provides and the fact that it brings in outside dollars to the county. He commented that the RCCD was able to leverage \$4.30 in additional funds for every \$1.00 provided by the county.

Chairman Charron recognized Anthony Smerman, who, referring to comments mentioned that the correction officers healthcare cost increased drastically this year, wanted to know if the cost will be reduced when the county's six month healthcare contract ends and the officer's healthcare risk pool returns to low risk again. Ms. Roy responded.

Chairman Major announced that immediately following the Public Hearing there will be a meeting of the Executive Committee.

There being no further questions, the Public Hearing was adjourned at 7:50 p.m.

Respectfully submitted,
Cheryl A. Hurley
Delegation Coordinator

Rep. David A. Welch, Clerk
Rockingham County Delegation

MINUTES
ROCKINGHAM COUNTY DELEGATION MEETING
Wednesday, February 1, 2012
Lunch Break
Representative's Hall
State House
Concord NH

The members of the Rockingham County Delegation met on Wednesday, February 1, 2012 at Lunch Break in Representative's Hall, at the State House, Concord, NH.

The members present were: Rep. Norman L. Major, Chairman; Representatives Abrami, Azarian, Baldassarro, Birdsell, Brown, Cali-Pitts, Charron, Comerford, DeSimone, Devine, DiPentima, Dowling, Duarte, Elliott, Ferrante, Fesh, Garcia, Griffin, Hagan, Headd, Hoelzel, Introne, Itse, Janvrin, Kappler, P. Katsakiores, Kolodziej, Lovejoy, MacMahon, Manuse, Mauro, McMahan, Moody, Murphy, Nevins, O'Connor, Packard, Peckham, A. Perkins, L. Perkins, Matt Quandt, Marshall Quandt, Reagan, Reichard, Rice, Ritter, Sanders, Schlachman, Sheffert, Shuler, Smith, Sullivan, Sytek, Tasker, Tremblay, Tucker, Waddell, Ward, Waterhouse, Webb, Welch, and Weyler.

Excused: Representatives Case, and Sedensky.

Rep. Norman L. Major, Chairman, called the meeting to order at 12:50 p.m.

Chairman Major recognized Rep. David Welch, Clerk, to conduct the roll. Rep. Welch conducted the roll and reported a total of 63 members present.

Chairman Major declared that a quorum was present.

Chairman Major recognized Rep. Mary Griffin, Vice-Chair, who read the following:

Resolution 2012 - Authorization for Rockingham County to Pay 2012 Expenses (RSA 24:15):

Due to timing differences, the County runs without a signed operating budget during the months of January and February. Historical figures demonstrate that the January and February expenses will total approximately \$11.5 million.

Since RSA 24:15 states that “no County Commissioners or elected or appointed official shall pay, or agree to pay, or incur any liability for the payment of, any sum of money for which the County Convention has made no appropriation, I move that we, the County Convention, authorize the County to spend up to \$11.5 million for 2011 expenses during the months of January and February in anticipation of the subsequent approval of the 2011 budget.

Further, that the \$11.5 million be allocated proportionately to line items based on 2012 approved net appropriations to fund like operating and personnel expenses in existence as of 12/31/11.

The motion was seconded.

Chairman Major recognized Rep. Sytek who questioned if all bills had been held. Theresa Young, Finance Officer, noted that a total of \$120,000 in bills had been paid until they noticed that the resolution had not been approved. Rep. Sytek questioned the employee payroll. Ms. Young noted that the county is obligated to pay employees or the county would be in violation of federal regulations.

The motion was approved by a voice vote.

Respectfully submitted,
Cheryl A. Hurley
Delegation Coordinator

Rep. David A. Welch, Clerk
Rockingham County Delegation

**MINUTES
ROCKINGHAM COUNTY
DELEGATION MEETING
Tuesday, February 21, 2012
6:00 p.m.
Hilton Auditorium
Rockingham County Nursing Home
Brentwood NH**

The members of the Rockingham County Delegation met on Tuesday, February 21, 2012 at 6:00 p.m. in the Hilton Auditorium at the Rockingham County Nursing Home in Brentwood, NH. The purpose of the meeting was to approve the 2012 County budget.

Rep. Norman L. Major, Chairman, called the meeting to order at 6:00 p.m.

Rep. Kenneth L. Weyler delivered the Invocation.

Rep. John Reagan led the Pledge of Allegiance.

Rep. David A. Welch, Clerk, conducted the roll call. Clerk Welch reported a total of 48 members present at the time of the roll call.

Chairman Major declared that a quorum was present.

Members in attendance were: Rep. Norman L. Major, Chairman; Representatives Abrami, Allen, Antosz, Azarian, Baldassaro, Birdsell, Cali-Pitts, Charron, Comerford, Copeland, Davenport, Dowling, Devine, Fesh, Garrity, Griffin, Hagan, Headd, Hoelzel, Kappler, P. Katsakiores, MacMahon, Mauro, McMahon, Moody, Murphy, Nevins, O'Connor, Pantelakos, A. Perkins, Matt Quandt, Reagan, Reichard, Rice, Sanders, Sapareto, Schlachman, Shuler, James Sullivan, Tasker, Waddell, Waterhouse, Webb, Welch, and Weyler.

Excused: Representatives Bates, Belanger, Case, Ferrante, Hutchinson, Introne, Lovejoy, Lundgren, McKinney, Powers, Sedensky, and Sytek.

Also in attendance after the roll was called: Representatives DeSimone, Dowling, Elliott, Manuse, Okerman, Ritter, Smith, Tremblay, and Ward.

In all, there were a total of 56 members present.

Also Present: Commissioners Barrows and Pratt; Steven Woods, Long Term Care Administrator; Janice Demers, Long-Term Care; Jude Gates, Engineering & Maintenance; Frank Stoughton, IT/Telecommunications; Superintendent Stephen Church, Department of Corrections; Anne-Marie Nelson, Department of Corrections; High Sheriff Michael Downing, Sheriff's Department; Attorney James Reams, County Attorney's Office; Martha Roy, Human Resources Director; Diane Gill, Human Services Director; Edward Buck, Treasurer; Fred Borman; UNH Cooperative Extension; Cathy Stacey, Register of Deeds; Theresa Young, Finance Officer; Kathy Nikitas, Finance; Cheryl A. Hurley, Delegation Coordinator.

Chairman Major reviewed the ground rules for the meeting.

Chairman Major recognized Commissioner Barrows who provided a brief overview of the 2012 budget. Commissioner Barrows recognized the department heads and elected officials who provided a brief summary of the respective budget.

Chairman Major recognized Rep. Gene Charron, Acting Chairman of the Salary Subcommittee, who reviewed the recommendations of the Salary Subcommittee as noted in the report dated January 27, 2012. Rep. Charron also referred the members to the 2012 Summary of Pay and Benefits.

Chairman Major recognized Rep. Griffin who made a motion to approve Resolution 1 – 2012 as follows:

RESOLUTION 1 - 2012

Be it resolved that the Rockingham County Convention accept the position listing as presented with the total number of authorized positions for 2012 being 653 and that there will be no new positions created nor will there be any re-grading of positions or increase of number of positions, other than those budgeted, without approval of the Executive Committee.

It is understood that the Executive Committee need not approve any personnel change proposed by the County that results in placing the authorized position in the same or lower grade. Further, that the County must notify the Executive Committee at each quarterly meeting of any changes that may have been processed in order to provide an update to the accepted position listing.

In addition, it is understood that part-time employment pools are approved in the Human Resources Department, Nursing Home, Finance Office, County Attorney's Office, Jail, Sheriff's Department, UNH Cooperative Extension and that the pools be used for on-call coverage when necessary. In no case will any on-call employee be eligible for any benefit or permanent employment status. This does not preclude any department from obtaining temporary help from outside vendors to cover employment leave.

Rep. Allen seconded the motion. The motion was approved by a voice vote.

Chairman Major recognized Rep. Mary Griffin who made a motion to approve Resolution 2-2012 as follow:

RESOLUTION 2 – 2012

Be it resolved that the Rockingham County Convention, upon the recommendation of the Executive Committee, recommend no increases related to the pay plan incorporated into the 2012 budget. In addition, the mileage reimbursement rate continues to mirror the Federal rate for 2012.

Rep. Allen seconded the motion. The motion as approved by a voice vote.

Chairman Major recognized Rep. Mary Griffin who made a motion to approve Resolution 3-2012 as follow:

RESOLUTION 3 – 2012

All of the policies of the County personnel system shall apply to the Rockingham Delegation employee(s) with the understanding that all references for necessary actions, approvals or exceptions in reference to Delegation employee(s) reside with the Officers of the Delegation in lieu of the Commissioners. Authorization requires the majority of the 5 officers. The officers include the Chairmen of the Delegation and Executive Committee, the Vice-Chairmen of the Delegation and Executive Committee and the Delegation Clerk.

It is further agreed that all references for any "O/DD" actions, approvals or exceptions resides with the Chairmen of the Delegation and the Executive Committee in lieu of the "O/DD". Finally, any policies deemed appropriate and not specified or covered under the personnel system may be adopted by the Officers of the Delegation.

An appeal from the decision of the 5 officers may be made to the Executive Committee.

Rep. Allen seconded the motion. The motion was approved by a voice vote.

Chairman Major recognized Rep. Mary Griffin who made a motion to approve Resolution 4-2012 as follow:

RESOLUTION 4 - 2012

I move that \$36,800 be appropriated for salary payments for the Delegation Coordinator.

Rep. Allen seconded the motion. Rep. Major recognized Rep. Reagan who requested the total cost for the position. Commissioner Pratt gave Rep. Reagan the figure. Rep. Welch noted a correction. Discussion ensued. Rep. Reagan amended the motion that the Delegation Coordinator position be an on-call position at a rate of \$27.00 per hour. Rep. Manuse seconded the motion. Rep. Schlachman requested that Rep. Reagan provide information relative to the motion. Rep. Welch spoke in opposition. Rep. Pantelakos spoke in opposition. Rep. Cali-Pitts requested an explanation of \$1.00 in the compensated absences line. Ms. Young explained. Rep. Manuse spoke in favor of the motion, as did Rep. Rice. Rep. Kappler spoke in opposition. Rep. Major spoke in opposition to Rep. Reagan’s motion, as did Rep. Charron. A lengthy discussion ensued. Chairman Major called for the vote for the amendment. The motion failed by a voice vote. Rep. Major called for the vote to approve Resolution 4 – 2012 as presented. The motion was approved by a voice vote.

Chairman Major recognized Rep. Mary Griffin who made a motion to approve Resolution 5 - 2012 as follow:

RESOLUTION 5 – 2012

Be it resolved that the Rockingham County Convention approve the following benefits as described below and approval of all benefits as outlined in the 2012 summary of salary and benefits for those employees listed in the position listing, other than the union eligible. The Delegation Coordinator will receive benefits in accordance with personnel policies adopted for this position.

(COUNTY CONTRIBUTION % (FULL-TIME EMPLOYEES))

Health Benefits (Fully Insured)

<u>Membership</u>	<u>NH SOS</u>	<u>NE SOS</u>	
Single	80%	85%	
2-Person		80%	85%
Family	80%	85%	

Part-time employees contribute on a pro-rated basis.

County Contributions to a Health Reimbursement Account for Employees and Retirees in Site of Service Plans

	<u>Employees*</u>	<u>Retirees*</u>
Single	\$500	\$500
2-Person	\$1,000	\$1000
Family	\$1,000	\$1000

Dental Benefits

Full-Time - 75% of premium

Part-Time - Pro-rated basis

Workers Compensation and Unemployment

Worker’s Compensation is funded at 52.6% of the assigned risk rate per the recommendation of the Executive Committee. Unemployment funding recommended at \$105.00 per position in 2012.

Short-Term Disability

Short-Term Disability, a benefit adopted in 2000, is an accident and illness benefit, and is funded for a 26-week duration.

Full-Time – 80% of all memberships

Part-Time – Pro-rated basis

Longevity

The Longevity benefit is as follows:

<u>Years</u>	<u>Payments</u>
5	\$150
10	\$300
15	\$450
20	\$750
25	\$1000

Dependent Care

The Dependent Care flexible spending account is a benefit adopted in 2000 that will save the County Social Security and Medicare, if applicable, for every salary dollar that the employee puts into the account.

Medical Spending Account

The Medical Spending Account is a \$4,000 employee funded benefit that will save the County Social Security and Medicare, if applicable, for every salary dollar that the employee puts into the account.

Rep. Allen seconded the motion. The motion was approved by a voice vote.

Delegation

Rep. Griffin made a motion to approve \$88,515, a -8 percent increase, for the Delegation Office budget.

Rep. Allen seconded the motion. Chairman Major called for questions. There were none. The motion was approved by a voice vote.

Treasurer

Rep. Griffin made a motion to approve \$15,606, a 0 percent increase, for the Treasurer's Office budget.

Rep. A. Perkins seconded the motion. Chairman Major called for questions. There were none. The motion was approved by a voice vote.

County Attorney

Rep. Griffin made a motion to approve \$2,792,237, a -5 percent increase, for the County Attorney's Office budget. Rep. Devine seconded the motion. Chairman Major called for questions. There were none. The motion was approved by a voice vote.

District Court

Rep. Griffin made a motion to approve \$212,034, a -5 percent increase, for the District Court budget.

Rep. Devine seconded the motion. Chairman Major called for questions. There were none. The motion was approved by a voice vote.

Medical Examiner

Rep. Griffin made a motion to approve \$40,504, a -14 percent increase for the Medical Examiner's budget. Rep. Devine seconded the motion. Chairman Major called for questions. There were none. The motion was approved by a voice vote.

Sheriff's Department

Rep. Griffin made a motion to approve \$4,998,261, a 2 percent increase, for the Sheriff's Office budget. Rep. Cali-Pitts seconded the motion. Chairman Major called for questions. There were none. The motion was approved by a voice vote.

Registry of Deeds

Rep. Griffin made a motion to approve \$1,265,802, a -14 percent increase, for the Registry of Deeds budget. Rep. Katsakiores seconded the motion. Chairman Major called for questions. There were none. The motion was approved by a voice vote.

Commissioners

Rep. Griffin made a motion to approve \$172,400, a -6 percent increase, for the Commissioner's Office budget. Rep. Pantelakos seconded the motion. Chairman Major called for further questions. There were none. The motion was approved by a voice vote.

General Government

Rep. Griffin made a motion to approve \$1,673,182, an 8 percent increase, for the General Government budget. Rep. Pantelakos seconded the motion. Chairman Major called for questions. There were none. The motion was approved by a voice vote.

Projects

Rep. Griffin made a motion to approve \$454,000, a -29 percent increase, for the Projects budget. Rep. Charron seconded the motion. Chairman Major called for questions. There were none. The motion was approved by a voice vote.

2012 Projects List

Rep. Griffin made a motion to approve the 2012 Projects List. Rep. Pantelakos seconded the motion. Rep. Chairman Major called for questions. There were none. The motion was approved by a voice vote.

Grants

Rep. Griffin made a motion to approve \$2,616,116, a 49 percent increase, for the Grants budget. Rep. Pantelakos seconded the motion. Chairman Major called for questions. There were none. The motion was approved by a voice vote.

Finance

Rep. Griffin made a motion to approve \$1,087,646 -7 percent increase, for the Finance Office budget. Rep. Weyler seconded the motion. Chairman Major called for questions. There were none. The motion was approved by a voice vote.

Engineering/Maintenance

Rep. Griffin made a motion to approve \$4,570,357, a 4 percent increase, for the Engineering/Maintenance budget. Rep. Kappler seconded the motion. Chairman Major called for questions. There were none. The motion was approved by a voice vote.

IT

Rep. Griffin made a motion to approve \$307,521, a -6 percent increase, for the IT budget. Rep. Quandt seconded the motion. Chairman Major called for questions. There were none. The motion was approved by a voice vote.

Human Services

Rep. Griffin made a motion to approve \$16,379,824, an 8 percent increase, for the Human Services budget. Rep. C. McMahon seconded the motion. Chairman Major called for questions. There were none. The motion was approved by a voice vote.

Jail

Rep. Griffin made a motion to approve \$11,165,739, a 4 percent increase, for the Jail budget. Rep. Fesh seconded the motion. Chairman Major called for questions. There were none. The motion was approved by a voice vote.

UNH Cooperative Extension

Rep. Griffin made a motion to approve \$393,171, a -7 percent increase, for the UNH Cooperative Extension budget. Rep. Shuler seconded the motion. Chairman Major called for questions. There were none. The motion was approved by a voice vote.

Human Resources

Rep. Griffin made a motion to approve \$420,907, a -10 percent increase, for the Human Resources budget. Rep. Pantelakos seconded the motion. Chairman Major called for questions. There were none. The motion was approved by a voice vote.

Non-County Specials

Rep. Griffin made a motion to approve \$234,750, a 2 percent increase, for the Non-County Specials budget. Rep. Waterhouse seconded the motion. Chairman Major called for questions. Chairman Major recognized Rep. Manuse, member of the Non-County Specials Subcommittee, who commented regarding the process. He noted that the subcommittee made the recommendation to not fund the Interstate Emergency Unit Fire Training (IEU). Discussion ensued. Rep. Waterhouse, Chairman of the Non-County Specials Subcommittee, referred to a discussion held at the Executive Committee Meeting, and since has changed his position in support of funding the IEU for \$4,000. Rep. Manuse made a motion to remove all funding for the IEU, including the subcommittee recommendation to leave \$1.00 in the line. Rep. A. Perkins spoke in opposition. Rep. Manuse responded to Rep. Perkins' comments. Rep. A. Perkins restated her intent, noting that Rep. Manuse's comments relative to her intentions warranted clarification. Chairman Major called for further questions. There were none. The motion failed. Chairman Major called for the vote for the Non-County Specials budget. Rep. Waterhouse seconded the motion. The motion was approved by a voice vote.

Long Term Care Services

Rep. Griffin made a motion to approve \$29,042,503 a 4 percent increase, for the Long Term Care Services budget. Rep. Nevins seconded the motion. Chairman Major called for questions. There were none. The motion was approved by a voice vote.

Chairman Major recognized Rep. Mary Griffin made a motion to approve Resolution 6 - 2012 as follow:

RESOLUTION 6 – 2012

Whereas: The County Convention has the power to raise county taxes and to make appropriations for the use of the county; and

Whereas: The County Commissioners are responsible for the day to day operation of the county; and

Whereas: The Executive Committee of the County has the authority to review the expenditures of the county after the adoption of the County budget; and

Whereas: From time to time it may be necessary to transfer funds appropriated for one purpose to augment appropriations for another; and

Whereas: The Commissioners and the Delegation are partners in oversight of the County budget;

Therefore be it Resolved: That pursuant to RSA 24:14, I, the County Convention, hereby authorize a line item budget that the County Commissioners obtain prior written approval from the Executive Committee before transferring to or from any line once the aggregate over-expenditure in any line item reaches \$1,000. The County Commissioners are required to identify the line items whose appropriations will be reduced to cover the over-expenditure and obtain written approval from the Executive Committee before transferring to or from any line item. In any event, no department shall over-spend their department's bottom line, nor shall they split expenditures among budget lines in order to avoid a line item transfer without the Executive Committee's approval.

Rep. Allen seconded the motion. The motion was approved by a voice vote.

Chairman Major recognized Rep. Griffin who made a motion to approve Resolution 7-2012 as follows:

RESOLUTION 7 – 2012

The Finance Office has the authority to make periodic transfers from appropriate budget lines to insure that the health, buyout, HRA and compensated absences benefit lines properly reflect the status of the accounts during the year.

Rep. Allen seconded the motion. The motion was approved by a voice vote.

Chairman Major recognized Rep. Griffin who made a motion to approve Resolution 8-2012 as follows:

RESOLUTION 8 – 2012

All amounts appropriated for the Non-County Specials to be paid on a quarterly basis subject to the approval of the majority of the Board of County Commissioners.

Further, all agencies are required to submit a quarterly financial review describing activities for the prior quarter and their relationship to county funds distributed. These reports shall be submitted to the Rockingham County Finance Office prior to any distribution of subsequent quarterly payments.

Rep. Allen seconded the motion. The motion was approved by a voice vote.

Chairman Major recognized Rep. Griffin who made a motion to approve Resolution 9-2012 as follows:

RESOLUTION 9 - 2012

Be it resolved that no audit study shall be conducted nor expenditure of such authorized without the prior approval of the Executive Committee.

Rep. Allen seconded the motion. The motion was approved by a voice vote.

Chairman Major recognized Rep. Griffin who made a motion to approve Resolution 10 - 2012 as follows:

RESOLUTION 10 - 2012

That the Rockingham County Convention, in accordance with RSA 24:13, authorize
\$77,931,074 in appropriations and **\$69,966** in reserves and encumbrances for the use

of the County during 2012. That **\$43,141,885** be raised in new county taxes, that **\$31,063,189** be accepted as an estimate of revenues from other sources, and that **\$3,795,966** is accepted as fund balance for a total of **\$78,001,040** in resources.

Rep. Allen seconded the motion. A roll call vote was requested. Chairman Major recognized Clerk Welch who conducted the roll call vote. Clerk Welch reported the following: 39 in favor, 13 opposed. Resolution 10 – 2012 passed.

Chairman Major recognized Rep. Griffin who made a motion to approve Resolution 11 - 2012 as follows:

RESOLUTION 11 -2012

Be it resolved that the departmental budget requests be included with the Commissioners recommended budget proposals.

Rep. Allen seconded the motion. The motion was approved by a voice vote.

Adjournment

There being no further business to come before the members, Chairman Major recognized Rep. Kappler who made a motion to adjourn the meeting. Rep. Pantelakos seconded the motion. The motion was approved by a voice vote.

The meeting was adjourned at 8:45 p.m.

Respectfully submitted,
Cheryl A. Hurley
Delegation Coordinator

Rep. David A. Welch, Clerk
Rockingham County Delegation

MINUTES ROCKINGHAM COUNTY DELEGATION MEETING Monday, May 14, 2012 6:00 p.m. Hilton Auditorium Rockingham County Nursing Home Brentwood NH

The members of the Rockingham County Delegation met on Monday, May 14, 2012 at 6:00 p.m. in the Hilton Auditorium at the Rockingham County Nursing Home in Brentwood, NH. The purpose of the meeting was to vote the Salaries & Benefits for Elected Officials for the Term of Office 2013/2014.

Rep. Norman L. Major, Chairman, called the meeting to order at 6:00 p.m.

Rep. Major recognized Rep. Kenneth L. Weyler who delivered the Invocation.

Rep. Major recognized Rep. Robert Fesh who led the Pledge of Allegiance.

Rep. Major recognized Rep. David A. Welch, Clerk, who conducted the roll call.

Those present were: Rep. Norman L. Major, Chairman; Representatives Allen Baldassaro, Cali-Pitts, Chirchiello, Copeland, Devine, Ferrante, Fesh, Garrity, Griffin, Hagan, Headd, Hoelzel, Introne, Kappler, Kolodziej, Lovejoy, Mauro, McKinney, Moody, Murphy, Nevins, O'Connor, Marshall Quandt, Matthew Quandt, Read, Reagan, Reichard, Rice, Sanders, Sapareto, Sedensky, Sherffert, Shuler, Waddell, Webb, Welch, and Weyler. Also in attendance were: Commissioner Pratt and Stritch; Cathy Stacey, Registrar of Deeds; Sandy Buck, Treasurer; James Reams, County Attorney; Theresa Young, Finance Officer; Kathy Nikitas, Finance; Cheryl A. Hurley, Delegation Coordinator.

Clerk Welch reported a total of 38 members present. Chairman Major noted that a quorum was not present.

Chairman Major recessed the meeting until Tuesday, May 15, 2012, to be held during Session Lunch Break, in Representative's Hall, State House, Concord, NH.

The meeting was adjourned at 6:18 p.m.

Respectfully submitted,
Cheryl A. Hurley
Delegation Coordinator

Rep. David A. Welch, Clerk
Rockingham County Delegation

**MINUTES
ROCKINGHAM COUNTY
DELEGATION MEETING
Tuesday, May 15, 2012
During Session Lunch Break
Representative's Hall
State House
Concord NH**

The members of the Rockingham County Delegation met on Tuesday, May 15, 2012 during session lunch break in Representative's Hall, State House, Concord, NH, to reconvene the meeting was that was recessed on Monday, May 14, 2012 due to the lack of a quorum. The purpose of the meeting was to vote the Salaries & Benefits for Elected Officials for the Term of Office 2013/2014.

Rep. Norman L. Major, Chairman, called the meeting to order at 12:50 p.m.

Rep. Major recognized Rep. David A. Welch, Clerk, who conducted the roll call. Clerk Welch reported a total of 65 members present.

Chairman Major declared that a quorum was present.

Those present were: Rep. Norman L. Major, Chairman; Representatives Abrami, Allen Azarian, Baldassaro, Belanger, Birdsell, Brown, Cali-Pitts, Chirchiello, Comerford, Davenport, DeSimone, Devine, DiPentima, Elliott, Ferrante, Fesh, Garcia, Garrity, Griffin, Hagan, Headd, Hoelzel, Introne, Itse, Kappler, P. Katsakiores, Lovejoy, Manuse, Mauro, McMahan, Moody, Murphy, Nevins, O'Connor, Packard, Pantelakos, Peckham, A. Perkins, L. Perkins, Marshall Quandt, Matthew Quandt, Reagan, Reichard, Rice, Ritter, Sanders, Schlachman, Schroadter, Sedensky, Serlin, Sherffert, Shuler, Smith, J. Sullivan, K. Sullivan, Sytek, Tremblay, Waddell, Ward, Waterhouse, Webb, Welch, and Weyler.

Also Present: Commissioner Pratt, Kathy Nikitas, Finance; Cheryl A. Hurley, Delegation Coordinator.

Chairman Major recognized Rep. Mary Griffin who read the following resolution:

Be it resolved that the Rockingham County Convention, in accordance with RSA 23:7 Establishing Compensation, and RSA 655:14 Filing: General Provisions, approve the following Salaries and Benefits for Elected Officials for the Term of Office 2013/2014:

Treasurer – \$6,500
County Attorney – \$85,000
High Sheriff – \$67,000
Registrar of Deeds – \$62,000
Board of Commissioners - \$19,750

Benefits for County Attorney, High Sheriff, Registrar of Deeds, and Board of Commissioners:

- Health/Dental/Buy-out to mirror the County’s single, 2-person, family, non-union employee cost share.
- Mileage payments at current federal rate (except for officials who use a county provided vehicle which includes gasoline provided by the county).
- Retirement plan per state statutes.

Chairman Major called for questions. Rep. Major recognized Rep. Smith who, referring to the 2011 Association of Counties Survey, questioned why the Commissioners in Rockingham County were paid higher than Commissioners in other counties. Chairman Major referred to the fact that other Counties employ a county manager.

Rep. Welch seconded the motion. The motion was approved by a voice vote.

Chairman Major called for further questions. There were none.

There being no further questions, the meeting was adjourned at 1:10 p.m.

Respectfully submitted,
Cheryl A. Hurley
Delegation Coordinator

Rep. David A. Welch, Clerk
Rockingham County Delegation

**MINUTES
DELEGATION ORGANIZATION MEETING
Wednesday, December 12, 2012
Hilton Auditorium
Rockingham County Nursing Home
Brentwood NH**

The members of the Rockingham County Delegation held an Organization Meeting on Wednesday, December 12, 2012 at 10:00 a.m. in the Hilton Auditorium at the Rockingham County Nursing Home in Brentwood, NH. The purpose of the meeting was to elect Officers and an Executive Committee, and to conduct other county business.

Rep. Norman L. Major, Chairman, called the meeting to order at 10:05 a.m.

Chairman Major recognized Rep. Kenneth L. Weyler who delivered the Invocation.

Chairman Major recognized Rep. Gene P. Charron who led the Pledge of Allegiance.

Chairman Major recognized Rep. Mary E. Griffin, Acting Clerk, to conduct the roll call.

Those in attendance were: Rep. Norman L. Major, Chairman; Representatives Andrews-Ahearn, Belanger, Bick, Birdsell, Borden, Cahill, Cali-Pitts, Charron, Chirichiello, Comerford, Copeland, Cushing, Devine, Duarte, Dumaine, Elliott, Emerick, Emerson-Brown, Ferrante, Fesh, Flockhart, Gordon, Griffin, Hagan, Harris, Hayes, Heffron, Helmstetter, Hodgdon, Hoelzel, Introne, Itse, Khan, Kappler, Kolodziej, Lovejoy, Mann, McMahan, Milz, Muns, Nigrello, O'Connor, Pantelakos, Priestley, Rice, Sanders, Scarlotto, Schlachman, Sedensky, Sherman, St. James, Sytek, Thompson, Till, Tucker, Waterhouse, Wazlaw, Webb, Weyler, and Whittimore.

Excused: Representatives Allen, Baldassaro, Bishop, Grace, Moody, Perkins, Amy; Perkins, Lawrence; Tamburello,

Absent: Representatives Abrami, Azarian, Briden, Burtis, Danais, DeSimone, Friel, Garcia, Bianca Rose; Garcia, Marilinda; Lundgren, McKinney, Norelli, Oligny, Packard, Sapareto, Schroadter, Sweeney, Tasker, Tremblay, Ward.

Also Present: Cheryl A. Hurley, Delegation Coordinator.

Rep. Griffin, Acting Clerk, reported a total of 61 members present at the time the roll was called.

Chairman Major declared that a quorum was present.

Chairman Major recognized Rep. Bob Fesh, Chairman of the Nominating Committee. Chairman Fesh nominated Rep. Norman L. Major for Convention Chairman. Rep. Pantelakos seconded the motion. Rep. Major called for further nominations. There were none. Rep. Major instructed the Clerk to cast one ballot for Rep. Norman L. Major as Convention Chairman.

Chairman Major recognized Rep. Fesh for the nomination of Convention Vice-Chairman. Rep. Fesh nominated Rep. Mary Griffin for Convention Vice-Chairman. Rep. Pantelakos seconded the nomination. Rep. Major called for further nominations. There were none. Rep. Major instructed the Clerk to cast one ballot for Rep. Mary Griffin for Convention Clerk.

Chairman Major recognized Rep. Fesh for the nomination of Convention Clerk. Rep. Fesh nominated Rep. Kevin Waterhouse for Convention Clerk. Rep. Pantelakos seconded the motion. Rep. Major called for further nominations. There were none. Rep. Major instructed the Clerk to cast one ballot for Rep. Kevin Waterhouse for Convention Clerk.

Chairman Major recognized Rep. Fesh for the nomination of Executive Committee Chairman. Rep. Fesh nominated Rep. Gene P. Charron for Executive Committee Chairman. Rep. Pantelakos seconded the motion. Rep. Major called for further nominations. There were none. Rep. Major instructed the Clerk to cast one ballot for Rep. Gene Charron for Executive Committee Chairman.

Chairman Major recognized Rep. Fesh for the nomination for Executive Committee Vice-Chairman. Rep. Fesh recognized Rep. Kenneth Weyler for Executive Committee Vice-Chairman. Rep. Sedensky seconded the motion. Rep. Major called for further nominations. There were none. Rep. Major instructed the Clerk to cast one ballot for Rep. Kenneth L. Weyler for Executive Committee Vice-Chairman.

Chairman Major recognized Rep. Fesh for the nomination for Executive Committee Clerk. Rep. Fesh nominated Rep. Kevin Waterhouse for Executive Committee Clerk. Rep. Sedensky seconded the nomination. Rep. Major called for further nominations. There were none. Rep. Major instructed the Clerk to cast one ballot for Rep. Kevin Waterhouse for Executive Committee Clerk.

Chairman Major recognized Rep. Fesh for the nomination of the Executive Committee, District 1. Rep. Fesh presented the following slate:

District 1

Rep. Mary Allen
Rep. Jacqueline Cal-Pitts
Rep. Timothy Copeland
Rep. Patricia Lovejoy
Rep. Laura Pantelakos

Rep. Pantelakos seconded the nomination. Chairman Major called for further nominations. There were none. Rep. Belanger moved that nominations be closed. Rep. Sedensky seconded the motion. Chairman Major instructed the Clerk to cast one ballot for the slate for the Executive Committee, District 1, as presented.

Rep. Major recognized Rep. Fesh for the nomination of Executive Committee, District 2. Rep. Fesh presented the following slate:

District 2

Rep. Regina Birdsell
Rep. James Devine
Rep. Debra DeSimone
Rep. L. Mike Kappler
Rep. John Sedensky

Rep. Pantelakos seconded the nomination. Chairman Major called for further nominations. There were none. Rep. Belanger moved that nominations be closed. Rep. Sedensky seconded the motion. Chairman Major instructed the Clerk to cast one ballot for the slate for the Executive Committee, District 2, as presented.

Chairman Major recognized Rep. Fesh for the nomination for Executive Committee, District 3. Rep. Fesh presented the following slate:

District 3

Rep. Robert Fesh
Rep. Robert Introne
Rep. Walter Kolodziej
Rep. John O'Connor
Rep. James Webb

Rep. Belanger moved that nominations be closed. Rep. Sedensky seconded the motion. Chairman Major instructed the Clerk to cast one ballot for the slate for the Executive Committee, District 3, as presented.

Chairman Major noted the next order of business on the agenda was to adopt resolutions.

Chairman Major recognized Rep. Griffin who read Resolution 2012-1 as follows:

Resolution 2012-1 – Adoption of Procedures for Filling Rockingham County Executive Committee Vacancies (RSA 24:2-b):

I move that the Rockingham County Convention authorize the Executive Committee to fill vacancies on the Executive Committee by a vote of the remaining members. Replacements shall be from the same Commissioner District as the seat being vacated, and to the extent possible shall be from the same party.

Rep. Belanger seconded the motion. The resolution was approved by a voice vote.

Chairman Major recognized Rep. Griffin who read Resolution 2012-2 as follows:

Resolution 2012-2 - Authorization for Rockingham County to Pay 2013 Expenses (RSA 24:15):

Due to timing differences, the County runs without a signed operating budget during the months of January and February. Historical figures demonstrate that the January and February expenses will total approximately \$10 million.

Since RSA 24:15 states that “no County Commissioners or elected or appointed official shall pay, or agree to pay, or incur any liability for the payment of, any sum of money for which the County Convention has made no appropriation, I move that we, the County Convention, authorize the County to spend up to \$10 million for 2013 expenses during the months of January and February in anticipation of the subsequent approval of the 2013 budget.

Further, that the \$10 million be allocated proportionately to line items based on 2012 approved net appropriations to fund like operating and personnel expenses in existence as of 12/31/12.

Rep. Belanger seconded the motion. The resolution was approved by a voice vote.

Rep. Major recognized Rep. Griffin who read Resolution 2012-3 as follows:

Resolution 2012-3 – Executive Committee to act as a Subcommittee (RSA 24:2)

I move that we, the County Convention, designate the Rockingham County Executive Committee, according to RSA 24:2, to act as a subcommittee to consider the budget, or other matters, and make recommendations to the County Convention.

Rep. Belanger seconded the motion. The motion was approved by a voice vote.

Announcements:

Chairman Major informed the members that they will soon be receiving information regarding the county’s subcommittee assignment request form and budget schedule. He also asked the members to turn in their mileage forms to either the Finance Office or Delegation Office in order to get paid for attending meetings at the county. Also, the Executive Committee will meet immediately following the meeting.

There being no further business, the meeting adjourned at 10:55 a.m.

Respectfully submitted,
Cheryl A. Hurley
Delegation Coordinator

Rep. Kevin Waterhouse, Clerk
Rockingham County Convention

FORM **F-65(MS-45)**
(1-25-2011)

GOVERNMENTS DIVISION USE ONLY

STATE OF NEW HAMPSHIRE
DEPARTMENT OF REVENUE ADMINISTRATION
MUNICIPAL SERVICES DIVISION



**NEW HAMPSHIRE
ANNUAL COUNTY
FINANCIAL REPORT**

**PLEASE
RETURN
COMPLETED
FORM TO**

State of New Hampshire
Department of Revenue Administration
Municipal Services Division
PO Box 487
Concord, NH 03302-0487
Telephone: (603) 271-3397

For the Fiscal Year Ended: December 31, 2012 or _____

County of ROCKINGHAM

MAILING ADDRESS	Number and street			Telephone		
	119 NORTH ROAD			Area code	Number	Extension
				603	679-9340	
	Town			FAX		
	State	ZIP Code				
	NH	03833	Area code	Number		
			603	679-9346		

WHEN TO FILE

April 1st — For counties reporting on a **calendar year basis**. RSA 21-J: 34, V

Sept. 1st — For counties reporting on an **optional fiscal year basis**. RSA 21-J: 34, V

CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete. (If prepared by a person other than the county officials, this declaration is based on all information of which the preparer has knowledge.)

Signature of Clerk of Board of Commissioners		County	Date
<i>Thomas D'Amore</i>		Rockingham	9/11/2013
Preparer (Please print or type)	Signature	Date	
CHARLES W. NICKERSON	<i>Charles W. Nickerson</i>	09/11/2013	

Part I

GENERAL FUND BALANCE SHEET - MODIFIED ACCRUAL

As of December 31, 2012 OR June 30, 2012

A. ASSETS	Account No.	Beginning of Year	End of Year
	(a)	(b)	(c)
1. Current assets			
a. Cash and equivalents	1010	30598600	34342426
b. Investments	1030		
c. Taxes receivable (Unincorporated places)	1080		
d. Municipal assessments receivable	1081		
e. Tax liens receivable (Unincorporated places)	1110		
f. Accounts receivable	1150	1213819	1664699
g. Due from other governments	1260	2990447	2710352
h. Due from other funds	1310	182241	362814
i. Inventory (current portion)	1410	843641	773581
j. Prepaid items - Specify	1430		
various expenses		42694	82976
k. Other current assets - Specify	1700		
Gift cards		13	13
TOTAL ASSETS →		\$ 35871455	\$ 39936861
B. LIABILITIES AND FUND EQUITY			
1. Current liabilities			
a. Accounts payable	2020	1030413	1016643
b. Compensated absences payable	2030	1149752	1371551
c. Contracts payable	2060		
d. Due to other governments	2070	6980458	7240320
e. Due to other funds	2080	558313	891466
f. Deferred revenue	2220	6854	7854
g. Notes payable - Current	2230		
h. Bonds payable - Current	2250		
i. Other payables - Specify	2270		
Accrued payroll and related liabilities		1453073	1149752
Security Deposits		5504	13516
TOTAL LIABILITIES →		\$ 11184367	\$ 11691102
2. Fund equity			
a. Assigned (formerly reserve for encumbrances)	2440	896,335 438,620 749,752 69,967	850,557 431,170 1,042,929 98056
b. Assigned (formerly reserve for special purposes)	2490	3726000	4,356,267
c. Unassigned (formerly unreserved fund balance)	2530	18818414	21452780
TOTAL FUND EQUITY →		\$ 24687088	\$ 28245759
3. TOTAL LIABILITIES AND FUND EQUITY →		\$ 35871455	\$ 39936861

Part I GENERAL FUND — MODIFIED ACCRUAL - Continued

Acct. No.	SOURCES OF REVENUES AND CREDITS	Amount	Acct. No.	SOURCES OF REVENUES AND CREDITS	Amount
3110	3100 Assessments/Taxes Property taxes (Unincorporated places)	T01 43141885	3401	3400 Charges for services (General fund) Sheriff's department	A89 721798
3111	Municipal assessment	T01	3402	Register of deeds	A89 3426745
3120	Land use change tax (Unincorporated)	T01	3403	Corrections	A89 186848
3180	Resident tax (Unincorporated places)	T01	3404	Nursing homes	A89 6445355
3185	Yield tax (Unincorporated places)	T01	3406	Cooperative extension	A59
3186	Payments in lieu of tax (Unincorporated)	U99	3407	Maintenance department	A89 2728
3187	Payments in lieu of tax	U99	340_	Other — <i>Specify</i> ✓	A89
31_	Other — <i>Specify</i> ✓		3408	County Attorney	A89 258543
1.			3409	HS - Diversion	A89 33632
2.		U99	3400	Assisted Living	A89 1119226
3290	Revenue from licenses, permits, and fees Other licensing and permit taxes	T29	340_		A89
			340_		A89
			3501	3500 Revenue from miscellaneous sources Sale of county property	U11
	3300 Revenue from Federal Government Airports	B01	3502	Interest on investments	U20 40239
	Natural resources	B59	3503	Rents	U40
	Sewerage	B80	350_	Royalties	U41
	Other	B89 7546639	3504	Fines and forfeits	U30
	Grants	737309	3506	Insurance premiums and reimbursements	U99
	VAWA	20881	3508	Private or public donations	U50
3351	3350 Revenue from the State of New Hampshire Shared revenue (unincorporated places)	C30	3509	Other miscellaneous sources	U99 122401
3352	Incentive funds	C30		IT	15574
	Sewerage	C80		Property Management	16505
3354	Water pollution grants	C89	3912	3900 Other financial sources Transfers from special revenue funds	140539
3356	State and Federal Forest Land (unincorporated places)	C89	3913	Transfers from capital project funds	
3359	Other — <i>Specify</i> ✓ see below	C89 2496699	3914	Transfers from proprietary funds	
	Welfare (including Medicaid)	C79 7639795	3915	Transfers from capital reserve	
	3370 Revenue from other governments Sewerage	D80	3916	Transfers from trust and fiduciary fund	
	Other	D89	3934	Proceeds from long-term notes/bonds	93981
Please continue in next column.			TOTAL REVENUES →		\$ 74 207 322

Bed Tax: 2,019,765
 Bailiffs: 325,517
 Sheriff's Dept: 79,090
 Grants: 15,638
 Dispatcher Grant: 26,689

Detail for Line 3359 Other:

Part I GENERAL FUND — MODIFIED ACCRUAL - Continued				
Acct. No.	EXPENDITURES	Total expenditure (Includes col. b and c) (a)	Equipment and land purchases (b)	Construction (c)
4110	4100 General government County convention costs	E29 75176	G29	F29
4120	Judicial	E25	G25	F25
4122	Jury costs	E25	G25	F25
4123	County Attorney's Office	E25 2965945	G25	F25
4124	Victim Witness Advocacy Program	E25	G25	F25
4130	Executive	E29 523441	G29	F29
4150	Financial administration	E23 1030613	G23	F23
4155	Personnel administration	E29 423587	G29	F29
4192	Medical examiner	E62 54441	G62	F62
4193	Register of deeds	E29 1126686	G29	F29
4194	Government building maintenance	E31 3814871	G31	F31
4196	Insurance not otherwise allocated	E89 289434	G89	F89
4198	Contingency			
41__	Other — <i>Specify</i> <input checked="" type="checkbox"/> IT	E89 312836	G89	F89
41__	Grants	E89 758390	G89	F89
4211	4200 Public safety and corrections Sheriff's department	E62 4865263	G62	F62
4212	Temporary custody of prisoners	E62	G62	F62
4214	Sheriff's Support services	E62	G62	F62
4219	Other public safety	E89	G89	F89
4230	Correction	E04 11051525	G04	F04
4235	Adult probation and parole	E05	G05	F05
4301	4300 County Farm Administration	E89	G89	F89
4302	Operating expense	E89	G89	F89
4309	Other — <i>Specify</i> <input checked="" type="checkbox"/>	E89	G89	F89
		E89	G89	F89
		E89	G89	F89
4411	4400 County nursing home Administration	E77 2103789	G77	F77
4412	Operating expense	E77 21982868	G77	F77
		E77	G77	F77
		E77	G77	F77
4439	Other health	E32 1370581	G32	F32
	SUBTOTAL all expenditures →	\$ 52749446	\$ 0	\$ 0

Part I GENERAL FUND — MODIFIED ACCRUAL - Continued				
Acct. No.	EXPENDITURES	Total expenditure (Includes col. b and c) (a)	Equipment and land purchases (b)	Construction (c)
	SUBTOTAL all expenditures — Enter figures from page 4. →	52749446	0	0
	4440 Human services	E79	G79	F79
4441	Administration	214905		
4442	Money paid directly to needy persons covered by Federal aid programs (Temporary Assistance for Needy Families)	J67 15386052		
4442	Money paid directly to needy persons not covered by Federal aid programs (general relief, home relief, poor relief, etc.)	J68		
4443	Board and care of children	E79	G79	F79
444	Other — <i>Specify</i> ↘	E89	G89	F89
444	Non- County Specials	234750		
444	Other — <i>Specify</i> ↘	E89	G89	F89
	4610 Cooperative extension services	E59	G59	F59
4611	Administration	360506		
4619	Other conservation	E59	G59	F59
	4650 Economic Development	E89	G89	F89
4651	Administration			
4652	Economic development	E89	G89	F89
4659	Other	E89	G89	F89
	4700 Debt service			
4711	Principal, long-term bonds and notes	550000		
4721	Interest, long-term bonds and notes	I89 13750		
4723	Interest on revenue anticipation notes	I89 55444		
47	Other debt service	E23		
4800	Intergovernmental transfers			
	4900 Capital outlay			
4901	Land and improvements			
4902	Machinery, vehicles, and equipment			
4903	Buildings			
490	Other	36955		
491	Transfers to — Specify ↘			
491	Capital Projects Funds	1046842		
491	<i>Specify</i> ↘			
491	<i>Specify</i> ↘			
	GRAND TOTAL ALL EXPENDITURES →	\$ 70648650	\$ 0	\$ 0

Part II SCHEDULE OF LONG-TERM INDEBTEDNESS

The amount of outstanding long-term indebtedness must be reported as of the end of the county fiscal year.

Schedule of long-term indebtedness as of Fiscal Year ending _____ Month **12** Day **31** Year **2012**

Long-term bonds/notes outstanding <i>List each issue separately</i> (a)	Purpose of issue — <i>Mark (X) appropriate column</i> (b)					Amount (c)
	Hospital bonds	Court house	Farm	Corrections	Other	
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8. Total long-term bonds/notes outstanding end of fiscal year _____						\$ 0

Part III RECONCILIATION OF OUTSTANDING LONG-TERM INDEBTEDNESS

	Amount
1. Outstanding debt — Beginning of fiscal year	3161116
2. New debt created during the fiscal year	
a. Long-term notes issued	93981
b. Bonds issued	
3. TOTAL — Sum of lines 2a and 2b _____	\$ 93981
4. TOTAL — Sum of lines 1 and 3 _____	\$ 3255097
5. Debt retirement during fiscal year	
a. Long-term notes paid	389561
b. Bonds paid	550000
6. TOTAL — Sum of lines 5a and 5b _____	\$ 939561
7. TOTAL outstanding debt — End of fiscal year <i>Line 4 less line 6</i> _____	\$ 2315536

Part IV SUMMARY OF REVENUES FOR ALL OTHER FUNDS

A. REVENUE AND OTHER FINANCING SOURCES	Capital projects (a)	Special revenue (b)	Proprietary funds	
			Debt Service (c)	Internal service (d)
1. Revenue from taxes/assessments	T01	T01	T01	
2. Revenue from licenses, fees, etc.	T29	T29	T29	
3. Revenue directly from Federal Government	B89	B89	B89	
4. Revenue from State of New Hampshire	C89	C89	C89	
5. Revenue from other government	D89	D89	D89	
6. Revenue from charges for service — Specify <input checked="" type="checkbox"/>	A89	A89	A89	
a. Plan Participant Receipts (Internal Service funds)				1408245
b. Drug Task Force (Special Revenue)	A89	68352	A89	
c. Deeds Equipment (Special Revenue)	A89	135170	A89	
d. Inmate Commissary (Special Revenue)	A89	32797	A89	
7. Revenue from miscellaneous sources — Specify <input checked="" type="checkbox"/>	U20		U20	
a. Interest on investments	1808	1591		739
b. Other miscellaneous sources (SRF, -Nursing Home/ALF/Inmate Chapel)	U89	20465	U89	312
8. Interfund operating transfers in	1046842			
9. Proceeds from long-term notes/bonds				
10. TOTAL REVENUE AND OTHER SOURCES \longrightarrow	\$ 1048650	\$ 258375	\$ 0	312 \$ 1408984

CONTINUE WITH PART B ON THE NEXT PAGE.

Part IV SUMMARY OF EXPENDITURES FOR ALL OTHER FUNDS -- Continued

B. EXPENDITURE (BY FUNCTION)	Capital projects (a)	Special revenue (b)	Proprietary funds	
			Debt Service (c)	Internal service (d)
1. Maintenance of government buildings	F31	E31	E31	
2. Public safety	F89	E89	E89	
3. Corrections	F05	E05	E05	
4. County nursing home	F77	E77	E77	
5. Human services	F79	E79	E79	
6. Cooperative extension services	F59	E59	E59	
7. Other --- Specify <i>Z</i>	F89	E89	E89	
a. Drug Task Force (Special Revenue)		52051		
b. Claims and Premiums (Internal Service funds)	F89	E89	E89	1412069
8. Capital outlay	F89	F89	F89	
1470909				
9. Depreciation/Amortization	E23	E23	E23	
384,388			384,388	
10. Debt service				
11. Interfund operating transfers out				
12. Intergovernmental transfers				
13. TOTAL EXPENDITURES	\$ 1470909	\$ 52051	\$ 384,388	\$ 1412069

Remarks

Part V BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS

A. ASSETS	Acct. No.	Capital projects (a)	Special revenue (b)	Proprietary funds		
				Debt Service Fund (c)	Permanent Fund (d)	Internal service (d)
1. Current assets						
a. Cash and equivalents	1010	1218859	319310			2186409
b. Investments	1030		27869		45,427	
c. Accounts receivable	1150		45			1837
d. Due from other government	1260					167499
e. Due from other funds	1310	633280	140267			117650
f. Other --- Specify <input checked="" type="checkbox"/>						
Prepaid Expenses	14					7122
2. Fixed assets						
a. Land and improvements	1610					
b. Buildings	1620					
c. Machinery, vehicles, equipment	1640					
d. Construction in progress	1650					
e. Accumulated depreciation	1690					
f. Other assets	1700					
3. TOTAL ASSETS	XXXXX	\$ 1852139	\$ 487491	\$ 0	45,427	\$ 2480517

CONTINUE WITH PART B ON THE NEXT PAGE.

Part V BALANCE SHEET FOR SUMMARY OF ALL OTHER FUNDS — Continued

B. LIABILITIES AND FUND EQUITY	Acct. No.	Capital projects (a)	Special revenue (b)	Proprietary funds		
				Debt Service (c)	Permanent Fund (d)	Internal service (d)
1. Liabilities						
a. Accounts payable	2020	54911				8800
b. Compensated absences	2030					
c. Contracts payable	2060					
d. Due to other government	2070					
e. Due to other funds	2080		36402		17,554	39397
f. Other — Specify z						
(1) Deferred Revenue	2					4349
(2) Accrued Expenses	2					1491380
(3)	2					
g. TOTAL liabilities — Sum of lines a through f(3)	→	\$ 54911	\$ 36402	\$ 0	17,554	\$ 1543926
2. Fund equity/Capital						
a. Assigned (formerly reserve for encumbrances)	2440	524275				
b. Assigned (formerly reserve for special purposes)	2490	1272953	451089		27,873	
c. Unassigned (formerly unreserved fund balance deficit)	2530					
d. County contributed capital	2610					
e. Other contributed capital	2620					
f. Retained earnings	2790					936591
g. TOTAL fund equity — Sum of lines a through f	→	\$ 1797228	\$ 451089	\$ 0	27,873	\$ 936591
3. TOTAL LIABILITIES AND FUND EQUITY						
Sum of lines 1g and 2g	→	\$ 1852139	\$ 487491	\$ 0	45,427	\$ 2480517

Part VI SUPPLEMENTAL INFORMATION WORKSHEET

A. INTERGOVERNMENTAL EXPENDITURES

Report payments made to the State or other local governments **on reimbursement or cost-sharing basis**. Do not include these expenditures in part IV.

Purpose (a)	Account No. (b)	Amount paid to other local governments (c)
Cooperative extension services	4610	M59 \$
Cities – Towns	4199	M89
Purpose (a)	Account No. (b)	Amount paid to the State (c)
Welfare		L79 \$
All other purposes	4199	L89

B. DEBT OUTSTANDING, ISSUED, AND RETIRED

Long-term debt purpose (a)	Bonds outstanding at the beginning of this fiscal year (b)	Bonds during this fiscal year		Outstanding at the end of this fiscal year (e)
		Issued (c)	Retired (d)	
All debt	19U 550000	29U 0	39U 550000	49U 0

C. SALARIES AND WAGES

Report here the total salaries and wages paid to all employees of your county before deductions for social security, retirement, etc. Include also salaries and wages paid to employees of any utility owned and operated by your government, as well as salaries and wages of county employees charged to construction projects. These amounts may be taken from the W3 form filed by your government for the year ended December 31.

Total wages paid
200
28467133

D. CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR

Report separately for each of the three types of funds listed below, the total amount of cash on hand and on deposit and investments in Federal Government, Federal agency, State and local government, and non-governmental securities. Report all investments at market value. Include in the sinking fund total any mortgages and notes receivable held as offsets to housing and industrial financing loans. Exclude accounts receivable, value of real property, and all non-security assets.

Type of fund (a)	Amount at end of fiscal year Omit cents (b)
Sinking funds – Reserves held for redemption of long-term debt	W01
Bond funds – Unexpended proceeds from sale of bond issues held pending disbursement	W31
All other funds except employee retirement funds, and nonexpendable trust funds.	W61 38603211

CENSUS USE ONLY

PLEASE BE SURE YOU HAVE COMPLETED SECTION VI

NH Department of Revenue Administration
Municipal Services Division
P. O. Box 487, Concord, NH 03302-0487
(603) 230-5090

STATEMENT OF COUNTY APPROPRIATIONS AND REVENUE AS VOTED

For County of : ROCKINGHAM

DATE OF CONVENTION: 2/21/12 Fiscal Year Ending: 12/31/12

Mailing Address: 119 North Road

Brentwood NH 03833

Phone #: 603-679-9330 Fax #: _____ E-Mail: _____

Prepared by: Katherine C. Nikitas, Sr. Financial Analyst *vi*

This form is used to report the voted appropriations, as required under RSA 24:24, to the Secretary of State and to the Commissioner of the Dept. of Revenue Admin. It is due by September 1 per RSA 21-J:34.

CERTIFICATE OF VOTE

This is to certify that the appropriations entered on this form are those voted by the county convention.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Norman L. Major
Chairperson

David A Welch
Clerk of County Convention

FOR DRA USE ONLY

1	2	3	4
Acct.#	APPROPRIATIONS	Appropriations as Voted	DRA USE
GENERAL GOVERNMENT			
4110	County Convention Costs	88,515	
4120	Judicial		
4122	Jury Costs		
4123	County Attorney's Office	3,004,271	
4124	Victim Witness Advocacy Program		
4130	Executive	1,081,581	
4150	Financial Administration	1,087,646	
4151	Treasurer	15,606	
4153	Other Legal Costs	200,000	
4155	Personnel Administration	420,907	
4191	Planning and Zoning for Uninc.Places		
4192	Medical Examiner	40,504	
4193	Register of Deeds	1,265,802	
4194	Maintenance of Government Bldg.	4,877,878	
4196	Insurance, Not Otherwise Allocated		
4198	Contingency		
4199	Other (Cont Grants; Non-County Specials; res/enc)	2,920,832	
PUBLIC SAFETY			
4211	Sheriff's Department	4,998,261	
4212	Custody of Prisoners		
4214	Sheriff's Support Services		
4219	Other Public Safety		
CORRECTIONS			
4230	Corrections	11,165,739	
4235	Adult Probation and Parole		
COUNTY FARM			
4301	Administration		
4302	Operating Expenditures		
4309	Other County Farm Expenditures		
COUNTY NURSING HOME			
4411	Administration	27,404,582	
4412	Operating Expense		
4439	Other Health (Assisted Living)	1,637,920	
HUMAN SERVICES			
4441	Administration	217,087	
4442	Direct Assistance	16,162,737	

1	2	3	4
Acct.#	APPROPRIATIONS	Appropriations as Voted	DRA USE
HUMAN SERVICES (continued)			
4443	Board and Care of Children		
4446	Diversion Program		
4447	Special Outside Services		
	Other (specify)		
COOPERATIVE EXTENSION			
4611	Administration	393,171	
4619	Other Conservation		
ECONOMIC DEVELOPMENT			
4651	Administration		
4652	Economic Development		
4659	Other Economic Development		
DEBT SERVICE			
4711	Principal Long-Term Bonds/Notes	550,000	
4721	Interest Long-Term Bonds/Notes	14,000	
	Other (Specify -- BAN interest expense)	1	
INTERGOVERNMENTAL TRANSFERS			
4800	Intergovernmental Transfers		
CAPITAL OUTLAY			
4901	Land & Improvements (land/imp/mach/bldgs budgeted together)	454,000	
4902	Machinery		
4903	Buildings		
4904	Improvements Other than Bldg.		
INTERFUND OPERATING TRANSFERS			
4912	To Special Revenue Fund		
4913	To Capital Projects Fund		
4914	To Proprietary Funds		
4915	To Capital Reserve Funds		
4916	To Trust and Fiduciary Funds		
TOTAL APPROPRIATIONS		78,001,040	

1	2	3
Acct.#	SOURCES OF REVENUES	Estimated Revenue Ensuing Fiscal Year
ASSESSMENTS/TAXES		
3110	Property Taxes Levied for Unincorporated Places	43,141,885
3120	Land Use Change Taxes for Unincorporated Places	
3180	Resident Taxes for Unincorporated Places	
3185	Yield Taxes for Unincorporated Places	
3186	Payments in Lieu of Taxes for Unincorporated Places	
3187	Payments in Lieu of Taxes	
3189	Other Taxes	
3191	Penalties on Delinquent Municipal Assessments	
3200	Licenses, Permits, and Fees	
REVENUE FROM THE FEDERAL GOVERNMENT		
3319	REVENUE FROM THE FEDERAL GOVERNMENT	921,705
REVENUE FROM THE STATE OF NH		
3351	Shared Revenue for Unincorporated Places	
3352	Incentive Funds	
3354	Water Pollution Grants	
3355	Housing and Community Development	
3356	State & Fed. Forest Land Reim. in Unincorporated Places	
3359	Other (escheat/cont grant/disp grant/misc hs recoveries)	2,575,116
INTERGOVERNMENTAL REVENUES		
REVENUES FROM CHARGES FOR SERVICES		
3401	Sheriff's Department	1,249,194
3402	Register of Deeds	2,725,000
3403	County Corrections	150,000
3404	County Nursing Homes	23,033,772
3405	County Farm	21,520
3406	Cooperative Extension Service	
3407	Maintenance Department	
3409	Other (Adult diversion program)	10,500
REVENUE FROM MISCELLANEOUS SOURCES		
3501	Sale of County Property	
3502	Interest on Investments	75,000
3503	Rents of Property	
3508	Contributions and Donations	
350_	Other (misc rev gen govt,e&ms,hr,finance,it,jail)	37,101
350_	Other (CA district court prosecution)	228,815

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74,169,608

1	2	3
Acct.#	SOURCES OF REVENUES	Estimated Revenue Ensuing Fiscal Year
OTHER FINANCIAL SOURCES		
3912	Transfer from Special Revenue Funds	35,466
3913	Transfer from Capital Projects Funds	
3914	Transfer from Proprietary Funds	
3915	Transfer from Capital Reserve Funds	
3916	Transfer from Trust and Agency Funds	
3934	Proceeds from Long-Term Notes/Bonds	
ESTIMATED REVENUE SUBTOTAL		74,205,074
FUND BALANCE TO REDUCE TAX RATE		3,795,966
TOTAL ESTIMATED REVENUES		78,001,040

BUDGET SUMMARY

Total Voted Appropriations	78,001,040
Total Revenues	78,001,040
Amount Certified to be Raised by Taxes	43,141,885



MELANSON HEATH & COMPANY, PC
CERTIFIED PUBLIC ACCOUNTANTS
MANAGEMENT ADVISORS

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*

Independent Auditors' Report

To the Board of Commissioners
County of Rockingham, New Hampshire

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the County of Rockingham, New Hampshire, as of and for the year ended December 31, 2012, and the related notes to the financial statements which collectively comprise the County's basic financial statements, and have issued our report thereon dated September 12, 2013.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the County's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Melanson, Heath + Company P.C.
Nashua, New Hampshire
September 12, 2013



MELANSON HEATH & COMPANY, PC
CERTIFIED PUBLIC ACCOUNTANTS
MANAGEMENT ADVISORS

Report on Compliance For Each Major Federal Program; Report on Internal Control Over Compliance; and Report on the Schedule of Expenditures of Federal Awards Required by OMB Circular A-133

Independent Auditors' Report

To the Board of Commissioners
County of Rockingham, New Hampshire

Report on Compliance for Each Major Federal Program

We have audited the County of Rockingham, New Hampshire's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of the County's major federal programs for the year ended December 31, 2012. The County's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirement of laws, regulations, contracts, and grants applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the County's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the

County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the County's compliance.

Opinion on Each Major Federal Program

In our opinion, the County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2012.

Report on Internal Control Over Compliance

Management of the County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the County's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over

compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by OMB Circular A-133

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the County of Rockingham, New Hampshire as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the County's basic financial statements. We issued our report thereon dated September 12, 2013, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by OMB Circular A-133 and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditure of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Melanson, Heath + Company P.C.

Nashua, New Hampshire
September 12, 2013

County of Rockingham, New Hampshire
 Schedule of Expenditures of Federal Awards
 For the Year Ended December 31, 2012

Federal Grantor/ Pass-Through Grantor/ <u>Program Title</u>	Federal CFDA <u>Number</u>		<u>Federal Expenditures</u>
<u>U.S. Department of Housing and Urban Development</u>			
<u>Office of Community Planning and Development</u>			
Passed through the State of New Hampshire			
Community Development Block Grant's/State's Program and Non-Entitlement Grants in Hawaii	14.228	09-408-CDED	\$ 8,600
Community Development Block Grant's/State's Program and Non-Entitlement Grants in Hawaii	14.228	11-408-CDHS	<u>489,312</u>
Total U.S. Department of Housing and Urban Development			497,912
<u>U.S. Department of Justice</u>			
Passed through the State of New Hampshire			
Recovery Act - Edward Byrne Memorial Justice Assistance Grant Program/ Grants to Units of Local Government	16.804	2009-SB-B9-2449	56,522
<u>Bureau of Justice Assistance</u>			
Passed through the State of New Hampshire			
Edward Byrne Memorial Justice Assistance Grant Program	16.738	2010-DJ-BX-0097	56,624
Edward Byrne Memorial Justice Assistance Grant Program	16.738	2009-DH0BX-1129	33,399
Edward Byrne Memorial Justice Assistance Grant Program	16.738	2011-DJ-BX-3194	31,844
<u>Violence Against Women Office</u>			
Passed through the State of New Hampshire			
Violence Against Women Formula Grants	16.588	2011VW11	<u>20,881</u>
Total U.S. Department of Justice			199,270
<u>U.S. Department of Transportation</u>			
<u>National Highway Traffic Safety Administration</u>			
Passed through the State of New Hampshire			
State and Community Highway Safety	20.600	315-12A-039	1,609
State and Community Highway Safety	20.600	315-12A-138	5,415
State and Community Highway Safety	20.600	315-13A-046	1,774
Alcohol Impaired Driving Countermeasures Incentive Grants I	20.601	308-12A-115	<u>2,211</u>
Total U.S. Department of Transportation			11,009
<u>U.S. Department of Homeland Security</u>			
Homeland Security Grant Program	97.067	NA	<u>77,240</u>
Total U.S. Department of Homeland Security			<u>77,240</u>
Total Federal Expenditures			<u>\$ 785,431</u>

This schedule was prepared on a modified accrual basis of accounting.

See accompanying report on requirements of OMB Circular A-133.

COUNTY OF ROCKINGHAM, NEW HAMPSHIRE

Schedule of Findings and Questioned Costs

For the Year Ended December 31, 2012

SECTION I - SUMMARY OF AUDITORS' RESULTS

Financial Statements

Type of auditors' report issued: Unmodified

Internal control over financial reporting:

- Material weaknesses identified? yes no
- Significant deficiencies identified? yes none reported

Noncompliance material to financial statements noted? yes no

Federal Awards

Internal control over major programs:

- Material weaknesses identified? yes no
- Significant deficiencies identified? yes none reported

Type of auditors' report issued on compliance for major programs:

Community Development Block Grant Unmodified

Any audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133? yes no

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
14.228	Community Development Block Grant Program

Dollar threshold used to distinguish between type A and type B programs: \$ 300,000

Auditee qualified as low-risk auditee? yes no

SECTION II - FINANCIAL STATEMENT FINDINGS

None.

SECTION III - FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS

None.

SECTION IV - SCHEDULE OF PRIOR YEAR FINDINGS

There were no findings in the prior year.



MELANSON HEATH & COMPANY, PC
CERTIFIED PUBLIC ACCOUNTANTS
MANAGEMENT ADVISORS

INDEPENDENT AUDITORS' REPORT

To the Board of Commissioners
County of Rockingham, New Hampshire

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the County of Rockingham, New Hampshire, as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the County of Rockingham, New Hampshire's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

The County's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and

fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the County of Rockingham, New Hampshire, as of December 31, 2012, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis and Schedule of Funding Progress be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the County's basic financial statements. The accompanying supplementary information appearing on pages 45 through 50 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 12, 2013 on our consideration of the County's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the County's internal control over financial reporting and compliance.

Melanson, Heath + Company P.C.
Nashua, New Hampshire
September 12, 2013

MANAGEMENT'S DISCUSSION AND ANALYSIS

The County of Rockingham's financial management offers readers of these financial statements this narrative, overview and analysis of the financial activities of the County of Rockingham (County) for the year ended December 31, 2012. This discussion and analysis is designed to readers in focusing on the significant financial issues and activities of the County and to identify any significant change in financial position. Readers are encouraged to review the information presented here in conjunction with additional information furnished in the County's financial statements, which follow this narrative.

A. FINANCIAL HIGHLIGHTS – GOVERNMENT WIDE

- The assets of the County exceeded its liabilities at the close of the fiscal year by \$59,346,211 (net position).
- The County's total net position reflects an increase of \$2,972,322. Its long-term liabilities continue to decrease as debt is paid off.
- Long-term liabilities continue to decrease. The final bond payment was made in 2012.

B. FINANCIAL HIGHLIGHTS – FUND STATEMENTS

- As of the close of the year, the County's reported combined ending fund balances of \$30,521,950 were an increase of \$2,817,810 in comparison to the prior year. The increase is partially due to favorable results for actual expenditures when compared to actual revenues. While revenues were mostly incurred as expected, expenses were underspent notably with regards to Nursing Home, Maintenance, and Public Assistance expenditures.
- At the end of the current fiscal year, unassigned fund balance for the General Fund was \$21,452,780, or 28% of total 2012 General Fund (budgeted) appropriations.
- The County's total debt decreased by \$845,580 during the current year.
- The County retains an Aa1 bond rating for its long-term borrowing and maintained its MIG-1 rating on its short-term borrowing. The consistent level of bond rating is a clear indication of the sound financial condition of the County.

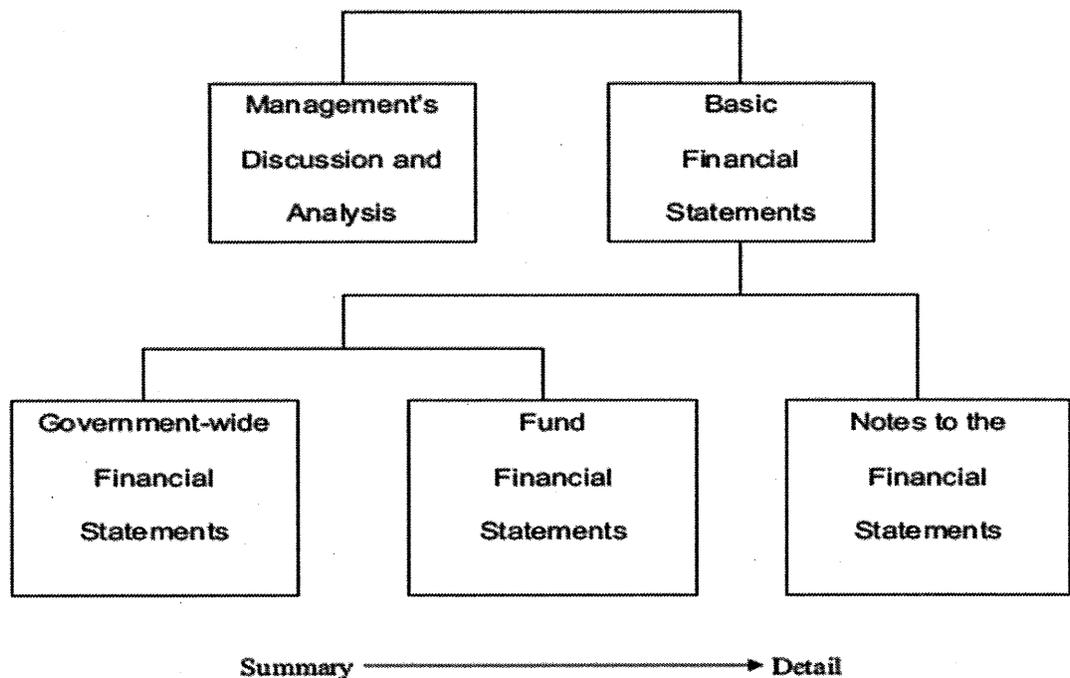
C. OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the County's basic financial statements. The County's basic financial statements consist of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements (see Figure 1). The

basic financial statements present two different views of the County through the use of government-wide statements and fund financial statements. In addition to the basic financial statements, this report contains other supplemental information that will enhance the reader's understanding of the financial condition of the County.

- The statements presented on pages 11 and 12 are the Government-wide Financial Statements. They provide both short and long-term information about the County's financial status.
- The next statements are Fund Financial Statements. These statements focus on the activities of the individual parts of the County's government. They provide more detail than the government-wide statements. There are four parts to the Fund Financial Statements: (1) the governmental fund statements, (2) the budgetary comparison statements, (3) the proprietary fund statements, and (4) the fiduciary fund statements.
- The next section of the basic financial statements is the notes. The notes to the financial statements explain in detail some of the data contained in those statements. Following the notes, is the required supplemental information that further explains and support the information in the financial statements.

Required Components of Annual Financial Report
Figure 1



D. ANALYSIS OF NET POSITION

The following analysis focuses on net position (Table 1) and changes in net position (Table 2). Net position may serve, over time, as one useful indicator of a government's financial condition. Unrestricted net position can be used to finance day-to-day operations of the County and reduce the effect of property taxes.

Table 1

	<u>NET POSITION</u>	
	<u>2011</u>	Governmental Activities <u>2012</u>
Current assets	\$ 41,259,635	\$ 43,817,616
Noncurrent assets	33,308,417	32,841,835
Total assets	<u>74,568,052</u>	<u>76,659,451</u>
Current liabilities	14,985,061	13,974,628
Noncurrent liabilities	3,197,898	3,326,409
Deferred inflows of resources	11,204	12,203
Total liabilities and deferred inflows	<u>18,194,163</u>	<u>17,313,240</u>
Net position:		
Net investment in capital assets	30,147,301	30,526,299
Restricted	797,564	478,962
Unrestricted	<u>25,429,024</u>	<u>28,340,950</u>
Total net position	<u>\$ 56,373,889</u>	<u>\$ 59,346,211</u>

Table 2

	<u>CHANGES IN NET POSITION</u>	
	<u>2011</u>	Governmental Activities <u>2012</u>
Revenues:		
Program revenues:		
Charges for services:		
Long-term care services	\$ 24,341,278	\$ 24,820,545
Sheriff's Office	1,181,095	1,172,893
County Attorney	231,939	286,216
Corrections	190,969	220,345
Other functions/programs	<u>3,025,832</u>	<u>3,630,356</u>
Total charges for services	28,971,113	30,130,355
Operating grants and contributions	593,906	794,709
Capital grants and contributions	2,106,700	-
General revenues:		
Taxes	41,991,666	43,141,885
Interest	92,315	44,376
Miscellaneous	<u>126,821</u>	<u>122,401</u>
Total revenues	<u>73,882,521</u>	<u>74,233,726</u>

(continued)

(continued)

Table 2

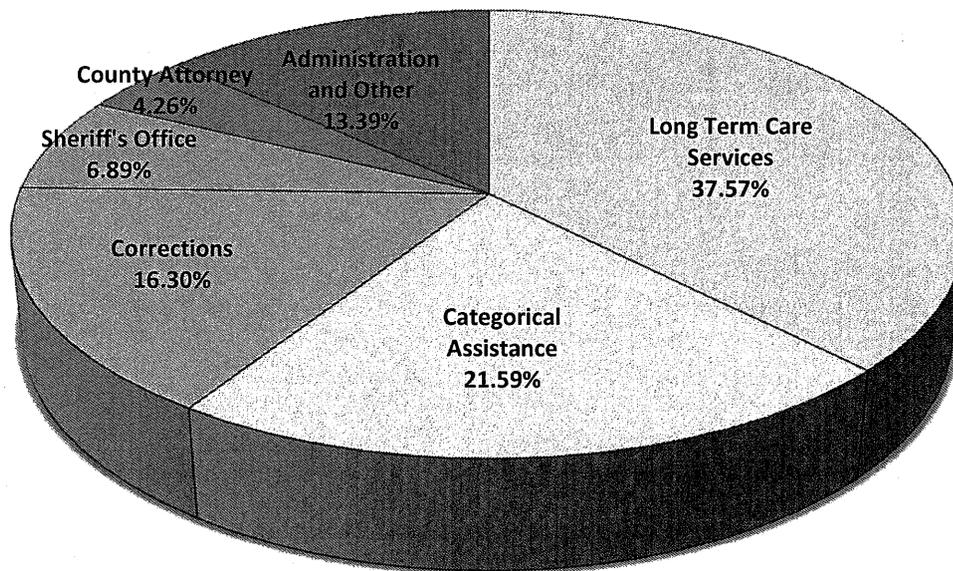
CHANGES IN NET POSITION

	<u>2011</u>	<u>2012</u>
	Governmental Activities	
Expenses:		
Long-term care services	28,441,645	26,774,512
Categorical assistance	15,261,369	15,386,052
Corrections	10,650,981	11,615,159
Sheriff's Office	4,792,366	4,908,408
County Attorney	3,074,403	3,036,099
Administration and other	9,860,706	9,417,133
Debt interest	151,770	124,041
Total expenses	<u>72,233,240</u>	<u>71,261,404</u>
Change in net position	1,649,281	2,972,322
Net position - beginning of year	<u>54,724,608</u>	<u>56,373,889</u>
Net position - end of year	<u>\$ 56,373,889</u>	<u>\$ 59,346,211</u>

E. GOVERNMENT ACTIVITIES

Below is a graph that presents actual expenditures under each of the major governmental activities as a percentage of total expenditures.

**Expenses by Function - Governmental Activities
For the Year Ended December 31, 2012**



The following tables present the costs and net costs of the major County departments/functions. Costs are based upon total expenses and net costs are calculated by taking the total function-specific expenses, less direct revenues related to that particular function. The net costs represent amounts that are funded by general revenues, notably taxes.

Table 3 - Total and Net Cost of Services

Function / Program	2011			2012		
	Total Cost of Services	Revenues	Net Cost of Services	Total Cost of Services	Revenues	Net Cost of Services
Long Term Care Services	\$ 28,441,645	\$ 24,341,278	\$ 4,100,367	\$ 26,774,512	\$ 24,820,545 *	\$ 1,953,967
Categorical Assistance	15,261,369	-	15,261,369	15,386,052	-	15,386,052
Corrections	10,650,981	190,969	10,460,012	11,615,159	220,345	11,394,814
Sheriff's Office	4,792,366	1,370,000	3,422,366	4,908,408	1,366,920	3,541,488
County Attorney	3,074,403	274,211	2,800,192	3,036,099	307,097	2,729,002
Administration and Other	10,012,476	5,495,261	4,517,215	9,541,174	4,210,157	5,331,017
	<u>\$ 72,233,240</u>	<u>\$ 31,671,719</u>	<u>\$ 40,561,521</u>	<u>\$ 71,261,404</u>	<u>\$ 30,925,064</u>	<u>\$ 40,336,340</u>

*This amount reflects the budgetary net cost; actual net cost of services (a portion of which is reflected in Administration and Other) is \$4,574 as cited in the December 31, 2012 Rockingham County Nursing Home Medicaid Cost Report.

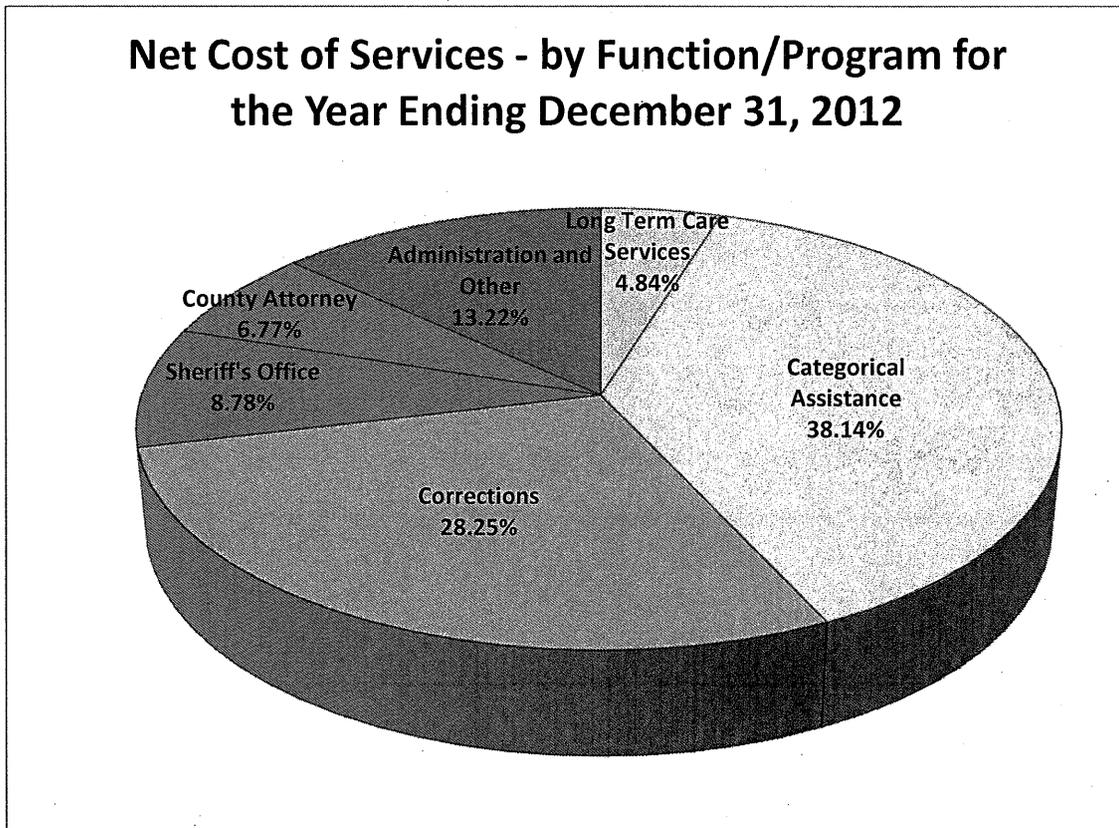
Table 4 - Comparative Net Cost of Services

Function / Program	2011	2012	Change in Net Cost of Services
	Net Cost of Services	Net Cost of Services	
Long Term Care Services	\$ 4,100,367	\$ 1,953,967	\$(2,146,400)
Categorical Assistance	15,261,369	15,386,052	124,683
Corrections	10,460,012	11,394,814	934,802
Sheriff's Office	3,422,366	3,541,488	119,122
County Attorney	2,800,192	2,729,002	(71,190)
Administration and Other	4,517,215	5,331,017	813,802
	<u>\$40,561,521</u>	<u>\$ 40,336,340</u>	<u>\$ (225,181)</u>

Note: For Table 3 and Table 4 presentation purposes, Debt Interest costs are included in the "Administration and Other" function.

The reduction in net costs for Long Term Care Services in 2012 was largely due to the better than anticipated proportionate share revenue, which was \$2.5 million in excess of the budgeted amount. The increase in net costs for Categorical Assistance was the result of the increased expenditure caps established by the State of NH. The increase in net costs for Corrections were the result of increased expenses in several areas, notably pay and benefits (\$334K), contracted medical care (\$283K), meals (\$120K) and inmates at other facilities (\$59K). The increase in net costs for Administration and Other is primarily due to \$2.0 million capital grant revenue from the U.S. Department of Energy that composed part of the 2011 net cost of services amount; there is no such grant revenue in 2012 to offset biomass capital project expenses.

The following chart is a graphical presentation of the components of the 2012 Net Costs of Services from Table 4. The primary source of funding for Net Costs is tax revenues.



F. COUNTY GOVERNMENT FUNDS

The focus of the County's governmental funds is to provide information on near-term inflows, outflows, and balances of usable resources. Such information is useful in assessing the County's financing requirements. Specifically, unassigned fund balance can be a useful measure of a government's net resources available for spending at the end of the fiscal year. The General Fund is the chief operating fund of the County.

As a measure of the General Fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund appropriations. At December 31, 2012, unassigned fund balance represents 28% of total General Fund (budgeted) appropriations, while total fund balance represents 36% of that same amount.

G. CAPITAL ASSET AND DEBT ADMINISTRATION

Capital assets. At December 31, 2012 the County reported \$32.8 million in capital assets, net of depreciation, which includes construction in progress of \$786,841. These assets include land, buildings and improvements, machinery, equipment and furnishings, and vehicles.

Long-term debt. At December 31, 2012 the County had \$2.3 million in outstanding long-term debt. This amount is for capital leases, including an energy management project completed in 2004 and maturing 2018.

Additional information on capital assets and long-term debt can be found in the notes to the basic financial statements.

H. ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

- Property taxes accounted for 58% of expected resources for 2012 and account for 60% of revenues in the 2013 budget.
- The reduction in the Long Term Care (LTC) deficit in 2012 was largely due to the receipt of an additional \$2.5 million in proportionate share revenues. This additional amount is expected in 2013 as well but cannot be predicted to occur for future years.
- The State of New Hampshire planned to institute a Managed Care Program and a Balancing Incentive Program to address long term care costs effective for late 2012. While both of these programs are meant to slow the cost of Medicaid statewide, neither were in place at year end and thus far have not been implemented in 2013.
- The caps for Categorical Assistance payments are expected to increase as part of the State's new biennial budget proposal. Categorical Assistance will continue to be the largest net County expenditure, followed by Corrections.

REQUESTS FOR INFORMATION

This financial report is intended to provide report users with a general overview of the County's finances at December 31, 2012. Questions about this report can be directed to the Finance Office at 119 North Road, Brentwood, New Hampshire, 03833. Additional information about the County of Rockingham can be found at www.co.rockingham.nh.us.

COUNTY OF ROCKINGHAM, NEW HAMPSHIRE

STATEMENT OF NET POSITION

DECEMBER 31, 2012

	<u>Governmental Activities</u>
ASSETS	
Current:	
Cash and short-term investments	\$ 37,054,210
Restricted cash	1,012,794
Investments	73,296
Receivables:	
Accounts, net	1,666,581
Due from other governments, net	2,877,851
Due from fiduciary funds	269,192
Prepaid expenses	90,098
Inventory	773,581
Other assets	13
Noncurrent:	
Capital Assets:	
Land	578,857
Construction in progress	786,842
Other assets, net of accumulated depreciation	<u>31,476,136</u>
TOTAL ASSETS	76,659,451
LIABILITIES	
Current:	
Accounts payable	1,080,354
Accrued payroll and related liabilities	1,371,551
Due to other governments	7,240,320
Incurred but not reported claims liability	1,491,380
Security deposits	13,516
Current portion of long-term liabilities:	
Capital leases payable	368,905
Compensated absences	2,408,602
Noncurrent:	
Capital leases payable, net of current portion	1,946,631
Compensated absences, net of current portion	700,598
Net OPEB obligation	<u>679,180</u>
TOTAL LIABILITIES	17,301,037
DEFERRED INFLOWS OF RESOURCES	<u>12,203</u>
TOTAL LIABILITIES AND DEFERRED INFLOWS OF RESOURCES	17,313,240
NET POSITION	
Net investment in capital assets	30,526,299
Restricted for:	
Grants and other statutory restrictions	451,089
Permanent funds:	
Nonexpendable	27,873
Unrestricted	<u>28,340,950</u>
TOTAL NET POSITION	\$ <u>59,346,211</u>

The accompanying notes are an integral part of these financial statements.

COUNTY OF ROCKINGHAM, NEW HAMPSHIRE

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2012

	Expenses	Program Revenues			Net (Expenses) Revenues and Changes in Net Position Governmental Activities
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Governmental Activities:					
General government	\$ 1,268,785	\$ -	\$ 579,801	\$ -	\$ (688,984)
Commissioners	200,097	-	-	-	(200,097)
Treasurer	14,046	-	-	-	(14,046)
County attorney	3,036,099	286,216	20,881	-	(2,729,002)
Medical examiner	54,441	-	-	-	(54,441)
Deeds	1,148,538	3,561,915	-	-	2,413,377
Sheriff/dispatch/radio	4,908,408	1,172,893	194,027	-	(3,541,488)
Delegation	75,375	-	-	-	(75,375)
Finance	1,020,347	-	-	-	(1,020,347)
Maintenance	4,079,686	19,234	-	-	(4,060,452)
Human services	227,621	33,632	-	-	(193,989)
Public assistance	15,386,052	-	-	-	(15,386,052)
Human resources	430,088	-	-	-	(430,088)
Corrections	11,615,159	220,345	-	-	(11,394,814)
Nursing home	25,218,389	23,310,395	-	-	(1,907,994)
Assisted living	1,556,123	1,510,150	-	-	(45,973)
Information technology	300,600	15,575	-	-	(285,025)
Extension service	362,759	-	-	-	(362,759)
Non-county specials	234,750	-	-	-	(234,750)
Interest	124,041	-	-	-	(124,041)
Total Governmental Activities	\$ 71,261,404	\$ 30,130,355	\$ 794,709	\$ -	(40,336,340)
General Revenues:					
Taxes					43,141,885
Investment income					44,376
Miscellaneous					122,401
Total general revenues					43,308,662
Change in Net Position					2,972,322
Net Position:					
Beginning of year					56,373,889
End of year					\$ 59,346,211

The accompanying notes are an integral part of these financial statements.

COUNTY OF ROCKINGHAM, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

BALANCE SHEET

DECEMBER 31, 2012

ASSETS	General	Capital Projects Fund	Nonmajor Governmental Funds	Total Governmental Funds
Cash and short-term investments	\$ 33,615,445	\$ 1,218,859	\$ 33,497	\$ 34,867,801
Restricted cash	726,981	-	285,813	1,012,794
Investments	-	-	73,296	73,296
Receivables:				
Accounts, net	1,664,699	-	45	1,664,744
Due from other governments, net	2,710,352	-	-	2,710,352
Due from other funds	362,814	633,280	140,267	1,136,361
Prepaid expenses	82,976	-	-	82,976
Inventory	773,581	-	-	773,581
Other assets	13	-	-	13
TOTAL ASSETS	\$ 39,936,861	\$ 1,852,139	\$ 532,918	\$ 42,321,918
LIABILITIES AND FUND BALANCES				
Liabilities:				
Accounts payable	\$ 1,016,643	\$ 54,910	\$ -	\$ 1,071,553
Accrued payroll and related liabilities	1,371,551	-	-	1,371,551
Due to other funds	891,466	-	53,956	945,422
Due to other governments	7,240,320	-	-	7,240,320
Deferred revenue	7,854	-	-	7,854
Security deposits	13,516	-	-	13,516
Compensated absences	1,149,752	-	-	1,149,752
TOTAL LIABILITIES	11,691,102	54,910	53,956	11,799,968
Fund Balances:				
Nonspendable:				
Prepaid expenses	82,976	-	-	82,976
Inventory	773,581	-	-	773,581
Nonexpendable permanent funds	-	-	27,873	27,873
Total Nonspendable	856,557	-	27,873	884,430
Restricted:				
Long term care (RSA 24:13)	439,170	-	-	439,170
Capital projects funded with grants	-	1,272,954	-	1,272,954
Special revenue funds	-	-	451,089	451,089
Total Restricted	439,170	1,272,954	451,089	2,163,213
Committed:				
Compensated absences	1,042,929	-	-	1,042,929
Total Committed	1,042,929	-	-	1,042,929
Assigned:				
Subsequent year budget	4,356,267	-	-	4,356,267
Encumbrances	98,056	524,275	-	622,331
Total Assigned	4,454,323	524,275	-	4,978,598
Unassigned	21,452,780	-	-	21,452,780
TOTAL FUND BALANCES	28,245,759	1,797,229	478,962	30,521,950
TOTAL LIABILITIES AND FUND BALANCES	\$ 39,936,861	\$ 1,852,139	\$ 532,918	\$ 42,321,918

The accompanying notes are an integral part of these financial statements.

COUNTY OF ROCKINGHAM, NEW HAMPSHIRE
 RECONCILIATION OF TOTAL GOVERNMENTAL FUND
 BALANCES TO NET POSITION OF GOVERNMENTAL
 ACTIVITIES IN THE STATEMENT OF NET POSITION

DECEMBER 31, 2012

Total governmental fund balances	\$ 30,521,950
• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	32,841,834
• Internal service funds are used by management to account for certain activities. The assets and liabilities of the internal service funds are included in the governmental activities in the Statement of Net Position.	936,591
• Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds:	
Capital leases payable	(2,315,536)
Compensated absences (unfunded)	(1,959,448)
Net OPEB obligation	(679,180)
Net position of governmental activities	\$ <u>59,346,211</u>

The accompanying notes are an integral part of these financial statements.

COUNTY OF ROCKINGHAM, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2012

	<u>General</u>	<u>Capital Projects Fund</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
Revenues:				
Taxes	\$ 43,141,885	\$ -	\$ -	\$ 43,141,885
Charges for services	29,910,088	-	256,784	30,166,872
Intergovernmental	758,190	-	-	758,190
Investment income	40,239	1,807	1,592	43,638
Miscellaneous	122,401	-	-	122,401
Total Revenues	73,972,803	1,807	258,376	74,232,986
Expenditures:				
Current:				
General government	688,784	-	-	688,784
Commissioners	179,535	-	-	179,535
Treasurer	14,030	-	-	14,030
County attorney	2,965,945	-	37,764	3,003,709
Medical examiner	54,441	-	-	54,441
Deeds	1,126,686	-	-	1,126,686
Sheriff/dispatch/radio	4,865,263	-	14,287	4,879,550
Delegation	75,176	-	-	75,176
Finance	1,016,583	-	-	1,016,583
Maintenance	3,814,872	-	-	3,814,872
Human services	214,905	-	-	214,905
Public assistance	15,386,052	-	-	15,386,052
Human resources	423,587	-	-	423,587
Corrections	11,051,525	-	-	11,051,525
Nursing home	24,086,658	-	-	24,086,658
Assisted living	1,370,581	-	-	1,370,581
Information technology	312,836	-	-	312,836
Extension service	360,506	-	-	360,506
Non-county specials	234,750	-	-	234,750
Grants	758,390	-	-	758,390
Capital outlay	36,955	1,470,908	-	1,507,863
Debt service:				
Principal	550,000	-	265,237	815,237
Interest	13,750	-	119,151	132,901
Total Expenditures	69,601,810	1,470,908	436,439	71,509,157
Excess (deficiency) of revenues over expenditures	4,370,993	(1,469,101)	(178,063)	2,723,829
Other Financing Sources (Uses):				
Proceeds of capital lease	93,981	-	-	93,981
Transfers in	140,539	1,046,842	-	1,187,381
Transfers out	(1,046,842)	-	(140,539)	(1,187,381)
Total Other Financing Sources (Uses)	(812,322)	1,046,842	(140,539)	93,981
Change in fund balance	3,558,671	(422,259)	(318,602)	2,817,810
Fund Equity, at Beginning of Year	24,687,088	2,219,487	797,564	27,704,139
Fund Equity, at End of Year	<u>\$ 28,245,759</u>	<u>\$ 1,797,228</u>	<u>\$ 478,962</u>	<u>\$ 30,521,949</u>

The accompanying notes are an integral part of these financial statements.

COUNTY OF ROCKINGHAM, NEW HAMPSHIRE

RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2012

Net changes in fund balances - Total governmental funds	\$ 2,817,810																						
<ul style="list-style-type: none"> • Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense: <table border="0" style="margin-left: 40px;"> <tr> <td>Capital asset purchases</td> <td style="text-align: right;">1,895,792</td> </tr> <tr> <td>Capital asset donations</td> <td style="text-align: right;">15,000</td> </tr> <tr> <td>Disposal of capital assets</td> <td style="text-align: right;">(7,608)</td> </tr> <tr> <td>Depreciation</td> <td style="text-align: right;">(2,369,768)</td> </tr> </table> • The issuance of long-term debt (e.g., bonds and capital leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net position: <table border="0" style="margin-left: 40px;"> <tr> <td>Proceeds of capital lease</td> <td style="text-align: right;">(93,981)</td> </tr> <tr> <td>Repayments of debt - bonds</td> <td style="text-align: right;">550,000</td> </tr> <tr> <td>Repayments of debt - capital leases</td> <td style="text-align: right;">389,561</td> </tr> </table> • In the Statement of Activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due. <table border="0" style="margin-left: 40px;"> <tr> <td></td> <td style="text-align: right;">8,860</td> </tr> </table> • Some expenses reported in the Statement of Activities, such as compensated absences, do not require the use of current financial resources and therefore, are not reported as expenditures in the governmental funds. <table border="0" style="margin-left: 40px;"> <tr> <td>Compensated absences - change in unfunded liability</td> <td style="text-align: right;">(91,948)</td> </tr> <tr> <td>Net OPEB obligation</td> <td style="text-align: right;">(138,311)</td> </tr> </table> • Internal service funds are used by management to account for certain activities. The net activity of internal service funds is reported with Governmental Activities. <table border="0" style="margin-left: 40px;"> <tr> <td></td> <td style="text-align: right;"><u>(3,085)</u></td> </tr> </table> 		Capital asset purchases	1,895,792	Capital asset donations	15,000	Disposal of capital assets	(7,608)	Depreciation	(2,369,768)	Proceeds of capital lease	(93,981)	Repayments of debt - bonds	550,000	Repayments of debt - capital leases	389,561		8,860	Compensated absences - change in unfunded liability	(91,948)	Net OPEB obligation	(138,311)		<u>(3,085)</u>
Capital asset purchases	1,895,792																						
Capital asset donations	15,000																						
Disposal of capital assets	(7,608)																						
Depreciation	(2,369,768)																						
Proceeds of capital lease	(93,981)																						
Repayments of debt - bonds	550,000																						
Repayments of debt - capital leases	389,561																						
	8,860																						
Compensated absences - change in unfunded liability	(91,948)																						
Net OPEB obligation	(138,311)																						
	<u>(3,085)</u>																						
Change in net position of governmental activities	\$ <u>2,972,322</u>																						

The accompanying notes are an integral part of these financial statements.

COUNTY OF ROCKINGHAM, NEW HAMPSHIRE

GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES,
AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL

FOR THE YEAR ENDED DECEMBER 31, 2012

	Original Budget	Final Budget	Actual Amounts (Budgetary Basis)	Variance with Final Budget Positive (Negative)
Beginning Budgetary Fund Balance	\$ 3,795,966	\$ 3,795,966	\$ 3,795,966	\$ -
Revenues (Inflows):				
Taxes	43,141,885	43,141,885	43,141,885	-
Charges for services:				
County attorney	258,815	258,815	258,544	(271)
Deeds	2,625,000	2,625,000	3,426,745	801,745
Sheriff/dispatch/radio	1,329,898	1,329,898	1,168,732	(161,166)
Maintenance	-	-	2,728	2,728
Information technology	17,100	17,100	15,574	(1,526)
Property management	21,520	21,520	16,505	(5,015)
Human services	30,500	30,500	33,632	3,132
Corrections	170,002	170,002	186,848	16,846
Long term care services:				
Nursing home	22,465,538	22,465,538	23,298,590	833,052
Assisted living	1,444,700	1,444,700	1,502,190	57,490
Intergovernmental	2,516,116	2,516,116	758,190	(1,757,926)
Investment income	75,000	75,000	40,239	(34,761)
Miscellaneous	-	-	122,401	122,401
Transfers from other funds	109,000	109,000	140,539	31,539
Amounts Available for Appropriation	78,001,040	78,001,040	77,909,308	(91,732)
Charges to Appropriations (Outflows):				
Delegation	88,515	91,943	75,176	16,767
Treasurer	15,606	15,606	14,030	1,576
County attorney/district court	3,004,270	3,018,086	2,965,945	52,141
Medical examiner	40,504	59,004	54,441	4,563
Sheriff/dispatch/radio	5,000,567	5,037,218	4,771,282	265,936
Deeds	1,265,802	1,272,304	1,126,686	145,618
Commissioners	172,401	188,994	179,535	9,459
General government	1,109,182	1,024,182	688,784	335,398
Debt service - principal	550,000	550,000	550,000	-
Debt service - interest	14,000	14,000	13,750	250
Projects (capital outlay)	42,200	42,200	36,955	5,245
Grants	2,616,116	2,586,116	758,390	1,827,726
Finance	1,106,335	1,106,335	1,016,583	89,752
Maintenance	4,586,549	4,591,408	3,746,470	844,938
Information technology	307,521	307,521	312,836	(5,315)
Human services	217,088	220,961	214,905	6,056
Public assistance	16,162,737	16,162,737	15,386,052	776,685
Corrections	11,165,738	11,270,738	11,051,525	219,213
Extension service	393,171	393,171	360,506	32,665
Human resources	420,906	425,910	423,587	2,323
Non-county specials	234,750	234,750	234,750	-
Long Term Care Services				
Nursing home	27,435,162	27,350,936	24,085,000	3,265,936
Assisted living	1,637,920	1,622,920	1,370,581	252,339
Transfers to other funds	414,000	414,000	1,046,842	(632,842)
Total Charges to Appropriations	78,001,040	78,001,040	70,484,611	7,516,429
Ending Budgetary Fund Balance	\$ -	\$ -	\$ 7,424,697	\$ 7,424,697

The accompanying notes are an integral part of these financial statements.

COUNTY OF ROCKINGHAM, NEW HAMPSHIRE

PROPRIETARY FUNDS

STATEMENT OF NET POSITION

DECEMBER 31, 2012

	Governmental Activities <u>Internal Service Funds</u>
ASSETS	
Current:	
Cash and short-term investments	\$ 2,186,409
Receivables:	
Accounts	1,837
Due from other governments	167,499
Due from other funds	117,650
Prepaid expenses	<u>7,122</u>
Total current assets	<u>2,480,517</u>
TOTAL ASSETS	2,480,517
LIABILITIES	
Current:	
Accounts payable	8,800
Due to other funds	39,397
Incurred but not reported claims liability	<u>1,491,380</u>
Total current liabilities	<u>1,539,577</u>
DEFERRED INFLOWS OF RESOURCES	<u>4,349</u>
TOTAL LIABILITIES AND DEFERRED INFLOWS OF RESOURCES	1,543,926
NET POSITION	
Unrestricted	<u>936,591</u>
TOTAL NET POSITION	\$ <u>936,591</u>

The accompanying notes are an integral part of these financial statements.

COUNTY OF ROCKINGHAM, NEW HAMPSHIRE

PROPRIETARY FUNDS

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION

FOR THE YEAR ENDED DECEMBER 31, 2012

	Governmental Activities <u>Internal Service Fund</u>
Operating Revenues:	
Employee and employer contributions	\$ 1,408,245
Total Operating Revenues	1,408,245
Operating Expenses:	
Employee benefits	1,399,747
Total Operating Expenses	1,399,747
Operating Income (Loss)	8,498
Nonoperating Revenues (Expenses):	
Investment income	739
Miscellaneous	(12,322)
Total Nonoperating Revenues (Expenses), Net	(11,583)
Change in Net Position	(3,085)
Net Position at Beginning of Year	939,676
Net Position at End of Year	\$ 936,591

The accompanying notes are an integral part of these financial statements.

COUNTY OF ROCKINGHAM, NEW HAMPSHIRE
 PROPRIETARY FUNDS
 STATEMENT OF CASH FLOWS
 FOR THE YEAR ENDED DECEMBER 31, 2012

	<u>Governmental Activities</u>
	<u>Internal Service Fund</u>
<u>Cash Flows From Operating Activities:</u>	
Receipts from users	\$ 1,288,250
Payments to providers	(1,350,834)
Other receipts (payments)	<u>212,510</u>
Net Cash Provided By Operating Activities	149,926
<u>Cash Flows From Noncapital Financing Activities:</u>	
Net change in due to/from other funds	<u>(44,892)</u>
Net Cash Used In Noncapital Financing Activities	(44,892)
<u>Cash Flows From Investing Activities:</u>	
Investment income	<u>739</u>
Net Cash Provided By Investing Activities	<u>739</u>
Net Change in Cash and Short-Term Investments	105,773
Cash and Short-Term Investments, Beginning of Year	<u>2,080,636</u>
Cash and Short-Term Investments, End of Year	<u>\$ 2,186,409</u>
<u>Reconciliation of Operating Income to Net Cash Provided By (Used For) Operating Activities:</u>	
Operating income (loss)	\$ 8,498
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:	
Nonoperating revenues (expenses)	(12,322)
Changes in assets and liabilities:	
Accounts receivable	613
Due from other governments	(120,608)
Prepaid expenses	48,914
Accounts payable	(7,867)
Incurred but not reported claims liability	<u>232,698</u>
Net Cash Provided By Operating Activities	<u>\$ 149,926</u>

The accompanying notes are an integral part of these financial statements.

COUNTY OF ROCKINGHAM, NEW HAMPSHIRE

FIDUCIARY FUNDS

STATEMENT OF FIDUCIARY NET POSITION

DECEMBER 31, 2012

	<u>Agency Funds</u>
<u>ASSETS</u>	
Cash and short-term investments	\$ 508,338
Accounts receivable	<u>533</u>
Total Assets	<u>\$ 508,871</u>
 <u>LIABILITIES</u>	
Accounts payable	\$ 398
Due to other funds	269,192
Due to specific individuals	<u>239,281</u>
Total Liabilities	<u>\$ 508,871</u>

The accompanying notes are an integral part of these financial statements.

COUNTY OF ROCKINGHAM, NEW HAMPSHIRE

Notes to Financial Statements

1. Summary of Significant Accounting Policies

The accounting policies of County of Rockingham, New Hampshire (the County) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The governmental accounting standards board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the GASB's generally accepted accounting principles applicable to the County, and the County's conformity with such principles, are described below. These disclosures are an integral part of the County's financial statements.

A. Reporting Entity

The County of Rockingham, New Hampshire is a body corporate governed by a Commissioner form of government and provides County services as authorized by state statutes. As required by GAAP, specifically *Statement #14 of the Governmental Accounting Standards Board, "The Financial Reporting Entity"*, these financial statements are required to present County of Rockingham, New Hampshire and its "*component units*" (if any). A *primary government* is defined by the GASB as any state government or general purpose local government. Additionally, a primary government may also consist of a special-purpose government (such as a school district) that meets all of the following criteria: (a) it has a *separately elected governing body*, (b) it is *legally separate*, and (c) it is *fiscally independent* of other governments.

A *component unit* is defined by the GASB as a legally separate organization for which the elected officials of the primary government are "financially accountable". The primary government is financially accountable if it appoints a voting majority of the organization's governing body and (1) it is able to impose its will on that organization or (2) there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the primary government. A primary government may also be financially accountable if an organization is "fiscally dependent" on the primary government. *Fiscal independency* is defined by the GASB as the ability to complete certain essential fiscal events without substantive approval by a primary government, (a) determine its budget without another government's having the authority to approve and modify that budget, (b) levy taxes or set rates or charges without approval by another government, and (c) issue bonded debt without approval by another gov-

ernment. For the current year, there were no potential component units identified upon which the application of these criteria were applied.

B. Government-Wide and Fund Financial Statements

Government-Wide Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which are normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a great degree on external fees and charges for support.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment.

Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

Government-Wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as well as the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period and available to pay current liabilities. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Generally, all other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service, claims and judgment expenditures are recorded only when payment is due.

The County may report deferred revenue on its combined balance sheet when a potential revenue does not meet both the measurable and available criteria for recognition in the current period or when resources are received by the government before it has a legal claim to them (such as grant monies). In subsequent periods, when both revenue recognition criteria are met, or when the county has a legal claim to the resources, the liability for deferred revenue is removed from the combined balance sheet and revenue is recognized.

The County reports the following major governmental funds:

- The **General Fund** is used to account for the resources traditionally associated with government operations, which are not required legally to be accounted for in some other fund. The general fund is the overall operating entity of the County.
- The **Capital Projects Fund** is used to account for the acquisition or construction of fixed assets.

Non-major governmental funds provide for **special revenue, debt service and permanent fund** activity.

Proprietary Funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties or to other departments or agencies primarily within the County. The self-insured risk management programs are operated by the County and are accounted for as proprietary (internal service) funds in accordance with GASB Statement #10, "Accounting and financial Reporting for Risk financing and Related Insured Issues".

Fiduciary funds are generally used to account for assets that the government holds on behalf of others. The County currently has the following individual agency funds: (1) Inmate Funds - To account for various funds held by the County for individuals incarcerated at the County Corrections

Facility, (2) *Trust Funds* - To account for funds designated for subsequent year's expenditures of the Long-Term Care facilities as appropriated and (3) *Residents Funds* - To account for funds held by the county for individuals living in the Long-Term Care facility.

D. Cash and Short-Term Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the General Fund. Certain capital project and special revenue funds, proprietary, and fiduciary funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and short-term investments". The interest earnings attributable to each fund type are included under investment income.

For purpose of the Statement of Cash Flows, the proprietary funds consider investments with original maturities of three months or less to be short-term investments.

E. Investments

The County Treasurer is authorized by state statutes to invest excess funds, with the approval of the Commissioners, in the following:

- Obligations of the United States Government,
- Savings bank deposits of banks incorporated under the laws of the State of New Hampshire,
- Certificates of deposits of banks incorporated under the laws of the State of New Hampshire or in national banks located within the States of New Hampshire or Massachusetts, or,
- "participation units" of the *New Hampshire Public Deposit Investment Pool* established under RSA 383:22.

The receiver of such public funds to be deposited or to be invested in securities shall "prior to acceptance of such funds" provide a collateralization option (represented by exclusively segregated securities defined by the Bank Commissioner as qualifying under RSA 386:57) for such funds in an amount at least equal to the amount to be deposited or invested in securities.

The County was in compliance with these applicable deposit and investment state laws and regulations for the year.

Investments, if any, are stated at fair value, in accordance with GASB Statement #31, "Accounting and Financial Reporting for Certain Investments and for External Investment Pools". The fair value of investments is determined annually and is based on current market prices. Fair value fluctuates with interest rates and increasing rates could cause fair value to decline below original cost. County Management believes that liquidity in the portfolio is more than adequate to meet cash flow requirements and to preclude the County from having to sell investments below original cost for that purpose.

F. Interfund Receivables and Payables

Interfund receivables and payables arise from interfund transactions and are recorded by all funds affected in the period in which the transactions are executed. Any residual balances outstanding between the funds are reported in the government-wide financial statements as internal balances. However, the government-wide Statement of Activities eliminates transfers reported within the segregated governmental and business-type activities columns. Only transfers between the two columns appear in this statement.

G. Inventory

Inventory is valued at cost using the first-in/first-out (FIFO) method. The costs of governmental fund-type inventory is recorded as an expenditure when purchased rather than when consumed. Significant inventory balances on hand in governmental funds at year end are reported as assets of the respective fund, with an offsetting nonspendable fund balance.

H. Capital Assets

Capital assets, which include land, construction in progress, buildings and improvements, machinery, equipment and furnishings, and vehicles, are reported in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of three years, except for the Nursing Home, where assets are capitalized at \$500 and more with a useful life of at least three years.

All Long Term Care fixed assets, including those of the Nursing Home, are valued at historical cost. As of November 2001, other County assets were valued at estimated cost and subsequent additions are recorded at actual cost. Donated assets are recorded at the estimated fair market value at the date of donation.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the life of the asset are not capitalized. Also, interest costs that are deemed to be immaterial and not directly allocable to a specific asset are expensed when incurred.

Additionally, the infrastructure assets owned and maintained by the County include only utility tunnels, drainage systems, water and sewer systems and dams and are included in the cost of the building and improvements the infrastructure is most identified with. Condition assessments are performed regularly and the results are used to budget annually the amount necessary to maintain and preserve the infrastructure.

The County has a sizable amount of capital asset projects in process at December 31, 2012 totaling \$786,841. The projects in process are included in the reporting of \$32,841,835 net capital assets in the related statements. Once a project is completed it is reported in the asset category (see note 8).

Property, plant and equipment are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings and improvements	10 - 30
Machinery, equipment, and furnishings	3 - 15
Vehicles	4 - 10

I. Compensated Absences

County employees are sometimes entitled to certain compensated absences based, in part, on their length of employment. In accordance with GASB Statement #16, "Accounting for Compensated Absences", compensated absences that are expected to be liquidated with expendable available financial resources are reported as an expenditure and a liability of the fund that will pay it. The total liability at December 31, 2012 is \$3,109,200.

Until December 31, 2011, the County had a Compensated Absences Fund; a proprietary fund that had provided funding for known separations and long term absences. Since its creation, the fund had increased its amount of funding available to provide for the growing liability. The fund accounted for all funded liabilities and expenditures. Any expense ineligible for fund use based on County policy was accounted for through the General Fund. Pursuant to GASB Statement #34, "Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments", the fund was closed effective December 31, 2011. Since the County switched to a fully-insured short-term disability insurance carrier for 2012, the fund no longer qualified as an internal service fund. The funded portion of the compensated absences liability reported in the General Fund at December 31, 2012 is \$1,149,752. Any liability for which no funding is currently available is reported in the government wide Statement of Net Position long term liabilities.

The calculation of compensated absences can include vacation, sick time, earned time and holiday pay that are attributable to past service in which it is probable that the County will compensate the employee through paid time off or cash payment. The calculation also includes the incremental cost of any item associated with compensation payments such as the employer share of Social Security, Medicare and retirement.

J. Long-Term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt, and other long-term obligations are reported as liabilities in the applicable governmental activities or proprietary fund type Statement of Net Position.

K. Fund Equity

Fund equity at the governmental fund financial reporting level is classified as “fund balance”. Fund equity for all other reporting is classified as “net position”.

Fund Balance – Generally, fund balance represents the difference between the current assets and current liabilities. The County reserves those portions of fund balance that are legally segregated for a specific future use or which do not represent available, spendable resources and therefore, are not available for appropriation or expenditure. For governmental funds, unassigned fund balances represent the amount that may be available for budgeting future operations. The County has set and exceeded a financial management goal of attaining an unassigned fund balance of at least three months of budgeted appropriations.

The County’s fund balance classification policies and procedures are as follows:

- 1) Nonspendable funds are either unspendable in the current form (\$773,581 and \$82,976 for inventory and prepaid expenses, respectively, as of December 31, 2012) or can never be spent (\$27,873 principal portion of permanent fund as of December 31, 2012).
- 2) Restricted funds are used solely for the purpose in which the fund was established. In the case of amounts restricted for long term care, these funds are created by statute or otherwise have external constraints on how the funds can be expended.
- 3) Committed funds are reported and expended as a result of motions passed by the highest decision making authority in the government (i.e., the Board of County Commissioners). The County’s special revenue

funds and amount committed for compensated absences fall under this category.

4) Assigned funds are used for specific purposes as established by management. These funds, which include encumbrances, have been assigned for specific goods and services ordered but not yet paid for. The amount of fund balance designated for use in the next year to reduce the tax burden is categorized as assigned. Capital Projects and Debt Service fund balances fall under the assigned category.

5) Unassigned funds are available to be spent in future periods.

L. Estimates

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

2. **Stewardship, Compliance, and Accountability**

A. Budgetary Information

Governmental revenues and expenditures are controlled by a formal integrated budgetary system which is substantially consistent with both generally accepted accounting principles (GAAP) and applicable State finance-related laws and regulations which govern the County's operations. The County budget is formally acted upon at the County Convention. During the year, appropriations may be transferred between line items, but total expenditures may not exceed the total approved budget (with the exception of emergency items, which require approval by the New Hampshire Department of Revenue Administration under RSA 32). At year end, all unencumbered annual appropriations lapse. Other appropriations, which have a longer than annual authority may carry over at year end if the governing body intends to continue or complete the special purpose for which the funds were established. State legislation also requires balanced budgets. For the County year ended December 31, 2012, \$3,795,966 of the beginning general fund unassigned fund balance was used to reduce taxes.

B. Encumbrances

Encumbrance accounting is utilized in the governmental funds to account for commitments relating to unperformed contracts for goods and services.

Encumbrances outstanding at year-end are reported as assigned fund balance and do not constitute expenditures or liabilities of the governmental fund, but are carried forward to supplement appropriations of the succeeding year. Encumbrances outstanding at year-end in the General Fund are detailed by function as follows:

General government	\$ 2,200
Deeds	50,899
Finance office	7,401
Maintenance	12,384
Long-Term Care	<u>25,172</u>
Total Encumbrances	<u>\$ 98,056</u>

C. Budgetary Basis

The General Fund final appropriation appearing on the "Budget and Actual" page of the fund financial statements represents the final amended budget after all transfers and supplemental appropriations.

D. Budget/GAAP Reconciliation

The budgetary data for the general fund is based upon accounting principles that differ from generally accepted accounting principles (GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison with budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

<u>General Fund</u>	<u>Revenues and Other Financing Sources</u>	<u>Expenditures and Other Financing Uses</u>
Revenues/Expenditures (GAAP Basis)	\$ 73,972,803	\$ 69,601,810
Other financing sources/uses (GAAP Basis)	<u>234,520</u>	<u>1,046,842</u>
Subtotal (GAAP Basis)	74,207,323	70,648,652

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<u>General Fund</u>	<u>Revenues and Other Financing Sources</u>	<u>Expenditures and Other Financing Uses</u>
Adjustment for inventory budgeted on the cash basis	-	(70,060)
Reverse proceeds of capital lease	(93,981)	(93,981)
Recognize use of fund balance as funding source	<u>3,795,966</u>	<u>-</u>
Budgetary Basis	<u>\$ 77,909,308</u>	<u>\$ 70,484,611</u>

3. Cash and Short-Term Investments

Custodial Credit Risk - Deposits. Custodial credit risk is the risk that in the event of a bank failure, the County's deposits may not be returned to it. RSA 48:16 limits "deposit in any one bank shall not at any time exceed the sum of its paid-up capital and surplus." The County does have a deposit policy for custodial credit risk.

As of December 31, 2012, the County's bank balance of \$38,452,838 was fully insured or collateralized. The difference between the carrying amount and the bank balance represents reconciling items such as deposits in transit and outstanding checks, which have not been processed by the bank at December 31, 2012.

4. Investments

A. Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. State law employs the prudent person rule whereby investments are made as a prudent person would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and, in general, avoid speculative investments.

Presented below is the actual rating as of year-end for the investments of the County. (All federal agency securities have an implied credit rating of AAA.):

<u>Investment Type</u>	<u>Fair Value</u>	<u>Minimum Legal Rating</u>	<u>Exempt From Disclosure</u>	<u>Rating as of Year-end</u>		
				<u>Aaa</u>	<u>Aa</u>	<u>Not Rated</u>
Mutual funds	\$ 73,296	N/A	\$ 73,296	\$ -	\$ -	\$ -
Total investments	<u>\$ 73,296</u>		<u>\$ 73,296</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

B. Custodial Credit Risk

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g. broker-dealer) to a transaction, the County will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The County has formal policies for custodial credit risk.

Of the County's investment of \$73,296, the government has a custodial credit risk exposure of \$73,296 because the related securities are uninsured, unregistered and held by the County's brokerage firm, which is also the counterparty to these securities. The County manages this custodial credit risk with SIPC and excess SIPC.

C. Concentration of Credit Risk

The County places no limit on the amount the County may invest in any one issuer. At December 31, 2012, no investments in any one issuer (other than Federal agency securities) represent 5% or more of total investments.

D. Foreign Currency Risk

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. The County does not have a policy for foreign currency risk.

5. Accounts Receivable, Net

Accounts receivable consist of the following at December 31, 2012:

	General Fund	Nonmajor Governmental Funds	Internal Service Fund	Total
Nursing home	\$ 1,778,186	\$ 45	\$ -	\$ 1,778,231
Assisted living	18,957	-	-	18,957
Phone commissions	8,298	-	-	8,298
Civil services	17,621	-	-	17,621
Health premiums	27,438	-	-	27,438
Outside detail	24,939	-	-	24,939
Deeds	5,515	-	-	5,515
Vendor credits	71,228	-	-	71,228
Other	7,478	-	1,837	9,315
Total	<u>1,959,660</u>	<u>45</u>	<u>1,837</u>	<u>1,961,542</u>
Less: allowance for doubtful accounts	<u>(294,961)</u>	<u>-</u>	<u>-</u>	<u>(294,961)</u>
Total accounts receivable, net	<u>\$ 1,664,699</u>	<u>\$ 45</u>	<u>\$ 1,837</u>	<u>\$ 1,666,581</u>

6. Due From Other Governments, Net

Due from other governments consist of the following at December 31, 2012:

	General Fund	Internal Service Fund	Total
State of New Hampshire	\$ 2,037,377	\$ 167,499	\$ 2,204,876
U.S. Treasury	1,002,822	-	1,002,822
Other	5,237	-	5,237
Total	<u>3,045,436</u>	<u>167,499</u>	<u>3,212,935</u>
Less: allowance for doubtful accounts	<u>(335,084)</u>	<u>-</u>	<u>(335,084)</u>
Total due from other governments, net	<u>\$ 2,710,352</u>	<u>\$ 167,499</u>	<u>\$ 2,877,851</u>

7. Interfund Fund Receivables/Payables

Although self-balancing funds are maintained, most transactions flow through the General Fund. In order to obtain accountability for each fund, interfund receivable and payable accounts must be utilized. The following is an analysis of the December 31, 2012 balances in interfund receivable and payable accounts:

<u>Fund</u>	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>
General Fund	\$ 362,814	\$ 891,466
Special Revenue Funds:		
Expendable Trust	-	27,869
Nursing Home Special Account	-	8,533
Assisted Living Donations	8,133	-
Inmate Commissary	123,165	-
Inmate Chapel	8,683	-
Deeds Equipment	286	-
Capital Projects Fund	633,280	-
Internal Service Funds:		
Dental	95,556	6,582
Workers' Compensation	22,094	32,815
Permanent Trust Fund	-	17,554
Agency Funds:		
Inmates	-	245,418
Nursing Home Residents	-	4,657
Assisted Living Security Deposits	-	19,117
Total	<u>\$ 1,254,011</u>	<u>\$ 1,254,011</u>

8. Capital Assets

Capital asset activity for the year ended December 31, 2012 was as follows (in thousands):

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities:				
Capital assets, being depreciated:				
Buildings and improvements	\$ 54,765	\$ 61	\$ (149)	\$ 54,677
Machinery, equipment, and furnishings	9,563	4,047	(1,267)	12,343
Vehicles	1,373	94	(27)	1,440
Total capital assets, being depreciated	65,701	4,202	(1,443)	68,460
Less accumulated depreciation for:				
Buildings and improvements	(27,672)	(1,734)	147	(29,259)
Machinery, equipment, and furnishings	(7,236)	(505)	1,263	(6,478)
Vehicles	(1,143)	(131)	27	(1,247)
Total accumulated depreciation	(36,051)	(2,370)	1,437	(36,984)
Total capital assets, being depreciated, net	29,650	1,832	(6)	31,476
Capital assets, not being depreciated:				
Land	579	-	-	579
Construction in progress	3,079	1,535	(3,828)	786
Total capital assets, not being depreciated	3,658	1,535	(3,828)	1,365
Governmental activities capital assets, net	\$ <u>33,308</u>	\$ <u>3,367</u>	\$ <u>(3,834)</u>	\$ <u>32,841</u>

Depreciation expense was charged to functions of the County as follows (in thousands):

Governmental Activities:	
Commissioners	\$ 23,626
Treasurer	15
County attorney	12,755
Deeds	8,566
Sheriff/dispatch/radio	126,641
Delegation	604
Finance	1,102
Maintenance	321,405
Human services	7,419
Human resources	7,802
Corrections	550,613
Nursing home	1,118,128
Assisted living	160,002
Information technology	9,988
Extension service	21,102
Total depreciation expense - governmental activities	\$ <u>2,369,768</u>

9. Accounts Payable

Accounts payable represent 2012 expenditures paid after December 31, 2012.

10. Due To Other Governments

Due to other governments consist of the following at December 31, 2012:

	<u>General Fund</u>
State of New Hampshire	\$ 7,133,164 *
Other	<u>107,156</u>
Total	<u>\$ 7,240,320</u>

* = Includes approximately \$2.6 million of transfer taxes and \$4.2 million related to human services liabilities.

11. Deferred Inflows of Resources

Deferred inflows of resources are the acquisition of net assets by the County that are applicable to future reporting periods. Deferred inflows of resources have a negative effect on net position, similar to liabilities. For 2012, deferred inflows of resources are comprised solely of deferred revenues.

12. Tax Anticipation Notes Payable

The County issues tax anticipation notes in advance of property tax collections, depositing the proceeds in its general fund. These notes are necessary because property taxes are a major source of funding for appropriations but the tax collections are not received until shortly before their December 17, 2012 due date. The annual interest rate for the notes was 1.00%, with a net interest cost of 0.206% after taking into account the premium paid by the purchaser.

The following summarizes activity of tax anticipation notes payable during fiscal year 2012:

	Balance Beginning of Year	8/9/2012 Proceeds	12/19/2012 Repayment	Balance End of Year
Tax anticipation	\$ -	\$ 13,500,000	\$ (13,500,000)	\$ -

13. Long-Term Debt

A. Changes in General Long-Term Liabilities

During the year ended December 31, 2012, the following changes occurred in long-term liabilities (in thousands):

	Total			Total		Less	Equals
	Balance			Balance	Current	Long-Term	
	<u>1/1/12</u>	<u>Additions</u>	<u>Reductions</u>	<u>12/31/12</u>	<u>Portion</u>	<u>Portion</u>	<u>12/31/12</u>
<u>Governmental Activities</u>							
Bonds payable	\$ 550	\$ -	\$ (550)	\$ -	\$ -	\$ -	
Other:							
Capital leases payable	2,611	94	(389)	2,316	(369)	1,947	
Compensated absences	3,017	92	-	3,109	(2,409)	700	
Net OPEB obligation	541	355	(217)	679	-	679	
Totals	<u>\$ 6,719</u>	<u>\$ 541</u>	<u>\$ (1,156)</u>	<u>\$ 6,104</u>	<u>\$ (2,778)</u>	<u>\$ 3,326</u>	

B. General Obligation Bonds

The County can issue general obligation debt instruments to provide funds for the acquisition and construction of major capital equipment, infrastructure and other facilities. General obligation debt instruments are direct government obligations and consequently are a pledge of the full faith and credit of the County. There were no general obligation debt instruments outstanding as of December 31, 2012, as the final payment on the 2005 Improvement Bond was made on June 14, 2012.

C. Capital Lease Obligations

Capital lease obligations represent lease agreements entered into for the financing of equipment acquisitions. These contracts are subject to cancellation should funds not be appropriated to meet payment obligations. Amounts are annually budgeted in the applicable function.

Following are the capital lease balances at year-end:

Equipment, due in variable annual installments the next of which is \$384,388 including interest, through June, 2018 at 4.73%	\$ 2,206,785
Equipment, due in annual installments the next of which is \$28,750 including interest, through June, 2013 at 4.99%	27,384
Equipment, due in annual installments the next of which is \$10,408 including interest, through November, 2013 at 7.47%	9,685

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Equipment, due in semi-annual installments the next of which is \$10,361 including interest, through August 2013 at 6.50%	9,728
Equipment, due in annual installments the next of which is \$32,026 including interest, through December 2013 at 2.25%	<u>61,954</u>
Totals	<u>\$ 2,315,536</u>

Annual debt service requirements to maturity for capital lease obligations, including interest, are as follows:

<u>Year Ended</u> <u>December 31</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2013	\$ 368,905	\$ 110,483	\$ 479,388
2014	350,770	93,023	443,793
2015	349,258	76,921	426,179
2016	381,008	60,086	441,094
2017	414,811	41,722	456,533
2018 and thereafter	<u>450,784</u>	<u>21,728</u>	<u>472,512</u>
Totals	<u>\$ 2,315,536</u>	<u>\$ 403,963</u>	<u>\$ 2,719,499</u>

14. Operating Leases

The County leases office space and equipment annually. Future minimum rental payments are as follows:

<u>Year Ended</u> <u>December 31</u>	<u>Office</u> <u>Space</u>	<u>Equipment</u> <u>Rental</u>	<u>Total</u>
2013	\$ 175,836	\$ 42,674	\$ 218,510
2014	177,636	21,402	199,038
2015	<u>179,448</u>	<u>-</u>	<u>179,448</u>
Totals	<u>\$ 532,920</u>	<u>\$ 64,076</u>	<u>\$ 596,996</u>

15. Restricted Net Position

The accompanying entity-wide financial statements report restricted net position when external constraints from grantors or contributors are placed on net position.

Permanent fund restricted net position is segregated between nonexpendable and expendable. The nonexpendable portion represents the original restricted principal contribution, and the expendable represents accumulated earnings which are available to be spent based on donor restrictions.

16. Commitments and Contingencies

Outstanding Legal Matters - There are several pending legal matters in which the County is involved. The County follows the practice of recording liabilities resulting from claims and legal actions only when they become fixed or determinable in amount. It is County management's opinion that the County is not liable in these suits, and the County intends to contest the cases. The County's management is also of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received are subject to later year's review and adjustments by grantor agencies, principally the federal and state governments. At such time, any disallowed claims, including amounts already collected, may constitute a liability of the County and the applicable funds. At December 31, 2012, the County believes that disallowed expenditures, if any, based on subsequent review will not have a material effect on any individual funds or the overall financial position of the County.

**17. Post-Employment Healthcare and Life Insurance Benefits
Other Post-Employment Benefits**

GASB Statement 45, Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions, requires governments to account for other post-employment benefits (OPEB), primarily healthcare, on an accrual basis rather than on a pay-as-you-go basis. The effect is the recognition of an actuarially required contribution as an expense on the Statement of Activities when a future retiree earns their post-employment benefits, rather than when they use their post-employment benefit. To the extent that an entity does not fund their actuarially required contribution, a post-employment benefit liability is recognized on the Statement of Net position over time.

A. Plan Description

The New Hampshire retirement system (Title VI, Medical Benefits Chapter 100-A:50) requires that political subdivisions in New Hampshire extend the same health insurance coverage to retirees as those offered to active employees, including spousal, and family coverage. Premium rates must be rated on a group basis including both employees and retirees. Premium charges payable by employees and by retirees are at

the discretion of the subdivision. As of December 31, 2011 (the actuarial valuation date), 34 retirees and 380 active employees meet the eligibility requirements. The plan does not issue a separate financial report.

B. Benefits Provided

The County provides medical, prescription drug, and mental health/substance abuse to retirees and their covered dependents. All active employees who retire from the County and meet the eligibility criteria will receive these benefits.

C. Funding Policy

The contributions policy of the County is established by the County and state law. The contributions are based upon a pay-as-you-go financing plan. Retirees under age 65 may participate in these same coverage plans as active employees by paying 100% of the required premium.

D. Annual OPEB Costs and Net OPEB Obligation

The County of Rockingham's fiscal 2012 annual OPEB expense is calculated based on the Annual Required Contribution of the Employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the Normal Cost (NC) per year and amortize any unfunded actuarial liability (UAAL), or funding excess, over a period of thirty years. This calculation is performed using an open amortization and level service. The following table shows the components of the County's annual OPEB cost for the year ending December 31, 2012, the amount actually contributed to the plan, and the change in the County's net OPEB obligation based on an actuarial valuation as of December 31, 2011.

Annual Required Contribution (ARC)	\$ 333,251
Interest on net OPEB obligation	21,635
Adjustment to ARC	<u>(31,278)</u>
Annual OPEB cost	323,608
Contributions made*	<u>(185,297)</u>
Increase in net OPEB obligation	138,311
Net OPEB obligation - beginning of year	<u>540,869</u>
Net OPEB obligation - end of year	<u>\$ 679,180</u>

*The County made no separately identified contributions. The excess morbidity cost for retirees under age 65 are implicit in the premiums paid

for active lives. "Contributions made" is the estimated portion of premiums for retirees under age 65.

The County's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation were as follows:

<u>Fiscal year ended</u>	<u>Annual OPEB Cost</u>	<u>Percentage of OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
2012	\$ 323,608	57.3%	\$ 679,180
2011	\$ 339,125	50.1%	\$ 540,869
2010	\$ 258,837	53.6%	\$ 371,739
2009	\$ 251,548	0.0%	\$ 251,548

E. Funded Status and Funding Progress

The funded status of the plan as of December 31, 2011, the date of the most recent actuarial valuation was as follows:

Actuarial accrued liability (AAL)	\$ 2,808,373
Actuarial value of plan assets	-
Unfunded actuarial accrued liability (UAAL)	<u>\$ 2,808,373</u>
Funded ratio (actuarial value of plan assets/AAL)	<u>0%</u>
Covered payroll (active plan members)	N/A
UAAL as a percentage of covered payroll	N/A

Actuarial valuations of an ongoing plan involve estimates of the value of reported amount and assumptions about the probability of occurrence of events far into the future. Examples included assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations, and new estimates are made about the future. The Schedule of Funding Progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information that shows whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

F. Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the plan as understood by the County and the plan members and include the types of benefits provided at the time of each valuation and the historical

pattern of sharing of benefit costs between the County and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the December 31, 2011 actuarial valuation, the entry age normal cost method was used. The actuarial value of assets was not determined as the County has not advanced funded its obligation. The actuarial assumptions included a 4.0% investment rate of return (net of administrative expenses), the anticipated long-term investment return on the County's invested funds. Healthcare inflation is calculated based upon a secular trend of 9.0% grading to down to 4.5% over 10 years. In addition, healthcare costs are projected to advance age by age at approximately 4%. UAAL is being amortized over a 30-year period (level dollar method, on an open basis) using a 4.0% interest rate discount factor.

18. **Pension Plan**

The County follows the provisions of GASB Statement No. 27, *Accounting for Pensions for State and Local Government Employees*, (as amended by GASB 50) with respect to the employees' retirement funds.

A. Plan Description

The County contributes to the New Hampshire Retirement System (NHRS), a cost-sharing multiple-employer defined benefit pension plan administered by the NHRS Board of Trustees. The plan provides service, disability, death and vested retirement allowances to plan members and beneficiaries. Benefit provisions are established and may be amended by the New Hampshire State legislature. The NHRS issues a publicly available financial report that includes financial statements and required supplementary information for NHRS. That report may be obtained by writing to New Hampshire Retirement System, 54 Regional Drive, Concord, New Hampshire 03301.

B. Funding Policy

Covered public safety (Group II) and general employees (Group I) are required to contribute 11.55% or 7.0% of their covered salary, respectively, and the County is required to contribute at an actuarially determined rate. The County's contribution rates were 19.95% (Group II) and 8.80% (Group I) at December 31, 2012. Effective July 1, 2011, the County contributes 75% of the employer cost for police employed by the County and the State contributes the remaining 25% of the employer cost. The County contributes 100% of the employer cost for general employees employed by the County.

Per RSA-100:16, plan member contribution rates are established and may be amended by the New Hampshire State legislature and employer contribution rates are determined by the NHRS Board of Trustees based on an actuarial valuation. The County's contributions to the NHRS for the years ending December 31, 2012, 2011, 2010, and 2009 were \$2,675,847, \$2,886,088, \$2,530,973, and \$2,261,544, respectively, which were equal to the required contributions for each year.

19. Self-Insurance

The County self-insures against claims for workers compensation and most employee health and dental coverage. Annual estimated requirements for claims are provided in the County's annual operating budget.

Workers Compensation

The County contracts with an insurance consultant for claims processing of the County's workers compensation policy, which has no excess liability coverage for any employees. The Workers Compensation claims liability represents an estimate of future costs based on a historical analysis of similar claims for all employees excluding public safety. The County is unable to make any reasonable estimate of its liability for public safety employees.

Dental Insurance

The County does not contract with an insurance carrier for excess liability coverage. Under the terms of its dental insurance coverage, the County is liable for all dental claims up to an annual maximum of \$1,000 per covered individual. Any claim amounts exceeding \$1,000 maximum, are the responsibility of the covered plan participants. The claims liability represents an estimate of claims incurred but unpaid at year-end, based on past historical costs and claims paid subsequent to year-end.

Changes in the aggregate liability for claims for the year ended December 31, 2012 are as follows:

	Dental Coverage	Workers' Compensation	Total
Claims liability, beginning of year	\$ 15,653	\$ 1,243,027	\$ 1,258,680
Claims incurred/recognized in 2012	417,936	981,811	1,399,747
Claims paid in 2012	<u>(412,209)</u>	<u>(754,838)</u>	<u>(1,167,047)</u>
Claims liability, end of year	<u>\$ 21,380</u>	<u>\$ 1,470,000</u>	<u>\$ 1,491,380</u>

20. Risk Management

The County is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees, and natural disasters. The County is a member of a public entity risk pool for all general liability risks, property liability risks, and for the protection of assets. The County has established risk management fund types in accordance with GASB Statement #10, "*Accounting and Financial Reporting for Risk Financing and Related Insurance Issues*", to account for and finance its uninsured risks of loss for health, dental, unemployment and workers compensation. Settled claims, if any, have not exceeded the County's coverage in any of the past five years.

21. Federal Medical Assistance Percentage (FMAP)

Section 167:18a of the New Hampshire Stat Statutes requires that the County reimburse the State of New Hampshire (State) 100% of the non-federal share of defined public assistance expenditures incurred by the State on a monthly basis. The federal share of payments to the State has been 50% for at least the past five years and is reimbursed to the State through FMAP payments. At times, the FMAP reimbursement to the State, is temporarily increased as is the case for the 33-month period of October 1, 2008 to June 30, 2011 through section 5001 (f) of the American Recovery and Reinvestment Act of 2009 (ARRA).

During 2011, the State did receive an additional FMAP allowance quarterly in addition to the regular FMAP payment. As a result, the monthly amount due from the County was reduced. However, the State continued billing the County the normal 50% monthly and later abated the amounts paid by the County by providing a check for each quarter of the year. The abatement totaled \$1.2 million during 2011 and materially reduced the County payments due the State. The FMAP allowances as a result of ARRA were extended by the United States Congress through June 30, 2011. No FMAP allowances were received in 2012.

22. Implementation of New GASB Standards

The GASB has issued Statement 68 *Accounting and Financial Reporting for Pensions*, which is required to be implemented in fiscal year 2015. Management's current assessment is that this pronouncement will have a significant impact on the County's basic financial statements by recognizing as a liability and expense, the County's applicable portion of the County's actuarially accrued liability.

**ROCKINGHAM COUNTY, NEW HAMPSHIRE
SCHEDULE OF FUNDING PROGRESS
REQUIRED SUPPLEMENTARY INFORMATION**

December 31, 2012

(Unaudited)

(Amounts Expressed in thousands)

Other Post-Employment Benefits

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percent- age of Covered Payroll [(b-a)/c]
12/31/11	\$ -	\$ 2,808	\$ 2,808	0.0%	n/a	n/a
12/31/09	\$ -	\$ 2,184	\$ 2,184	0.0%	n/a	n/a

See Independent Auditors' Report.

COUNTY OF ROCKINGHAM, NEW HAMPSHIRE

NONMAJOR GOVERNMENTAL FUNDS

COMBINING BALANCE SHEET

DECEMBER 31, 2012

	Drug Task Force	Expendable Trust	Nursing Home Special Account	Assisted Living Donations	Inmate Commissary	Inmate Chapel	Deeds Equipment	WF Sturtevant Memorial	Debt Service	Permanent Fund	Total Nonmajor Governmental Funds
ASSETS											
Cash and short-term investments	\$ 28,322	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,175	\$ -	\$ -	\$ 33,497
Restricted cash	-	-	84,498	-	-	-	201,315	-	-	-	285,813
Investments	-	27,869	-	-	-	-	-	-	-	45,427	73,296
Receivables:											
Accounts, net	-	-	45	-	-	-	-	-	-	-	45
Due from other funds	-	-	-	8,133	123,165	8,683	286	-	-	-	140,267
TOTAL ASSETS	\$ 28,322	\$ 27,869	\$ 84,543	\$ 8,133	\$ 123,165	\$ 8,683	\$ 201,601	\$ 5,175	\$ -	\$ 45,427	\$ 532,918
LIABILITIES AND FUND BALANCES											
Liabilities:											
Due to other funds	\$ -	\$ 27,869	\$ 8,533	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,554	\$ 53,956
TOTAL LIABILITIES	-	27,869	8,533	-	-	-	-	-	-	17,554	53,956
Fund Balances:											
Nonspendable	-	-	-	-	-	-	-	-	-	27,873	27,873
Restricted	28,322	-	76,010	8,133	123,165	8,683	201,601	5,175	-	-	451,089
TOTAL FUND BALANCES	28,322	-	76,010	8,133	123,165	8,683	201,601	5,175	-	27,873	478,962
TOTAL LIABILITIES AND FUND BALANCES	\$ 28,322	\$ 27,869	\$ 84,543	\$ 8,133	\$ 123,165	\$ 8,683	\$ 201,601	\$ 5,175	\$ -	\$ 45,427	\$ 532,918

See Independent Auditors' Report.

COUNTY OF ROCKINGHAM, NEW HAMPSHIRE

NONMAJOR GOVERNMENTAL FUNDS

COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED DECEMBER 31, 2012

	Drug Task Force	Expendable Trust	Nursing Home Special Account	Assisted Living Donations	Inmate Commissary	Inmate Chapel	Deeds Equipment	WF Sturtevant Memorial	Debt Service	Permanent Fund	Total Nonmajor Governmental Funds
Revenues:											
Charges for services:											
County attorney	\$ 48,553	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,553
Deeds	-	-	-	-	-	-	135,170	-	-	-	135,170
Sheriff/dispatch/radio	19,799	-	-	-	-	-	-	-	-	-	19,799
Corrections	-	-	-	-	32,797	700	-	-	-	-	33,497
Nursing home	-	-	11,805	-	-	-	-	-	-	-	11,805
Assisted living	-	-	-	7,960	-	-	-	-	-	-	7,960
Investment income	2	224	503	-	154	11	377	9	-	312	1,592
Total Revenues	68,354	224	12,308	7,960	32,951	711	135,547	9	-	312	258,376
Expenditures:											
Current:											
County attorney	37,764	-	-	-	-	-	-	-	-	-	37,764
Sheriff/dispatch/radio	14,287	-	-	-	-	-	-	-	-	-	14,287
Debt service:											
Principal	-	-	-	-	-	-	-	-	265,237	-	265,237
Interest	-	-	-	-	-	-	-	-	119,151	-	119,151
Total Expenditures	52,051	-	-	-	-	-	-	-	384,388	-	436,439
Excess (deficiency) of revenues over expenditures	16,303	224	12,308	7,960	32,951	711	135,547	9	(384,388)	312	(178,063)
Other Financing Sources (Uses):											
Transfers out	-	(224)	(11,949)	(589)	(27,777)	-	(100,000)	-	-	-	(140,539)
Total Other Financing Sources (Uses)	-	(224)	(11,949)	(589)	(27,777)	-	(100,000)	-	-	-	(140,539)
Change in fund balance	16,303	-	359	7,371	5,174	711	35,547	9	(384,388)	312	(318,602)
Fund Equity, at Beginning of Year	12,019	-	75,651	762	117,991	7,972	166,054	5,166	384,388	27,561	797,564
Fund Equity, at End of Year	\$ 28,322	\$ -	\$ 76,010	\$ 8,133	\$ 123,165	\$ 8,683	\$ 201,601	\$ 5,175	\$ -	\$ 27,873	\$ 478,962

See Independent Auditors' Report.

COUNTY OF ROCKINGHAM, NEW HAMPSHIRE
 PROPRIETARY FUNDS

COMBINING STATEMENT OF NET POSITION

DECEMBER 31, 2012

	Dental Fund	Workers' Compensation Fund	Governmental Activities Total
ASSETS			
Current:			
Cash and short-term investments	\$ 234,905	\$ 1,951,504	\$ 2,186,409
Receivables:			
Accounts	1,118	719	1,837
Due from other governments	-	167,499	167,499
Due from other funds	95,556	22,094	117,650
Prepaid expenses	4,135	2,987	7,122
Total current assets	<u>335,714</u>	<u>2,144,803</u>	<u>2,480,517</u>
TOTAL ASSETS	335,714	2,144,803	2,480,517
LIABILITIES			
Current:			
Accounts payable	-	8,800	8,800
Due to other funds	6,582	32,815	39,397
Incurred but not reported claims liability	21,380	1,470,000	1,491,380
Total current liabilities	<u>27,962</u>	<u>1,511,615</u>	<u>1,539,577</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred revenue	4,349	-	4,349
Total deferred inflows of resources	<u>4,349</u>	<u>-</u>	<u>4,349</u>
TOTAL LIABILITIES AND DEFERRED INFLOWS OF RESOURCES	32,311	1,511,615	1,543,926
NET POSITION			
Unrestricted	303,403	633,188	936,591
TOTAL NET POSITION	<u>\$ 303,403</u>	<u>\$ 633,188</u>	<u>\$ 936,591</u>

See Independent Auditors' Report.

COUNTY OF ROCKINGHAM, NEW HAMPSHIRE

PROPRIETARY FUNDS

COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION

FOR THE YEAR ENDED DECEMBER 31, 2012

	Dental Fund	Workers' Compensation Fund	Governmental Activities Total Internal Service Fund
Operating Revenues:			
Employee and employer contributions	\$ 437,835	\$ 970,410	\$ 1,408,245
Total Operating Revenues	437,835	970,410	1,408,245
Operating Expenses:			
Employee benefits	417,936	981,811	1,399,747
Total Operating Expenses	417,936	981,811	1,399,747
Operating Income (Loss)	19,899	(11,401)	8,498
Nonoperating Revenues (Expenses):			
Investment income	61	678	739
Miscellaneous	-	(12,322)	(12,322)
Total Nonoperating Revenues (Expenses), Net	61	(11,644)	(11,583)
Change in Net Position	19,960	(23,045)	(3,085)
Net Position at Beginning of Year	283,443	656,233	939,676
Net Position at End of Year	\$ 303,403	\$ 633,188	\$ 936,591

See Independent Auditors' Report.

COUNTY OF ROCKINGHAM, NEW HAMPSHIRE

PROPRIETARY FUNDS

COMBINING STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2012

	Dental Fund	Workers' Compensation Fund	Governmental Activities Total
Cash Flows From Operating Activities:			
Receipts from users	\$ 437,620	\$ 850,630	\$ 1,288,250
Payments to providers	(422,072)	(928,762)	(1,350,834)
Other receipts (payments)	5,726	206,784	212,510
Net Cash Provided By Operating Activities	21,274	128,652	149,926
Cash Flows From Noncapital Financing Activities:			
Net change in due to/from other funds	(47,516)	2,624	(44,892)
Net Cash Provided By (Used In) Noncapital Financing Activities	(47,516)	2,624	(44,892)
Cash Flows From Investing Activities:			
Investment income	61	678	739
Net Cash Provided By Investing Activities	61	678	739
Net Change in Cash and Short-Term Investments	(26,181)	131,954	105,773
Cash and Short-Term Investments, Beginning of Year	261,086	1,819,550	2,080,636
Cash and Short-Term Investments, End of Year	\$ 234,905	\$ 1,951,504	\$ 2,186,409
Reconciliation of Operating Income to Net Cash Provided By (Used For) Operating Activities:			
Operating income (loss)	\$ 19,899	\$ (11,401)	\$ 8,498
Adjustments to reconcile operating income (loss) to net cash provided by (used in) operating activities:			
Nonoperating revenues (expenses)	-	(12,322)	(12,322)
Changes in assets and liabilities:			
Accounts receivable	(215)	828	613
Due from other governments	-	(120,608)	(120,608)
Prepaid expenses	(4,135)	53,049	48,914
Accounts payable	-	(7,867)	(7,867)
Incurred but not reported claims liability	5,725	226,973	232,698
Net Cash Provided By Operating Activities	\$ 21,274	\$ 128,652	\$ 149,926

See Independent Auditors' Report.

COUNTY OF ROCKINGHAM, NEW HAMPSHIRE

FIDUCIARY FUNDS

COMBINING STATEMENT OF FIDUCIARY NET POSITION

DECEMBER 31, 2012

	<u>Inmates</u>	<u>Nursing Home Residents</u>	<u>Assisted Living Security Deposits</u>	<u>Total Agency Funds</u>
<u>ASSETS</u>				
Cash and short-term investments	\$ 291,635	\$ 131,245	\$ 85,458	\$ 508,338
Accounts receivable	<u>176</u>	<u>357</u>	<u>-</u>	<u>533</u>
Total Assets	<u>\$ 291,811</u>	<u>\$ 131,602</u>	<u>\$ 85,458</u>	<u>\$ 508,871</u>
<u>LIABILITIES</u>				
Accounts payable	\$ -	\$ 398	\$ -	\$ 398
Due to other funds	245,418	4,657	19,117	269,192
Due to specific individuals	<u>46,393</u>	<u>126,547</u>	<u>66,341</u>	<u>239,281</u>
Total Liabilities	<u>\$ 291,811</u>	<u>\$ 131,602</u>	<u>\$ 85,458</u>	<u>\$ 508,871</u>

See Independent Auditors' Report.