



*House of Corrections*

**Rockingham County  
New Hampshire  
Annual Report 1990**

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**DISTRICT I**

E. JANE WALKER, CLERK

East Kingston	Greenland	Hampton
Hampton Falls	Kensington	New Castle
Newington	Newton	North Hampton
Portsmouth	Rye	Seabrook
South Hampton	Stratham	

**DISTRICT 2**

MAUREEN BARROWS, V. CHAIR., BRENIWOOD OFFICE

Atkinson	Auburn	Brentwood
Candia	Chester	Darville
Deerfield	Epping	Exeter
Fremont	Hampstead	Kingston
Newfields	Newmarket	Northwood
Nottingham	Plaistow	Raymond
Sandown		

**DISTRICT 3**

ERNEST P. BARKA, CHAIRMAN, DERRY OFFICE

Derry	Londonderry	Salem
Windham		

**TREASURER**

CLARKE R. CHANDLER

**COUNTY ATTORNEY**

CARLETON ELDREDGE, ESQ.

**CLERK OF SUPERIOR COURT**

RAYMOND W. TAYLOR, HAMPTON

**HIGH SHERIFF**

WAYNE E. VETTER, NEWMARKET

**JUDGE OF PROBATE**

JOHN R. MAHER, PORTSMOUTH

**REGISTER OF DEEDS**

ELIZABETH LUCE, EXETER

**REGISTER OF PROBATE  
ELIZABETH POWELL, HAMPTON**

**REPRESENTATIVES TO GENERAL COURT**

**DISTRICT 1**

(Northwood)

Robert A. Johnson

**DISTRICT 2**

(Deerfield, Nottingham)

John L. Sherburne

**DISTRICT 3**

(Candia)

Russell G. Seward

**DISTRICT 4**

(Candia, Deerfield, Nottingham)

Roger C. King

**DISTRICT 5**

(Auburn, Chester, Sandown)

Richardson D. Benton Harry E. Flanders

Henry E. Wells

**DISTRICT 6**

(Epping, Raymond)

Douglas G. Forsythe John Hoar, Jr.

Kathleen M. Hoelzel Calvin Warburton

**DISTRICT 7**

(Derry)

Eunice M. Campbell Janet M. Conroy

Robert M. Fesh George Katsakiores

Phyllis Katsakiores Virginia K. Lovejoy

Maurice B. MacDonald Nancy MacKinnon

**DISTRICT 8**

(Atkinson)

Natalie S. Flanagan Raymond H. Gourdeau

**DISTRICT 9**

(Hampstead, Plaistow)

LeRoy S. Dube Richard L. Haynes

Merilyn P. Senter Peter M. Simon

**DISTRICT 10**

(Kingston, Newton)

John W. Flanders, Sr. Kenneth Weyler

David A. Welch

**DISTRICT 11**

(Brentwood, Danville, Fremont)

Patricia L. Cote William F. McCain

**DISTRICT 12**

(Newmarket)

Albert Caswell Elizabeth M. Popov

**DISTRICT 13**

(Exeter, Newfields)

Carl F. Anderson, III Thomas U. Gage  
Thaddeus E. Klemarczyk Harold F. Magoon  
Arthur Tufts

**DISTRICT 14**

(Seabrook)

Jeffrey M. Brown Charles H. Felch

**DISTRICT 15**

(East Kingston, Kensington, South Hampton)

James R. Rosencrantz

**DISTRICT 16**

(E. Kingston, Kensington, Seabrook,  
South Hampton)

Frank J. Palazzo

**DISTRICT 17**

(Hampton, Hampton Falls)

Lewis W. Brown Kenneth W. Malcolm  
Beverly Hollingworth Ednapearl F. Parr  
Barbara R. Remick

**DISTRICT 18**

(New Castle, North Hampton, Rye)

Herbert R. Drake Elizabeth A. Greene  
John J. McCarthy, Jr. Eugene Ritzo

**DISTRICT 19**

(Greenland, Stratham)

W. Douglas Scamman, Jr. Robert F. Parsons

**DISTRICT 20**

(Salem)

Stephen W. Bucu Marilyn R. Campbell  
Annette M. Cooke Bert H. Ford  
Beverly A. Gage Stephanie K. Micklon  
Bernard J. Raynowska Donald L. Roulston  
Donna P. Sytek Elsie Vartanian

**DISTRICT 21**

(Windham)

Ada L. Mace Patricia M. Skinner

**DISTRICT 22**

(Salem, Windham)

**DISTRICT 23**

(Londonderry)

William P. Boucher            Betsy McKinney  
Rowland H. Schmidtchen      Matthew M. Sochalski  
Vicki Stachowske            David B. Wright

**DISTRICT 24**

(Portsmouth - Ward 1)

Laura C. Pantelakos        Michael Weddle

**DISTRICT 25**

(Portsmouth - Ward 2)

Patricia O. Sanderson      John E. Splaine

**DISTRICT 26**

(Portsmouth - Ward 4)

Juanita L. Bell            MaryAnn N. Blanchard

**DISTRICT 27**

(Portsmouth - Ward 5)

Cynthia A. McGovern      Charles L. Vaughn

**DISTRICT 28**

(Portsmouth - Ward 3)

Lawrence A. Chase, Jr.      Carolyn E. Hynes  
Cecelia D. Kane            Joseph A. MacDonald

**ROCKINGHAM COUNTY  
1990 ADOPTED BUDGET**

Appropriations:

Rockingham County Nursing Home      \$12498658.00

Public Assistance:

    Old Age Assistance                    5626140.00

    Board & Care Children                1292990.00

    Grant Programs                        223174.00

Dept. of Corrections                    2991979.00

Maintenance Department                1566210.00

General Government:

    Payment on Bonds                    300000.00

    Interest on Jail/Lagoon              400000.00

    Int. on Temporary Loan               650000.00

    Interest Bonds/Notes                90000.00

    Insurance                            181500.00

    Accrued Liab. Retirement            18000.00

    Audit Fees                           17000.00

    Legal Fees                            10000.00

    NH Assoc. Counties/Dues              8924.00

    Software Dev./Maintenance          3500.00

    Property Taxes                       20000.00

Highway Clean-Up Project                45000.00

Commissioners                          200460.00

Personnel                                46809.00

Sheriff's Department:

    Law Enforcement                    1124746.00

    County Dispatch Center               432349.00

    Radio Shop                           123371.00

Register of Deeds                        611216.00

County Attorney                        671071.00

Medical Examiner                        68700.00

Cooperative Extension                  276934.00

County Farm                              211963.00

Treasurer and Deputy                  53415.00

Delegation Expenses                    16761.00

Non-County Specials:

    Child Care Association               53000.00

    Area Homemakers                    44000.00

    Derry VNA                            43000.00

    Conservation District                30745.00

    Nutrition Program                    34000.00

A Safe Place	15000.00
Family Planning	18000.00
Rock. Counseling Center	15000.00
Lamprey Regional Health Center	11500.00
Retired Senior Volunteers	14000.00
Women's Resource Center	7000.00
Capital Improvements:	
Elevator Repair/RCB HOC RCNH	15000.00
Repair Fernald Bldg./Ramp	5000.00
Radio-Shop Relocation	40000.00
RCNH/Blaisdell Bldg. A/C	60000.00
Phase 1 Exit Doors/Fire & SA	5000.00
Architectural Study RCNH	10000.00
Encumbered Funds	<u>123500.00</u>
TOTAL EXPENDITURES:	\$30324615.00

Estimated Revenues:

Nursing Home	\$ 9886391.00
Register of Deeds	1250000.00
Maintenance	767843.00
Sheriff	577041.00
Interest Earned	325000.00
County Farm	114900.00
Grants/Mediations	233174.00
Superior Court	226757.00
Dept. of Corrections	51000.00
Personnel	33632.00
Unempl. Insur. Reimb.	10000.00
Board & Care Children	1500.00
Commissioners	2500.00
Cooperative Extension	200.00
Misc. & Telephone	1500.00
Highway Clean-Up Project	50000.00
Net Budget Surplus	<u>150308.00</u>
TOTAL REVENUES	\$13681746.00

TOTAL APPROPRIATION:	\$30324615.00
TOTAL REVENUES:	<u>13681746.00</u>
TO BE RAISED IN TAXES -- 1990	\$16642869.00



Informational Meeting  
Hilton Auditorium  
Rockingham County Nursing Home  
Brentwood, New Hampshire  
January 13, 1990

An "Informational Meeting" was held this date, January 13, 1990 in the Hilton Auditorium of the Rockingham County Nursing Home in Brentwood, New Hampshire. In attendance were the following:

Honorable Executive Committee Members: Blanchard; Caswell; Chase; Conroy; Flanagan; H. Flanders; T. Gage; Lovejoy; McCain; McKinney; Malcolm; Parsons; Schmidtchen; Sherburne; Skinner; Vaughn.

Other Honorable Representatives: Bell; Benton; J. Brown; L. Brown; Cote'; Dube; J. Flanders; Ford; Forsythe; Greene; Haynes; Hoelzel; Johnson; Kane; G. Katsakiores; P. Katsakiores; King; Klemarczyk; McCarthy; MacKinnon; Palazzo; Pantelakos; Popov; Raynowska; Remick; Rosencrantz; Senter; Seward; Splaine; Sytek; Warburton; Welch; Wells; Wright.

Others: Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Maureen Barrows, Vice Chairman, Board of Rockingham County Commissioners; Commissioner E. Jane Walker, Clerk, Board of Rockingham County Commissioners; Mrs. Elizabeth Luce, Register of Deeds for Rockingham County; Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home; Mr. Robert J. Kidder, Rockingham County Farm Manager; Mrs. Patricia M. Donovan, Superintendent, Rockingham County Department of Corrections; Mr. William Vahey, Captain, Rockingham County Department of Corrections; Mr. Gene Charron, Captain, Rockingham County Department of Corrections; Mr. Ernest G. Woodside, Director, Rockingham County Maintenance Department; Mrs. Judith Gates, Administrative Assistant to the Maintenance Director; Mr. Albert Nolan of Plant and Property Management, State of New Hampshire; Mr. Frank Monahan of Plant and Property Management, State of New Hampshire; Mr. John Dudziak of Eastern Consulting Company; Mr. Joseph Lowry of Anderson-Nichols Company, Inc.; Mrs. Carrolle A. Popovich, Administrative Assistant to the Board of Rockingham County Commissioners; Mr. Marshall Quandt of the New Hampshire Department of Corrections Field Services Division and Ms. Lisa Neff of Foster's Daily Democrat.

It was stated at the beginning of the meeting that the purpose of today's scheduled "Informational Meeting" was to give each Rockingham

County Delegation member an up-date on the progress of the Jail/House of Correction expansion, the expansion of the waste water treatment facility, capital improvement projects proposed for the 1990 budget, the status of the proposed Rockingham County Courthouse facilities, as well as other long term capital improvement projects.

Representative Lawrence A. Chase, Jr., Chairman of the Rockingham County Delegation, opened the "Informational Meeting" at 9:05 A.M., noting the purpose of the meeting, and reviewing in length, the agenda for the meeting. He noted the following:

1. Call to Order - 9:00 A.M.
2. Review of the proposal to locate a new Rockingham County Courthouse facility at the Rockingham County Complex
  - Mr. Albert Nolan - State of New Hampshire  
Administrative Office - Plant and Property
  - Mr. Frank Monahan - State of New Hampshire  
Administrative Office - Plant and Property
3. Insurance Information Review/Up-date
  - Mr. John Dudziak of Eastern Consulting Group, Inc.
4. Review of proposed expansion of the Rockingham County Jail/  
House of Correction
  - Mr. Joseph Lowry of Anderson-Nichols Company, Inc.
5. Review of proposed enlargement of the waste water treatment facility at the Rockingham County Complex
  - Mr. Joseph Lowry of Anderson-Nichols Company, Inc.
6. Review of the 1990 Capital Improvement projects for Rockingham County
  - Board of Rockingham County Commissioners
7. Review of the proposed 1990 Rockingham County budget
  - Board of Rockingham County Commissioners
8. Acquisition of additional land for Rockingham County
  - Board of Rockingham County Commissioners
9. Review of Rockingham County Nursing Home
  - Mr. William F. Sturtevant, Administrator
10. Sale of Rock. Cnty. Courthouse - HB 1367
11. Rockingham County Farm
12. Any other business to come before the meeting
13. Meeting adjournment

The meeting opened with Rep. Warburton leading the group in a short prayer, prior to the commencement of the meeting.

Rep. Benton then led the group in the Pledge of Allegiance.

Mr. Albert Nolan and Mr. Frank Monahan, both of Plant and Property - State of New Hampshire, then spoke regarding their presentation of the courthouse facilities. Mr. Nolan then gave a brief overview of the State's position regarding citing a new courthouse facility in Rockingham County. Mr. Nolan noted that the State, in conjunction with judges and lawyers have been discussing this issue on an on-going basis for two years. He noted that this proposed facility would replace an extremely crowded, out-dated and out-moded court house facility located in Exeter. He noted further that in 1981, a committee, headed by former Governor Sununu, determined that the courthouse was inadequate. In 1989, a consultant hired by the Administrative Office of the Courts, determined that nothing changed between 1981 and 1989, except that the situation had gotten much worse. He explained that the present courthouse contains 56,000 square feet, noting that the JSA report indicates that 90,000 square feet is the minimum amount necessary in 1990 to carry out the functions of the court appropriately.

Mr. Nolan stated that the proposal was translated into two (2) different Bills, one sponsored by Rep. Schmidtchen, and one co-sponsored by Reps. McCain, Chase and Skinner. He noted that both attempt to do the same job - to get a new courthouse facility located in Rockingham County. Mr. Nolan noted that one of the key points is the citing of the facility. He stressed the need to "save the State's pennies", as there weren't too many. He stressed the importance of saving the taxpayers money, noting that if a 90,000 square foot facility could be put on the drawing board, and put out to bid, it could save between 15-20% of building costs that would not have been felt a year ago, and perhaps not in the future.

Mr. Nolan stressed the importance of the citing of the building in question. He indicated that, through the JSA report, the building should be located in Brentwood, as there is sufficient land available; there would be a significant savings to the county because they would not have to take prisoners to some other location in the county, tying up the Sheriff's Department and police departments. He stressed that the direction of the State is to make sure that a facility is available, with ample enough space, to insure that criminals are tried, as quickly as possible, rather than having cases thrown out of court due to the lack of a trial in a timely fashion. He stressed that he was here to work with the county, and want to work closely. He urged any and all Delegation members to bring their questions to them, and they would make a concerned effort to keep all informed. He thanked the Executive Committee, and the Board of Commissioners for inviting them to attend the information meeting, to clear up any confusion. He

added that it was up to the Delegation to work out a fair and equitable cost.

Questions were then asked of both Mr. Nolan and Mr. Monahan. Rep. Welch noted that he understood that one of the proposed sites for the citing a new courthouse facility was just beyond the old jail. He added that the Jail Task Force Sub-Committee has been considering this site for a minimum security building down the road. Mr. Nolan stressed his willingness to work with the Board of Commissioners, the Executive Committee and the Delegation, to find available space in Brentwood, noting that approximately nine (9) acres is needed.

A question was raised with regards to plans to up-grade North Road. Mr. Nolan noted that he could not make any commitments for the Department of Transportation, but did add that he would be willing to talk with the Commission on Safety, to see what could be done to bring the road up to a better standard. It was stressed that North Road was in bad shape, with the need of alot of work to be done on it.

Commissioner Barka emphasized that it would be up to the Delegation to make what ever deal would be necessary for the housing of a new facility at the Rockingham County Complex.

Rep. Vaughn questioned whether the Judiciary have been involved with regards to additional costs for judges, further questioning what the total package was as far as costs were concerned. Mr. Nolan noted that he has not worked with the judiciary on this issue. He noted that his responsibility was to provide a facility and maintenance, etc. for the courthouse building. He noted that that issue, the Delegation would have to consider at some time. Mr. Nolan did note that on-site maintenance would be provided in the building itself.

Rep. T. Gage questioned the other sites that the State was looking at for the location of the proposed courthouse. Mr. Nolan indicated that another location (out in the field) that would require 700 feet of roadway, was also looked at, but it was felt that 700 feet of roadway was too much roadway, and a site closer to the road was more feasible. He added that any site the Delegation would propose, would be addressed. Mr. Nolan stated that the first choice of the State would be where the old jail currently stands.

Rep. McCain noted that both he and Rep. Chase have been doing some investigation with the Department of Transportation, with regards to the classification of North Road. He informed those that North Road is

a Class II road, noting further that the Town of Brentwood has some concerns, as well as his concerns for them, regarding the fact that a Class II road would require up-dating, with 2/3 payment by the State and 1/3 by the Town. He added that the Town of Brentwood is not ready to handle this amount of payment.

Mr. John Dudziak of Eastern Consulting Group, Inc. then spoke with regards to the fact that his company was retained by the Commissioners were retained to conduct a competitive bid/placement for the entire county insurance program on property and liability insurance. Mr. Dudziak noted that his company did look at the workers compensation insurance, and determined that the program that the county currently is in, is working extremely well, and it did not seem to make any sense to exert any effort to try to improve upon it. Mr. Dudziak pointed out that the savings in the self insurance program under workers compensation are presently running about \$100,000. per year below the cost of an insured program.

At the request of the Commissioners, a report was prepared by Eastern Consulting Group, Inc., as to their activity. Copies of this report were distributed to each Executive Committee member, as well as other remaining copies to members of the Delegation, who requested a copy of it. He called attention to the first section of this report, regarding competitive procedure and results. Mr. Dudziak explained that the procedure was handled similiar to how a bid would be conducted for a public construction project, in that advertising was placed in three (3) publications: The Manchester Union Leader for state-wide coverage, the Rockingham County Newspapers and Foster's Daily Democrat for coverage here within the county. Mr. Dudziak noted that, as a result of the advertisement and contacts that were made with the Commissioners, ten (10) insurance agencies were heard from, seven (7) of whom took specifications. The other three (3), after finding out how many people were involved, and the number of companies already involved in the process, chose not to go beyond this point. The agencies involved had companies assigned to them. Twenty-three (23) insurance companies took specifications, and expressed an interest in getting all or part of the county's business. As a result of that, two (2) quotes were received. Most of those interested "dropped by the wayside" for various reasons - either their companies were unable to perform in an adequate amount of time, or they were unable to present a program which they felt would be competitive. Between the two (2) proposals which were selected (Analysis of the Quotes - in the report), they were not "apples to apples" quotes. Mr. Dudziak stressed that he spend quite some time reviewing them and comparing them before he made

a recommendation to the Commissioners.

As a result of this recommendation, the Commissioners voted to accept the higher of the two quotes (both quotes came from the same insurance agency - both from The Insurance Exchange). The first quote was through Signa - which is the present carrier. The second quote was with Reliance Insurance Company, both of which were acceptable carriers. Mr. Dudziak stressed that, after reviewing the quotes received, the more expensive of the two quotes provided a more significantly broader coverage than did the lesser of the two quotes. He also made recommendations that were accepted with regards to police professional liability and jail professional liability, in order to include punitive damages coverage, which was not part of the prior coverage. The bottom line, as far as cost is concerned, ended up being an increase in premium of about \$27,000. He pointed out that there are a number of differences that account for the additional premium, largely due to the cost of the punitive damages coverage for the jail and the Sheriff's Department. Mr. Dudziak also pointed out that the limits of all of the buildings owned by the county, were up-graded and the limits were set very closely with the appraised values, based upon an appraisal which was done earlier in 1989 by a professional appraiser. It was noted that the limits of liability have been enhanced, so that the County has a one million limit of liability in all of its areas of exposure. Mr. Dudziak further stated that by the end of 1990, the program will have a common expiration date of January 1st.

Rep. T. Gage questioned the punitive damage coverage. He pointed out that in New Hampshire, punitive damages are specifically outlawed. Mr. Dudziak stated that this was true with regards to suits that are brought in New Hampshire courts, under New Hampshire law. However, suits that are brought involving incarceration and arrest are normally brought under the federal statutes in the federal courts, and federal courts do allow punitive damages.

Rep. McCain questioned the coverage being offered, compared to the previous coverages, further questioning if monies were saved by doing this. Mr. Dudziak noted that, based upon what is happening to the insurance market, overall, had the county not gone out to public bid, the county would have experienced an overall price increase of approximately 5-7 1/2%, maintaining the coverage the county currently has over the course of the policy. He noted that the County has experienced a cost reduction. Chairman Chase reminded all that there is a sub-committee on insurance, and they will be provided with copies

of Mr. Dudziak's report.

A review of the proposed expansion of the Rockingham County Jail and House of Corrections was then done, with Mr. Joseph Lowry of Anderson-Nichols Company, Inc. making a presentation. Mr. Lowry explained that the firm of Anderson-Nichols Company, Inc. is an architectural and engineering firm based in Concord, New Hampshire, and has been working with the county for the past several months on two (2) separate projects, which are running simultaneously and will be advertised and constructed also simultaneously. Mr. Lowry noted that the two projects in question are an up-grade/replacement of a waste water treatment facility for the County as well as the expansion of a correctional facility.

Mr. Lowry reviewed a masterplan which represented property owned by the County, which showed the concept of the improved waste water treatment facility, which will be constructed behind the existing jail. A new treatment facility, consisting of a treatment building, ariated lagoons and filtration of all the waste water generated from the county complex. Mr. Lowry further explained that, during the summer months, this will be combined with a spray irrigation system, which will be operated on the county farm - the Ladd Farm site, located to the west. It was noted that this will allow for increased productivity of the farm, as well as allow a way to make a final treatment of the nitrates and phosphates that are very difficult to remove from the treatment process.

Mr. Lowry indicated that his firm has been working very closely with the State of New Hampshire Water Supply Bureau - Waste Water Division. He stressed that it is anticipated that final approval to proceed on this project will be received in the very near future.

Mr. Lowry also reviewed the expansion of the county jail and house of correction. He indicated that the jail was constructed in 1980, and had a capacity of 86 cells. He noted that the population in that jail facility has increased tremendously over the past several years. A proposal was submitted last July, to construct 100 new cells to the existing building. Mr. Lowry indicated on the plan, where the existing building currently is. Three major additions to the building are being proposed - one on the south side of the building and two (2) on the north side. He stressed that the proposal is to construct 100 new cells onto the existing jail.

Mr. Lowry explained that during the design process, the Rockingham

County Jail/House of Correction experienced a major increase in the population, and, as a result, the plans have been refined, to increase the number of inmates that can be housed within the facility. He noted that this has been accomplished by increasing the size of the cells, to allow double bunking in those cells in the future. As a result of this, the potential has been made to expand the number of inmates that can be housed within the facility during the design process. During the final design process for both projects, public advertising for contractors to submit qualifications. A complete review process of this will be done, and once completed, plans and specifications for both projects will be done in the very near future. Mr. Lowry further noted that once the bids are received, he will then come back to the county for a total project cost for the two projects, and a bond issue will be sought. He noted that this is expected to take place some time in March. Construction for both projects will be able to begin in April, assuming that everything goes according to schedule.

Rep. Benton questioned if the enlargement of the waste water treatment facility would accommodate a courthouse facility, if it were to be located at the Rockingham County Complex. Mr. Lowry indicated that it would. Rep. Warburton questioned how many more buildings would be erected on the county complex property. Mr. Lowry indicated that the waste water treatment plant can handle approximately double the existing volume. He further indicated that the courthouse generated a relatively small amount of waste water, and the treatment plant could easily accommodate this facility. Mr. Lowry stated that when a certain level of expansion is reached, the area that has been allocated for the spray site will have to be increased. Mr. Lowry added that the spray site has enough to accommodate the existing facilities, the new jail expansion, a new courthouse and a small addition to the Rockingham County Nursing Home. If the county goes beyond that, an additional spray area will have to be made available. Rep. Warburton pointed out that by utilizing land for the spray irrigation portion of the waste water treatment facility, it limits the county for available space to erect additional buildings. Mr. Lowry indicated that this was one of the reasons that the Ladd Farm site was allocated for the area designated for the spray operation. He stressed that it would be compatible with the farming operations currently done there on the land, and would provide less limitations in terms of future development of the main complex in Brentwood. Mr. Lowry added that there is potential to increase the flow rate and to also decrease the actual waste water flow that is being generated from the county complex through water conservation and through the elimination of extraneous water that is coming into the system. In the long run, through these



two programs, the waste water flow will be able to be handled.

Rep. Pantelakos questioned the expansion of the jail/house of correction facility, and asked what will be done with the Sheriff's Department. Mr. Lowry explained that the Sheriff's Department will remain on the upper floor of the jail/house of corrections. He stressed that the Sheriff's Department presently occupies a portion of the basement and all of the second floor. She asked Mr. Lowry to enlight those present how the Sheriff's Department will continue to have room on the second floor. Mr. Lowry explained that the Corrections Department will be vacating some of the rooms that the presently utilize on the second floor, which will be made available to the Sheriff's Department. He further noted that a central control for the Jail is located on the upper level, as is a couple of holding cells, which the House of Correction will be vacating, to allow additional space for the Sheriff's Department, as a part of the expansion. Mr. Lowry noted for the record that, as part of the expansion/renovation, a proposal for a new entry/vestible, which will be located on the southeast corner of the jail. He added that there will be one common entrance to both areas. An exterior stairway will be added to the facility, to facilitate passage into the Sheriff's Department. Rep. Pantelakos questioned security measures for this area. Mr. Lowry added that, as part of the renovations/expansion, a proposal of a major up-grade. He added that that particular entrance will have its own separate security control system, which will be controlled by the Sheriff's Department on the second floor. He added that the expansion to the Jail will actually require very little land, as it will be appendages to the existing building.

Mr. Lowry related the concerns of Rep. Welch with regards to the need of a minimum security/work release facility in the near future. He spoke to the fact that nothing has advanced as far as land requirements for this particular project at this time. Rep.T. Gage spoke to a question raised by Rep. Pantelakos, with regards to the re-location of the Sheriff's Department. Mr. Lowry asked Rep. Welch to respond to this. He stated that the entire Jail/Building Committee invited the High Sheriff to a committee meeting, where he was informed about the plans for expansion. He noted that the change at the entrance area of this building was to enhance security at the Jail and separate the traffic at the Sheriff's Department, which has the larger volume of traffic. At the time of that meeting, Sheriff Vetter indicated that a new facility to house the Sheriff's Department was something that he'd like to consider. It was commented at that meeting that when a minimum security building was considered for the increased population in the

Jail, they could then occupy the space currently occupied by the Sheriff's Department - perhaps ten (10) years down the road. It was felt that at that point, if the Sheriff's Department had not been re-located, they would have to be.

Rep. Vaughn questioned if the Ladd Farm was near the site proposed for the location of a courthouse. Mr. Lowry indicated that although he has not been working on the courthouse proposal, he stated that it was his understanding that two sites were being considered for the courthouse, one being on the south parcel, and the other was near the existing jail. He pointed out that the Ladd Farm site was done North Road, and would not, in any way, conflict with a site discussed for the location of a courthouse.

Rep. Greene questioned the procedure which Rockingham County will follow with regards to the spary irrigation treatment to the land at the Ladd Farm for the expansion of the waste water treatment facility, noting her concerns. Mr. Lowry indicated that there are a number of operations, both in the New England area, as well as across the country. He stressed that this procedure is becoming a very viable operation. He emphasized that all of the waste water is treated to remove all bacteria. He added that it is disinfected first. He further noted that although it is somewhat difficult to remove the nitrogens and phosphates, it does have a beneficial benefit to applying it to the land to increase productivity. Mr. Lowry noted that a development of the county farming operation to develop a combination of cropland areas and wooded areas is also being done. He added that, together with this, a forest program will also be developed, together with an increased development of the county farming operation in trying to work on a cooperative bases to provide benefits to both parties. Mr. Lowry noted that several sites have been looked at, one in particular is part of a recreational development project, where the water is sprayed on a gold course, which is used by golfers during the day.

Rep. Blanchard asked if Mr. Kidder could speak to the ways he has been trying to cooperate with the whole process of the waste water treatment facility. Mr. Kidder noted for the record that he has been working closely with Anderson-Nichols Company, Inc., as well as Jim Mitchell, Economist at the University of New Hampshire, to develop a crop to grow on the open land in question. He noted that corn, rye and timothy will be grown. He added that, in working closely with the layout of the irrigation system, he will be able to till inbetween the areas in question. He stressed that by working closely with Anerson-Nichols and

the University of New Hampshire, a successful sewage treatment operation can be had in Rockingham County for a good many years.

Rep. Vaughn questioned if test boring have been done, to insure that the land is suitable. Mr. Lowry noted that before the program began, a large number of soil samples/tests/perculatin tests were done throughout a number of sites that the county owns. The particular area selected at the Ladd Farm had the highest capability for the process. He stressed that an extensive investigation was done, and monitoring of the program will be done, once it becomes implemented, to determine the application rate. Mr. Lowry stated that he felt that the application rate does have the potential to be increased considerably, if necessary, but on-going monitoring will be done to determine this. As part of the permit process, the county is required to take ground water readings/monitoring of the system on a continual basis. Mr. Lowry pointed out that the spray operation will only be conducted during the four to four and one half month growing season. At other times, it will be stored, waiting for the growing season.

A question was raised with regards to the number of cells being proposed for the addition to the Department of Corrections. Mr. Lowry indicated that the proposal is for one hundred additional cells is being planned, to bring the total number of cells within the facility to one hundred eighty-six. Rep. Klemarczyk questioned how many of the cells are now occupied by inmates. Mr. Lowry noted that the county currently has eighty-six cells and presently, there are approximately one hundred thirty-three individuals in the jail. stressing that the jail is tremendously overcrowded. Rep. Klemarczyk stressed that the State Prison is almost at completion of their additional cells, and the additional space is still inadequate. He went on to state that he noted that a 28% increase in crime was reported in 1989. Mr. Lowry noted that, at this point, with the physical expansion which is on-going, and the increased size of the cells being proposed, Anderson-Nichols Company, Inc. is proposing the maximum occupancy that should be recommended in this particular area. He further noted that, as the needs for additional space grows, and the population increases, it is the feeling of Anderson-Nichols Company, Inc. that expansion should not be attached to the present facility, but should be a separate building, concentrating on minimum security and work release inmates, rather than the high level of security that is being recommended now.

Rep. Welch noted that his committee originally toured the new Hillsborough County Jail. As a result of working with Anderson-Nichols Company, and the others involved in the project, we've become alot more

acquainted with jail designs. He stressed the what has been designed will give Rockingham County the maximum benefit of a larger cell size for double bunking. He made a comparison of what Hillsborough County has done as far as space size of cells are concerns. He noted that, according to the American Corrections Association (A.C.A.), which sets the standards for prisons, Hillsborough County cannot double bunk their cells, although they already have. As a result, this has created significant problems. Rep. Welch made comparisons regarding the booking areas designed, noting that Rockingham County has designed a much larger capacity. He spoke to the fact that corrections officers, who currently work in the Rockingham County facility, have worked closely with the plan, correcting some of the problems that were put there in 1980. He noted that a minimum security building, planned "down the road", will be a lesser cost for construction. It was stated that the design proposed gives Rockingham County the maximum amount of expansion. Rep. Welch reminded those present that the difference between a state prison and a jail, is the length of the sentence.

Rep. Greene noted her concerns regarding the storage capacity and the pre-treatment capabilities at the proposed waste water treatment facility. Mr. Lowry indicated that all of the waste water will be pre-treated before it is put into storage. He spoke to the fact that there are three (3) different lagoons which will be created, noting that the first two will be for treatment and the third for storage. Rep. J. Flanders spoke to the number of cells at the present correctional department. He called attention to the fact that just before Christmas - 1989, and learned that at that time, there were one hundred seventy-two (172) people housed in the facility, which was built for eighty-six (86). He made mention of a county in Pennsylvania that was just levied of a fine for overcrowding their jail. He commended the Board of Commissioners for their good sense. He noted the fact that Rep. Welch and himself have been a part of the jail task force, have attended every meeting, and have visited the newly constructed Hillsborough County Jail. Rep. J. Flanders noted that the County Commissioners had the common sense to put the Jail Superintendent - Mrs. Patricia Donovan and the two senior correctional officers - Captains Vahey and Charron, the Maintenance Department Director, Ernest Woodside as well as Anderson Nichols Company, Inc. and Monticelli Associates to work together on this project. He stressed that the Jail Task Force has worked very dilligently, and have cut every bit of "fat" off of the plans. Everything that is requested, is a necessity - with no frills.

Rep. Benton, reminding everyone that he would be a model of brevity,

asked Mr. Lowry to point out the closest location that the nine (9) acres required for a courthouse could be, to have fairly close proximity to the Jail. Mr. Lowry stated that it was his belief that the location discussed was directly off North Road - where the old jail currently is. Another site (on the south parcel) was also discussed, although he was not aware of the status of this project. Mr. Lowry noted that the primary site was the site of the old jail. Rep. Benton questioned what would happen to the old existing jail. Mr. Lowry noted that, because he is not involved in the courthouse project, he could not answer the question.

Rep. Sytek asked how much both projects will cost. Mr. Lowry indicated that last July, a budget for both projects was discussed in length. It was felt at that point in time that the waste water treatment facility would be approximately a three (3) million dollar construction cost as well as other project costs to come to 3.9 million dollars. Mr. Lowry stressed that as far as the waste water treatment facility proposal, that budget is a very accurate one. As well, at that same time, the Jail budget was noted as 6.7 million dollars. Mr. Lowry noted that since that time, a significant change occurred in that budget, due to the change in programming, the change in the number of cells as well as the number of inmates who will be housed within the facility. As a result, that project has gone up considerably. He noted that a meeting was held with the Executive Board, to apprise them of this issue last November. The project has risen in magnitude, in square footage and in cost. Mr. Lowry stressed that it is a very optimistic feeling that construction timing is very favorable. He noted that his firm will be able to come back in March to give exact numbers for the budget for both projects. Mr. Lowry noted that the estimate for the construction costs for the Jail has increased from 6.7 million dollars (total project cost) to an 8.4 million dollar figure for just the construction cost, with a total project cost of 9 - 9 1/2 million dollar range. Mr. Lowry noted that these figures are based upon construction costs estimates. Rep. Sytek questioned the procedure to pay for these needed items and the number of years that they would be bonded for. Commissioner Barka explained that this will be up to the Delegation. Chairman Chase noted that this will not be able to be tabulated, until a more firm figure can be had. Mr. Lowry noted that when the bids are received, he will get together with the Commissioners to prepare the actual bid cost of the construction, together with other project costs, and come up with a bonding recommendation which will then go before the entire Rockingham County Delegation to consider.

A question was raised as to why couldn't the construction of a new

jail/house of correction facility be combined with the construction of a new courthouse facility in Brentwood. Chairman Chase noted that this question could not be answered at this time. Commissioner Barka reminded members of the Delegation that the courthouse deal is a deal that has to be approved by the Delegation, the plans and agreements are up to the Delegation. He stressed that the Commissioners are not quite sure as to the plans of the State, due to the uncertainty of the State. The plans as noted for the courthouse, have been made on the premise that the Delegation will approve it. Commissioner Barka noted that the Commissioners have agreed that Brentwood is the center of the county, and that the county needs a new courthouse. He stressed that the final decisions are up to the Delegation, and any talk about a courthouse is a little bit premature until the Delegation wants it.

Rep. Vaughn spoke to problems being experienced in sludge disposal, noting several bits of legislation in the works. He asked Mr. Lowry regarding the inclusion of this factor in the costs presented. Mr. Lowry indicated that these costs have been included. Rep. Vaughn asked that the Commissioners let individuals know at the local level, how much these expansions will effect the tax rate at the local level. He commented that he has received specific instructions from the Mayor of Portsmouth, as the head of the Delegation in the City of Portsmouth, to hold down county expenses. He stressed that the City of Portsmouth is already short on the school board, and have had to cut their budget over a half million dollars. He stressed that the City of Portsmouth wants the figures. Commissioner Barka related that he read a story about this issue in a Portsmouth paper. He noted that the story indicated that the Mayor of Portsmouth wanted to meet with the Commissioners. Commissioner Barka noted that the Board of Commissioners are willing to meet anytime, noting further that he recently met with the Londonderry Board of Selectmen. He reminded those in attendance that whenever property taxpayers receive their tax bill, the portion for the county is approximately 4%. Commissioner Barka related that the Board of Commissioners receive calls every day regarding taxes. He stressed that the Commissioners are very concerned with this issue, noting that the Executive Committee have been very good about the budgetary issue, further noting his faith in the Delegation, to do the right thing.

Rep. McCarthy asked about the status of the old jail. Mr. Lowry noted that at this point in time, it is unoccupied. He further indicated that the firm of Anderson-Nichols Company has not been retained or contracted to do any evaluation/recommendation to the existing building. Commissioner Barka noted that the building in question is in

terrible shape, and no one has come up with a good plan for the utilization of this building. Rep. J. Flanders directed his question to Commissioner Barka, asking whether the county has a couple of bond issues that are just about ready to be paid off, and if so, perhaps there will not be a significant change in the county tax rate at all. Commissioner Barka noted that Rockingham County is in real good shape, further stressing that there aren't very many counties that in the bonding shape that Rockingham County is in. He noted that there are a couple of bond issues that will be coming due very shortly. He stressed that once all the figures are in hand, the Commissioner will meet with the Delegation, and planned Public Hearings regarding the issue at hand. He reminded the Delegation that they "control the purse strings of the county." He stressed that, financially, the County is in good shape - bond wise.

Rep. Conroy questioned the cost of the maintenance operation for the expansion of the waste water treatment facility. Mr. Lowry noted that there will be a significant increase in the operation cost for this facility. He noted that the new facility proposed is a much higher level of treatment, and it has a much greater capacity for treatment. Mr. Lowry stated that he did not have the costs for this with him at this time. Commissioner Barka noted that the Maintenance Department does have adequate staffing on board who are trained to work with this treatment facility. Rep. Skinner noted that, in past experiences, an increase in electricity is felt.

Rep. Flanagan asked Mr. Lowry regarding the imperative need for this water treatment facility at this point in time. Mr. Lowry pointed out that the existing plant has a number of problems in terms of its capacity and efficiency. The State has monitored the present facility, and, as a result, there are significant problems that have to be corrected, regardless of whether any expansion takes place at the facility.

Rep. Wells pointed out the overcrowded conditions at the jail/house of Correction, noting his concerns that this situation cannot continue too much longer. He related his concerns regarding the situation as it presently stands. Chairman Chase reminded the Delegation that the lagoon expansion is absolutely imperative, due to the fact that no further expansion can be done until this is done.

Commissioner Barrows then spoke to the acquisition of additional land for Rockingham County. She noted that the Board of Commissioners have kept the Executive Committee aware of the fact that the Board of

Commissioners have been looking at acquiring additional land on North Road. She spoke specifically to a parcel of land (Shannon Farm), a large white farm house on the right hand side of the road as you leave the Rockingham County Nursing Home. Commissioner Barrows that the property is approximately 120 +/- acres, inclusive of a house and barns. Originally it was thought that fertilization could be done at this property, in an effort to pipe it to the Ladd Farm. Unfortunately, the land is not of the quality that allows that. She noted that most of the Shannon Farm land is "B" land, which could be used, but is not highly desirable. The Board of Commissioners contacted the Land Conservation Trust, noting that they are very much interested in helping the County buy this land as open space. Commissioner Barrows noted that the concept of purchasing open space is ridiculous in this economic time, but, to every bed that is added to the Rockingham County Nursing Home, the Rockingham County Jail or whatever, the County needs to have space in order to do that, since the Town of Brentwood will never have public sewer. The County had the property appraised, noting that the appraisal came back in the \$700,000. range. She further noted that other property on North Road called the "Buxton property" is also available. Commissioner Barrows noted that the Land Conservation Trust would make \$214,000. available towards the purchase of the Shannon Farm.

Commissioner Walker then spoke to 1990 Capital Budget Improvements included within the 1990 Rockingham County Budget. She explained that since the Radio Shop located in Department of Corrections basement area will have to be removed when renovations are started, she noted that monies have been included in the budget to re-locate the Radio Shop. Renovations to the present facility to allow the Radio Department to have some other place else than in the Department of Corrections have been included within the budget. Commissioner Walker added that a permanent decision as to where to house the Radio Shop has not been decided upon as of yet. The location that is being considered, is in the basement of the barn across the street, immediately behind the house that the Jail Superintendent used to use - The Horse Barn.

A review of the proposed 1990 Rockingham County budget was then done. Commissioner Barka noted that the budget has just been mailed out to the towns and cities. He indicated that the way the budget stands today, it would be about a 10% increase. He noted that this will not be final until the full Delegation meeting, further indicating that alot of the sub-committees are meeting Monday. No reports from sub-committees have been received as of yet, but the Commissioners recommendations are included. He stressed that it will be up to the



sub-committees as to whether they will go along with the Commissioners recommendations or add to it.

Chairman Chase noted that copies of the respective 1990 budget were available for those interested in one. All other Delegation members who are not available at this meeting will be sent a copy of this budget for their review, noting that the budgets will be delivered to the State House in Concord.

Rep. Vaughn then asked Commissioner Barka to review non-county specials. He stated that many delegation members have a great many concerns regarding this portion of the budget. He asked if any notification has been given to these folks as to what they can expect, and what the projected figures of differences between last year and this year could be gone over. Rep. Vaughn spoke to his appreciation of this review, pointing out some of the cuts that are coming from the Governor's budget. Commissioner Barka noted that the Board of Commissioners held the line on every one of them, noting that the Board was not aware as to what the Non-County Special Committee was going to do. Commissioner Barka noted that there was one agency - the Rockingham County Nutrition Program - the Commissioners voted to raise. He explained that the Rockingham County Nutrition Program is so important, noting that the money that goes from the county, goes to the meals on wheels program, where every town and/or city, gets results from this program. Commissioner Barka noted that although he did not have the number of meals that were put out through this program, the Non-County Specials Sub-Committee will have them. Commissioner Barka spoke to the necessity of have this program - to feed elderly people who are in their own homes. Rep. Vaughn asked Rep. Sytek if the figures presented would be the figures that would be worked with, or will her committee cut them, or try to sustain the same funding that was allowed last year. Rep. Sytek noted that her committee will be meeting after the adjournment of this Informational Meeting. A question was raised by Rep. Sherburne regarding monies received by the meals on wheels programs, and what is done with it. Commissioner Walker explained that monies received goes to the agency, not back into the budget. Rep. McCain reminded those in attendance that the amounts requested by agencies is only a very small part, in some cases, of their total budget. Agencies budgets are comprised of monies that the county puts forth, the towns put forth, and in some cases, the amount of monies the recipients are able to re-imburse. This money goes directly to the program, which is used to offset their total budget.

Rep. Lovejoy asked Rep. Sytek if agencies were notified of cuts that

would have to be made in their respective budget requests. She noted that everyone was either told or were going to have a letter written to them, in regards to the fact that Rockingham County would cut them this year. She asked if that letter had been written, because most of these agencies have already had to put into their town budgets. If Rockingham County cuts them, where is the money going to come from. Rep. Sytek noted that all agencies were made aware of the impending cuts, further noting that a motion to this effect was defeated. Rep. Chase noted that he had a copy of this meeting, and a record of the meeting could be produced.

Rep. Benton spoke to the Commissioners regarding his notation that the Commissioners, in the budget for 1990, reduced the travel expenses for the Treasurer considerably from what the Treasurer expended in 1989. He noted that his committee recommended \$2,500. for the Treasurer. He spent \$3,800. He reminded those that this is a rather small budget, and a small sub-committee, but objected to having the "tail wag the dog." He stressed his hope that any other sub-committees who have out-of-state travel in their budget, really look at that with a hard, cold stare. He reminded those that the Governor of New Hampshire saw fit to practically forbid any out-of-state travel. He reminded Delegation members that they should also be in that same capacity. Rep. Benton noted his pleasure that the Commissioners put \$2,000. in the budget. He noted that this amount is even less than what the sub-committee authorized the Treasurer for 1989. He further noted that his sub-committee is due to meet on Monday morning. He further noted that the Commissioners, tell these people, in advance, tell these people who go out-of-state, you must stay within the budget that this county allowed you. No excuses - if the State can do it - our county can do it.

Rep. Flanagan explained that every non-county special agency was warned by the Non-County Special Sub-Committee regarding impending cuts to their agencies budget.

Rep. Malcolm noted that there were two new accounts in the budget under non-county specials - Tutorial Service and emergency Fire Training. Rep. Malcolm noted that although he realized that their requested amount was small, he did not feel that, at this time, the County should be adding, when cuts are being considered for others. Commissioner Barka added that the Emergency Fire Training program is not a new program. Commissioner Walker noted that the Tutorial is a new program, which teaches adults how to read and write. It was felt that this is something that would be a benefit, it adults could be taught to read and write, to become a more productive citizen, they

would be a revenue in the future. The Emergency Fire Training Program, she noted, has been in the budget before, although nothing was expended last year. She noted that nothing was expended last year. Rep. Malcolm stated that if an agency did not expend any money last year, he did not feel that the County should continue on with it. Chairman Chase reminded Rep. Malcolm that it was appropriate to ask the Commissioners questions, but the time for debate would be at the Convention's meeting. Commissioner Barka noted, with interest, the the Commissioners were not unanimous in the Tutorial Program.

Mr. Sturtevant, Administrator of the Rockingham County Nursing Home then spoke to the 1990 budget. He noted that the Home continues to work dilligently to improve the staffing level. He noted that in the past month, there have been many people coming in applying as nursing assistants. He related further that the nursing assistant area has been improving, noting that the Home is currently in the middle of a training class for the 3-11 shift. He noted that that shift is down thirteen (13) staff positions. He explained further that twelve (12) have been hired, and eleven (11) still remain in the class. Mr. Sturtevant noted the most difficult area in staffing on the 3-11 shift is in the area of licensed personnel. He noted that this area is still short four (4) full-time nurses. Mr. Sturtevant stated that the County continues to use their own in-house nursing pool for per diem personnel. Since the middle of November, the Home has not used any outside agencies what-so-ever, which has helped to control some of the costs. As far as folks looking to come into the Home, the facility currently has sixty (60) individuals currently on their waiting list. He stressed that there are a number of referrals that come in each day - each week it continually increases. He stressed that it is very difficult to determine the placement on the list. Mr. Sturtevant spoke to the future of the Rockingham County Nursing Home, noting that a couple of items are forth coming, that the Home is gearing up to. One, he noted, starts in October. Mr. Sturtevant explained that the Long Term Care Reform Acts, which were passed in December of 1987, were to go into effect back in July of 1989, were postponed until September, October and finally to January of 1990, and have had their final postponement to October 1, 1990. These new rules and regulations, he noted, are going to require some additional areas that the Home has not performed for services before, but it will also have a tremendous effect on the Mitchell Building.

Mr. Sturtevant pointed out that he has taken some members of the Executive Committee, and members of the Rockingham County Nursing Home Sub-Committee through that wing. He emphasized that wing will need

some substantial up-grading or replacement in the future. Mr. Sturtevant explained that that wing was built in 1938 - it was the hospital wing when it was originally built. He noted that it has some need for access into the rooms - the rooms are very crowded. He further pointed out that a number of the rooms do not meet the square footage requirements. Those rooms do not provide individual closets, which is a requirement of the new federal guidelines, so that each resident can see their clothing. He also pointed out that there are many issues that have to be dealt with. He pointed out that he has discussed this issue with the Commissioners, and have recommended replacement of that wing, down the line. He stressed that he does understand that the correctional Facility and the Waste Water Treatment facility that does need to be corrected first, but, noted, that within the next five years, the replacement of the forty (40) beds with the possibility of adding an additional ten (10) beds, is necessary.

Mr. Sturtevant discussed the area of the medically needs. He reminded Delegation members that if they went to the Appropriations Hearing, they heard about this issue. He explained that, in the Rockingham County Nursing Home, they have ninety-two (92) residents who are classified as medically needy. Fifty-eight (58) of those residents can spend down and come into the area of categorically needy, to be still under nursing home case. Mr. Sturtevant explained that, in the State of New Hampshire, the medicaid program does run at the ICF program. ICF nursing care is an optional service, but if is it provided, you must have the categorical program. Medically needy is an optional program. Five years ago, the State of New Hampshire opted to go into that program. The issue is - individuals monthly income and their assets - individuals that have more than \$975.00 of monthly income and assets (liquid) of up to \$2,500. are eligible to medically needy. He pointed out that the Home has ninety-two (92) types of these people within the facility. He noted, however, that only eight (8) of these individuals are in the area that they cannot ever go into the area of categorically needy. All the other folks are able to spend down, and get into the area of categorically needy services. The eight (8) individuals in questions, to remain at the Home, will cost \$98,000. per year. Mr. Sturtevant distributed hand outs to Delegation members, to give them an idea as to where the eight (8) individuals come from. He noted that one individual comes from Portsmouth, two from Salem, one from Rye, one from Windham, one from Nottingham, one from Exeter and one from Candia. Mr. Sturtevant noted that, of the \$98,000. (which is the net cost) He added that the County pays \$34,428.00 through the system that is used through participation in the Medicare program. The State and Federal share is \$67,559.00. He explained that when

Settlement was changed, it was never really clarified as to who was going to be responsible for the \$67,559.00. He emphasized that this is either an additional cost to the county or an additional cost that has to be passed on somewhere to the cities and towns, ultimately to the property taxpayer. Mr. Sturtevant gave examples, noting that if that amount was all passed to the Town of Candia for their own individual, it would be \$11,500. yearly; the Town of Nottingham would be \$11,700.00 per year; the City of Portsmouth would be \$14,100., noting that it depends on each persons individual income as a net issue. Commissioner Barka reminded Mr. Sturtevant that the County has approximately 400 individuals that are in other nursing homes that are paid for, and asked Mr. Sturtevant if he knew of how many more would come on this list. Mr. Sturtevant explained that, through the figures supplied by the Department of Health and Human Services, there are, based on figures from the Portsmouth District Office, there are forty-one (41) individuals who will not be eligible because of income. Out of the Salem District Office, there are two (2) individuals. He reminded those in attendance that there are folks from Candia and Auburn, who are served out of the Manchester District Office, and that figure is sixty-six (66), but noted that the majority of those individuals are Hillsborough County folks, and wasn't aware of how many were Rockingham County residents. He stressed that there is going to be a cost somewhere along the line, if the State budget (Governor's budget) goes through - noting that someone has to pay for those costs.

Mr. Sturtevant also spoke to the Child Care Center located at the Rockingham County Complex. He noted that the center is at capacity, with a waiting list. He indicated that presently, thirty-three (33) children attend the program - they are not all there in one day, but they do attend the program. The waiting list is available, with individuals who have applied for work, mainly because Rockingham County offers a child care program. He noted that while the Rockingham County Nursing Home has been able to hire people, their children wait in the list, waiting to come into the center. At this point in the meeting, Rep. Pantealkos questioned the salary of the Administrator of the Rockingham County Nursing Home. Commissioner Barka explained that the Administrator handles over eight (8) million dollars in revenues and another eight (8) million dollars in the budget, he handles 290 residents in the Rockingham County Nursing Home, as well as 350 employees who work there. Commissioner Barka stressed that he didn't feel the Administrator was over-paid for this job responsibilities. Commissioner Barka added that the Administrator has worked for the County for over twelve (12) years, further noting that the Rockingham County Nursing Home has grown over the years.

Commissioner Walker pointed out that the Administrator of the Rockingham County Nursing Home is considered state-wide, to be the best Administrator in the State of New Hampshire, and the Board of Commissioners KNOWS THAT HE IS. Commissioner Barka added that through his capable knowledge, he advises other counties as to how to operate their nursing homes. Commissioner Barka noted that other county nursing home administrators all turn to our Administrator for assistance, guidance and help.

Rep. Sherburne questioned the revenues of the Rockingham County Nursing Home. Mr. Sturtevant pointed out that in the 1989 budget, a net budget surplus was experienced, by working with all the department heads and employees of the facility, when the revenues were in problems, due to the reduced days, a net budget surplus of \$41,000. He further noted that a possible solution for individuals who are medically needy, is the possibility of - down the line in the future - look to developing a shelter care facility, taking the home that Mr. Courtney used to live in, and put a few folks there, who would not need the level of care provided at the Rockingham County Nursing Home, but who do need some sort of shelter/group living. He also noted that sheltered care is less expensive care. Rep. Vaughn questioned salary increases for doctors, nurses, etc, and asked if this was in line with the salary increase schedule that the county has. He also quired Mr. Sturtevant with regards to per diem increases. Mr. Sturtevant noted that it has decreased 35%. Mr. Sturtevant further noted that monies that were used for per diems, have been re-arranged in the areas of licensed personnel. Mr. Sturtevant noted that no one is getting any raises other than what is recommended by the Personnel Commission and the average merit raise.

A question was raised as to the rates established for work provided to the Rockingham County Nursing Home by the Rockingham County Maintenance Department. Mr. Sturtevant explained that services for Maintenance to the Rockingham County Nursing Home is provided by the Rockingham County Maintenance Department. These charges are billed back to the Nursing Home on a monthly basis, based on services provided. He further noted that a labor rate that is established under an audited system, recommended by our accounting firm, Touche-Ross, as to how an hourly rates/overhead rates are established. He noted that, as the services are provided, the Maintenance Department bills back to the Nursing Home, and the Nursing Home then pays the Maintenance Department for these services.

Rep. Johnson stressed the importance of not cutting the county budget in the area of medically needy. Rep. Johnson spoke to the fact that when this item came before the committee, only one county administrator was there - Mr. William F. Sturtevant.

Discussion followed regarding the Agenda Item #10 (Utilization of Courthouse). Chairman Chase asked the Board if they were looking towards the utilization of the courthouse. Commissioner Barka noted that the Board of Commissioners have talked with the judges regarding the idea of moving the Hampton and Exeter District Courts. Commissioner Barka suggested that the courthouse could be sold, it could be utilized for shared housing - noting that this building could have alot of uses, but at this time, it was difficult to determine what will be done with this building, should a new courthouse be built at the Rockingham County Complex. He stressed that the finalization would be up to the Delegation.

Chairman Chase then asked for a brief report from the Rockingham County Farmer. Mr. Robert J. Kidder, Rockingham County Farm Manager then gave a report to up-date Delegation members as to what has been happening on the farm and which direction the farm is headed. Mr. Kidder noted that 1989 was a very busy year, as they started to put the farm back in shape, getting the equipment all repaired, so that it could be used. As well, buildings were repaired as well as building up the animal production. He noted that during the first month of 1990, it has been a busy month on the farm. He noted that the Rockingham County Farm now belongs to the Soil Conservation Service, noting that the farm is now on the conservation's soil plan. He explained that, as a result of this, the County Farm can obtain funds from the government to improve the land as far as draining off some of the water, ditches, and putting in tile drainage into the ground. He noted that it also means that the farm will abide by the government rule, and will no longer plow up erodible soil on side hills, unless it is put back into a crop that stops erosion. Mr. Kidder stressed that as the Farm approaches 1990, he looks forward to working with Anderson-Nichols Company, Inc. and the county on the enlargement of the waste water treatment plan with the spray irrigation system, in working with producing and harvesting a crop. Mr. Kidder also noted that not only will the farm grow vegetables again this year, but will be working with the Rockingham County Cooperative Extension Service with cut flowers, with the possibility of utilizing these flowers in the Rockingham County Nursing Home. Mr. Kidder explained that a portable green house will be built (row cover house), to be utilized to experient with cut flowers. This will also be used to grow vegetables to be planted later on in the

season at the farm. Mr. Kidder related that the farm has seen improvements as far as the live stock production. He has been working closely with the Dietary Department, and has been told that they are very pleased with the beef and pork that is being sent over. Mr. Kidder emphasized that a pig is now earning out less waste, and the Dietary Department is getting more for their money. Mr. Kidder emphasized that it was his hope to continue on in this fashion, with the support of the Rockingham County Delegation.

Chairman Chase then asked if there was anything else to come before the meeting as this time. Rep. Wells spoke to and encouraged sub-committee members to look around the county, to get a "birds eye view" as to what is going on in the county. Rep. Wells noted that he takes an active part in his participation as a legislator, and took the time and effort to look around, and ask questions pertaining to his respective sub-committee. He encouraged delegation members to look around, and get involved. He noted that there are some areas concerning the county that are areas of concern. He stressed that it was going to be a tough two (2) years, stressing that those involved, have to be realistic. He stressed that the property taxpayer is suffering and hurting and urged all Delegation members to " please - please - look around and face reality."

Rep. Chase noted that he recently testified against HB 1246-FN. He asked all the Delegation members to keep their eye out for this Bill. He noted that this Bill would amend the current statute, relative to county corrections officers - hazardous duty pay. It would raise it from \$25.00 to \$60.00 per week. He noted that he recently spoke with the Superintendent of Corrections for Rockingham County, and learned that this increase would cost Rockingham County in 1990 over \$220,000. extra if this had to be paid. He asked Delegation members again to keep their eye out for this Bill, noting his uncertainty if the Committee has completed it or not.

Mrs. Elizabeth Luce, Register of Deeds for Rockingham County, then spoke to her budget for 1990. She noted that in 1989, the Registry of Deeds office ended up with a surplus of \$12,000, due to the fact that her department, even if it doesn't meet its projected revenue, indicates that it did less business, therefore the department spends less. Mrs. Luce noted that the Deeds document count was down 11%. She noted that it was her understanding that the economy will be "soft" for the next twelve to eighteen months in real estate. Commissioner Barka noted that this budget only increased 3% over 1989. Mrs. Luce explained that her budget increased 2.65% over the 1989 budget, noting



that the majority of the increases was in the area of insurances, plus the 4% COLA and 4% merit raises, which have been included for each person. Mrs. Luce noted that, with the economy the way it is, she noted that with the increased medical insurance and social security, her personnel in her department are actually "going backwards". Chairman Chase asked Mrs. Luce if the sale of the Newington Mall helped the Registry of Deeds Office for the 1989 budget. Mrs. Luce noted that this sale helped the State of New Hampshire out tremendously. Commissioner Barka noted that the Registry of Deeds Office collects the money, and sends back to the State, 96% of what is collected. The County keeps only 4%, noting that it doesn't seem very fair. Chairman Chase asked what the Registry of Deeds Office will realize from the buy out from PS&H. Mrs. Luce noted that she has no idea at this point, at there is no idea of what the purchase prices will be, but did not that it will be a tremendous tax stamp. She explained that, due to the new rules and regulations that have come through over last years tax stamp laws, she will wait for these figures before making a determination.

At this point in the meeting, Chairman Chase asked the Clerk of the Delegation/Executive Committee, to call the roll. The above (named on the first page) answered the call of the roll.

Chairman Chase noted that he received a letter back in June of 1989 from the Robbins Group, a Portsmouth firm, who specializes in long term capital improvements for municipalities and corporations. Chairman Chase asked the pleasure of the Delegation as to what he should do with the letter. Chairman Chase was instructed to turn the letter over to the Commissioners.

At this time, Commissioner Barka spoke to the Rockingham County budget. He informed the Delegation that 65% of the county budget is for human services (Old Age Assistance, Board and Care of Children). He noted that the Jail is 10% of the total budget, making the total now 75%, which there is very little control over. He stressed that if more people knew this, they would realize the county budget isn't that bad. He added that there are those that think that the County only pays for 290 residents within the Rockingham County Nursing Home. This, he noted is not true. The County pays for 400 additional folks in other nursing homes throughout Rockingham County.

Rep. Vaughn noted for the record that Rep. Sanderson is currently in the Wentworth-Douglas Hospital, further noting that he was sure that she'd appreciate cards.

There being no further business to come before the meeting, it was adjourned at 11:15 A.M.

Respectfully submitted,  
Rep. Patricia M. Skinner, Clerk  
Executive Committee/Delegation

PUBLIC HEARING ON THE  
PROPOSED 1990 BUDGET  
Hilton Auditorium  
Rockingham County Nursing Home  
Brentwood, New Hampshire  
January 25, 1990

A Public Hearing on the proposed 1990 Rockingham County budget was held this date in the Hilton Auditorium of the Rockingham County Nursing Home in Brentwood, New Hampshire. In attendance were the following: Honorable Representatives: T. Gage; McKinney; Malcolm; Skinner; Chase; Parsons; Parr; Vaughn; Flanagan; Sytek; McCarthy; Wyler.

Others: Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Maureen Barrows, Vice Chairman, Board of Rockingham County Commissioners; Commissioner E. Jane Walker, Clerk, Board of Rockingham County Commissioners; Mrs. Elizabeth Luce, Rockingham County Register of Deeds; Mr. Carleton Eldredge, Esq., Rockingham County Attorney; Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home; Mrs. Patricia M. Donovan, Superintendent, Rockingham County Jail/House of Correction; Mrs. Louise Nash, Administrative Assistant to the Superintendent of Corrections; Captain William Vahey of the Rockingham County Department of Corrections; Mrs. Rebecca Tarleton, Administrative Assistant to the High Sheriff of Rockingham County; Ms. Claudia Boozer of the Rockingham County Cooperative Extension Service; Mr. Robert J. Kidder, Rockingham County Farm Manager; Mr. Ernest G. Woodside, Director, Rockingham County Maintenance Department; Mrs. Judith Gates, Administrative Assistant to the Maintenance Director; Mr. David Lincoln of the Rockingham County Sheriff's Department; Mr. Roy E. Morrisette, Personnel Manager for Rockingham County; Ms. Leslie Haslam of the Adult Tutorial Program; Ms. Nancy Sysnowski of Newmarket, NH; Ms. Meg Spokish; Mr. Herbert Moyer, Selectman, Town of Exeter; Ms. Brenda Keith of Derry, NH; Ms. Bernadette Pelzar, Executive Director, Rockingham

Counseling Center; Ms. Janice Kern, President, Board of Directors, Rockingham Counseling Center; Ms. Priscilla Shaw of the Lamprey Regional Health Center - Info Center; Ms. Samantha Chamberlain; Ms. Elizabeth Ethan-Ross; Ms. Margaret Wenzel, President, Board of Directors, Rockingham County Family Planning; Mr. John Connor, Rockingham County Conservation District; Mr. Edward Castle of Exeter, NH; Mrs. Janet Hauschel, Board of Directors, Lamprey Regional Health Center; Mr. Marshall Qaundt; Mr. Steven McGrath of the Exeter News-Letter; Mr. John Hart of the Manchester Union Leader; a reporter from the Portsmouth Herald; Ms. Lisa Neff of Foster's Daily Democrat; Mrs. Carrolle A. Popovich, Administrative Assistant to the Board of Rockingham County Commissioners/Rockingham County Delegation.

The meeting began at 7:30 P.M. with Chairman Chase opening the meeting, and explaining that the purpose of the meeting was for the taxpayers/public of Rockingham County to give their input with regards to the proposed 1990 Rockingham County budget.

Ms. Leslie Haslam of the Rockingham County Adult Tutorial Program spoke with regards to her request for funding (\$18,540.00) under non-county specials. She explained that her program is for adults and provides direct services for Rockingham County. The funding request is to enable her to do additional training, as she is the only person that operates the program. Ms. Haslam noted that the program currently involves thirty-two (32) towns in Rockingham County, noting that five (5) towns are not involved at this time. Commissioner Walker explained that the Commissioners recommended \$10,000. for this worthwhile program. The recommendation of the sub-committee was not to fund this program this year, due to budget constraints. Commissioner Walker explained that the recommendations of the Commissioners and those of the Sub-Committee, will go before the Executive Committee, during their deliberations. A volunteer, working in the program, spoke about the positive aspects of the program, noting that all services are provided by volunteers working within the program. Ms. Nancy Sysnowski of Newmarket, New Hampshire, spoke to her involvement in the program. It was pointed out that there are approximately sixty million illiterate citizens in the United States. Ms. Haslam noted the importance of the purchase of books, supplies, etc. for the program. Ms. Meg Spokish, a tutor in the program, spoke about her feeling regarding the positive aspect of the program. It was noted that tutoring adults in Rockingham County, is conducted in their respective homes. Ms. Haslam pointed out that a volunteer training program was just conducted in the towns of Salem, Londonderry and Windham. She stressed that because of its location, District Three receives inadequate services. She also noted

that some private donations have been received from various civic organizations in Rockingham County. Mr. Herbert Moyer, a selectman from the Town of Exeter, spoke in favor of the Adult Tutorial Program. Commissioner Barka related that two (2) commissioners were in favor of recommending \$10,000. for this program and one was not. He noted both Commissioner Walker and Barrows were in favor of this agency's request. Commissioner Barka reminded those in attendance that the county only has one source of revenues - through property taxes, further noting that the budget was up 11%. Rep. Donna Sytek, Chairman of the Non-County Specials Sub-Committee, spoke about the statutory obligations of the Delegation, as it relates to the county budget, noting that non-county special requests are not a statutory obligation for county funding. She noted that the sub-committee considered this request, and felt it was inappropriate to fund at this time. Ms. Brenda Keith of Derry, New Hampshire, spoke against the county funding the tutorial program.

Ms. Bernadette Pelzar of the Rockingham Counseling Center spoke regarding her agencies request. She noted that her agency does service all towns in Rockingham County, offering community outreach. She added that her agency has been in operation since 1964, noting that all the counselors and social workers involved with her program are certified. The agency, she noted, serves approximately 3,000 people, and payment is done on a sliding scale. Ms. Janice Kern, President of the Board of Directors - Rockingham Counseling Center spoke with regards to her agency, noting that Rockingham County is feeling the impact of the need for this type of service.

Ms. Priscilla Shaw of the Lamprey Regional Health Center - Info Line, then spoke to the request of her agency. Ms. Shaw gave an example of the type of referral service provided by her agency, stressing that those requesting this referral service do so because it is critically needed. She added that the program is twenty (20) years old, stressing that a 50% cut, as proposed by the Sub-Committee, will not allow her agency to keep the program going. Ms. Shaw stressed that her agency does serve every town/city within Rockingham County, also noting that the county is the only source for their funding. A question was raised as to whether or not clients pay for services rendered. Ms. Shaw explained that they do not, as the agency is a referral service. Ms. Samantha Chamberlain spoke to the tutorial program as being a very worthwhile program. Ms. Elizabeth Ethan-Ross spoke to those involved within the program, and the need to have community support. Mr. Moyer noted the frustration of high school students who do not know how to read and write. He spoke to the correlation of helping people in the

community who have reading and writing disabilities, to be more productive, and eventually, they will "pay back" the community through the knowledge that they have gained.

Ms. Margaret Wensel, President of Rockingham County Family Planning, then spoke with regards to her agency. She noted that Family Planning currently has 3,000 patients, further noting that costs to serve these individuals constantly increase. She added that demands have also increased.

Mr. John Conner of the Rockingham County Conservation District spoke with regards to his agency. He noted his concerns with the subcommittee's recommendations to cut funding of their program, when the conservation district turned back money last year, adding that the subcommittee's proposal to reduce their requested amount by \$5,000. was difficult to continue their operation.

Mr. Edward Castle, an Exeter resident, questioned a portion of a non-county special budget, and asked why they had not fully utilized their 1989 budget allocation. It was explained to Mr. Castle that the particular agency of which he spoke about operated on a fiscal year, rather than a calendar year, which is what the county runs on.

Mrs. Jennette Hauschel, a Member of the Board of Directors for the Lamprey Regional Health Care Center spoke with regards to the agency. She noted that it was the intention of her agency to "knock on the county door just one more year."

Rep. Sytek noted that the Area Homemaker Home Health Aide Service and the Derry Visiting Nurses Association provide homemaker home health aide which covers the entire County of Rockingham. She noted that Area Homemaker Home Health Aid covered the seacoast area and Derry Visiting Nurses Association covered the western areas of Rockingham County.

There being no further questions, statements or comments with regards to the non-county specials portion of the budget, Chairman Chase moved onto the regular portion of the county budget.

Old Age Assistant: It was noted that this represents approximately five hundred (500) individuals located in nursing homes throughout Rockingham County.

Board and Care of Children: It was noted that this budgetary line item was to pay for all court ordered juvenile services. Commissioner

Barrows related that Rockingham County is truly in need of preventative programs.

Grants Program: was discussed. It was pointed out that this budgeted sum of money was the 5% Incentive Funds, a "wash item" within the budget.

No questions were raised with regards to the Jail/House of Correction portion of the budget.

Maintenance Department: It was pointed out that a good portion of maintenance department items that were not foreseen in the 1989 budget, have been included in the proposed 1990 budget. Discussion ensued with regards to the centralized gas system which will be located at the Rockingham County Complex.

Discussion ensued with regards to the special study established to review insurance for the county. Chairman Chase noted that Rockingham County has gone to a self insurance program for their workers compensation, as of last year. It was noted that there is a need to re-establish a "working account" to establish a level and the budget reflects this full funding.

General Government: Commissioner Barka reviewed this portion of the budget. He noted that the items, as combined, have gone down 11% over last year.

Highway Clean-Up Program: Mr. Morrisette explained this portion of the budget, noting that there were two (2) crews last year, which utilized inmate labor. He added that some administrative fees (10%) were utilized by Rockingham County. Inmates were re-imbursed \$1.00 per inmate per day from this account.

There were no questions raised with regards to the Commissioners budget.

Personnel Services: This budgetary item was reviewed in length. It was noted that this budgeted amount is re-imbursed 70% (for services) from the Rockingham County Nursing Home.

Sheriff's Department: Discussion ensued with regards to this budget. It was pointed out that the original request from the Sheriff was for the purchase of five (5) additional new cruisers for this department.

Commissioner Barka explained that the Commissioners recommended three (3), but not the full five (5), as requested. Several questions were raised as to the need for cruisers for the Sheriff's Department. A question was raised as to how the purchase of new cruisers is determined. It was explained that some older Sheriff's Department cruisers were sold outright, and/or traded, towards the purchase of new cruisers. It was noted that some of the old cruisers in question had mileage readings of 60,000 to 70,000 miles at the time of their trade. Some concern was raised as to the low mileage of some of the vehicles in question which were either sold and/or traded. Sheriff Vetter explained that his deputies use their cruiser as their office. He stressed the need to keep them in good repair. Sheriff Vetter was asked how many cruisers he currently has in his fleet. He replied that his department has eighteen (18) vehicles in utilization. A question was raised as to why there was a vast difference in the request of the Sheriff, and the recommendations of the Board of Commissioners for the Sheriff's Department budget. Commissioner Barrows stated that the Board of Commissioners had suggested that the Sheriff purchase four (4) much smaller vehicles to be used by civil deputies, noting that in these economic times, the county should look to get the most for their money. Mr. Walter Dixon of Exeter questioned how much transportation is done by the Rockingham County Sheriff's Department. Sheriff Vetter stated that he has a special section for transporting, as well as a section for civil work. Sheriff Vetter noted that he currently has seven (7) individuals in his civil division, four (4) in the criminal division, four (4) in the transport division, one vehicle utilized by himself as the High Sheriff and a vehicle utilized for their vehicle/radio maintenance person within the department. Mr. Herbert Moyer asked if the Sheriff's Department could set up some type of mechanism to sell used Sheriff's Department vehicles to social service agencies who could utilize them. The Dispatch/Radio portion of this budget was reviewed in length. It was suggested that a careful analysis of radio needs be done for towns, rather than utilizing the services of the radio department of the Sheriff's Department. A question was raised as to how much was spent on parts for radio repairs in this budget for 1989. Sheriff Vetter indicated that \$26,000. was expended for spare parts for radio repairs. He added that \$6,000. of the \$26,000. was for an inverter, the remaining \$20,000. was for parts. Sheriff Vetter noted that the inverter was purchased in case there was a lightning strike, which would protect the radio equipment. It was suggested that perhaps the Commissioners recommendations to eliminate the purchase of five (5) cruisers, and only purchase three could be followed through, further suggesting that the monies for the other two (2) cruisers originally proposed for purchase by the Sheriff's

Department could be put into the Non-County Specials portion of the budget to be utilized by agencies requesting monies.

The Registry of Deeds budget was reviewed, with no questions raised.

Rockingham County Attorney: This budget was reviewed, with the notation that currently, there are six (6) assistant county attorneys, who each have a case work load of approximately 265-400 cases or more. Mr. Carleton Eldredge noted that it is impossible for the prosecution to function under these conditions. Mr. Eldredge spoke about the fact that there are a number of alternative sentencing programs in the works right now, as an alternative to incarceration, a means to relieve the jail overcrowding in Rockingham County.

Medical Examiner: Mr. Eldredge explained that it is very difficult to determine how many deaths will occur in a one years time period, to determine a cost for budgeting. He noted that currently, there is a \$300.00 fee per autopsy. Chairman Chase indicated that a recently proposed Senate Bill would change the fee per autopsy from \$300.00 to \$500.00.

Rockingham County Cooperative Extension Service: It was noted that this department's budget was up only 1% over 1989. Ms. Claudia Boozer, the County Coordinator for the Rockingham County Cooperative Extension Service spoke to what her agency provides. Mr. Moyer spoke to the positive aspect of the Cooperative Extension Service, and the excellent work that they do. He noted his appreciation of the service that they provide to Rockingham County.

Rockingham County Farm: The Rockingham County Farm budget was reviewed, with no questioned raised.

Rockingham County Treasurer/Deputy: This budget was reviewed, with no questioned raised.

Delegation Budget: This budget was reviewed in length. Chairman Chase explained that expenses (mileage and per diem) are paid to representatives who vote on the county budget. He explained the process in which the sub-committee meet with each elected officials/department head with regards to their respective budget. He noted that from this budget is payment for secretarial services, office supplies, telephone expenses and re-imburements for postage. He indicated that, due to the fact that he has appointed new sub-



committee, and have held more joint meetings to keep abreast of what is going on in the county, the line item for payments to delegation members has increased.

Capital Improvements: A review of the capital improvement items was done at this time.

There being no further business to come before the meeting, Chairman Chase thanked everyone for coming. Chairman Chase noted the concerns raised at a meeting recently held by the City of Portsmouth. He reviewed the fact that there was no one in attendance at the Public Hearing on the 1990 proposed Rockingham County budget from the City of Portsmouth, and challenged the City of Portsmouth to get more involved with the budget process of the county.

Commissioner Barka added that county government is a very efficient - very good form of government. He added, "county government is a pretty good buy!"

The meeting was adjourned at 8:30 P.M.

Respectfully submitted,  
Representative Patricia M. Skinner, Clerk  
Rockingham County Delegation/  
Executive Committee

#### EXECUTIVE COMMITTEE MEETING

Commissioners Conference Room  
Rockingham County Nursing Home  
Brentwood, New Hampshire  
February 2, 1990

PRESENT: Honorable Executive Committee Members: Blanchard, McKinney, Malcolm, Sherburne, Parr, Parsons, Chase, Roulston, Lovejoy, H. Flanders, Caswell, Flanagan, Vaughn, McCain, T. Gage, Schmidtchen, Skinner.

OTHERS: Honorable Representatives: Welch, G. Katsakiores, Warburton, Benton, Rosencrantz, Felch.

OTHERS: Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner E. Jane Walker, Clerk, Board of

Rockingham County Commissioners; Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home; Mr. Robert J. Kidder, Rockingham County Farm Manager; Mrs. Shirley DeSalvo, Administrative Assistant to the Rockingham County Attorney; Mrs. Rebecca Tarleton,

Administrative Assistant to the High Sheriff of Rockingham County; Mr. Wayne E. Vetter, High Sheriff of Rockingham County; Mrs. Elizabeth Luce, Register of Deeds for Rockingham County; Ms. Claudia Boozer of the Rockingham County Cooperative Extension Service; Mrs. Judith Gates, Administrative Assistant to the Rockingham County Maintenance Director; Mr. Ernest G. Woodside, Director, Rockingham County Maintenance Department; Mr. Clarke R. Chandler, Rockingham County Treasurer; Mr. David Lincoln of the Rockingham County Sheriff's Department; Mr. Roy E. Morrisette, Personnel Manager for Rockingham County; Mrs. Patricia M. Donovan, Superintendent, Rockingham County Jail/House of Correction; Mrs. Louise Nash, Administrative Assistant to the Superintendent of Corrections; Mr. Keith Clark of the Rockingham County Sheriff's Department; Mr. Dennis May, Assistant Rockingham County Attorney; Mrs. Carrolle A. Popovich, Administrative Assistant to the Rockingham County Commissioners/Rockingham County Delegation; Mr. John Hart of the Manchester Union Leader and Mr. Perry Bradley of Foster's Daily Democrat.

The meeting began at 9:00 A.M., with Chairman Schmidtchen asking that Rep. Warburton lead the group in prayer, prior to the commencement of the meeting. Rep. Warburton said a brief prayer. Once completed, the meeting began. Chairman Schmidtchen recognized Rep. Chase to speak with regards to the Classified Salary Sub-Committee recommendations. Rep. Chase reported in the absence of Rep. Skimmer, the newly appointed Chairman of this respective sub-committee. He noted that the committee did meet, and voted to change the present merit system from 0-6% to 0-4%, with 3 being the norm. He noted that it was the vote of the Classified Salary Sub-Committee, to change the merit system from 0-6% to 0-4%, with the norm being 3%. Discussion followed with Rep. Conroy/Blanchard moving to accept the Salary Sub-Committee report as presented by Rep. Chase. Discussion followed the motion, with Rep. Conroy pointing out that merit is not guaranteed, that forms and justification for such has to be given before it is presented to the employee. Mr. Morrisette explained the process, whereby employees are reviewed by their supervisor, and the proper and just justification has to be given, in order to receive a merit increase. He related further that a scoring system, with specific criteria, is followed, and this will have to be changed, as a result of the change and vote of the Classified Salary Sub-Committee recommendations. Mr. Sturtevant noted

that at the Rockingham County Nursing Home, of 312 employees, 1 received a 1% merit increase; 8 received a 2% merit increase; 50 received a 3% merit increase; 198 received a 4% increase; 54 received a 5% increase and 1 employee received a 6% merit increase. He added that some employees didn't receive anything. It was pointed out that the

COLA index and comparisons made through the New Hampshire Hospital Association in an effort to keep the Rockingham County Nursing Home employees competitive with the wage market. Rep. Parr related her concerns regarding the financial crunch of the State and County. She added that a determination as to how much employees receive for raises has to be done. Rep. Skinner, having arrived, reported that it was her intention to keep her sub-committee very active, in a strong effort to continually review salaries. Rep. Parr/Sherburne moved the question. A call to limit debate was voted in the affirmative. A call for a vote on the motion of Conroy/Blanchard was voted in the affirmative, with Rep. Parr, Sherburne and Roulston asking to be recorded as voting in the negative.

Elected Officials Salaries: Rep. Warburton reported on this subject, noting that his sub-committee met. He pointed out that these salary increase recommendations had to be in place, prior to the filing date for elected officials in 1990. He noted the committee recommendations as follows: Commissioners - recommendation of increasing them from \$14,500. to \$15,000. It was pointed out that no increase has been given to county commissioners for the last four (4) years. The recommended increase would give the Chairman a 1.9% increase; the Vice Chairman a 2% increase and the Clerk a 3% increase. Rep. Warburton pointed out that Rockingham County is the only county that does not have a Business Manager. Register of Deeds - this elected official position has not received a salary increase in four (4) years. It was the recommendation of the committee, to increase this salary from \$32,500. to \$34,125.00 - a 5% increase. It was further recommended that this salary be increased in 1991 to \$35,750.00. Sheriff - present salary \$33,500. - recommended by the sub-committee to increase this to \$35,175.00 in 1991 and \$36,850.00 in 1992. It was noted that these salary increase recommendations do not effect the 1990 budget. Treasurer - \$7,000. it was recommended to leave this salary at this level at this time. County Attorney - it was the recommendation of the sub-committee that a Bill be introduced to bring the County Attorney's salary in line. It was pointed out that he presently receives \$45,000, and the committee voted to leave this salary this way at this time. A motion was then maby by Rep. Conroy/McKinney to accept the Elected Officials Salary Sub-Committee report as presented. Discussion

followed with Rep. Blanchard questioning whether mileage was considered when the committee met to review the salaries of elected officials. It was pointed out that the only elected officials who receive mileage were the three (3) county commissioners, who have a designated line item account of \$9,000. for mileage. Commissioner Barka further pointed out that County Commissioners do have insurance coverage, having a single membership to BX/BS. Rep. Vaughn noted that additional insurance coverages for elected officials gives them an additional \$1,200. Rep. T. Gage questioned the process for raises for deputy sheriffs. Rep. Malcolm questioned the method of payment for mileage for Commissioners. Rep. Warburton explained that vouchers have to be made out in order to receive mileage. Commissioner Walker reminded the Executive Committee that the State Statutes note that the salary of the County Attorney can be changed at any time. Rep. Sherburne asked if the vote of the Executive Committee on the recommendations of the Elected Officials Salaries, locked them into the recommendations, as brought forward. Rep. Chase/Parr then moved to amend the motion, to accept the report of the Elected Officials Salary Sub-Committee, but to change the portion of the Sheriff, to increase this salary to \$38,000. Discussion followed the amendment. It was suggested by Rep. Conroy that a level or a cap could be done on salary increases of elected officials. More discussion followed with Rep. Parsons moving to amend the amendment, to increase the salary of the Sheriff to \$40,000. The amended amendment received no second. Rep. McCain objected to the discussion, stating, "I think we've lost our minds this morning." It was the feeling of Rep. Blanchard that the classified salaries should be increased in the budget, but not those of elected officials. Rep. Malcolm suggested a different motion, whereby salaries of elected officials could be set now, and could possibly be changed before the filing deadline. Chairman Schmidtchen reminded everyone that if they considered the suggestion of Rep. Malcolm, it would be an additional expense to bring the Delegation in again, to vote on it. A call on the amendment to increase the Sheriff's salary to \$38,000, and accept the remaining portion of the Elected Official Salary Sub-Committee recommendations failed on a roll call vote - 4 yeas and 13 nays. The vote was recorded as follows: yeas: Caswell, Chase, T. Gage, Parsons. nays: Blanchard, Conroy, Flanagan, Lovejoy, Malcolm, McCain, McKinney, Parr, Roulston, Sherburne, Skinner, Vaughn, H. Flanders. A call for the vote on the original motion, as proposed by Reps. Conroy/McKinney was accepted as presented by Rep. Warburton in the affirmative.

Insurance: Rep. McCain reported that as a result of his sub-committee meeting, his sub-committee learned that the company that did the consulting work for Rockingham County, Eastern Consulting Group,

presented the county with options. These options, he noted, gave the County the ability to increase their insurance coverage. Although they will be paying more (approximately an 8% increase), they will receive an estimated 15-20% increase in coverages. Rep. McCain noted that the increased coverage, in the area of valuable documents, will be an asset, something Rockingham County has not had before. He added that punitive damages coverage was also added to the coverage that Rockingham County will now receive. Rep. McCain congratulated the Board of Commissioners for doing a good job with regards to looking into and obtaining better insurance coverage for Rockingham County. Chairman Schmidtchen explained to members of the Executive Committee, that he recently appointed a new sub-committee to look further into health benefits. He noted that the sub-committee consisted of the following: Rep. Robert Parsons - Chairman; Rep. Charles Vaughn and Rep. H. Flanders. He asked that this special sub-committee keep the Executive Committee abreast of what is going on in the area of health insurance. He added that recently, the Commissioners held a meeting with individuals from the New Hampshire Municipal Association, together with BX/BS, and extended an invitation to this newly organized sub-committee, to attend this meeting. Chairman Schmidtchen noted that the meeting was a very informative one.

Rockingham County Farm: Rep. Rosencrantz reported regarding his sub-committee's recommendations. Rep. Rosencrantz explained that the new farm manager has done a tremendous job, works very well with department heads, and is a real asset to Rockingham County. He explained that the Farm needs a new 4-wheel drive loader to replace an old John Deere Back Hoe. He added that the 656 International, which is only a 2-wheel drive vehicle, which is very big and extremely impractical, needs to be replaced with a more industrial type vehicle. He added that the Farm will need additional equipment, now that they will be getting much more involved with the spray irrigation at the Ladd Farm as a result of the expansion of the waste water treatment facility. Rep. Rosencrantz noted that repairs to the farm buildings have been on-going. He added that the line item designated for pig feed was used to do these very necessary repairs, in a strong effort to keep the farm operations. He added that more work needs to be done on the buildings. A motion was then made by Rep. Blanchard/Skinner to accept the Farm Sub-Committee recommendations of \$233,963.00 as presented. Rep. Blanchard pointed out that a strong focus should be made on three particular areas: workers compensation, building repairs and vehicle equipment. She pointed out that within the increases as a result of those three areas, the Farm budget would be relatively the same as it was last year. She stressed that the three items in question have been justified by Mr.

Kidder and the Board of Commissioners as legitimate items. Mr. Kidder noted that the need for \$14,000. for building repairs is just for materials. All iramate labor will be used. He added that the last time a farm building was painted was in 1974. It was noted that a portion of the \$14,000. will be utilized for drainage pipe and ditch repair, of which rental equipment will have to be utilized. Rep. T. Gage spoke against the Farm budget, noting that he wasn't against Mr. Kidder, but rather, the farm, noting that he felt that a phase out of equipment/labor whould be done in this budget, as well as phasing out the intensive projects/programs of this particular budget. Rep. Blanchard stressed that the Rockingham County Farm fits into a very tight land management scheme. She noted that certain chemical levels have to be kept stable - stressing that the farming operation, as it currently is run, and continues to be run, is a very sophisticated project. Rep. McKinney questioned the revenues generated by the Farm. Rep. Vaughn then moved, seconded by Rep. McKinney to amend the motion, to reduce the Rockingham County Farm budget by \$27,000, to bring the total farm budget to \$206,963. Discussion followed with Rep. Blanchard speaking specifically to the equipment needed for the Farm. She stressed that the farm continues to need additional equipment, in an effort to make progress on the Farm. Rep. Vaughn was asked to withdraw his amendment, to give the Farm Sub-Committee additional time to re-think the line item for farm equipment. Reps. Vaughn/McKinney withdrew their amendment/second. On a hand vote, a call for the vote on the original motion of \$233,963. was ovted in the affirmative (10 yeas and 6 nays). It was noted for the record that a budget figure was necessary, and any changes to any one particular budget could be done at the Executive Committee Meeting on Saturday, February 10, 1990, prior to the full Delegation Meeting.

Treasurer/Deputy Rep. Benton spoke to his sub-committee recommendations with regards to this budget. He noted that this budget reflects a 24% increase over last year. Rep. Benton reviewed this budget, by line item. At this point in the meeting, Rep. Parsons reported on his sub-committee recommendations with regards to health insurance benefits for the Treasurer. He noted that it was the recommendation of his sub-committee to remove \$1,765.00 from the Treasurers budget for health insurance for the Treasurer. Rep. Benton stated that, as a result of Rep. Parson's sub-committee recommendations, it was the recommendation of the Treasurer/Deputy Sub-Committee, to recommend the figure of \$53,415.00. A motion was then made by Rep. Parsons/Chase to accept the Treasurer/Deputy Sub-Committee recommendations and accept the figure of \$53,415.00 as the recommendation from the Executive Committee for this particular budget. Motion adopted.

Rockingham County Jail/House of Correction: Rep. Welch, Chairman of this sub-committee, distributed his sub-committee recommendations, as written. He reviewed these recommendations in length. Rep. Vaughn asked if there was an attempt in each department to cut out-of-state travel in the 1990 budget. He added that the State has done this, noting that the county should too. Mrs. Donovan, Superintendent of Corrections, noted that the New Hampshire Association of Counties Conference is being held in Coos County this year, and that was the reason that this was included in her departments budget. She added that staffing from her department attend this conference, participating in the seminars/lectures held. Discussion followed with regards to the method of payment for inmate labor. It was noted that in the past, inmates were paid a package of ciggarettts per day. That was recently changed, to \$1.00 per day/per inmate. Rep. Chase asked in paying inmates to work was a statutory obligation. He was informed that it was not. Questions regarding meals, radios and replacement parts were raised. Rep. Conroy/Skinner moved the question. A call to limit debate was voted in the affirmative. Rep. McKinney/Conroy moved to accept the sub-committee recommendations for the Rockingham County Jail/House of Correction, in the amount of \$3,003,379., as presented by Rep. Welch. A call for the vote was recorded in the affirmative.

Rockingham County Nursing Home: Mr. William F. Sturtevant, Administrator of the Rockingham County Nursing Home noted that his sub-committee had recommended the figure of \$12,513,158, which included the already proposed wage package. Rep. Skinner/Malcolm moved to accept the sub-committee recommendations of \$12,513,158. for the Rockingham County Nursing Home budget. Discussion followed the motion. Mr. Sturtevant explained that the increases reflected in this budget were as follows: \$8,132,618.00 for wages - a 64.9% portion - last year it was 64.8%; \$1,607,774. for payroll - a 12.8% portion - last year it was 12%; the reamining portion - operations - \$2,293,570. - a 18.3% portion - last year it was 19.4%. Mr. Sturtevant noted that the salaries portion of this budget was up \$667,395.00; the payroll portion of this budget was up \$226,760.00 and the operations portion of the budget was up \$58,458.00. He noted that his sub-committee made cuts in the areas of liability insurance and x-ray equipment. He also noted that the oxygen line item had to be increased by \$700.00, due to the County having a different provider. Mr. Sturtevant also reviewed the maintenance portion of the Rockingha County Nursing Home budget. He noted that \$16,000. was cut in the labor portion of the Maintenance portion of the RCNH budget, based on the recommendations of the County

Commissioners. Further cuts were made in the Housekeeping Department area - purchase services (\$2,078.00), noting that the rubbish removal contract was put out to bid for a one year contract, as opposed to a three (3) year contract, due to the volatility of tipping fees. Chairman Schmidtchen asked Mr. Sturtevant to expound on the morale of the employees at the Rockingham County Nursing Home. Mr. Sturtevant noted that in 1989, there was a marked improvement in morale, noting that the turn over rate was 28%, as opposed to over 40% the year before. Mr. Sturtevant added that a nursing pool was created, in an effort to keep costs in line (per diem nursing costs). He added that the morale of county employees is fairly well, noting that it has its ups and downs - he stressed that the employees at the Home are really a great group of employees. Mr. Sturtevant added that there are presently 63 clients on the waiting list, waiting for admission into the facility. Mr. Sturtevant explained that the Rockingham County Child Day Care Program is under the auspices of the Rockingham County Nursing Home, as the majority of those utilizing this facility work at the Home. He added that the fees for Rockingham County Nursing Home employees are an allowable cost factor. Mr. Sturtevant expounded on the Rockingham County Child Day Care Program, noting that in 1989, the center was not fully funded because the program was not fully opened at that time. They currently serve thirty-three (33) children enrolled within the facility. He noted further that the facility is open Monday through Friday and every other week-end. Rep. Blanchard asked what percentage is reimbursable costs for child care. Mr. Sturtevant noted that \$60,000. is anticipated for revenues for services. He added that service days are costed out, the reimbursement is done by individual departments at a 70% cost allocation. Mr. Sturtevant was asked to break out the costs of the child day care program, as it pertains to Rockingham County Nursing Home employees. A question was raised as to the meals served at the child day care facility. Mr. Sturtevant emphasized that having this new facility, has helped tremendously with the turn over rate for employees working at the Rockingham County Nursing Home. A question was raised as to the request for a fire escape and the installation of such at the facility. Mr. Woodside spoke to this question noting that a fire escape of steel construction was a much safer type, especially for children, than a wooden one, which would hold the moisture and snow on it. Rep. Vaughn/Flanagan moved the question. A call to limit debate was voted in the affirmative. A call on the motion by Rep. Skinner/Malcolm to recommend the sum of \$12,513,158. was voted in the affirmative.

Public Assistance: Rep. H. Flanders reported on this portion of the budget: Old Age Assistance and Board and Care of Children. A motion



was then made by Rep. Skinner/Chase to accept the sub-committee recommendations for \$5,626,140.00 for Old Age Assistance and \$1,292,990. for Board and Care of Children, a combined total of \$6,919,130., as per the sub-committee recommendations. Rep. Vaughn asked Rep. H. Flanders to keep an eye of the Appropriations Committee at the State level with regards to the medically needy issue. Rep. T. Gage questioned the positions of Human Services Director and her Administrative Assistant. Mr. Morrisette explained the two positions, and what they did. A question was raised with regards to travel reimbursements, and was answered. A call for a vote on the motion was recorded in the affirmative.

Grants Program: Mr. Morrisette noted that this was the 5% Incentive monies, noting that the account was basically a "wash item." Rep. Skinner/McCain moved to recommend the sum of \$223,174.00 for the Grants Program. Motion adopted.

Commissioners: Rep. G. Katsakiores reported regarding his sub-committee recommendations. He noted that this budget reflects a clerical staff which are full time employees and one part-time clerical worker. He explained that the part-time person works 24 hours per week. He reviewed line item by line item of this budget. Rep. Katsakiores noted that travel reimbursement for commissioners is done through a very articulate voucher system. No out-of-state travel is done. Discussion with regards to the need for the printing of the small county booklets ensued. It was the recommendation of the sub-committee, that the Commissioners should look to vendors to help defray the costs of these booklets, to pay for advertisements within the booklet. It was pointed out that these small county booklets are made available to every town/city clerk, as well as elected official throughout the State. It was noted further that Rockingham County is the only county that prints this type of an informational type of booklet, and very useful tool. Rep. McCain/Skinner moved to accept the sub-committee recommendations of \$200,460.00 for the Commissioners budget. Rep. Blanchard noted the statutory requirement of printing the annual report. Rep. Chase asked if the county directory information could be combined in the annual report, in an effort to save money. It was pointed out that it was more costly to print the annual reports than the directories. It was also noted that only 100 annual reports were printed last year, as opposed to 600 county directories. Rep. Skinner/McCain moved the question. A call to limit debate was voted in the affirmative. A call on the McCain/Skinner motion was voted in the affirmative.

Personnel: This budget was reviewed by Rep. G. Katsakiores. He noted that 70% of this budget is reimbursed by the Rockingham County Nursing Home. Rep. McCain/Skinner moved to accept the sub-committee recommendations of \$46,809.00 for the Personnel budget. Motion adopted.

General Government:

Payment on Bonds	\$300,000.
Principal Payment Jail/Lagoon	-0-
Interest on Jail/Lagoon	\$400,000.
Interest on Temporary Loans	\$650,000.
Interest on Bonds/Notes	\$ 90,000.
Insurance	\$181,500.
Accrued Liability Retirement	\$ 18,000.
Audit Fees	\$ 17,000.
Legal Fees	\$ 15,000.
NH Assoc. Counties/Dues	\$ 8,924.
Software Dev./Maint.	\$ 5,000.
Property Taxes	\$ 20,000.
Seabrook Non-Payment Taxes	-0-

The above thirteen (13) line items were thoroughly reviewed. A motion was made by Rep. Skinner/Conroy to accept the above figures as the recommendation from the Executive Committee for General Government in a total amount of \$1,705,424.00. Motion adopted. Discussion followed this motion. It was suggested that a sub-committee be established to look into the bond issue - cash flow problems at the County level. Rep. G. Katsakiores related that there was a 11% decrease from last year in these thirteen (13) items. Rep. Blanchard questioned the amount budgeted on legal fees. She was informed that the utilization of legal council is an on-going process. Mr. Morrisette added that some of these monies are utilized for personnel issues. Rep. McCain questioned the legal fee trend. He suggested that legal fee utilization on the county level should be looked at over the past couple of years.

Highway Clean-Up: Rep. Katsakiores explained that this was also a "wash item". Mr. Morrisette indicated that 10% of this funding is categorized as administrative costs to go back into the general fund. Rep. Conroy/Skinner moved to recommend \$45,000. for the Highway Clean-Up Program. Motion adopted.

Registry of Deeds: Rep. T. Gage reported regarding his sub-committee recommendations. He noted that the recommendations of the Elected

Salary Sub-Committee, were to give the Register of Deeds \$34,125. He added that the sub-committee was in agreement of this recommendation. Rep. T. Gage pointed out that clerical salaries were recommended at \$360,271.00, noting that there was little to no control of social security increases. He added that the sub-committee went with the Commissioners recommendations with regards to this respective budget. Mrs. Luce noted her revenues for 1989, noting that it was 16% below last year. She added that due to the combination of increased copy costs for her department, it has enabled her department to only increase her departmental budget 1% over last year. Rep. Skinner/Vaughn moved to accept the sub-committee recommendations of \$611,216.00 for this budget. More discussion followed with Rep. Chase/Sherburne moving to amend the motion, to remove travel/conference monies from the Registry of Deeds budget. Mrs. Luce explained the reason why this amount was in her budget, noting again, that the New Hampshire Association of Counties Conference is in Coos County this year, an event over the last two years that some of her employees attended, as it was held in Portsmouth, New Hampshire. Rep. Chase/Sherburne withdrew their amendment/second. Rep. Malcolm commended Mrs. Luce for not charging for interstate travel and urged other departments not to attend the conference in Coos County. Rep. McCain/Skinner moved the question. A call to limit debate was voted in the affirmative. A call for the vote on the motion made by Skinner/Vaughn was voted in the affirmative.

Discussion with regards to the amount of interest the county receives on their tax anticipation bonds was discussed at length. Concerns were raised as to what the county currently pays. Commissioner Walker noted that the county just reviewed and awarded tax anticipation notes at 5.8 and 5.6%.

Rockingham County Maintenance Department: Rep. Malcolm/McCain moved to recommend the figure of \$1,666,210.00 for the Rockingham County Maintenance Department. Discussion followed the motion. Rep. Malcolm spoke to the various increases within this departments budget. Mr. Woodside spoke to his budget, noting that the waste water treatment plant will not come on line until November 1990. He added that the present system is all out-dated, noting that the old equipment will not be able to be utilized with the new system. He stressed the fact that he has to work with what he has. Rep. Malcolm reminded Executive Committee members that a good portion of repairs as maintenance items, were placed under Capital Improvements within the 1989 budget. A review of the problems which were felt as a result of a leaky oil tank was done. Mr. Woodside noted that his departments employees underwent

a re-classification/job description change, which hadn't been done for quite some time. Mr. Woodside emphasized that a good majority of his employees had job descriptions which were out of line with their classification. It was noted that this budget included a request for two (2) additional staff people. Mr. woodside noted that one of the additional staff people will be to assist the Rockingham County Nursing Home complex, noting that it is a large facility, in need of maintenance personnel. The second position would be a combination assistant mechanic/grounds person, to help assist the burdened maintenance mechanic and grounds crew chief. A review of the five (5) administrative positions was also done. Discussion followed with regards to merit increases for county employees. It was the feeling of Rep. Roulston that 3% increases for county employees are extremely prevalent, and felt strongly that percentage increases should be reflected as a "bell curve." Rep. Skinner reminded Rep. Roulston that the Classified Salary Sub-Committee would be very active in their roll, and would look, in debth, into these issues. Rep. McCain reminded all that he as Chairman of the Long Range Planning Sub-Committee, would be presenting a priority list of what the Long Range Planning recommendations would be later on in the meeting. A call for a vote on the motion to accept the sub-committee recommendations of \$1,666,210. was voted in the affirmative.

Rockingham County Attorney: Rep. Felch deferred to Rep. Roulston for the sub-committee report, noting that he has been in the hospital, and that the committee met while he was being hospitalized. Rep. Roulston noted that the county attorney originally had requested an investigative position within this budget to do the necessary legwork that falls upon his assistant county attornies. After much thought, he decided against putting this position in the budget. Rep. Roulston noted that, after a complete review of the county attornies budget, two sub-committee members were against the request for two (2) additional county attornies. Rep. Roulston spoke to the new computer system that is in place within this office. He noted that the hook-ups for the system were approved last year, but, at the last minute, were not included in the final preparation of the 1989 budget. More discussion followed with Rep. Roulston/Skinmer moving to accept the sub-committee recommendations as presented in the amount of \$671,071.00. More discussion followed with Mrs. DeSalvo noting that the victim/witness advocate office will be partitioned off to accomodate the two (2) new county attornies, should the Executive Committee/delegation vote this request. She also noted that one (1) clerical position at a bottom line entry position is also included within this budget to do computer input and filing. Rep. Roulston noted that last year, a clerical

position was requested, but not voted. He added that the request for a computer was voted last year. He reminded the Executive Committee that the request for an additional clerical person was the same request that was denied last year. He emphasized to all that the system is justice and the need for it. Rep. Chase questioned increasing the number of assistant county attorneys, and not the number of judges. Rep. Roulston noted that by increasing the number of county attorneys, there would be less plea bargaining that would be done. Rep. McCain questioned why this office would not consider hiring a "contract type person." Mrs. DeSalvo spoke to the confidential nature of the paperwork, and the time involved to train someone. Rep. T. Gage/McCain then moved to amend the original motion to delete one assistant county attorney from this budget recommendation. Rep. T. Gage spoke to his amendment, noting that he was well aware they needed one, but not two at this time. Mr. Dennis May, an assistant county attorney, spoke regarding the case load that each assistant county currently has. He noted that presently, this office only has three (3) secretaries for seven (7) county attorneys. He stressed that he felt the situation was extremely short sited not to increase the number of assistant county attorneys as well as the clerical positions within this office. Rep. McKinney/Sherburne moved the question. A call to limit debate was voted in the affirmative. A call for a vote on the amendment was voted in the affirmative. Reps. Flanagan and Blanchard wished to be recorded as voting in the negative. A call for the vote on the motion, as amended was voted in the affirmative with Reps. Blanchard and Flanagan voting in the negative.

Medical Examiner: Rep. Roulston spoke to this budget, noting that the budgeted figure represents a \$300.00 per autopsy. He reminded Executive Committee members that a new Bill (Senate Bill) will increase this fee to \$500.00 per autopsy. He asked that Executive Committee members be aware of this. He emphasized that it is impossible to predict the number of autopsies and reviews that have to be done during the course of a year. Rep. Conroy/Skinner then moved to accept the sub-committee recommendations of \$68,700. for the medical examiner portion of the budget. Motion adopted.

Cooperative Extension Service: Rep. Sherburne reported regarding his sub-committee recommendations. Rep. Sherburne/Parsons then moved to accept the sub-committee recommendations for the Rockingham County Cooperative Extension Service budget in the amount of \$276,934.00. Rep. Sherburne spoke to his motion, noting that this budget has increased less than 1% over last year. He further indicated that this departmental budget turned back \$17,000. due to positions which were

not filled during the calendar year. Rep. Vaughn/McKinney moved the question. A call to limit debate was voted in the affirmative. A call for a vote on the motion was recorded in the affirmative.

Rockingham County Sheriff's Department: Rep. Parsons reported regarding his sub-committee recommendations. He reported in length regarding vehicle utilization by this department, and the need to purchase new vehicles for this department. He noted that this budget has increased 6% over last year. Rep. Parsons/Skinner then moved the sum of \$1,700,466., the sum recommended by the Commissioners for the Rockingham County Sheriff's Department budget for 1990. It was noted that this sum did not include the purchase of two (2) additional cruisers for this department. It was pointed out that the sub-committee recommendation was for the purchase of a total of five (5) cruisers. The Commissioners recommendation was for the purchase of three (3), a cut of \$28,000. Discussion ensued with regards to the radio repair department of this budget. It was the feeling of Rep. Malcolm that this portion of the budget should be reduced. More discussion followed with regards to the number of towns who utilize the radio repair services offered by the Sheriff's Department. Sheriff Vetter explained that not all towns/city do utilize this service, as some departmental budgets have these costs included within their police department budget. Rep. McKinney/T. Gage then moved to amend the original motion that, because alot of towns do not utilize this service, this budget be reduced by \$26,500., the salary for one radio repair technician. Concerns were raised as to why record keeping is not done for repairs to various towns by the Sheriff's Department. Sheriff Vetter indicated that the number of hours are logged, but no record of materials utilized are kept track of. Rep. T. Gage reminded the Executive Committee that in 1987, the Executive Committee asked the Rockingham County Sheriff's Department to provide them with more accountability for billing for these services. Sheriff Vetter noted that he was aware of this request, further noting that no committee was ever established to study this further, as was indicated in the minutes of an Executive Committee Meeting in 1987. Rep. T. Gage stressed that if the Sheriff's Department can't keep track of their billing, then the county should get out of doing radio repair all together. Rep. Sherburne questioned why the County was in the radio repair business. Sheriff Vetter noted that when communications are down in local police departments, they cannot utilize their cruiser until it is repaired. His department supplies this service for towns/city that request it. Rep. Roulston spoke to the up-gradng of the communications throughout the years, noting his feelings that if this program were removed, it would cost the town more at the town level. Rep. Vaughn pointed out

that the City of Portsmouth has money in their budget for this type of service. He further noted that it was his feeling that this service provided by the Sheriff's Department, should be eliminated this year, and if towns complain, it could be put back next year. Rep. McCain emphasized the need to give the towns and city in Rockingham County fair warning, before a service is completely disbanded. It was his feeling that this service should be continued this year, but that a letter be sent to all towns/city in Rockingham County, notifying them that the program would be discontinued next year, to give them ample time to relate their feelings regarding the program, as well as include the necessary monies within their respective police department budgets for radio repair work. Rep. Flanagan agreed with Rep. McCain, noting her feeling that each town should be put on notice. More discussion followed with Rep. Conroy/Skinner moving the question. A call to limit debate was voted in the affirmative. A call for the vote on the amendment, on a roll call vote, was recorded in the negative with the following noted for the record: yeas (4) Reps. T. Gage, Malcolm, McKinney and Vaughn. nays (10) Reps. Chase, Conroy, Flanders, Lovejoy, McCain, Persons, Roulston, Sherburne, Skinner. Commissioner Walker noted that she wanted to be recognized prior to the vote of the Executive Committee, but commented for the record that Sheriff Vetter has agreed to work towards keeping more accurate records for this particular portion of his budget line item. She added that a committee was never established to look into the radio repair portion of the Sheriff's Department budget. A call for the vote on the original motion was recorded in the affirmative, with Reps. T. Gage, Vaughn, Malcolm and McKinney voting in the negative. Discussion followed whereby Rep. McCain/T. Gage moved that the Executive Committee of the Rockingham County /Delegation ask and instruct the Board of Rockingham County Commissioners, to send a letter to all towns and/or city in Rockingham County, to give them notice that Rockingham County is getting out of the radio repair business. More discussion followed with Rep. T. Gage/McCain amending the motion that the Executive Committee of the Rockingham County Delegation ask and instruct the Board of Rockingham County Commissioners, to send a letter to all towns and/or city in Rockingham County, to give them notice that Rockingham County is getting out of the radio repair business and further that the Board of Rockingham County Commissioners, together with the High Sheriff of Rockingham County, delete the radio repair department in 1991, that this budget reflect the parts and personnel that is to be deleted. A call for a vote on the amendment of T. Gage/McCain was recorded in the affirmative.

Delegation: Rep. Chase spoke to this budget, noting that the

expenditures within this department were due to more sub-committees meeting and being appointed, as well as more sub-committees being extremely active. He added that more meetings have been held, in an effort to keep the Delegation abreast as to what is going on. He added that the secretarial duties in this budget have also increased, as a result of more active sub-committees, more meetings, etc. A motion was then made by Rep. Chase/Skinner to recommend the sum of \$17,761.00 for the Rockingham County Delegation budget. Motion adopted with Rep. Sherburne voting in the negative.

Non-County Specials: Rep. Chase/McCain moved to recommend the sum of \$285,245. as per the sub-committee recommendations for non-county specials. Discussion followed with Rep. Conroy noting her concerns with regards to the short notice given to all agencies requesting funding from Rockingham County. She emphasized the fact that it wasn't fair to give all agencies such short notice, noting that it doesn't allow them ample time to go to towns at this point. Discussion ensued with regards to the status of Emergency Fire Training. It was pointed out that the Emergency Fire Training agency had requested \$4,000. from non-county special funding in the 1989 budget, but never utilized it. After more discussion, it was pointed out that the Chairman of this sub-committee, Rep. Sytek, spoke with sub-committee members regarding the possibility of utilizing the recommended \$4,000. for Emergency Fire Training in the 1990 budget, in another non-county special budget - Lamprey Regional Health Center (Info Center). It was stated that when the Lamprey Regional Health Center (Info Center) approached the sub-committee on non-county specials during the 1990 budget deliberations, they noted that this would be the last year that they would be coming to the county asking for funding assistance. With this in mind, it was the feeling of the sub-committee that the \$4,000. designated and previously recommended by the sub-committee, for the Emergency Fire Training Agency, be given to the Lamprey Regional Health Center - Info Center. Commissioner Barka pointed out that the Board of Commissioners didn't encumber the 1989 allocation of \$4,000. for the Emergency Fire Training Agency into the 1990 budget. Rep. Flanagan explained that when the sub-committee met, they did vote to recommend the sum of \$4,000. for the Emergency Fire Training Agency in the 1990 budget. More discussion followed with regards to the method of notification for all non-county special agencies. Rep. McCain pointed out that a notification of a meeting schedule was sent to each agency requesting funding from Rockingham County. He further stressed that, when these agencies met with the sub-committee, they were given fair warning at that time to expect cuts within their request from county funding. Rep. McCain presented a copy of this notification to Executive



Committee members, for their review. More discussion followed with Rep. Sherburne/Vaughn moving to amend the original motion to add \$28,000. to the recommended figure in the original motion of \$285,245. for non-county specials. Discussion followed the motion. Rep. Roulston spoke against adding monies to the non-county special budget, noting that the sub-committee spent a great deal of time making their sub-committee recommendations. Rep. Sherburne pointed out that his amendment spoke to taking the \$28,000. and adding it to the non-county special budget, which was cut by the Executive Committee from their budget deliberation when they reviewed the Sheriff's Department budget (the elimination of two cruisers), not adding an additional \$28,000. to the proposed budget figure. Rep. T. Gage spoke against the amendment. Discussion followed with Rep. Skinner/Conroy moving the question. The call to limit debate was voted in the affirmative. A call for the vote on the amendment was recorded as three (3) yeas and eleven (11) nays. The amendment was defeated. Discussion followed regarding the need of the Executive Committee to formally vote to delete the \$4,000. proposed for the Emergency Fire Training Agency, and transferring this sum to the Lamprey Regional Health Center Info Center, as proposed by the Non-County Special Sub-Committee. Rep. McCain/Chase then put this in the form of an amendment to the original motion, that the Executive Committee delete the sum of \$4,000. designated for the Emergency Fire Training Agency under the Non-County Specials portion of the 1990 budget, and transfer this sum to the Lamprey Regional Health Center Info Center, as per the recommendation of the Non-County Special Sub-Committee. Commissioner Walker was recognized to speak. She explained that the Commissioners Office did, indeed, receive correspondence from the Emergency Fire Training Agency with regards to utilizing the proposed \$4,000. for their program. She explained further that this agency went through a great deal of administrative change, and correspondence to the agency in question "floated" until it reached the appropriate person. Rep. Skinner/Conroy then moved the question. A call to limit debate was voted in the affirmative. A call for a vote on the McCain/Chase amendment to delete \$4,000. from Emergency Fire Training and transfer it to Lamprey Regional Health Center Info Center was voted in the affirmative. A call for the vote on the original motion by Chase/McCain as amended in the amount of \$285,245.00 was voted in the affirmative.

Capital Improvements: Rep. McCain, the Chairman of the Long Term Planning Sub-Committee, then spoke to his sub-committees recommendations. He distributed copies of his sub-committees recommendations to each Executive Committee member to review and consider. He noted for the record that it was the recommendation of

his sub-committee, that \$10,000. be considered as a portion of this budget for an architectural study to review renovations. A thorough review of these recommendations were done at this time. Rep. McCain reviewed the long term capital projects; long term priority as assigned and additional items submitted by the Rockingham County Maintenance Department. A motion was then made by Rep. McCain/Malcolm that the Executive Committee recommend to the full Delegation, the sum of \$145,000., which includes the sum of \$10,000. for an architectural study. A call for the vote on the motion was recorded in the affirmative.

It was noted that the total bottom line expenditures, as specified on the face sheet was \$30,529,780.00, minus \$28,000. cut due to the elimination of two (2) cruisers; the elimination of one assistant county attorney in the amount of \$26,544.00; and the elimination of \$1,765.00 due to the elimination of health insurance benefits for the Treasurer; and the addition of \$10,000. as proposed for an architectural study, under Long Term Planning. Mr. Morrisette noted that, with the three (3) proposed cuts by the Executive Committee and the one proposed addition, the new total bottom line expenditure, as proposed and recommended by the Executive Committee should read - \$30,483,471. or a 10% increase. Rep. Conroy/Skinner moved that the Executive Committee recommend to the full Delegation, the sum of \$30,483,471. as the total bottom line expenditure for the 1990 Rockingham County budget. A review of the revisions in the revenues portion of the 1990 budget was then done. Mr. Morrisette noted that the new net budget surplus figure should read \$740,457.26 due to revisions in this portion of the budget. He further indicated that the amount to be raised by taxes should read \$16,242,475.74. It was also noted by Mr. Morrisette that the total revenue figure should read \$13,500,538. Rep. Conroy/Skinner then moved \$13,500,538.00 as the recommended figure of the Executive Committee to the full Delegation for total revenues for the 1990 Rockingham County Budget; the sum of \$740,457.26 as the recommended figure of the Executive Committee to the full Delegation for the net budget surplus for the 1990 Rockingham County budget and \$16,242,475.74 as the recommended figure of the Executive Committee to the full Delegation for the amount to be raised in taxes for the 1990 Rockingham County budget. Motion adopted.

Discussion ensued with Rep. Chase/Conroy moving that the Commissioners be instructed to send certified letters to non-county special agencies, telling them that they shall be phased out from county funding over the next two years. Discussion followed as to when this motion would go into effect. It was noted for the record that this motion would phase

out non-county specials effective in the 1992 Rockingham County budget. Commissioner Walker raised the question regarding the statutory obligation of one Delegation or Executive Committee, binding another one with a vote. It was the feeling of Chairman Schmidtchen that someone might make this recommendation to the Delegation, but objected strongly to sending out letters to this effect. Rep. Chase then reworded his motion that the Executive Committee recommend to the full Delegation that the Board of Commissioners send out letters to all non-county special agencies that they shall be phased out of county funding over the next two years, effective in 1992. A call on the motion was voted in the affirmative.

There being no further business to come before the meeting, Rep. Conroy/Skinner moved to adjourn the meeting. This motion was voted unanimously in the affirmative at 3:45 P.M.

Respectfully submitted,  
Representative Patricia M. Skinner  
Clerk, Rockingham County Executive Committee  
and Rockingham County Delegation

Executive Committee Meeting  
Commissioners Conference Room  
Rockingham County Nursing Home  
Brentwood, New Hampshire  
February 10, 1990

PRESENT: Honorable Executive Committee Members: Chase, Lovejoy, McCain, H. Flanders, Flanagan, Vaughn, T. Gage, Malcolm, Schmidtchen, Conroy, Skinner, McKinney, Blanchard, Sherburne, Parr, Parsons, Roulston, Caswell.

OTHERS: Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Maureen Barrows, Vice Chairman, Board of Rockingham County Commissioners; Commissioner E. Jane Walker, Clerk, Board of Rockingham County Commissioners; Mr. Wayne E. Vetter, High Sheriff of Rockingham County; Mr. Clarke r. Chandler, Treasurer of Rockingham County; Mr. Roy E. Morrisette, Personnel Manager for Rockingham County; Mrs. Elizabeth Luce, Register of Deeds for Rockingham County; Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home; Mrs. Rebecca Tarleton, Administrative Assistant to the High Sheriff of Rockingham County; Mrs. Irene L. Dodge, Deputy Treasurer of Rockingham County; Mrs. Judith Gates, Administrative

Assistant to the Director of Maintenance; Mrs. Carrolle A. Popovich, Administrative Assistant to the Board of Rockingham County Commissioners/Rockingham County Delegation; Mr. Ernest G. Woodside, Director, Rockingham County Maintenance Department; Ms. Claudia Boozer of the Rockingham County Cooperative Extension Services and Mr. Robert J. Kidder, Rockingham County Farm Manager.

The meeting began at 8:30 A.M., with Chairman Schmidtchen introducing Mr. Clarke R. Chandler, Treasurer for Rockingham County, who spoke to the Executive Committee with regards to the net budget surplus figure, and how it was determined, in conjunction with the law suit with the Town of Seabrook over the tax issue. Discussion ensued with regards to the impact of the suit, with verbage from Treasurer Chandler. Mr. Chandler strongly noted that the method followed with regards to this issue would affect the bond rating. Discussion followed with regards to the consideration of a contingency fund for this particular issue. Discussion followed with Rep. Blanchard/McKinney moving that the Executive Committee recommend that \$100,000. be placed in a fund balance reserve account for the purpose of the Seabrook issue, the present topic of discussion. Discussion followed. Rep. Sherburne/Flanagan moved the question. The call to limit debate was recorded in the affirmative. A call for the vote on the Blanchard/McKinney motion was recorded, noting 9 yeas and 7 nays. The motion was recorded in the affirmative.

Rep. Lovejoy/Parsons then moved that the Executive Committee recommend to the full Delegation, a cut of \$100,000. from the Rockingham County Nursing Home budget. Discussion followed this motion, with Rep. Malcolm speaking against the proposed motion to cut the Nursing Home budget. Rep. Malcolm noted that the Rockingham County Nursing home was one of the most important functions in the whole county, and did not feel comfortable cutting this budget. More discussion followed. Rep. Sherburne asked if Rep. Lovejoy would re-consider her motion, because it was planned that a 1% reduction be done at the bottom line of the Rockingham County 1990 budget, at the full Rockingham County Delegation Meeting. Rep. Lovejoy stated that she would rather it be done in Executive Committee deliberations, as a recommendation. Rep. Flanagan/Skinner moved the question. A call to limit debate was voted in the affirmative. A call for the vote on the motion made by Lovejoy/Parsons was voted in the affirmative. This was done by a show of hands.

Discussion ensued with regards to the Rockingham County Delegation budget. Chairman Chase spoke to this budget, noting that this budget

could be reduced, as there would not be a need to hold as many hearings in the future. Rep. Chase/Parsons then moved that the Executive Committee recommend to the full Delegation a reduction in the Rockingham County Delegation budget from \$17,671.00 to \$16,671.00, a reduction of \$1,000. The motion was voted in the affirmative.

Discussion followed regarding the bottom line of the budget. Rep. Conroy/Skinner then moved that the Executive Committee recommend to the full Delegation, the bottom line sum of \$30,298,071.00. This motion was voted in the affirmative. Those voting in the negative were recorded as: Reps. Sherburne, Lovejoy and Parr. It was noted that this motion changed the following budgets as follows: Rockingham County Nursing Home - \$12,498,658.00; Rockingham County Jail/House of Correction - \$2,991,979.00; Rockingham County Maintenance Department - \$1,566,210.00; Legal Fees under - General Government - \$10,000.00; Maintenance Development Software Development - \$3,500.00; Sheriff's Department Law Enforcement - \$1,124,746.00; Rockingham County Delegation - \$16,761.00; Capital Improvements - \$40,000.00, for a total reduction of \$163,400.00.

There being no further business to come before the meeting, Rep. T. Gage/Malcolm moved to adjourn the meeting. This motion was so voted in the affirmative at 10:20 A.M.

Respectfully submitted,  
Representative Patricia M. Skinner  
Clerk, Rockingham County Delegation/Executive Committee

Rockingham County Delegation  
Hilton Auditorium  
Rockingham County Nursing Home  
Brentwood, New Hampshire  
February 10, 1990

PRESENT: Honorable Representatives: Anderson; Bell; Benton; Blanchard; J. Brown; L. Brown; E. Campbell; M. Campbell; Chase; Conroy; Cote'; Drake; Dube; Felch; Flanagan; H. Flanders; J. Flanders; Ford; Forsythe; T. Gage; Gourdeau; Hoelzel; Hynes; Johnson; G. Katsakiores; P. Katsakiores; Klemzrzyk; Klemm; Lovejoy; McCain; McCarthy; McGovern; McKinney; J. Macdonald; MacKinnon; Malcolm; Palazzo; Parr; Parsons; Popov; Raynowska; Remick; Ritzo; Roulston; Scaman; Schmidtchen; Senter; Seward; Sherburne; Skinner; Sochalski; Splaine; Sytek; Vaughn; Warburton; Welch; Wells

OTHERS: Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Maureen Barrows, Vice Chairman, Board of Rockingham County Commissioners; Commissioner E. Jane Walker, Clerk, Board of Rockingham County Commissioners; Mr. Clarke R. Chandler, Treasurer for Rockingham County; Mr. Carleton Eldredge, Esq., Rockingham County Attorney; Mrs. Elizabeth Luce, Register of Deeds for Rockingham County; Mr. Wayne E. Vetter, High Sheriff of Rockingham County; Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home; Mrs. Nancy Lang, Assistant Administrator, Rockingham County Nursing Home; Mrs. Patricia M. Donovan, Superintendent, Rockingham County Jail/House of Correction; Mrs. Louise Nash, Administrative Assistant to the Superintendent - Department of Corrections; Mrs. Rebecca Tarleton, Administrative Assistant to the High Sheriff of Rockingham County; Mr. Robert Kidder, Rockingham County Farm Manager; Mr. Ernest G. Woodside, Director, Rockingham County Maintenance Department; Mrs. Judith Gates, Administrative Assistant to the Maintenance Director; Ms. Claudia Boozer, County Coordinator, Rockingham County Cooperative Extension Service; Mrs. Debra Peru-Hermans, Executive Director, Rockingham County Nutrition Program; Mr. Milton Grant, Executive Director, Retired Senior Volunteer Program; Mrs. Irene L. Dodge, Deputy Treasurer for Rockingham County; Mrs. Carrolle A. Popovich, Administrative Assistant to the Board of Rockingham County Commissioners/Rockingham County Delegation; Mr. Roy E. Morrisette, Personnel Manager for Rockingham County; Mr. David Lincoln, Rockingham County Sheriff's Department; Mr. Keith Clark, Rockingham County Sheriff's Department; Ms. Priscilla Shaw of Lamprey Regional Health Center - Info Center; Ms. Lisa Neff of Foster's Daily Democrat; Mr. John Hart of the Manchester Union Leader and a reporter from the Portsmouth Herald.

The meeting began at 10:30 A.M., with the Chairman, Representative Lawrence A. Chase, apologizing for the delay in the start of the Delegation meeting. He explained that, due to the lengthy agenda of the Executive Committee, the 10:00 A.M. scheduled meeting of the Delegation was somewhat delayed in getting started. At this time, he asked the Clerk of the Delegation, Representative Patricia M. Skinner to call the roll. The above named representatives to the general court answered the call of the roll. A quorum was declared. Chairman Chase then asked Representative Warburton to lead the group in prayer and Rep. Benton to lead the group in the pledge of allegiance to the flag.

At this time, Chairman Chase called upon Rep. Rowland H. Schmidtchen, Chairman of the Executive Committee, to give an overview of the

Rockingham County budget. Rep. Schmidtchen spoke at length to the deliberations made by the Executive Committee, to bring before the entire Rockingham County Delegation.

A review of the Seabrook tax issue was then done with Mr. Chandler reviewing the issue at hand. Several questions were raised as to how this issue would affect other towns within Rockingham County. Mr. Chandler explained that the county feels that they do not have an issue of liability to the towns with regards to this matter. Rep. Klemarczyk questioned how long the issue at hand would take to resolve. Mr. Chandler indicated that the issue is now in the courts, noting that the legal firm of Holland, Donovan, Beckett, Welch and Hermans was representing the county, further noting that \$15,000. has been placed in the 1990 proposed Rockingham County budget for legal fees as a result of this issue.

Discussion followed with Rep. McCain being recognized to speak to two (2) resolutions that he was proposing. Rep. McCain explained that copies of Resolutions #1 and #2 were distributed to all those in attendance. He reviewed Resolution #1 in length. The following was noted for the record: Resolution of Rockingham Delegation - RCR #1 - "Be it resolved by the Rockingham County Representatives sitting as the County Delegation that, by approval of this resolution, the County Delegation expresses to the Commissioners of Rockingham County that it is the sense of the Delegation that the Commissioners in conjunction with the High Sheriff, should notify the towns and cities of Rockingham that there exists the possibility that services currently provided by the Sheriff's Radio Department, (at no charge to the towns and cities but at a cost of approximately \$40,000 [plus] to the county taxpayers) may be discontinued in 1991 and the towns and cities therefore need be prepared to make alternative arrangements." Rep. McCain then moved, seconded by Rep. Vaughn Resolution #1, as stated. He spoke to his motion, urging support of the resolution. Several questions were raised regarding the service that this department provides to police departments within Rockingham County. Rep. McCain explained approximately eight (8) or nine (9) towns do not take advantage of this service, the remaining twenty-eight (28) or twenty-nine (29) do. He noted that the Rockingham County Sheriff's Department did make this list available to him. Rep. Vaughn noted that the City of Portsmouth included repair costs for their police department radios within their police department budget. He added that, occasionally, the City of Portsmouth utilizes the services of the radio shop at the Sheriff's Department. He asked the Delegation for their support of the resolution proposed. Rep. Sytek also spoke in support of the

resolution, as did Rep. T. Gage. He noted that by supporting the resolution, would start the process of ending the radio service currently provided by the Sheriff's Department. Rep. Sherburne also spoke in favor of the resolution. Rep. Parr/Vaughn then moved the question. A call to limit debate was voted in the affirmative. A call for a vote on Resolution #1, on a voice vote, was recorded in the affirmative, and was so declared by the Chairman.

Rep. McCain then spoke to Resolution #2 of which he was proposing. He noted that copies of Resolution #2 were distributed to each Delegation member prior to the beginning of the February 10th Delegation meeting. He noted the verbage of Resolution #2 as follows: "Be it resolved by the Rockingham County Delegation sitting as the county delegation that, by approval of this resolution, the county delegation expresses to the Commissioners of the county that it is the sense of the Delegation that the Commissioners should notify the various county organizations who receive county special funds known as non-county specials that there exists the possibility that funding at a current cost of nearly \$300,000 to county taxpayers will be phased out over the next two years and those organizations need to be prepared to make alternative arrangements." Rep. McCain then moved, seconded by Rep. Parr Resolution #2, as stated. Discussion followed the motion. Rep. Sytek urged Delegation members to support Resolution #2. It was the suggestion of Rep. Welch that towns and cities in Rockingham County should be notified of this Resolution. Rep. Joseph MacDonald spoke against the Resolution being offered. Rep. Flanagan raised the question with regards to whether the Resolution, as stated, would exempt any non-county special agency. Rep. McCain answered that it would not - it included all of them. Rep. T. Gage suggested changing the verbage Resolution #2, with the approval of Rep. McCain, to include the suggestion of Rep. Welch, that towns and cities in Rockingham County be made aware of Resolution #2, as stated. Rep. McCain nodded his approval of the suggestion. Rep. M. Campbell noted her support of Resolution #2, as changed by Rep. T. Gage. Rep. Klemarczyk spoke against Resolution #2, as did Rep. Ritzo. Rep. Ritzo added, "we need to think about the little people." Rep. Blanchard spoke about the irresponsibility of taking the money out of the budget for non-county specials - and strongly spoke against Resolution #2. She stressed that the majority of individuals utilizing these services are very vulnerable people. Rep. McGovern also spoke against Resolution #2, stressing that agencies struggle to receive funding, and asked the Delegation's support to vote down Resolution #2. Rep. Popov also spoke against Resolution #2, noting that it was her feeling that the Non-County Specials Sub-Committee does equal distribution of funding among



non-county special agencies requesting funding from Rockingham County. It was the suggestion of Rep. Vaughn that the word "will" in Resolution #2 to "may" would make Resolution #2 agreeable with him, and he would be willing to vote for it. Rep. McCain accepted the suggestion. It was the suggestion of Rep. Lovejoy that if agencies were notified of Resolution #2, they could then go elsewhere for funding. She spoke in support of Resolution #2. Rep. Dube stated that it was his feeling that towns/city within Rockingham County should be notified of the monies received by each agency requesting funding from Rockingham County. Rep. Malcolm spoke in opposition to Resolution #2. Rep. Caswell questioned whether one Delegation's vote could bind the vote of a future Delegation. Rep. Conroy explained that Resolution #2 would serve to give towns/city notice, and would give them time to act accordingly. Rep. Sytek again spoke in support of Resolution #2, as changed. A motion was then made by Rep. G. Katsakiores, seconded by Rep. Sochalski to move the question. A call to limit debate, as per a hand count was voted in the affirmative. A roll call vote for Resolution #2 was requested. On a roll call vote, the following vote was recorded for the record: YEAS: Anderson, Bucu, M. Campbell, Chase, Conroy, Cote', Dube, H. Flanders, J. Flanders, Ford, Forsythe, T. Gage, Gourdeau, Hoelzel, Johnson, P. Katsakiores, Klemm, Lovejoy, McCain, McCarthy, McKinney, Mackinnon, Parr, Parsons, Roulston, Schmidtchen, Senter, Skinner, Sochalski, Sytek, Vaughn, Warburton, Welch, Wells. NAYS: Bell, Benton, Blanchard, J. Brown, E. Campbell, Caswell, Felch, Flanagan, Hynes, Kane, G. Katsakiores, Klemarczyk, McGovern, J. Macdonald, Malcolm, Palazzo, Popov, Raynowska, Remick, Ritzo, Seward, Sherburne, Splaine. Resolution #2 was voted in the affirmative with thirty-four (34) yea votes and twenty-three (23) nay votes.

At this point in the meeting, the Delegation broke for lunch. The meeting then re-convened after lunch, with discussion regarding new programs instituted in Rockingham County. A motion was then made by Rep. Malcolm, seconded by Rep. McKinney that all new programs instituted in Rockingham County, must be by majority vote of the Rockingham County Delegation. There being no discussion following this motion, a call for a vote on the motion was voted in the affirmative.

Rep. Calvin Warburton then presented the report of the Elected Officials Salary Sub-Committee recommendations, noting the following was the recommendations of this sub-committee: raises to elected officials would be effective in biennium 1991 to the following: County Commissioners - \$15,000.00; County Attorney - \$45,000.00; Treasurer - \$7,000.00; Register of Deeds for 1991 - \$34,125.00 and in 1992 -

\$35,750.00; Rockingham County High Sheriff for 1991 - \$35,175.00 and in 1992 - \$36,850.00. Rep. Warburton noted that these recommendations would give the Clerk of the County Commissioners a 3% raise, the Vice Chairman of the Commissioners a 2 1/2% raise and the Chairman of the Commissioners a 1.9% raise; would give the Register of Deeds a 5% raise in 1991 and a 5% raise in 1992; would keep the Treasurers salary the same, as well as that of the Rockingham County Attorney. Rep. Warburton noted that these recommendations, as stated, will not affect the 1990 budget of Rockingham County. Rep. Warburton then moved, seconded by Rep. Flanagan to accept and approve the recommendations of the Elected Officials Salary Sub-Committee, as noted. A call for the vote on the motion was voted in the affirmative.

Rep. Skinner, newly appointed Chairman of the Classified Salary Sub-Committee, then reviewed her sub-committees recommendations. She explained that this sub-committee will be much more active than it was in previous years. Rep. Vaughn pointed out that when the Classified Salary Sub-Committee meets, they should not be looking at comparisons with the highest paid employee of that particular department, and that of the elected official. Rep. T. Gage spoke against Rep. Vaughn's statement. Rep. Skinner noted that her sub-committee had recommended a 4% salary wage adjustment for 1990, as per the recommendations of the Commissioners. She noted that her sub-committee was unanimous in their approval of the Commissioners recommended increase and recommended further that it be voted and implemented. She noted further that her sub-committee recommended that the parameter of the merit increases be changed from zero to 4% with the average falling in the 3% category. She noted the concerns of her committee with the 5 to 6% increases and from that concern, suggested the limitation of the same. Rep. Skinner stressed that her committee will be working closely with the Personnel Director and County Commissioners to study job descriptions and make comparisons in all county departments and will be more actively involved as a Delegation in the system which we helped establish.

Rep. McCain, newly appointed Chairman of a newly constructed sub-committee to study insurance on the county level, reported that his committee had been involved and was instructed that the insurance of the county had been increased to include punitive coverage and valuable document coverage. He added that the total liability insurance of the county had also been increased. Rep. McCain explained that, as a result of the Commissioners going out to bid on the insurance, and the study conducted, Rockingham County received additional insurance coverage with only a slight increase in cost. He added that the County will receive adequate and good coverage at a reasonable price. He

commended the Board of Commissioners for their hard work, in getting this insurance study done, with the positive results that were received. Rep. McCain then moved, seconded by Rep. Chase to accept the Insurance

Sub-Committee report, as stated. A call for the vote was recorded as unanimous in the affirmative.

Rep. McCain then gave an update on House Bill 1467A. He explained that this Bill has to do with the new Rockingham County Courthouse. He advised that on the state level, work has been on-going with the Plant and Property Manager, together with the Selectmen of Brentwood and Board of Rockingham County Commissioners to coordinate this effort. He stressed that this Bill passed the House of Representatives, and is now in the Senate. Rep. McCain further advised that the hearing in the Senate was held yesterday, where Reps. Chase, Skinner and himself testified as to this Bill. Senator Charbonneau was asked if she would put this Bill on "hold" or "on the table" for a period of three to four weeks, until after vacation, while the committee continues to work to pull it all together. He added that the group has been in contact with Commissioner Stickney as well as Executive Councilor Griffin, to try to find a way to do this, adding that any changes to the road could cost the Town of Brentwood. Rep. McCain noted other ways that were possible to be able to present this issue. He added that there may be a way to get the needed funds available within the ten year plan, which is needed badly. Once done, a determination has to be made as to whether the proposed location is the right site, and do the plans fit. He stressed that this could all come together rather quickly, so that by four weeks from now, the committee would go back to the Senate and ask them (noting that the leadership in the House is in agreement with this proposal), that bonding be done in the approximate amount of ten and one half million for the State, to put a new courthouse facility in Brentwood.

Rep. McCain also reported regarding the Long Term Capital Improvements Sub-Committee. He noted that this committee has met, and made their determinations as to what has to be done on the long term basis at Rockingham County. He added that his committee has been and will continue to work closely with the Building and Jail/House of Correction Sub-Committees with regards to the expansion of the waste water treatment facility as well as the construction of the Jail/House of Correction and proposed courthouse facilities at the Brentwood complex. Discussion followed with Rep. McCain moving, seconded by Rep. Vaughn to accept the progress report of the Long Range Planning Sub-Committee. Discussion followed the motion. A call for the vote on the motion made

by Reps. McCain/Vaughn was voted unanimously in the affirmative.

Rep. Schmidtchen, Chairman of the Executive Committee, reported with regards to the Rockingham County Nursing Home budget. He noted that the figure as presented on the paper work distributed to the Delegation should be changed from \$12,513,158.00 to \$12,498,658.00 for the 1990 budget for this department. Rep. Schmidtchen then moved, seconded by Rep. Vaughn to appropriate the sum of \$12,498,658.00 for the Rockingham County Nursing Home budget for 1990. Discussion followed with Rep. Schmidtchen noting that the figure for this budget, as proposed by the Commissioners (\$12,628,053.00) was reduced by the sub-committee by the sum of \$114,895.00, or \$12,513,158.00. He stressed that, on this motion of today, the Delegation will move it down another \$14,500.00. Rep. Schmidtchen went on to say that this figure was changed this morning at the Executive Committee Meeting. Rep. Schmidtchen noted that the Administrator of the Rockingham County Nursing Home was available to answer any questions regarding this budget. Discussion followed with Rep. Phyllis Katsakiores questioning why the Nursing Home budget was cut so much. Rep. Schmidtchen noted the budget process which starts in October, noting that cuts were made by the Commissioners, were agreed upon items with the Administrator and Board of Commissioners. He added that the Executive Committee had made some cuts with regards to this budget this morning. Rep. Schmidtchen noted that the committee did work towards cutting portions of this budget, as did the Executive Committee and the Board of Commissioners. Rep. McCain spoke to his recommendations with regards to cuts within this budget, specifically noting cuts proposed for the child day care center. He explained that in August of 1988, a child day care center was created, as an "experiment" at the initial cost of \$28,000. He stressed that, in this years' particular budget, the Delegation was looking at approximately \$155,000 to run this center, a \$54,000. increase over last years appropriation. He went on to note that, with this amount of an increase, he asked that at least 10% of this be cut or \$5,400.00. Rep. McCain stressed that it was his feeling that this was a reasonable request, inasmuch as the revenue (spending \$54,000. to increase the number of children and what the center does) from that is going to drop \$200.00 below what it was last year, which was only \$1,700.00. Rep. McCain stated that, in Executive Committee deliberations, with his recommended cuts, \$145,500.00 worth of cuts were made at that time. He added that Mr. Sturtevant was not in agreement, but stressed that because of the kind of administrator he is, he will live with the cuts. He stressed that, although these cuts may make things a little tight, Mr. Sturtevant's been there before, and he can handle it. Rep. Phyllis Katsakiores questioned Mr. Sturtevant

with regards to the child day care center. Mr. Sturtevant made reference to page 1BB to 10C. He explained that in 1989, it was the first full year of operation at the child day care center. He added that when this program was funded last year, it was funded, knowing that it was not up to full speed, and to fund it in a progressive manner, as more children were brought in, additional staffing would come on board. He added that the program is now fully operational, now fully staffed. Mr. Sturtevant explained that for this reason, that is why there is an increase within this department, as they are at full capacity. Mr. Sturtevant went on to explain that since the Rockingham County Nursing Home is the largest user of the Rockingham County Child Care Center, this departments budget come under that of the Rockingham County Nursing Home. He added that the additional funds of \$5,700.00 is the Nursing Home's match to provide an after school program. He explained further that a grant was applied for, by the Home to the State, and was awarded, to expand the program to do a "after school program". Mr. Sturtevant explained that, as far as the revenue goes, in 1989, he noted that perhaps too much enthusiasm was expressed as far as the revenues (\$68,614.00) were concerned. He added that only \$39,826.00 was collected, with some uncollected revenues still outstanding from Title XX which have not been able to be collected. He stressed that a reduction in the projected revenues was done, down to \$60,000. for 1990, in an effort to be a little more realistic in what we are doing. Mr. Sturtevant stressed for the record that the program is successful, has allowed the Rockingham County Nursing Home to recruit personnel. He added that the Home is now having people applying for jobs and part of the reason is due to the child day care center. A waiting list has now been created, noting that it is open on a Monday through Friday basis, and every other week-end from 6:00 A.M. to 6:00 P.M.

Mr. Sturtevant also spoke to the area of Mental Health Services within his budget. He stressed the importance of this service. He added that it was anticipated at looking towards a full year program to expand next year. Mr. Sturtevant noted that the child care center and the mental health services within his budget, were two (2) areas of concern. Rep. Wells reminded all present that Rockingham County was very fortunate to have an administrator they have, noting the excellent job that Mr. Sturtevant has done and continues to do. He stressed that he didn't feel that cutting in these two areas was a good idea, if it were to be done, it would be a disservice. He urged Delegation members not to cut in these areas. Mr. Sturtevant added that with regards to the child day care center, all employees who utilize this program pay on a sliding scale, according to income. Some individuals, he noted

are entitled to the Title XX program fees. Rep. Conroy reminded those in attendance regarding the recommendations and vote of the Executive Committee with regards to the Rockingham County Nursing Home budget. When questioned regarding the savings incurred as a result of having the day care facility in place, Mr. Sturtevant noted that the Home has felt a substantial savings in employee recruitment/retention, especially in the area of nursing. He added that a savings has been realized in contract/per diem nursing costs. He explained that the Home paid \$205,000 in 1989 for contract/per diem nursing, as opposed to \$250,000. in 1988. A call for the vote on the motion made by Rep. Schmidtchen/Vaughn was voted in the affirmative.

Public Assistance - Rep. H. Flanders moved, duly seconded by Rep. Chase to vote the amount of \$6,919,130 a total amount which includes \$5,626,140. for Old Age Assistance and \$1,292,990. for Board and Care of Children for the 1990 Rockingham County Budget. A call for the vote on the motion was voted in the affirmative.

General Government - Rep. McCain moved, duly seconded by Rep. Vaughn the amount of \$1,698,924. for general government items within the 1990 budget. Motion adopted.

Grants - Rep. Vaughn/Parr moved the amount of \$223,174. for Grants for the 1990 budget. Motion adopted.

Department of Correction - Rep. McCain/Conroy moved the amount of \$2,991,979. as an adopted figure for the 1990 budget of the Jail/House of Correction. Motion adopted.

Maintenance Department - Rep. Conroy moved, duly seconded by Rep. Skinner the amount of \$1,566,210.00 as the adopted 1990 budget for the Maintenance Department. Motion adopted.

Commissioners - Rep. Katsakiores spoke with regards to his sub-committee recommendations. He explained that it was the recommendation of his sub-committee that a study committee be established to review TANS (tax anticipation notes). A motion was then offered by Reps. Vaughn/Parr to adopt the amount of \$200,460.00 for the Commissioners Department budget for 1990. Motion approved.

Highway Clean-up Program - Rep. Schmidtchen moved, duly seconded by Rep. Parsons to adopt the figure of \$45,000. for the Highway Clean Up Program for the 1990 budget. Motion adopted.

Personnel Services - Rep. McCain/Vaughn moved the adoption of \$46,809.00 for the 1990 budget for this department. Motion adopted.

Sheriff's Department - Rep. McCain/Vaughn moved the sum of \$1,680,466.00 for the total of the Sheriff's Department budget. Discussion followed with regards to the correct figure for the motion. It was noted that the appropriate budget figure under Law Enforcement under the Sheriff's Department budget should be \$1,124,746.00. Rep. McCain/Vaughn then moved to change the figure, as originally stated to \$1,124,746.00 for the Law Enforcement portion of the Sheriff's Department budget. It was noted and questioned that \$28,000. was reduced from the original

figure. A brief explanation as to this reduction was noted by Rep. Parsons. He explained that initially, the High Sheriff wanted to trade five (5) vehicles. When he met with the Commissioners, they recommended three (3). The sub-committee recommended five (5). Based on the review of the mileage of the vehicles in question, it was determined that only three needed to be traded, which eliminated two (2) vehicles at \$14,000. each or a total of \$28,000. He apologized for any confusion. A call for a vote on the motion was recorded in the affirmative. Rep. McCain/Vaughn moved the sum of \$432,349. for the Dispatch portion of the Sheriff's Department budget. Motion adopted. Rep. McCain/Vaughn moved the sum of \$123,371.00 for the Radio Shop portion of the Sheriff's Department. Rep. McCain spoke to his motion, noting that there has been much debate in the Executive Committee with regards to this issue, as well as in sub-committee deliberations, as well as other areas of this building throughout - all morning on the radio shop. Rep. McCain reminded the Delegation that earlier, in their deliberations, they would notify the towns/cities, that Rockingham County was going to possibly get out of the business of providing this "free service". He added that he will fight a motion at this point to reduce it at this time, noting, "you cannot say to the towns and cities of this county that we're going to pull the rug on you now when it's past the time for them to submit warrant articles, past their budgets - there is no way we can do this." Rep. McCain noted that he does not have any problem with cutting out the service, but added that it should not be cut in a chaotic or irresponsible manner. Discussion ensued with regards to this portion of the budget. Rep. Malcolm/Vaughn moved to amend the motion to \$97,871.00 for the Radio Shop portion of the Sheriff's

Department. Rep. Malcolm spoke to his amendment, noting that that presently, there were two (2) people in this shop, stressing that he felt that Rockingham County could get along with one person, noting that it would be up to the department head to remove whomever he sees

fit. Rep. Malcolm emphasized that in Executive Committee deliberations, they took \$10,000. off the moving of the radio shop, which, he noted, will be addressed in the Report of the Long Term Capital Improvements Report. Rep. Malcolm noted that his amendment noted that it was not his intention to eliminate the complete department, but felt that by doing this, the County could get along with one person, and not "cripple" the complete operation. He added that, by doing this, it may slow down the radio repair work, but the Sheriff's Department would not be completely without a man to do it. Rep. Malcolm stressed that this would be a good way to start saving some money. Rep. Welch noted, for the record that the radio shop will be moved, as jail construction commenced, and surely will be moved, as there will no longer be any place for it. Rep. Welch noted that one of the items that is involved in moving the radio shop is the purchase of additional equipment - duplicate equipment which will now be in two locations, rather than one. He stressed to the Delegation that if they were seriously considering dis-continuing these services, he urged Delegation members to look at the equipment that would have to be duplicated, and possibly not needing. He suggested that the Delegation may want to put a committee together, to determine the needs of this shop, in view of the alternative arrangements. Rep. T. Gage noted that a portion of this discussion will be covered in Long Term Capital Improvements, and urged Delegation members to look at this, when this comes before the Delegation. Rep. T. Gage noted that Rep. Malcolm stated his feelings "pretty clearly", and wanted to re-emphasize his feelings. He noted that the vote of the Delegation with regards to the Resolution which was passed earlier this morning, puts the towns/city on notice that this service will go away, and the usage of this shop is going to go down over the course of the year, as the towns look at this, and realize that it will not be there any longer. Rep. T. Gage further noted that he determined that there was not a need to have two people in this department, and therefore, nothing would be lost by eliminating this extra position, and urged the Delegation to vote in favor of the amendment. Rep. Roulston spoke briefly, noting that the Delegation, at the State House, does not want to pass on additional costs to cities, towns, and counties. He added that "at this point, it seems we want to pass on some additional costs - greatly increase costs to the towns." He added, "in defense of honest government, with a little courage and integrity, I would like to note that we didn't have a problem with this item last year. Could it be that we have a problem this year because the gentlemen we want to remove was indiscreet enough to get his name in the newspapers?" The Chairman deemed this past statement by Rep. Roulston to be out of order, noting that the Delegation was discussing the department, not personalities or



positions. Chairman Chase went on to state that, although the Chair doesn't usually get involved with issues such as this, he stated that with this one, he would. He explained, "I think it's only appropriate, and it only makes common sense to go ahead and proceed with what we did this morning, by virtue of passing a resolution to the effect that it may be reduced or cut next year." He added, "I don't think that it is appropriate this time to be playing around, and making this kind of a substantial department in this department - enough said." Rep. T. Gage was recognized to speak. He noted that he has been a legislature for nine years, and remembered discussion about whether or not this department (radio shop) needed two people in this department a long time ago. He added, "as far as I'm concerned, anybody who can find a featherbed position in this budget should bring it forward and see about eliminating it, because as I said to somebody last week who asked this same

question, I don't care if Mother Theresa had this job - it's not needed and I think we can eliminate it." The Chair recognized Rep. McCain. Rep. McCain requested an answer from the High Sheriff - that if the Delegation were to make this proposed cut - could we continue to service the towns and cities as we have in the past, until some change could be made in their plan? He asked if the Sheriff could do it with one man, in cutting back -and provide the same service? Sheriff Vetter noted the following: "if the cut was effective today? No, you could not provide the service, in that, the Sheriff's Department Radio Shop has a run from April-May, on through the rest of the year, when the towns get their new towns in. This position provides service for the new vehicles, not only for the Sheriff's Department, but for all the towns that we service. This individual has to tear the old cruisers apart, and put the new cruisers together." Sheriff Vetter added, "on the outside, when I was a selectman in Greenland, it would cost us \$1,500. for every car we had built, because my police chief didn't use this shop, because he didn't want to wait for the scheduling. Any town that does not use this is not because it is not offered - it's their discretion because they don't want to get in line with the scheduling." He further added, "the answer to your question is no - we could not perform these duties - trying to keep the county's communications center operating, which is what Keith does, the Supervisor, the other person does strictly the installations, and it would have to stop immediately." The Chair recognized Rep. Vaughn who asked what type of equipment the Sheriff's Department services. Sheriff Vetter noted that most of the smaller towns have the equipment that his department can work on, noting that his department does have the necessary test equipment to do the job. Rep. Raynowska spoke to the fact that communications, in the case of emergencies, is very essential. He

stressed that radio communications is needed. A call for a vote on the amendment on a voice vote was recorded in the negative. The amendment lost. The Chair asked if anyone wished to be recorded in favor of the amendment. No one answered or responded. A call for a vote on the original motion of \$123,371. for the Radio shop was voted in the affirmative. Rep. McCain/Vaughn then moved an overall total of \$1,680,466.00 for the total of the Rockingham County Sheriff's Department. Motion adopted. Registry of Deeds - Rep. McCain/Vaughn moved the figure of \$611,216.00 for the Registry of Deeds budget. Motion adopted.

County Attorney - Rep. McCain/Vaughn moved adoption of \$644,527. for the 1990 County Attorney budget. Discussion followed with Rep. Ritzo/Vaughn moving to amend the motion, to adopt the figure of \$671,071.00 for the County Attorney's 1990 budget, which would include the request for another assistant county attorney. Mr.

Carleton Eldredge, Esq. spoke to the amendment, noting that his office, equipped with the number of attorneys that are presently on staff, cannot do a decent professional job. He urged Delegation members to consider this amendment, noting that there is a need for another attorney in this office, to help handle the already overtaxing burden that each lawyer currently handles. Discussion followed with regards to the need and the impact an additional lawyer would have in this office. Rep. Schmidtchen reminded all of the recommendations by the sub-committee and the Executive Committee, to make various cuts within this particular budget. Rep. Welch spoke to the need of an additional attorney in this office. Rep. Warburton raised the question as to where the additional person would be housed, if the amendment passed. Mr. Eldredge explained that he would find space for the individual. He noted that he wanted to implement an alternative sentencing program in Rockingham County for first offense drug offenders and casual users for rehabilitative services. He noted that, if this program is implemented, a substantial impact would be felt in a ninety (90) day period from the beginning of the program. A motion to move the question was made by Rep. Vaughn, seconded by Rep. McCain and so voted. A call for the amendment was recorded in the affirmative, with the following recorded vote: YEAS: Blanchard, L. Brown, E. Campbell, M. Campbell, Caswell, Felch, Flanagan, Ford, Forsythe, Hynes, Johnson, Kane, G. Katsakiores, P. Katsakiores, Klemarczyk, Klemm, McCarthy, McGovern, MacDonald, Palazzo, Popov, Raynowska, Ritzo, Scamman, Skinner, Sochalski, Splaine, Vaughn, Warburton, Welch. NAYS: Anderson, Bell, Benton, Chase, Conroy, Cote', Dube, J. Flanders, T. Gage, Gourdeau, Hoelzel, Lovejoy, McCain, McKinney, Mackinnon, Malcolm, Parsons, Schmidtchen, Senter, Sherburne, Sytek, Wells. The vote was

recorded as 30 YEAS and 22 NAYS.

Medical Examiner - Rep. McCain/Vaughn moved adoption of \$68,700. for the 1990 medical examiner budget. Motion adopted.

Rockingham County Cooperative Extension Service - Rep. McCain/Vaughn moved adoption of this departments budget for 1990 in the amount of \$276,934. Motion adopted.

Rockingham County Farm - Rep. McCain/Vaughn moved adoption of this departments budget for 1990 in the amount of \$211,963.00. Discussion followed the motion with Rep. T. Gage speaking to the need to focus the farm on futuristic needs. He added that the Rockingham County Farm does not need to produce beef and pork. Rep. Blanchard spoke to the sub-committee recommendations with regards to the 1990 Rockingham County Farm budget. She stressed that the sub-committee is aware of the need of the "team" who works on the farm. More discussion followed with Rep. Flanagan/Vaughn moving the question. A call to limit debate was voted in the affirmative. A call for the vote on the Rockingham County Farm budget, as per the motion of Reps. McCain/Vaughn was voted in the affirmative.

Treasurer-Deputy Treasurer - Rep. Schmidtchen moved, duly seconded by Rep. Skinner to adopt the figure of \$53,415.00 for the 1990 Treasurer/Deputy Treasurer budget. Motion so voted in the affirmative.

Delegation Expenses - Rep. Chase/Vaughn moved adoption of \$16,761.00 for the 1990 Rockingham County Delegation budget. Rep. Chase spoke to his motion, noting that the line item, even though reduced, would have ample money in it. He explained that the Delegation was at the point where it was not necessary to hold additional informational meetings, which would create payments of per diem and mileage for Delegation members. A call for a vote on the motion was voted in the affirmative.

Non-County Specials were then discussed in length. The following was noted for the record: Child Care Association - Rep. McCain/Vaughn moved to adopt the sum of \$53,000. for this agencies 1990 appropriation from Rockingham County. Motion adopted. Area Homemaker Home Health Aide Service - Rep. McCain/Vaughn moved to adopt the sum of \$44,000. for this agencies 1990 appropriation from Rockingham County. Motion adopted. At this point in the meeting, Rep. McCain/Vaughn moved that the Delegation take each line item separately, with a brief explanation from the Non-County Specials Sub-Committee Chairman as to what the agency does. Motion adopted. Derry Visiting Nurses - Rep. Sytek

explained in detail what this agency provides. Rep. McCain/Vaughn moved to adopt the sum of \$43,000. for this agencies 1990 appropriation from Rockingham County. Motion adopted. Rockingham County Conservation District - Rep. Sytek explained what the Conservation District provides to Rockingham County. A motion was then made by Rep. McCain/Vaughn to adopt the sum of \$30,745.00 for this agencies 1990 appropriation from Rockingham County. This motion was so voted in the affirmative. Rockingham County Nutrition Program - Rep. Sytek explained that this request was for the Meals on Wheels portion of this budget. Rep. McCain/Skinner moved to adopt the sum of \$34,000. for this agencies 1990 appropriation from Rockingham County. Motion voted unanimously in the affirmative. A Safe Place - Seacoast Task Force on Family Violence - Rep. Sytek spoke to the beneficial aspect of this agency and what it provides. Rep. McCain/Vaughn moved to adopt the sum of \$15,000. for this agencies 1990 appropriation from Rockingham County. Rep. McGovern spoke to the motion, questioning why the sub-committee voted to reduce this agencies request. Rep. Sytek noted that agencies who were cut will probably experience a reduction in services. It was the feeling of Rep. Blanchard that she didn't want to deprive a "smaller community" the benefit of the services that these agencies provide. She added that the Delegation should re-think their thoughts with regards to non-county specials and the towns/city they serve. A call for the vote on the motion made by Rep. McCain/Vaughn for A Safe Place was voted in the affirmative in the amount of \$15,000.00. Rockingham County Family Planning - Rep. Sytek explained what this agency provides. A motion was then made by Rep. McCain/Schmidtchen to adopt the sum of \$18,000. for this agencies 1990 appropriation from Rockingham County. Motion so voted in the affirmative. Rockingham Counseling Center - Rep. Sytek explained what this agency provides. Rep. McCain/Vaughn then moved to adopt the sum of \$5,000. for this agencies 1990 appropriation from Rockingham County. More discussion followed with Rep. Blanchard/Vaughn moving to amend the motion, to appropriate \$20,000. for the 1990 budget for the Rockingham Counseling Center. Discussion followed with Rep. Blanchard reminding Delegation members that, with a collapse in the building trades industry, family counseling is needed and useful. Rep. Sytek spoke in opposition to the amendment. Rep. Flanagan/McCain moved the question. A call to limit debate was voted in the affirmative. A call for the vote on the amendment on a voice vote was recorded in the negative. A call for a vote on the original motion to appropriate \$5,000. for the Rockingham Counseling Center was voted in the affirmative. Lamprey Regional Health Center - Rep. Sytek explained what this agency does provide to Rockingham County. Rep. McCain/Skinner moved to adopt the sum of \$11,500. for this agencies

1990 appropriation from Rockingham County. Discussion followed the motion, with Rep. Sytek explaining that it was the intent of the sub-committee, to "wean" this agency off county funding. It was noted at the Public Hearing and at the meeting of the sub-committee, when they met with agencies, that if they receive county funding for 1990, they would not be back with a request for 1991. A call for a vote on the motion was voted in the affirmative. Retired Senior Volunteer Program - Rep. Sytek spoke to what this agency provides to Rockingham County, specifically the Rockingham County Nursing Home. A motion was then made by Rep. McCain/Vaughn to adopt the sum of \$14,000. for this agencies 1990 appropriation from Rockingham County. Motion adopted. Great Bay School and Training Center - Rep. Sytek spoke to the meeting of the sub-committee and that of this agencies executive Director. A motion was then made by Rep. McCain/Skinner that no funding be appropriated for this agencies budget for 1990 from Rockingham County. there being no discussion following the motion, a call for the vote on the motion was voted in the affirmative. Women's Resource Center - Rep. Sytek spoke to this agency, and what they provide to Rockingham County. Rep. McCain/Skinner moved to adopt the sum of \$7,000. for this agencies 1990 appropriation from Rockingham County. Motion so voted in the affirmative. Tutorial Program - Rep. Sytek explained that this was a new program requesting monies from Rockingham County. She noted the beneficial aspect of this program, and explained how the service works. Rep. McCain moved, duly seconded that the sum of zero be appropriated for this agencies 1990 budget from Rockingham County. Rep. Raynowska/Vaughn moved to amend, to adopt the sum of \$10,000. for this agencies budget for 1990 from Rockingham County. Reps. Welch and Klemarczyk spoke in favor of the amendment. Commissioner Barrows spoke about the program. Rep. Sytek reminded the Delegation that it was the feeling of her sub-committee, that 1990 wasn't the year to put money IN the county budget, and urged Delegation members to vote against the amendment. Rep. Skinner noted that this request was a new program, which was not a county responsibility. Reps. Malcolm, Hoezel, McKinney, Benton and McCain spoke against the amendment. Reps. Vaughn, Felch and J. Flanders spoke to the amendment. A call on the amendment was recorded in the negative. The amendment lost. A call for the vote on the original motion was recorded in the affirmative. Emergency Fire Training Unit - Rep. Sytek explained that, because the sub-committee did not hear from this agency, and because of the fact that this agency never requested their 1989 appropriation, it was the sub-committee recommendation that no monies be appropriated in the 1990 Rockingham County budget under non-county specials for this agency. A motion was then made by Rep. McCain/Vaughn that no monies be appropriated in the 1990 Rockingham County budget under non-county specials for the

Emergency Fire Training Unit, as per the recommendations of the subcommittee. A call for the vote on this motion was recorded in the affirmative. Rep. McCain/Skinner then moved the amount of \$285,245.00 as the total for all non-county specials in the 1990 Rockingham County budget, as per the previous individual votes on each agencies respective budgets. This motion was so voted in the affirmative.

Rep. McCain/Chase then moved the amount of \$135,000. a the total of capital improvement items (6) within the Rockingham County budget, as specified earlier by the Long Term Capital Improvements Committee. This motion was voted in the affirmative.

Rep. McCain/Conroy then moved the sum of \$30,324,615.00 as the bottom line of the 1990 Rockingham County budget. Motion adopted.

Rep. Sherburne/Vaughn then moved that 1% of the amount of revenue to be raised by taxes in 1990 be taken from the Rockingham County budget, and that this reduction be administered by the Board of Rockingham County Commissioners. Rep. Sherburne spoke to his motion. Rep. Scamari questioned the procedure in doing this. Much discussion followed this motion. Rep. McCain/Conroy moved to amend this motion, to reduce the bottom line of the 1990 Rockingham County budget (\$30,324,615.00) by a round dollar amount of \$160,000. Rep. M. Campbell spoke to the problems created by the original motion, and that of the amendment. Rep. Welch reminded Delegation members that by voting on such a motion or an amendment to the motion, the Rockingham County Delegation wasn't taking the responsibility, stressing that this would not be fair to the County Commissioners. He stated that, by voting such a motion or an amendment to the motion, would be like taking a meat ax to the budget. Rep. Scamari questioned how this procedure would occur. Rep. Flanagan spoke against the motion, as amended. Commissioner Barka then reviewed the budget process, reminding Delegation members that budgets that are submitted by elected officials or department heads are carefully reviewed by the Commissioners, and cuts are made at that level. Sub-Committees then review each respective budget, making more cuts. The Executive Committee then reviews the sub-committee and Commissioners recommendations, making even more cuts. Rep. Vaughn stressed that it was his thought that the Delegation needed to improve the method of how the budget is handled by the Executive Committee and Commissioners. Rep. Welch again spoke in opposition to the motion, as amended. Rep. Flanagan/Skinner moved the question. A call to limit debate was voted in the affirmative. A call on the amended motion by McCain to reduce the bottom line of the budget by \$160,000. was voted in the negative. The amendment failed.

Rep. McCain/Vaughn then moved the figure of \$13,531,438. at the total amount of revenues for the 1990 Rockingham County budget. Motion adopted. Rep. Vaughn/McCain then moved that the budget surplus be \$750,308.00 and the fund balance reserve be \$100,000. Rep. McCain/Skinner then moved to amend the motion to state that line item 24 on revenues reflect a contingency of \$600,000. Rep. McCain spoke to his amendment, and the need for such. A call for the vote on the amendment was recorded in the affirmative. A call for the motion, as amended was voted in the affirmative. Rep. McCain/Vaughn then moved that the amount to be raised by taxes for 1990 be \$16,642,869.00 - a 13% increase. On a roll call vote, this motion was voted in the affirmative, with 27 YEAS and 17 NAYS. The motion passed. The vote was recorded as follows: YEAS: anderson, Bell, Benton, Blanchard, M. Campbell, Caswell, Chase, Cote', Flanagan, J. Flanders, Forsythe, Hoelzel, Johnson, Kane, P. Katsakiores, G. Katsakiores, Klemarczyk, Klemm, J. MacDonald, Popov, Raynowska, Scamman, Schmidtchen, Skinner, Sochalski, Sytek, Wells. NAYS: Conroy, Dube, Ford, T. Gage, Lovejoy, McCain, McCarthy, McGovern, McKinney, Malcolm, Parsons, Roulston, Senter, Sherburne, Splaine, Vaughn, Welch.

Discussion ensued with regards to putting the Rockingham County Conservation district budget within the Rockingham County budget for 1991, rather than in the non-county specials portion of the budget. Rep. Sytek/Flanagan moved that the Rockingham County Delegation allow the Rockingham County Conservation Districts budget to be included within the regular portion of the Rockingham County budget in 1991. This motion was recorded in the affirmative.

There being no further business to come before the meeting, a motion to adjourn was made by Rep. Sytek, duly seconded by Rep. McCain and so voted unanimously in the affirmative.

Respectfully submitted,  
Representative Patricia M. Skinner, Clerk  
Rockingham County Delegation/Executive Committee

EXECUTIVE COMMITTEE MEETING  
Commissioners Conference Room  
Rockingham County Nursing Home  
Brentwood, New Hampshire  
April 16, 1990

PRESENT: Executive Committee Members - Honorable Representatives: Schmidtchen; Conroy; McKinney; Sherburne; Parsons; McCain; Chase; Lovejoy; H. Flanders; Flanagan; T. Gage; Skinner; Roulston; Malcolm.

OTHERS: Honorable Representatives: Welch; Ritzo; Warburton; J. Flanders; J. Brown.

OTHERS: Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Maureen Barrows, Vice Chairman, Board of Rockingham County Commissioners; Commissioner E. Jane Walker, Clerk, Board of Rockingham County Commissioners; Mr. Robert J. Kidder, Rockingham County Farm Manager; Mrs. Patricia M. Donovan, Superintendent, Rockingham County Jail/House of Correction; Mr. Roy E. Morrisette, Personnel Manager for Rockingham County; Ms. Claudia Boozer, Rockingham County Cooperative Extension Service; Mr. Joseph Lowry of Anderson-Nichols Company, Inc.; Mr. Stephen Hermans, Esq. of Holland, Donovan, Beckett, Welch, Hermans & Gould; Mrs. Carrolle A. Popovich, Administrative Assistant to the Board of Rockingham County Commissioners/Rockingham County Delegation; Ms. Lisa Neff of Foster's Daily Democrat and a reporter from the Portsmouth Herald.

The meeting began at 1:00 P.M., with the above in attendance. It was noted that the purpose of the meeting was to review the first quarter of expenditures and receipts.

A review of the Commissioners budget was done, with Reps. Conroy/McKinney moving to accept this budget as 26% expended for the first quarter. Motion voted unanimously in the affirmative.

Treasurer's budget - Copies of the first quarterly budget report from the Treasurer's Sub-Committee were distributed for review and consideration. A motion was then made by Rep. Skinner/T. Gage to accept the Treasurer's Sub-Committee report as presented, as well as his first quarter budget. Discussion followed with regards to whether Treasurer Chandler had been paid for Blue Cross/Blue Shield coverage commencing January 1, 1990. Mr. Morrisette noted that payments for single member coverage were done for Mr. Chandler for the months of January, February and March of 1990. Commissioner Barka added that the Board of Commissioners have notified the Treasurer that no further payments will be made for this coverage. Mr. Morrisette further indicated that the insurance coverage for the Treasurer was done by Mr. Chandler in December, 1989. More discussion followed. Rep. Parsons noted the recommendations, and ultimate vote of the Insurance Sub-Committee with regards to this matter. A call for the vote on the Skinner/T. Gage



motion was recorded in the affirmative, with Representative McCain voting in the negative.

County Attorney - Discussion ensued with regards to this budget. It was noted for the record that as of the first quarter, this budget was 26.4%. Rep. Roulston spoke to this budget, noting that the Executive Committee should advise the County Attorney's Office that certain line items within their budget have some shortcomings, and further, that they should be warned against going over the bottom line of the budget. Chairman Schmidtchen suggested that a second quarterly Executive Committee meeting be held, and at that time, it will aide in keeping abreast of this particular budget, as well as other budgets who are over in certain line items of their budget. It was noted that the Executive Committee would be the authorizing body to authorize a supplemental appropriation. More discussion followed with Rep. McKinney/Conroy moving that the Executive Committee accept the County Attorney report as presented and noted, as well as their first quarterly portion of the 1990 budget. Motion so voted unanimously in the affirmative.

Registry of Deeds - Rep. T. Gage/McKinney moved to accept the first quarterly budget report for the Registry of Deeds in the amount of 26% expended. Discussion followed the motion, with Rep. T. Gage noting that revenues are increasing due to the increase in transfer taxes and bankruptcy notices. He also pointed out that insurance bonds are always done in the first quarter, thus showing a large expenditure for their items. A call for vote on the motion was voted unanimously in the affirmative.

Sheriff's Department - Discussion ensued with regards to overtime within this department. It was noted that overtime, with regards to this budget, is all mandatory. Sheriff Vetter distributed copies of this report to all Executive Committee Members for their review and consideration. It was noted that this issue may have to be addressed at the second quarterly budget meeting.

Discussion followed with regards to a Supreme Court order issued on March 2, 1990. Sheriff Vetter explained that this court order ordered the Superior Court to remove trailers at Cedar Waters in Nottingham, New Hampshire. He stressed that this order ordered that the Rockingham County Sheriff's Department be responsible for the overseeing of this project. He added that, as a result of this court order, he estimated that it would take approximately \$28,800.00 in overtime payments for his department to carry out this order. He stated that he anticipated

utilizing twelve (12) men per eight hours and three (3) men per night shift, as well as part-timers at \$10.00 per hour. It was noted by Sheriff Vetter that the taxpayers of Rockingham County should not have to be responsible for this payment, as the overtime payment would come directly from his budget. He stressed that it should be up to the Town of Nottingham to make these payments. Sheriff Vetter went on to state that although he felt that the Nottingham should pay, he was undecided as to how to go about how payment should be made. He added that he was awaiting the decision of the court order with regards to the issue at hand. Rep. Skinner questioned if the Rockingham County Attorney has been involved with this issue at this point. Sheriff Vetter noted that, up to this point, Mr. Eldredge had not been involved. He added that this was ordered by Chief Justice Dunfey, noting that the order was to be carried out by May 1, 1990. He added that, at this point, several questions have not been answered and have not been addressed.

Rep. Skinner, speaking as an Executive Committee member, felt that legal counsel should be sought with regards to the issue at hand, to guide the Executive Committee through their deliberations on the matter. Rep. T. Gage stressed that if the Sheriff was given this order by the court, that he should not disobey it. Rep. Chase agreed with the sentiments of Rep. T. Gage, noting that the Executive Committee should be aware of the importance of obeying a court order. Rep. Sherburne questioned why was security ordered in this instance. Sheriff Vetter advised that his department was ordered to oversee the security of the situation, due to the nature of the situation.

Commissioner Barrows noted the process of involvement with regards to the situation. She noted that the first the Board of Commissioners heard of the issue was when the Sheriff appeared at a regular bi-weekly meeting of the Board, telling them about the court order, and his anticipation of spending \$28,800. for overtime, as a result of this issue. Commissioner Barrows went on to state that she questioned the procedure, and further, questioned why this decision was not appealed in the first instance by the High Sheriff. She went on to state that she felt that the County had a lot of options available to them. Rep. Ritzo questioned why the Rockingham County Sheriff's Department was ordered to get involved in this, rather than the Nottingham Police Department. Sheriff Vetter explained that the Sheriff's Department serves civil process, noting that the Town of Nottingham cannot do this.

More discussion followed with Rep. McCain/Chase moving that the Executive Committee instruct the High Sheriff to comply with all

necessary orders of the court; and further that the Executive Committee address this issue at the second quarterly budget report - to tabled any appropriation at this time. Discussion followed the motion. Sheriff Vetter showed Executive Committee members a copy of the court order, which began May 1, 1990. Commissioner Barrows added that the Board of Commissioners are seeking legal counsel regarding the issue, and why the Sheriff's Department should be responsible for providing security. Rep. Chase/McKinney moved the question. A call to limit debate was voted in the affirmative, with Rep. T. Gage voting in the negative. A call for a vote on the McCain/Chase motion was voted unanimously in the affirmative. A motion was then made by Rep. McKinney/Conroy to accept the Sheriff's Department budget report for the first quarter, as presented. This motion was voted in the affirmative.

Rep. Sherburne spoke to the need of speaking personally with the selectmen from the Town of Nottingham with regards to the Bonser issue. He stressed that he felt that since Nottingham was in his district, he should contact the selectmen to see if he could be of help with regards to the pending issue. He added that perhaps other representatives in that district should be made aware of the situation. It was the feeling of Rep. Roulston that the other representatives in that area should have notified him of the issue.

More discussion ensued with regards to the Dispatch portion of the Rockingham County Sheriff's Department - first quarterly budget report. Rep. Chase/Parsons then moved to accept the first quarter report with regards to Dispatch for the Rockingham County Sheriff's Department, as presented. The motion was so voted in the affirmative. The Radio Shop budget was then discussed and reviewed for the first quarter. A motion was made by Rep. Conroy/McKinney to accept the Radio Shop portion of the budget for the first quarter in the amount of 20.8%. The motion was recorded in the affirmative.

The Medical Examiner budget was then reviewed, with Rep. McKinney/Conroy moving to accept this first quarter budget as presented. Motion voted in the affirmative. The Rockingham County Maintenance Department budget was then reviewed. Rep. Conroy/Skinner then moved to accept this budget as presented for the first quarter. Motion voted in the affirmative.

Board and Care of Children and Old Age Assistance was then reviewed. Rep. Skinner then moved, duly seconded by Rep. Conroy to accept these two budgets as presented for the first quarter. Discussion followed

the motion, with the notation from Rep. H. Flanders, Chairman of the Human Resources Sub-Committee that Board and Care of Children is running a bit ahead, although in the end, everything will balance out. Rep. Chase/Parsons moved the question. A call to limit debate was voted in the affirmative. A call for a vote on the Skinner/Conroy motion was voted in the affirmative. Rep. Skinner/Flanagan then moved to accept the Grant Program, as presented for the first quarter. Motion adopted in the affirmative.

The Rockingham County Nursing Home budget was then reviewed for the first quarter. Rep. Conroy/Skinner moved to accept 25.49% as presented for the first quarter for this budget. Motion so voted unanimously in the affirmative.

Rockingham County Jail/House of Correction - Rep. Conroy/McKinney moved to accept 23.24% for this department's first quarter budget report. Questions with regards to the expenditures within the account designated for the minister were raised. Mrs. Donovan explained that a payment from that particular line item was made to the individual who was the designated minister, completing the final payment cycle. A call for the vote on the Conroy/McKinney motion was recorded in the affirmative.

Rockingham County Farm - Discussion ensued with regards to this budget. Rep. Conroy/Skinner then moved to accept 33.08% as the first quarter budget report for the Rockingham County Farm. Mr. Kidder, Rockingham County Farm Manager, spoke to his budget, noting that some of the expenses that were over the 25% figures were basically "one time expenses." With this explanation, a call for the vote on the motion was voted in the affirmative.

Rockingham County Cooperative Extension Service - Rep. Conroy/Sherburne moved to accept the figure of 14.58% as the first quarter budget figure for this department. This motion was so voted in the affirmative.

Personnel - Rep. Chase/Malcolm moved the figure of 23.28% for the first quarter budget for this department. Motion voted in the affirmative. Rockingham County Delegation - Rep. Chase/Conroy moved to accept the figure of 52.64% for the first quarter for this budget. Discussion ensued with questions raised regarding budgetary concerns relative to this budget. A call for the vote on this motion was voted unanimously in the affirmative.

General Government - It was pointed out that this budget, for the first

quarter, was at 7.6%. A motion was made by Rep. Conroy/McCain, to accept 7.6% for the first quarter with regards to General Government. Motion voted unanimously in the affirmative.

Capital Improvements - Rep. Skinner/McKinney moved to accept the Capital Improvement items, as presented for the first quarter of the 1990 budget. Motion voted in the affirmative.

Non-County Specials - Rep. Skinner/McKinney moved to accept 13.30% as the first quarter budget. Motion voted in the affirmative.

Highway Clean Up Program - Rep. Chase/Conroy moved to accept the figure of -\$0 expenditure for this budget for the first quarter, as presented. Motion voted in the affirmative.

Rep. Chase/McCain moved to accept 21.37% as the bottom line for the first quarter 1990 budget report. Motion voted in the affirmative. Revenues were then discussed. It was noted that Revenues were at 24% of budget for the first quarter. Rep. T. Gage reminded Executive Committee members that the Registry of Deeds was right on target with their estimated revenues for the first quarter. Rep. Skinner/McKinney moved to accept the revenue report for the first quarter at 24%. Motion voted in the affirmative.

At this point in the meeting, the 1990 Capital Improvement list was distributed by Rep. McCain, Chairman of the Capital Improvements Subcommittee. It was noted that this information was made available by the Maintenance Director, Mr. Ernest G. Woodside. Discussion ensued with Rep. Chase/McCain moving that, subject to debate, the Executive Committee consider an additional \$500,000.00 to be added to the bonding for the Jail/House of Correction and Waste Water Treatment Facilities for the additional Capital Improvement Items, as noted in the handout. Discussion followed with Rep. McCain noting that he would suggest to his sub-committee that additional items be considered within this listing, since the mode of doing work is currently in Rockingham County's favor. Rep. Warburton noted that the majority of the items listed on the Capital Improvement listing, have been done for preventative maintenance. A call for the vote on the Chase/McCain was recorded in the affirmative. It was noted for the record that this amount would go into a separate account for Capital Improvement items. Rep. McCain requested that a report on these expenditures be done on a quarterly basis for the Executive Committee.

The meeting was recessed at 2:30 P.M. and re-convened at 3:10 P.M.,

with a report from Mr. Joseph Lowry of Anderson-Nichols Company, Inc. Mr. Lowry explained that eight (8) bids were received for the waste water treatment facility, ranging in value from 2.4 million to 3.2 million dollars. He noted that the Board of Commissioners, together with the firm of Anderson-Nichols Company, Inc. will be reviewing all the back-up information, as well as the fees. He noted that the total project budget for the waste water treatment facility was planned at 3.2 million, noting that the apparent low bidder was approximately \$500,000.00 less than what was anticipated to bond. He added that it is projected that it will take approximately sixteen (16) months for completion, with the first phase of construction to be completed before the end of 1990 and the second phase to finish out the remainder of the 16 month allotted time frame. He noted that the design of the facility in question will enable Rockingham County to continue for a twenty (20) year period, allowing for additional growth. He added that the size of the waste water facility will eventually be limited by the area utilized and needed. Mr. Lowry stressed for the record that the enlargement of the waste water treatment facility will be more than adequate for the addition consumption that a new courthouse facility would create.

Mr. Lowry went on to note that six (6) bids were received for the construction/addition to the Rockingham County Jail/House of Correction. He noted that these bids ranged in value from 7.25 million to 8.2 million dollars. He stressed that the bids received compared favorably with the anticipated construction cost figures of last fall. He added that the actual construction cost was in line with what was anticipated. He added that 8.7 million dollars,, which included the total project costs, Clerk of the Works position, testing and inspection services was the anticipated figure. He added that this work will be done in two (2) phases, noting that the three major additions will be done, taking approximately 12-13 months and the second phase will take approximately 15-17 months for the project completion. Mr. Lowry noted that the contractor will be charged a penalty fee of \$1,000. per day if not completed on a timely bases, as designed. The Board of Commissioners stressed that there will be no change in the building plans.

Commissioner Walker explained that a schedule of payments, on a monthly basis will be necessary for the Treasurer of Rockingham County to borrow monies on these projects. She added that a project costs breakdown will be provided to all Executive Committee members by next week and would be mailed out from the Commissioners Office by Mrs. Popovich. It was noted that a contingency account of 10% would be done

for the jail construction and 15% for the waste water treatment facility. Mr. Lowry added that Rockingham County realized a 15% savings because of the "climate" of the building trades at this time. He further noted that the County of Rockingham has sixty (60) days to sign contracts with the successful bidder. Mr. Lowry further noted that building trades should remain competitive. Mr. Lowry added that the furnishings for the jail were included within the price.

Commissioner Barka went through the listing of bonds, and when they would be paid off by Rockingham County. He noted that bonds would be paid off in 1992, 1993, 1994 and 1995. Rep. Sherburne asked if the Board of Commissioners would have, by the 28th of April, the tax impact on the towns in Rockingham County, as a result of this bonding. Commissioner Walker stated that the Board would work towards trying to be able to present this information at that time.

There being no further business to come before the Executive Committee Meeting, Representative Skinner moved to adjourn the meeting. This motion was seconded by Representative Sherburne and so voted unanimously in the affirmative at 3:30 P.M.

Respectfully submitted,  
Representative Patricia M. Skinner, Clerk  
Executive Committee/Rockingham County Delegation

**PUBLIC HEARING  
ON THE ISSUANCE OF BONDS  
FOR CONSTRUCTION/RENOVATIONS  
TO THE ROCKINGHAM COUNTY DEPARTMENT  
OF CORRECTIONS AND EXPANSION OF THE  
WASTE WATER TREATMENT FACILITY  
April 28, 1990**

**PRESENT:** Honorable Representatives: Bell; Benton; Blanchard; Boucher; J. Brown; L. Brown; E. Campbell; M. Campbell; Chase; Conroy; Cote'; Dube; Flanagan; H. Flanders; J. Flanders; T. Gage; Greene; Hoar; Hoelzel; Hollingworth; Hynes; Johnson; Kane; G. Katsakiores; King; Klemarczyk; Lovejoy; McCain; McCarthy; McGovern; McKinney; Macdonald; MacKinmon; Magoon; Malcolm; Palazzo; Pantelakos; Parr; Parsons; Popov; Raynowska; Remick; Ritzo; Rosencrantz; Roulston; Seward; Sherburne; Simon; Skinner; Splaine; Tufts; Vaughn; Warburton; Welch and Wells.

**OTHERS:** Commissioner Ernest P. Barka, Chairman, Board of Rockingham

County Commissioners; Commissioner Maureen Barrows, Vice Chairman, Board of Rockingham County Commissioners; Commissioner E. Jane Walker, Clerk, Board of Rockingham County Commissioners; Mr. Clarke R. Chandler, Treasurer of Rockingham County; Mrs. Patricia M. Donovan, Superintendent, Rockingham County Jail/House of Correction; Mr. Ernest G. Woodside, Director, Rockingham County Maintenance Department; Ms. Judith Gates, Administrative Assistant to the Maintenance Director; Mr. Charles Pearson of Pearson Construction; Mr. Marshall Quandt; Mr. Joseph Lowry of Anderson-Nichols Company, Inc.; Mr. Philip Grandmaison of Eckman Construction Company; Mrs. Carrolle A. Popovich, Administrative Assistant to the Board of Rockingham County Commissioners/Rockingham County Delegation; Mr. William Vahey, Captain, Rockingham County Department of Corrections and Chief of Police, Town of Brentwood; Mr. Gene Charron, Captain, Rockingham County Department of Corrections and Selectman, Town of Chester; Mr. Steven Haberman of The Portsmouth Herald; and Mr. Perry Bradley of Foster's Daily Democrat. It was noted for the record that Rep. Gourdeau entered the meeting after the roll call was taken for the bond issue.

The Public Hearing with regards to the bond issuance for the construction/addition to the Rockingham County Jail/House of Correction as well as the expansion of the waste water treatment facility was held this date, Saturday, April 28, 1990 at 10:00 A.M. in the Hilton Auditorium of the Rockingham County Nursing Home in Brentwood, New Hampshire.

Chairman Chase opened the meeting at 10:00 A.M., and noted that the purpose of the Public Hearing was to discuss the proposed bonding for the expansion of the waste water treatment facility as well as the construction/addition to the Rockingham County Jail/House of Correction. Chairman Chase asked anyone in attendance from the public if they had any question. He urged anyone from the public attending to ask questions with regards to the proposals. It was noted for informational purposes that the bonding would be in the amount of twelve million dollars. It was also noted that a quorum of the Rockingham County Delegation was present at this public hearing, and further, that a notice of the public hearing was mailed to all of the members of the County Convention on April 10, 1990. He indicated that the public hearing meeting had been advertised in the Foster's Daily Democrat, the Manchester Union Leader, the Derry News and the Exeter News-Letter. It was also pointed out prior to the adjournment of the public hearing that everyone who wished to speak was afforded the opportunity to do so.



There being no questions raised from those in attendance, a motion was made by Rep. McCain, duly seconded by Rep. Parsons that the Public Hearing be closed. This motion was so voted unanimously in the affirmative at 10:15 A.M.

Respectfully submitted,  
Representative Patricia M. Skinner  
Clerk, Rockingham County Delegation  
and Executive Committee

#### EXECUTIVE COMMITTEE MEETING

Commissioners Conference Room  
Rockingham County Nursing Home  
Brentwood, New Hampshire  
April 28, 1990

PRESENT: Honorable Executive Committee Members: Conroy, Skinner, McKinney, Roulston, Malcolm, Sherburne, Parr, Parsons, Chase, Lovejoy, H. Flanders, Flanagan, Blanchard, Vaughn, T. Gage, McCain.

OTHERS: Honorable Representatives: J. Flanders, Boucher

OTHERS: Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Maureen Barrows, Vice Chairman, Board of Rockingham County Commissioners; Commissioner E. Jane Walker, Clerk, Board of Rockingham County Commissioners; Mrs. Patricia M. Donovan, Superintendent, Rockingham County Jail/House of Correction; Mr. Ernest G. Woodside, Director, Rockingham County Maintenance Department; Mr. Clarke R. Chandler, Treasurer of Rockingham County; Mrs. Judith Gates, Administrative Assistant to the Maintenance Director; Mrs. Irene L. Dodge, Deputy Treasurer of Rockingham County; Mr. Joseph Lowry of Anderson-Nichols Company, Inc. and Mrs. Carrolle A. Popovich, Administrative Assistant to the Board of Rockingham County Commissioners/Rockingham County Delegation.

The meeting began with a review of the Long Range Planning Subcommittee items, as was distributed to each Executive Committee for their review and consideration. Discussion followed with the notation that these items could be incorporated into the proposed bond for the construction of the Jail/House of Correction and Waste Water Treatment facility. A motion was then made by Rep. McCain, duly seconded by Rep. Skinner that the Executive Committee recommend to the full Delegation, the amount of \$500,000. as part of the bond issue for capital

improvement items, as noted in the April 27th letter from the Chairman of that sub-committee (the items which were reviewed prior to this motion). Discussion followed the motion with regards to certain capital improvement items listed. A question was raised as to whether the replacement tanks met the appropriate codes. It was noted that the tanks in question met all the State and Federal regulations.

Mr. Woodside also spoke to asbestos removal in the tunnel area at the Rockingham County Complex. He indicated that, as a result of leaks in the tunnel area, the insulation (asbestos) around the piping located in the tunnel area has to be removed and the piping replaced. Mr. Woodside spoke to the fact that he was unsure as to how much work this would entail, and the costs. More discussion followed with regards to the necessary repairs to the hot water tank, as well as the Blaisdell roof. Rep. Skinner/Flanagan moved the question. A call to limit debate was voted in the affirmative. A call for a vote on the motion made by Rep. McCain/Skinner was recorded in the affirmative with Rep. Parr voting in the negative.

At this point in the meeting, Commissioner Barka gave an overview of the proposed bond items. He first spoke to the enlargement of the waste water treatment facility, noting that the low bidder was Charwill Construction Company. He added that the bid received was approximately \$240,000. less than the next low bidder. He added that the job bid for the construction/and addition to the Rockingham County Jail/House of Correction was Eckman Construction Company, noting that this bid was approximately \$340,000. less than the next low bidder. Commissioner Barka went on to explain that because of the reimbursement formula used for the Rockingham County Nursing Home, Rockingham County will realize approximately \$156,000. per year for the Home's portion of reimbursement (80%) for their utilization of the waste water treatment facility. Commissioner Barka added that the low bidder, Eckman Construction Company, submitted their low bid in the amount of 8.4 million dollars. He added that the resident engineer will monitor construction for both sites while construction is on-going. He stressed that all workmanship will be monitored, and that the salary for such individual will be negotiated with the Commissioners.

Commissioner Barka went on to explain that a project contingency has been established for both projects. It was noted that these project contingencies will cover any unforeseen items with regards to both facilities. Commissioner Barka stressed that by doing this, it will allow the County to stay well within the bond issue, as specified.

Mr. Lowry spoke to being very confident that Rockingham County will be able to stay within the bond issue. He added that, although there was not any solid guarantee, he did feel confident that Rockingham County should not experience any problems in staying within the bond issue.

Mr. Lowry went on to note that Charwill Construction is currently working on a similiar facility in Plymouth, New Hampshire, as well as other locations that have been completed, stressing that all references were checked. A question was raised whether Eckman Construction Company has ever built a jial before. The answer to the question was no, but Mr. Lowry went on to note that all references were extensively checked by the Board of Commissioners. Commissioner Walker noted some of the construction that Eckman Construction Company has erected, noting buildings in New London, New Hampshire; North Essex Court House; Plymouth State College and Franklin College. She added that all of the above were contacted with regards to reference checks, and all gave excellent references for Eckman Construction Company.

It was pointed out that tanks which were installed near the jail/house of correction and sheriff's department facility about 10 years ago, will be moved, as per regulations set forth by EPA. Rep. Parr spoke to her concerns about hiring a company to build a jail who has never built one before. Mr. Lowry assured Rep. Parr and others that alot of inspections and monitoring will be done to insure that the building in question meets all the federal regulations. Commissioner Barka related that when the new jail was built some ten years ago, the problem was with the architect, not the contractor. Since that time, the County has acquired the services of a new architectural firm, Anderson Nichols Company, Inc. Rep. McCain raised a question with regards to whether of not the firm of Anderson-Nichols Company, Inc. has the jail construction ability necessary. Commissioner Barka added that the firm of Anderson-Nichols Company, Inc. came very highly recommended. This firm did obtain the professional services of a consultant who did have jail construction ability. He added that the contractor, Eckman Construction Company is also required to do this. commissioner Walker noted that the firm of Eckman Construction Company has more than sufficient bonding which was required.

Discussion followed with regards to the Clerk of the Works requirements. Mr. Lowry noted that the individual should be familiar with construction, with a background with the supervision of construction. He added that the individual in question does not have to be an engineer. It was also noted that this position was advertised and, as a result, thirty-seven (37) applicants applied. The position

selection for this slot will be done next week, Mr. Lowry noted. Rep. Parsons questioned if a certification of the projects will be done - asking if there would be one person that will do this. It was noted that the firm of Anderson-Nichols Company, Inc. is required to do the certification of the projects.

Rep. Sherburne questioned if a feasibility study of these projects were done. Commissioner Barrows explained that yes, indeed, a study was done, with the complete cooperation of the National Institute of Corrections. As well, she noted that a committee was established to look into alternative sentencing, to reduce the numbers being incarcerated within the facility. Commissioner Barrows noted that the Superintendent and her staff work closely with the County Attorney's Office in an effort to help reduce the numbers of individuals at the facility. She went on to note that the Board of Commissioners have made contact with individuals with regards to Pease Air Force Base, and was told that at this point in time, there was no clear answer as to when a minimum security site at Pease Air Force Base would be available to the County of Rockingham. Rep. Lovejoy noted that, as a Jail/House of Correction Sub-Committee member, and being very much involved in the whole process, Rockingham County is currently in violation, because there is not enough room in the present facility. Rep. Blanchard questioned if Pease Air Force Base facility have much space available that could be utilized. Commissioner Barrows was unsure of the space available, and noted that the Board was made aware of the fact that no one at this time is sure when space could be made available at this facility. Rep. Parr questioned if there will be any federal agency that will review the completed jail facility. Mr. Lowry pointed out that there are no true standards or inspection process required by the federal government for jail construction.

More discussion followed with a question raised by Rep. Vaughn with regards to bonding requirements. He asked Mr. Chandler if he would explain the process required. Mr. Chandler explained that the Executive Committee will be asking for authority to bond twelve million dollars (\$12,000,000.00) over and above the 1.2 million approved last year. Mr. Chandler went on to explain that that he has projected what the interest earned on the estimated payments would be, but stressed that today, authority to bond is being requested today. Mr. Chandler went on to explain that due to an arbitrage problem, Rockingham County can only borrow for an eighteen month period. He further noted that the first borrowing will be approximately eight million dollars; the second will be approximately three million dollars, making a total of eleven million; the third and final borrowing will bring Rockingham

County to the actual cost expenditure. Mr. Chandler went on to note that, once completed, Rockingham County will do term bonding in 1992, depending on the interest rates. He added that, hopefully, term bonding can be done in 1992, depending on current law. Rep. Chase questioned what effect would the bonding would have on the county budget - the percentage of increase it would have. Mr. Chandler noted that, as of this point, \$400,000. in interest has been set aside in the 1990 budget utilized towards the bonding process. He stated further that it was his desire that a change in the state statute be proposed. By doing this, this change in the law could cut the term of the project, which would have less of an impact on the bonding for Rockingham County. Mr. Chandler emphasized to the Executive Committee members that interest payments can be utilized towards a part of the bonding. Mr. Chandler spoke to his desire to utilize the interest payments, and did not receive any negative response towards this concept from Executive Committee members. Rep. Sherburne questioned the tax impact to each town within Rockingham County, as a result of the proposed bonding. Rep. Parr spoke to her concerns regarding a proposed change in the state statute with regards to the payment of bonds. Mr. Chandler noted that within the perimeters of the current law, Rockingham County could not have the availability to pay off a 20 year bond in a 10 year period. Rep. Skinner noted that House Bill 1182 has alot of language in it, not just that concerning the bonding process. Rep. Flanagan questioned if Rockingham County has any other vehicle beside House Bill 1182 regarding these proposed changes.

Rep. T. Gage questioned the Board of Commissioners with regards to the mix of those sentenced and those who are awaiting trial at the Department of Corrections. At this point in the meeting, Rep. Blanchard spoke strongly about the need of the courthouse project.

More discussion followed with Rep. McCain moving, duly seconded by Rep. Skinner that the Executive Committee recommend to the full Rockingham County Delegation the amount of twelve million dollars (\$12,000,000.00) for a bond issuance for the expansion of the waste water treatment facility as well as the construction/addition to the Rockingham County Department of Corrections, inclusive of the capital improvement projects. A call for the vote on the motion was recorded in the affirmative. There being no further business to come before the meeting, Rep. Skinner/Flanagan moved to adjourn the meeting. This motion was so voted unanimously in the affirmative at 9:50 A.M.

Respectfully submitted,

Representative Patricia M. Skinner  
Clerk, Rockingham County Executive Committee  
and Rockingham County Delegation

ROCKINGHAM COUNTY DELEGATION

Hilton Auditorium  
Rockingham County Nursing Home  
Brentwood, New Hampshire  
April 28, 1990

PRESENT: Honorable Representatives: Bell; Benton; Blanchard; Boucher; J. Brown; L. Brown; e. Campbell; M. Campbell; Chase; Conroy; Cote'; Dube; Flanagan; H. Flanders; J. Flanders; T. Gage; Greene; Hoar; Hoelzel; Hollingworth; Hynes; Johnson; Kane; G. Katsakiores; King; Klemarczyk; Lovejoy; McCain; McCarthy; McGovern; McKinney; MacDonald; MacKinnon; Magoon; Malcolm; Palazzo; Pantelakos; Parr; Parsons; Popov; Raynowska; Remick; Ritzo; Rosencrantz; Roulston; Seward; Sherburne; Simon; Skinner; Splaine; Tufts; Vaughn; Warburton; Welch and Wells. Rep. Gourdeau arrived later in the meeting.

OTHERS: Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Maureen Barrows, Vice Chairman, Board of Rockingham County Commissioners; Commissioner E. Jane Walker, Clerk, Board of Rockingham County Commissioners; Mr. Clarke R. Chandler, Treasurer of Rockingham County; Mrs. Patricia M. Donovan, Superintendent, Rockingham County Jail/House of Correction; Mr. Ernest G. Woodside, Director, Rockingham County Maintenance Department; Ms. Judith Gates, Administrative Assistant to the Maintenance Director; Mr. Charles Pearson of Pearson Construction; Mr. Marshall Quandt; Mr. Joseph Lowry of Anderson-Nichols Company, Inc.; Mr. Philip Grandmaison of Eckman Construction Company; Mrs. Carrolle A. Popovich, Administrative Assistant to the Board of Rockingham County Commissioners/Rockingham County Delegation; Mr. William Vahey, Captain, Rockingham County Department of Corrections and Chief of Police, Town of Brentwood; Mr. Gene Charron, Captain, Rockingham County Department of Corrections and Selectman, Town of Chester; Mrs. Nancy Lang, Assistant Administrator, Rockingham County Nursing Home; Mr. David Lang of Hampton, New Hampshire; Mr. Steven Haberman of The Portsmouth Herald; and Mr. Perry Bradley of Foster's Daily Democrat. (Rep. Gourdeau entered the meeting after the roll call was taken for the bond issue.)

The Delegation meeting was opened immediately following the adjournment

of the Public Hearing at 10 :16 A.M. on Saturday, April 28, 1990. At this time, Rep. McCain moved, duly seconded by Rep. Boucher that the Rockingham County Delegation authorize the appropriation of twelve million dollars (\$12,000,000.00) in addition to the \$1,200,000.00 appropriated on July 15, 1989, for the following purposes: (a) design services, constructing and equipping a wastewater treatment plant and related pipelines; (b) design services, constructing and equipping an addition to the County jail and house of correction; and (c) reconstructing or making extraordinary repairs to County buildings; and that to meet this appropriation the County Commissioners are authorized to borrow \$12,000,000.00 under RSA 28 and the Municipal Finance Act. Discussion followed the motion, with questions raised about the contingency line items. Rep. Dube spoke to concerns he had with regards to the amount designated for contingency regarding the two projects. Mr. Lowry explained in great detail that it was felt that the low bidder for the jail construction, Eckman Construction would be able to do the job as per the specifications. Rep. Dube spoke to his specific concern that this contingency line item will be used specifically for overruns from the general contractor erecting the jail. Rep. T. Gage reminded Rep. Dube and other present that the motion for authorization should specifically speak to authorization of up to twelve million to be borrowed for construction, rather than what was initially put forth in the form of a motion by Rep. McCain/Boucher. More discussion followed whereby Rep. McCain/Boucher moved to amend their motion to read: "that up to twelve million dollars be appropriated in addition to the \$1,200,000.00 appropriated on July 15, 1989, for the following purposes: (a) design services, constructing and equipping a wastewater treatment plant and related pipelines; (b) design services, constructing and equipping an addition to the County jail and house of correction; and (c) reconstructing or making extraordinary repairs to County buildings; and that to meet this appropriatin the County Commissioners are authorized to borrow \$12,000,000.00 under RSA 28 and the Municipal Finance Act." A call for a vote to change the amendment was recorded in the affirmative.

Rep. Sherburne then moved to amend the amendment which was seconded by that the figure of 10.2 million be substituted in the amended motion. This motion was seconded by Rep. Dube. He spoke to his amendment, noting that he felt uncomfortable with voting twelve million dollars for the two projects. Discussion ensued with regards to the possibility of the duplication of efforts for the overseeing of both jobs. Mr. Chandler explained that the amended motion made by Reps. McCain/Boucher merely gave authorization for up to twelve million dollars. He stressed that money will only be borrowed as needed. He

stressed that the current regulations require the county maintain strict controls on borrowing. Mr. Chandler stressed that by voting to authorize borrowing of up to twelve million, will allow him to go to market for what is needed. Mr. Chandler emphasized that if the Delegation reduced the amount of the bonding to the proposed figure of 10.2 million, it would then limit the amount authorized for borrowing to 10.2 million. He added that, when or if additional monies were needed, the complete process would have to be redone. Discussion followed with Mr. Chandler pointing out that it was his intention to go to market three times to borrow. Rep. Boucher spoke in opposition to the Sherburne amendment, noting the control process which will be followed. Mr. Chandler added that the tax breakdown is predicated on equalized valuation, and because of this, no determination can be done as of this date for the impact of this borrowing on the individual towns within Rockingham County. He added that the Seabrook issue will have some impact on the equalized valuation. Rep. McCain also spoke in opposition to the substituted figure proposed in the amendment of Rep. Sherburne. Rep. McCain reviewed the projects, stating that the substituted figure does not include all of the items proposed in the breakdown. Rep. McCain reminded all Delegation members that most of the amount expended on the waste water treatment facility will be recovered from re-imbursable funding, since the Rockingham County Nursing Home is the largest user of this facility. Rep. Welch also spoke to be opposed to the substituted figure proposed by Rep. Sherburne. He urged the Delegation to vote against the amended amendment.

Rep. Wells also spoke in opposition to the Sherburne amendment. He spoke to the need of having the tax impact information made available to the towns in Rockingham County. Mr. Chandler explained that he will borrow on a note basis during construction. Mr. Chandler stressed that 400,000 in interest will be utilized towards these two projects in the 1990 budget as well as 400,000. of interest in the 1991 budget.

Rep. Benton questioned who would be the designated Clerk of the Works. It was noted that a resident engineer will be working on the waste water treatment facility. Rep. Ritzo asked in the contracts will be reviewed by lawyers in behalf of Rockingham County. Mr. Lowry pointed out that the "Scope of Work" will be defined, further noting that it is "one lump sum" in the jail contract. Mr. Lowry noted that this

procedure is not unusual in building construction. Rep. Dube asked where does the ultimate authorization rest. Commissioner Barka stressed that the ultimate authorization rests with the Board of



Commissioners. He further noted that during Executive Committee deliberations prior to the Public Hearing, their vote was an affirmative vote, with two (2) voting in the negative.

Rep. George Katsakiores spoke to the need of the Delegation having faith in the method of how the long term capital improvement items will be spent, stressing that the key was to insure that the job(s) get done, at the best possible price. Commissioner Barka stressed to the Delegation that the Board of Commissioners will not be back asking for more money to complete the necessary projects. After more discussion, Rep. Sherburne wished to clarify his amendment, stating that he was willing to change his amendment from 10.2 million to 10.3 million dollars, to allow for the Clerk of the works position in his motion. He stated that the purpose of the amendment, and the change in his motion was due to the concerns he has with regards to the high taxes in his town. Commissioner Barka spoke to the tax impact, giving the example of the Town of Derry. He noted that the tax impact for his town was 5% for the county, a very small amount, compared to the rest of the expenditures. Rep. Blanchard noted her concerns with regards to the time frame for the bonding authorization. She added that, due to the economy, she had concerns regarding the amount of bonding, but stressed that due to the work schedule calendar, Rockingham County will be benefiting. Mr. Lowry nodded his agreement. A motion was then made by Rep. J. Flanders, duly seconded by Rep. Boucher to move the question. A call to limit debate was voted in the affirmative. A call for a vote on the Sherburne amendment on a voice vote was recorded in the negative. More discussion followed with Rep. Simon then moving, seconded by Rep. Boucher to move the question on the original motion. A call to limit debate was voted in the affirmative. On a roll call vote on the original motion, the vote was 48 voting in the affirmative and 7 voting in the negative. The Chairman declared that the original motion passed.

Discussion ensued with regards to the Governors recent veto with regards to proposed legislation that would affect Rockingham County. Rep. Blanchard spoke to her concerns regarding the Governors veto, stressing that the legislative delegation should be aware of this veto. Rep. M. Campbell explained that it was her understanding that Rep. Sytek was prepared with a motion to suspend the rules, if necessary. Rep. Parr noted that she felt strongly that the Governor will do the right thing for Rockingham County. Rep. Hollingworth stressed that she felt it was absolutely imperative that Rockingham County legislators override the Governors veto! Rep. McCain spoke to working for an override on the veto, specifically noting that the delegation

leadership should work towards this, and urged them to do so. Chairman Chase reminded delegation members that this topic was not an issue at this time, and reminded delegation members that they should be talking about the issue at hand. With this thought in mind, Rep. Welch, Chairman of the Rockingham County Jail/House of Correction thanked the entire Delegation for their vote, stating that he was very appreciative of the vote taken. He spoke briefly regarding the short sightedness of the exclusions which were omitted several years ago, when the new jail was being built.

Rep. Benton, who had previously referred to Rep. Welch as the "know it all" about jails, clarified his statement, noting that he felt Rep. Welch worked very hard towards the final outcome, stating that he have extensive knowledge about the subject at hand, thus, his statement.

At this point in the meeting, Rep. Skinner, Clerk of the Rockingham County Delegation/Executive Committee, complimented Mrs. Carrolle Popovich, Commissioners/Delegations Administrative Assistant, for her diligent work in calling all Rockingham County Delegation members, and urging their attendance for a quorum at the Public Hearing and Delegation Meeting of today.

At this point in the meeting, Rep. Hoar spoke to his concerns about the possibility of moving the fire training school, should a new courthouse be built at the Rockingham County Complex in Brentwood, New Hampshire.

More discussion followed with Re. Simon moving, seconded by Rep. Boucher that the Rockingham County Delegation draft a resolution on behalf of Rockingham County, noting their opposition to the Governors veto of House Bill 1182. Several representatives spoke in opposition to this motion, such as Rep. T. Gage, Rep. Ednapearl Parr and Rep. Eugene Ritzo. Rep. Hollingworth stated that it was her feeling that the Rockingham County Delegation should not take a vote on this issue at this time, due to the nature of the vote. Rep. Blanchard spoke to the need of strongly supporting new construction of a courthouse at Brentwood, but urged Delegation members not to vote on the pending motion at this forum. Rep. Skinner spoke to a recent leadership meeting with the Senate regarding House Bill 1182. She stressed that all parties concerned worked diligently on this issue, stressing that Rockingham County's voice was heard. After more discussion, Rep. Simon withdrew his motion. Rep. Boucher withdrew his second.

There being no further business to come before the meeting, Rep. McCain

moved to adjourn the meeting. This motion was seconded by Rep. Boucher and so voted unanimously in the affirmative at 11:13 A.M.

Respectfully submitted,  
Representative Patricia M. Skinner  
Clerk, Rockingham County Delegation/  
Executive Committee

#### **EXECUTIVE COMMITTEE MEETING**

**Commissioners Conference Room  
Rockingham County Nursing Home  
Brentwood, New Hampshire  
August 3, 1990**

A scheduled meeting of the Executive Committee of the Rockingham County Delegation was held this date, August 3, 1990 at 9:00 A.M. in the Commissioners Conference Room of the Rockingham County Nursing Home in Brentwood, New Hampshire. In attendance were the following Honorable Executive Committee members: Schmidtchen, Chairman; Skinner; Blanchard; Roulston; Malcolm; Parsons; Chase; Lovejoy; H. Flanders; Sherburne; Flanagan; Vaughn; T. Gage. Others: Honorable Representatives: Warburton; Benton; Welch and Rosencrants. Others: Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Maureen Barrows, Vice Chairman, Board of Rockingham County Commissioners; Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home; Mr. Ernest G. Woodside, Director, Rockingham County Maintenance Department; Mrs. Judith Gates, Administrative Assistant to the Maintenance Director; Ms. Claudia Boozer of the Rockingham County Cooperative Extension Service; Mrs. Elizabeth Luce, Register of Deeds for Rockingham County; Mr. Robert J. Kidder, Rockingham County Farm Manager; Mr. Roy E. Morrisette, Personnel Manager for Rockingham County; Mr. Wayne E. Vetter, High Sheriff of Rockingham County; Mrs. Rebecca Tarleton, Administrative Assistant to the High Sheriff; Mrs. Patricia M. Donovan, Superintendent, Rockingham County Department of Corrections; Mrs. Carrolle A. Popovich, Administrative Assistant to the Rockingham County Commissioners/Rockingham County Delegation; Ms. Lori Naslund; Mr. Gene Nigro; Mr. Carleton Eldredge, Esq., Rockingham County Attorney.

The meeting began at 9:00 A.M. with Chairman Schmidtchen noting that Reps. Conroy and McKinney would not be in attendance at the meeting.

Rep. Conroy's absence was noted as illness and Rep. McKinney's absence

was due to a conflict of meeting dates.

Chairman Schmidtchen noted that the purpose of the meeting was to review and consider the second quarterly report of expenditures and receipts for the 1990 Rockingham County budget. He then introduced Rep. Benton to make his presentation with regards to the Treasurer/Audit budget.

Treas./Audit - Rep. Benton reported that the yearly fee for the payment of the auditor was \$17,000., which he noted, is drawn down by the auditor on a quarterly basis. He added that \$8,500.00 remains in this budget for the second quarter. Rep. Benton went on to explain that the budget of the Treasurer includes legal fees for the Seabrook issue. He noted that, as of June 30, 1990, this budget was 36% expended. There being no discussion following the presentation of Rep. Benton, Rep. Skinner moved, duly seconded by Rep. Blanchard that the Executive Committee accept the second quarterly budget report as presented by Rep. Benton, for the Treasurer/Auditor. The motion was so voted unanimously in the affirmative.

Rockingham County Jail/House of Correction - Rep. Welch reported that as of June 30, 1990, the Rockingham County Department of Corrections budget stood at 44.98% expended. Rep. Welch reported that most line items within this budget was on line, with the exception of Inmates at other facilities. He added that this line item was over budget at the present time, and, for obvious reasons, would be well over budget by the end of the year. He added that, through his committee deliberations, it was clearly pointed out that this one particular line item is not a controllable one. Rep. Welch went on to report that, although there are some line items that have not been expended as of yet, these non-expenditures to date may account for the rather rosy overall figure of 44.98% at the bottom line. He stressed that the population at the facility continues to rise, with no relief in sight. Rep. Welch further reported to the Executive Committee that his committee does not feel optimistic that the Department of Corrections will be able to hold the line throughout the fall. He added that since 1986 there has not been any significant decline in jail population, noting that there has been a steady increase since August of 1988. Rep. Malcolm then moved, duly seconded by Rep. Parr to accept the second quarterly budget report of the Jail/House of Correction, as detailed by Rep. Welch, Chairman of this sub-committee. A call for a vote on the motion was reported as unanimous in the affirmative. Rep. Welch was asked to give a construction up-date. He reported that sections F & G have had all their excavation work completed. Footings

have been poured in the G block area, and that steel work will begin soon. He added that although there has been alot of construction work on-going, progress will be seen soon, as steel work will be erected soon. Rep. Welch also reported that the contractor is right on target with the waste water treatment facility, noting that the company in question doing the work are real "cracker jacks" at laying pipe. Rep. Welch added that the sub-contractors doing work for the jail construction/renovations, will begin working in the secure portion of the Jail/House of Correction in approximately 2 to 3 weeks.

Rockingham County Maintenance Department - Rep. Calvin Warburton reported that his sub-committee had made tours of the Rockingham County Nursing Home as well as the Rockingham County Administration and Justice Building in Exeter looking specifically at problem spaces. He also noted that his committee did review the six month expenditures for this department, noting that overall, fiscally, this budget appeared in good shape. He went on to explain that the total expenditures for the second quarter stood at 45.94%. Rep. Warburton noted his committee came up with several concerns, stressing that over the year, ordinary maintenance has been underfunded, resulting in a number of problems to be addressed all at once; that the telephone expenses were at 105.53% of the total line item. It was felt that some of these expenses related to construction and should be borne by Anderson-Nichols Company. Rep. Warburton went on to explain that, in the matter of construction, his sub-committee thought that the equipment being installed should match what the county already has. He added that the effect of this would be a long time savings over the years. He added that the Board of Commissioners are addressing this particular problem. Rep. Warburton also reported that his sub-committee had recommended that the amount of oil on hand should be checked for the possibility of price savings by filling up the tanks NOW. He also related that the line item for jail equipment was at 179.59%, and would probably be well over 200% by the end of the year. Rep. Warburton also reported that expenditure problems within this budget appear attributable to a cut made in the budget at appropriation time, adding that looking towards the future, maintenance costs for the on-going construction will increase substantially. He added that improvements (enlargement) to the waste water treatment facility will necessitate 2 1/2 new positions of trained personnel.

Mr. Woodside was asked how many personnel are now employed within his department. Mr. Woodside responded that the total was twenty-three(23), noting that four (4) of the twenty-three (23) were custodians at the Courthouse, and the remaining nineteen (19) worked at

the Rockingham County Complex on different shifts. Mr. Woodside addressed that need for the 2 1/2 new trained positions which will be needed within his department. He explained that of the two new positions, one will be an entry level position, the second would come in a little higher on the pay scale. Mr. Woodside further related that he currently has two individuals on staff that have their Class 2 certificate and have requested to transfer to the waste water treatment facility, once it is on line. Mr. Woodside explained the process of job postings, noting that they will be done in house as well as advertising on the outside. He noted that any vacancies that should occur within his department, should transfers be done, will be refilled at a much lower scale than they currently area.

Mr. Woodside also spoke to the type of materials used during construction of the Jail/House of Correction, and what is currently being used for materials during new construction. He explained that CVPC and PVC piping was used at the complex. He added that this type of material is not the best type to use, noting that it leaks alot because it is plastic. He stressed that the new construction will be utilizing all copper piping, instead of plastic. A motion was then offered by Rep. Skinner, seconded by Rep. Vaughn to accept the Maintenance budget as presented for the second quarter. A call for the vote on the motion was recorded unanimously in the affirmative.

Rockingham County Farm - Rep. James Rosencrant, Chairman of the Farm Sub-Committee noted that his sub-committee met last Thursday to review the second quarter of the Farm budget. He noted that as of June 30, 1990, the expenditures for this budget were at 60%, relating that this figure does not show a true picture, stressing that many items for this department are purchased up front. Rep. Rosencrant related that the new farm manager has successfully purchased new pig stock at good prices from Pennsylvania. He stressed that the new farm manager was doing "one heck of a job." Rep. Rosencrant further explained that livestock inventory was doing very well. With regards to the salaries and workmans compensation line items, Rep. Rosencrantz explained that although these two line items do not reflect a six month expenditure, payment for workmens compensation will be done by the end of the year. Rep. Rosencrantz also noted that the farm has experienced alot of vehicle repairs/machinery repairs.

Rep. Rosencrant introduced Mr. Robert Kidder, Farm Manager, who spoke regarding the recent acquisition of a loader for the farm. He related that although the piece of equipment is not new, it is in real good shape. Mr. Kidder detailed the fact that the old back hoe was in need

of a new piston and hydraulic pump before it could be a useable piece of equipment on the farm. Mr. Kidder further noted that he obtained some prices for a 4-wheel drive Cat loader and further, had the Maintenance Department Mechanic check the Cat loader which he was interested in. Mr. Kidder noted that he made arrangements to trade the 656 tractor and the old back hoe (farm equipment) for the Cat loader. Rep. Rosencranrz added that a little equipment needed to be done on the old back hoe to make in operational enough to trade.

As far as building repairs, Mr. Kidder noted that it took sixty (60) gallons of paint to paint one of the barns at the farm. Rep. Rosencrantz added that prior farm management did not adequately keep the buildings up to standard, thus the need to do extensive building repairs.

Rep. Rosencrantz reported regarding Farm revenues, relating that the Rockingham County Slaughter House has been slow in bringing in anticipated revenues, due particularly to an agreement which allowed the person operating it to be allowed several months free rent, in an effort to allow them to build up business for the facility. Rep. Rosencrant added that the person currently operating the facility is new, stressing that he is selling good meat at good prices. He stressed that the Slaughter House is selling real good meat.

Mr. Kidder related that the first cut of hay on the Farm was excellent. He stated that he expected a good second cut as well. Mr. Kidder also reported that he and his staff were involved with the E.F.F.O.R.T.S. Committee on the planning and preparation for the hay rides for the 4th of July festivities at the Rockingham County Complex. He related that his department supplied the hay for the hayrides. He further noted that the Farm's loader was used to dig up the ground where the fire works, which were donated by the Town of Brentwood were set off. Rep. Flanagan noted that a group of school children recently toured the Rockingham County Farm, and enjoyed themselves very much. She noted that they were invited to eat their lunch in the courtyard area of the Home after their tour, stressing that the children had a great time! Rep. Blanchard explained the revenue portion of the Farm budget, noting that \$114,900. was the anticipated amount of revenue to be received for the Farm, noting that currently the Farm is at 57.88% in this category. She added that last year, the Farm's total revenue was \$84,000., stressing that the Farm was in much better shape this year. A motion was then made by Rep. Sherburne, seconded by Rep. Vaughn to accept the Rockingham County Farm budget as presented by Rep. Rosencrantz. This motion was so voted unanimously in the affirmative.

Rep. Chase, Chairman of the Rockingham County Delegation, then spoke to the fact that he had some serious concerns with regards to the medical examiner portion of the Rockingham County budget, and had invited Mr. Carleton Eldredge, Esq., Rockingham County Attorney, as well as Mr. Gene Nigro and Ms. Lori Naslund, two medical associates, to attend the August 6th meeting, and speak about the medical examiner portion of the budget, giving details as to how they perform their duties. Rep. Chase spoke specifically regarding R.S.A. 611, noting the requirements of R.S.A. 611. Rep. Chase apologized to the Executive Committee for not contacting the Chairman of this sub-committee, with regards to his concerns.

The process regarding obtaining adequate assistance regarding medical examiners was detailed by Rep. Chase, giving a past history. Mr. Carleton Eldredge, Esq., Rockingham County Attorney, then reported that Doctor Packard was appointed as Medical Examiner by the Board of Commissioners. He appointed two (2) positions (non-doctor) to act as medical persons to assist him. Mr. Eldredge stressed that over the years, it has been difficult to get people to do this sort of work. Mr. Eldredge noted that the state statute requires that a statement of expenses be submitted and approved by the county attorneys office. Once approved, it is sent to the Commissioners Office for payment. Mr. Eldredge went on to explain that in years past, payment for services was a flat rate, noting that in more recent years, the state statute allows setting an hourly rate with a minimum and a maximum rate, as well as the inclusion of travel and telephone expenses. Mr. Eldredge went on to explain that autopsies may be performed locally, or at the state level in Concord. It was pointed out that another approval which was allowed, but never written down, was the payment to a doctor for medical examiner services at \$100.00 per hour. At this point in the meeting, Ms. Naslund reviewed the process that she follows when working as a medical person, under the direction of Doctor Packard. She explained that after receiving the initial call from dispatch, she questions who, what, when and where; gathers the necessary information about the case at hand; visits all unnatural death scenes; assesses the complete situation, doing an examination of the body; calls funeral home if body is to be removed; does external examination at the funeral home; does blood sample for drug/alcohol toxicology; fills out death certificate; takes blood samples to Troop A; reviews entire situation with Doctor Packard. Mr. Gene Nigro spoke to the process followed, noting that the purpose is to investigate the death, determine the cause of death, and make appropriate findings.



It was noted that both Ms. Naslund and Mr. Nigro operate on an rotating basis. At this point in the meeting, Rep. Chase reviewed a print out for payment of services for particular services performed. Mr. Carleton Eldredge explained this process. A question was raised as to how an undertaker is determined. Mr. Nigro explained that in most instances, the family is asked if they have a preference. If not, the medical assistant who responds selects an undertaker who provides transportation.

Prior to the departure of Mr. Eldredge, Rep. Sherburne spoke, publicly thanking Mr. Eldredge for all his diligent hard work that he did with regards to the recent issue with the Robert Bonser issue. He stressed that, with the complete cooperation of the county attorney, the Board of Rockingham County Commissioners and Nottingham Selectmen, the issue was handled in a most professional manner and was easily resolved.

Registry of Deeds - Rep. Thomas U. Gage, Chairman of the Registry of Deeds Sub-Committee, then spoke about the review of this budget for the second quarter, noting that salaries were at 45.9%; payroll expenses were at 42.2%; operating expenses were at 46% and that revenues were up a little bit over the same period last year. He further reported that the Registry of Deeds Office now has a fax machine that is taking in a little revenue. He pointed out that it was his feeling that there will be substantially more revenue for this departments budget by the end of the year, than was previously projected. Rep. Gage went on to note that in comparison with the first six months of last year, the document count is down 12%. Mrs. Elizabeth Luce, Register of Deeds for Rockingham County, spoke briefly regarding her departments budget. She explained that a private vendor had a fax machine installed within her department, making it accessible to the public, on a "pay-as-you-go" fee system. She stated that the machine, and the telephone line, was then given to the county's Registry, to help for any "inconvenience" the machine may have created. Mrs. Luce stressed that although the machine never created any additional work for personnel within her department, it was utilized extensively enough to generate a sizable amount of revenue, which, she noted, is included in her revenue figures. She went on to explain that, due to the Seabrook issue, Rockingham County may receive approximately \$100,000. in revenues prior to the end of the calendar year, which was not originally anticipated at the time of budget projections.

Mrs. Luce went on to explain that she anticipated money to be available in the salary account within her budget, due to the fact that an

employee from her department, who originally was planning to return to work after a maternity leave, chose not to. As a result, this position has and will not be filled for the remainder of the year.

When questioned about the micro-fish method of filming, Mrs. Luce explained that her department does not use this process to film old books. She noted that a new method is used, and that her department is almost completed re-filming the old books in the archives. She explained for the benefit of the Executive Committee, new machinery which is now available to registry of deeds, which is "state-of-the-art", a much quicker method of re-filming documents. There being no questions with regards to this budget, Rep. T. Gage moved, duly seconded by Rep. Flanagan to accept and move adoption of the 2nd quarterly budget report of the Registry of Deeds. The motion was voted unanimously in the affirmative.

Rockingham County Cooperative Extension Service - Rep. Sherburne, Chairman of this sub-committee, spoke to this departments budget for the second quarter. He noted that this budget was on-line, and doing fine. He also noted that the Cooperative Extension Service was planning a fish chowder picnic buffet for Monday, September 17, 1990 from 6:00 P.M. to 8:00 P.M. at the 4-H Aquaculture Facility on Ocean Blvd. in Seabrook, New Hampshire. Rep. Sherburne distributed these invitations to each Executive Committee member. He reminded them that this invitation was available to all Rockingham County Delegation members, Rockingham County Commissioners and candidates seeking public office. Ms. Claudia Booker of the Rockingham County Cooperative Extension Service noted that the fishermans co-op have donated all the fish for the chowder. She stressed that the fish chowder picnic buffet would highlight and inform all attending about the sea grant and what the cooperative extension service provides. There being no discussion with regards to the report of Rep. Sherburne regarding the second quarter budget report for this department, Rep. Blanchard moved, duly seconded by Rep. Skinner that the Executive Committee move adoption of the Rockingham County Cooperative Extension Service budget report for the seconds quarter as presented. This motion was so voted unanimously in the affirmative.

Commissioners budget - Rep. Vaughn noted that overall, this budget was in good shape, noting that as of the second quarter, they were 48% expended. A motion was made by Rep. Vaughn, seconded by Rep. Skinner to accept the Commissioners budget report for the second quarter. A vote on the motion was recorded as unanimous in the affirmative.

Rep. Malcolm raised a question with regards to Eschet funds. Commissioner Barka noted that Rockingham County was notified that they would be receiving approximately \$700,000. from Eschet funds. He stressed that the Board of Commissioners will be recommending to the Executive Committee and Rockingham County Delegation that these funds be used to offset county taxes for next year.

Rockingham County Sheriff's Department - Mr. Wayne E. Vetter, High Sheriff of Rockingham County, spoke to this departments budget for the second quarter. He stressed that should his department continue in the same manner they have been since July, the line item for deputy overtime will be completely out of funds. Sheriff Vetter went on to explain the process of warrants, and how they are issued. He added that deputy overtime is utilized due to the vast increasing amount of arrests, transports as well as IEAS. Sheriff Vetter went on to explain that there was no way to predict how extensively these three areas will be utilized. At this time, Sheriff Vetter also gave a complete review of cases that his office is currently involved with, specifically noting the Bonser case.

Sheriff Vetter reviewed his budget expenditures for the second quarter speaking specifically to the overtime line item within his budget. He noted his concerns with regards to this line item, and warned the Executive Committee that if things continue in the fashion they have, his overtime line item would be over expended very soon. He pointed out that he may need a supplemental appropriation for overtime, should that specific line item be over expended.

He also spoke to concerns that he had as well as concerns of area chiefs of police with regards to poor radio reception in certain areas of Rockingham County. (Rep. Welch read a letter which was received from the Chief of the Kingston Police Department regarding his concerns.) He spoke to the Executive Committee regarding the need to enhance the Rockingham County Dispatch Center with an antenna system. Sheriff Vetter went on to explain that after a most thorough review of the situation, it was determined that a radio antenna could be placed on the water tower at the Rockingham County Complex, which would assist in better radio communication on portable radios in many areas of Rockingham County. He pointed out that he had no money available within his budget to transfer for the expenditure of this much needed equipment and installation. It was suggested that even though Sheriff Vetter brought his items of concern before the Executive Committee, he should also bring these concerns before his sub-committee for their review, consideration and action. Sheriff Vetter commented that it was

his intention to bring all of the items discussed before his sub-committee for their further review and consideration.

After much discussion with regards to the concerns raised by the High Sheriff with regards to the overtime expenditures within his budget, as well as the need for improving radio reception, Rep. Sherburne moved, seconded by Rep. Flanagan that the Executive Committee authorize the overpayment (for overtime) in an amount authorized by the Sheriff's Department Sub-Committee for the Rockingham County Sheriff's Department. Considerable discussion ensued with Rep. Sherburne stressing that this authorization needed to be done at this time, rather than scheduling a special meeting for the purpose of a supplemental appropriation. It was strongly recommended by Rep. Lovejoy that a cap for this appropriation be made. Sheriff Vetter expressed agreement with a cap, recommending a sum not to exceed ten thousand dollars (\$10,000.00), as well as authorization by the Sheriff's Department Sub-Committee for the Rockingham County Sheriff's Department. The motion was recorded unanimously in the affirmative. More discussion followed whereby Rep. Parr moved, seconded by Rep. Vaughn that the Rockingham County Sheriff be authorized to expend the necessary money available within his budget, for the purchase and installation of a radio antenna system to be installed on the water tower at the Rockingham County Complex in Brentwood, New Hampshire. This motion was voted unanimously in the affirmative.

The Executive Committee reviewed the remaining portions of the Sheriff's Department budget for the second quarter. A motion was made by Rep. Skinner, seconded by Rep. Vaughn to accept the Rockingham County Sheriff's Department, the Rockingham County Sheriff's Dispatch and Rockingham County Radio budgets for the second quarter as presented. The motion was voted unanimously in the affirmative.

It was strongly recommended that the Chairman of the Rockingham County Sheriff's Department should be made aware of the actions taken at the August 3rd Executive Committee Meeting. Chairman Schmidtchen stated that as Chairman of the Executive Committee, he would write, or would ask Rep. Chase, Chairman of the Rockingham County Delegation, to write a letter to the sub-committee chairman and co-chairman of the Rockingham County Sheriff's Department regarding the need of a supplemental appropriation for deputy sheriff overtime.

Sheriff Vetter also pointed out that the purchase of new 1990 cruisers was completed in June, 1990. He stated that the line item for the purchase of cruisers and necessary needed equipment for the vehicles in

question has been pretty much expended.

Rockingham County Nursing Home - Rep. Schmidtchen spoke to this budget, noting that he had the opportunity to review this budget with the Administrator, prior to the Executive Committee meeting. He introduced Mr. William F. Sturtevant, Administrator, who spoke to his departments budget. He noted that as of the second quarter, the Home had expended 48.98%, noting that it was a little bit under expended for the second quarter. He did review in detail, several areas within this budget that have over expended, or needed to be watched carefully. He explained that the Administration portion of the budget for the second quarter was doing o.k., but pointed out that the area of continuing education will be watched carefully. He stressed that this line item was a necessary one, in that, training is necessary. In the area of the Dietary Department, Mr. Sturtevant pointed out that there was concern with regards to the area of provisions, stressing that the cost of food is increasing substantially. Mr. Sturtevant further noted that the bottom line in the nursing budget was o.k., but that the area of medical supplies was a concern. He explained that, due to the type of patient being admitted to the Home, the Home has to supply more medical supplies to sick residents. He pointed out for the record that this line item has continued to be at level funding for the last eight to ten years. Mr. Sturtevant further advised that the Maintenance portion of his budget was in good shape. He pointed out that some repairs have been needed on the equipment in the Laundry Department, and that plans are underway to send some employees from the Rockingham County Maintenance Department to school, to learn how to do preventative maintenance as well as the repair of the machinery in question, in an effort to reduce the costs for a maintenance contract for these machine items. Mr. Sturtevant noted that some problems have occurred with the washing machines at the Home, due to the type of water utilized. He added that, although a water softener is used, problems still arise. Mr. Sturtevant added that currently, the Home utilizes Yankee Equipment Company (service contract) to do the necessary repairs to laundry equipment, but still continues to look into alternatives to defray these costs, by sending maintenance department employees to school.

Mr. Sturtevant pointed out that the linen line item has been overexpended to date/ He noted that the line item for linen/bedding is currently at 68.3%, adding that by the end of the year, this particular line item should not be over. He also reviewed the Environmental Services line item within the budget, noting that due to an error in figuring the salaries for this department, that line item (salaries) is running high. He noted that he omitted 1 1/2 persons while

calculating the salaries for this department during the budgetary process. Mr. Sturtevant also noted that the Pharmacy Department is currently underspent for the second quarter. He specifically noted that it is 47% expended in the area of medication. He stressed as a matter of record that in the past, this line item was continually overexpended. He noted that the pharmacist continues to utilize as much generic medication as possible, to reduce the cost factor. When questioned by Rep. Malcolm about the possibility of the Rockingham County Nursing Home utilizing concession type bidding for the Pharmacy Department, Mr. Sturtevant advised that other counties that do utilize this process, have determined that it doesn't work out well. He noted that it is an available option, but recommended against it, due to the fact that the system currently utilized at the Home works extremely well. He added that the physician authorizes the prescription for the resident in question. This prescription is then filled by the Pharmacy Department. Mr. Sturtevant added that the Home has assigned physicians for their residents. He further noted that although two (2) medication carts were included and funded within the 1990 Rockingham County Nursing Home budget, they have not been received as of this date.

Mr. Sturtevant also reviewed the fact that as of the second quarter, the Social Services Department line item was doing o.k., as was the Physical Therapy Department line item. He added that the Safety and Communication line item (the line to dispatch to the Town of Exeter) as well as the back safety school is in good shape as of the second quarter.

Mr. Sturtevant advised that consideration has been given to increasing the number of hours for the speech pathologist at the Home. He added that the Occupational Therapy Department was in good shape for the second quarter as was the Recreation Therapy Department. Mr. Sturtevant commented that the Pastoral Care line item will be underspent by the end of the year. He explained that the pastor, who worked at the Home three (3) days per week, resigned in April. Since that time, he noted that local churches have been contacted to work with the local clergy on Sundays. Mr. Sturtevant added that the Home still has the services of Father Murphy, although the Exeter clergy feel that the Home should provide twenty-four (24) hour per day clergy to residents. He stressed that he, together with the Board of Commissioners, continue to assess the situation. He added that clergy at the Rockingham County Complex receive a stipend of \$9.00 per hour.

Mr. Sturtevant also reviewed the Adult Medical Day Care Center budget for the second quarter. He noted that this departments budget is

currently underspent. He further explained that the activities director for this program who worked four (4) days per week resigned. Another person, who works in the program is functioning in a dual role. Mr. Sturtevant added that, during the summer months, there is a decline in clients who are enrolled within the program. Currently, he noted that there were fifty-eight (58) clients enrolled within the Adult Medical Day Care Program. Mr. Sturtevant explained that clients who attend the Adult Medical Day Care Program are picked up via a bus that the Home utilizes. He stressed that this particular bus is in bad condition, and he anticipated bringing a request to replace this bus before his sub-committee, the Executive Committee and the Delegation for inclusion within the 1991 budget. Mr. Sturtevant added that the type of client enrolled within the adult program is very similar to that of the type of resident at the Rockingham County Nursing Home. Mr. Sturtevant added that the adult medical day care program currently has five (5) full-time employees, which includes a director and a registered nurse. He added that this number also includes two (2) full time aides and a part-time licensed practical nurse, as well as several part-time bus drivers. Mr. Sturtevant stressed that, one of the most expensive items within this departments budget is transportation, which, he noted, is vital to the operation of the program. At this point in the meeting, Mr. Sturtevant continued his explanation with regards to the Rockingham County Nursing Home budget for the second quarter, specifically noting the line item designated for the child care program. He noted that currently, this program has thirty-nine (39) children enrolled, noting that the total capacity for this program is forty-five (45). Mr. Sturtevant reminded the Executive Committee that, during budget presentations last winter, there was much discussion with regards to the issue of moving the older children enrolled within the program, to a new facility (the house which was occupied by the Jail Superintendent). He stressed that this procedure was finally completed, noting that the older children have moved to another facility (the old Jail Superintendent's house). He added that, by doing this, it made more available space for children, stressing quite emphatically that no additional staffing had to be hired. Mr. Sturtevant explained for the benefit of Executive Committee members that the older children were moved into the new facility July 23, 1990, stressing that the director of this operation will look for additional grant funding to assist with a before and after school program. He also noted that the new available space will allow the child care center to be able to provide a "mildly ill" room, for those children who are categorized as "mildly ill", so that the employee has an available room for their child to go to, in a setting prepared for a mildly ill child, which curtails the amount of absenteeism for

employees who would otherwise have to stay at home with a sick child. Mr. Sturtevant reviewed this departments budget, noting that for budget year 1990, \$149,227. was budgeted, with expected revenues of \$60,000. (services based on what is being taken in). He added that \$2,100. was expected for grant money. Rep. Chase questioned what impact this department would have on the 1991 budget. Mr. Sturtevant noted that this department was not looking to hire additional staffing in 1991, and was not looking to expand any further at this time. Mr. Sturtevant added that the child day care program accepts Title XX program fees as well as CHINS. Mr. Sturtevant stressed that by having the child day care program accessible, it has assisted in keeping the number of vacancies down at the Home.

Mr. Sturtevant distributed copies of information with regards to the Rockingham County Child Day Care Program. The following information was noted for the record:

Annual Cost Per Diem Nursing Staff:

1988:	\$250,000.00	
1989:	\$205,000.00	
1990:	Appropriated: \$133,000.00	expended 6 months: \$29,917.44
		projected: \$44,252.67

Employee Turnover Rate:

1988:	43.32% Annual
1989:	28.40% Annual
1990:	13.01% 6 Months

Employee Advertising:

1988:	\$26,970.63
1989:	\$16,163.97
1990:	6 Months \$7,390.10 - Projected: \$14,780.00

Operational Costs:

1988:	\$21,281.73 (start-Up Costs)
1989:	\$98,492.89
1990:	Appropriation: \$149,227.00
	expended 6 months: \$79,243.21
	projected: \$147,235.70

Revenue:

1988:	\$0.00
1989:	\$39,826.66
1990:	Anticipated: \$60,000.00
	6 months: \$29,062.56
	projected: \$58,125.12



Personnel

No new personnel have been hired to operate the additional space created. Plans do not indicate any need for additional personnel for the implementation of the after school and ildly ill program.

Program Cost/Savings:

Expenses:       \$147,235.70  
Less Revenue: \$ 58,125.12  
Sub Total:     (\$ 89,110.58)

Savings Per Diem Nursing 1988/1990: \$205,747.43  
Savings Advertising 1988/1990:     \$ 12,190.63  
Sub Total:                             \$217,938.06

Net Savings to County 1988/1990:     \$128,827.05

Commissioner Barrows noted their concerns with regards to extending space available to outside non-county children. She noted that the Commissioners have mandated that the child care center is only available to county employees children. Mr. Sturtevant asked if the Executive Committee had any questions with regards to his report regarding the child day care center, or other portions of the budget. No one responded

Also reviewed at this time by Mr. Sturtevant was bonds, principal and interest with regards to the Rockingham County Nursing Home budget. He also noted that the revenue portion of Board and Care for the Home through June 30, 1990 was 47.50%, noting that this budget was alittle under, but should be alittle bit better soon. A motion was then made by Rep. Malcolm, duly seconded by Rep. Vaughn to accept the Rockingham County Nursing Home budget report for the second quarter, as reviewed by Mr. Sturtevant, inclusive the revenue portion for this department. The motion was so voted unanimously in the affirmative.

Discussion followed with regards to a recent request for proposals for preliminary studies to access the needs of the Mitchell Building. Mr. Sturtevant advised that recently, a mock inspection with the State of New Hampshire was done at the Home. A suggestion for furniture replacement and personnel were made. He stressed that these recommendations/suggestions will not affect the 1990 Rockingham County Nursing Home budget. Mr. Sturtevant further advised that the Board of Commissioners hired the firm of Aaron Schroeder to access these needs. He noted that a representative of Aaron Schroeder met with himself, as well as department heads, residents of the facility as well as the

Board of Commissioners. A fully detailed report of this assessment will be made available to the Long Range Planning Sub-Committee in October of 1990.

It was the suggestion of Rep. Malcolm that property purchased for the Home's utilization, or other county departments, all be standardized, rather than an "or equal" equivalent. Mr. Sturtevant explained for those present that because the Rockingham County Nursing Home receives federal funding, the federal government requires that the Home, who bids all equipment and supplies, include the stipulation "or equal". He pointed out that some of the equipment currently utilized at the Home isn't made anymore. Rep. Malcolm pointed out that when the Maintenance Sub-Committee met recently, they were informed that there needed to be a "standardization" done with all equipment which is utilized at the Rockingham County Complex. Chairman Schmidtchen pointed out the significant value of the tours of the Rockingham County Complex as well as the Rockingham County Administration and Justice Building which were recently conducted by Mr. Ernest G. Woodside, Director, Rockingham County Maintenance Department.

Board and Care of Children/Old Age Assistance - Rep. H. Flanders reviewed these two budgets in length, noting that he did touch base with Commissioner Barrows with regards to these two very important portions of the budget. He pointed out that everything appeared fine for these two budgets for the second quarter. A motion was made by Rep. Vaughn, seconded by Rep. Skinner to accept the Board and Care of Children budget and Old Age Assistant budget report for the second quarter, as noted by Rep. H. Flanders. There being no questions following the motion, a call for the vote was recorded in the affirmative.

Personnel - Rep. Vaughn moved, seconded by Rep. Skinner to accept the Personnel budget at 46% for the second quarter. A call for the vote was recorded in the affirmative.

Delegation - Discussion ensued with regards to this budget. It was pointed out that as of the second quarter, this budget was at 73%. Rep. Chase, Chairman of the Rockingham County Delegation, pointed out that this high figure was a result of many special meetings which have been held with regards to the construction bonding, liaison meetings, and sub-committee meetings. It was the suggestion of Rep. Vaughn that, once the Delegation runs out of money, then the services of the Rockingham County Delegation should then be donated. There being no further discussion, Rep. Vaughn moved, duly seconded by Rep. Skinner to

accept the second quarterly budget report for Delegation expenses, as reviewed. This motion was so voted unanimously in the affirmative.

General Government - A motion was made by Rep. Malcolm, duly seconded by Rep. Vaughn to accept all items listed under General Government for the second quarter of the Rockingham County 1990 budget. This motion was so voted unanimously in the affirmative.

Discussion then ensued with regards to the non-county specials portion of the budget for the second quarter. A question was raised by Rep. Malcolm with regards to whether or not non-county special agencies had been notified of the Resolution recently passed by the Rockingham County Delegation. Commissioner Barrows noted that a letter, together with a copy of the resolution in question was mailed out to each non-county special agency, informing them that funding may be reduced in calendar year 1991. There being no further questions with regards to the non-county special portion of the budget, Rep. Chase moved, duly seconded by Rep. Malcolm to accept the report of the non-county specials for the second quarter. The motion was so voted unanimously in the affirmative.

Capital Improvements - Discussion ensued with regards to this portion of the budget. A motion was made by Rep. Vaughn, duly seconded by Rep. Parr to accept this line item as presented for the second quarter. A call for a vote on the motion was so voted unanimously in the affirmative.

County Attorney/Medical Examiner - Discussion followed with regards to the second quarter for the county attorney/medical examiner portion of the budget. It was noted that although discussion had been quite detailed at the beginning of the meeting with regards to the operations of the medical examiner proceedings, a formal vote by the Executive Committee with regards to these two budgets had not been done. With this thought in mind, Rep. Vaughn moved, seconded by Rep. Malcolm to accept the county attorney/medical examiner portion of the Rockingham County budget for the second quarter. Rep. Chase spoke to his concerns regarding the medical examiner portion of this budget. He once again apologized for not contacting the sub-committee chairman with regards to his concerns. At this point in the meeting, Rep. Chase reviewed a detailed budgetary format of the medical examiner portion of the budget, as it pertained to the second quarter report. He noted his recent conversations with Mr. Gene Nigro with regards to additional views which have not been included within the second quarter budget report. He noted that there are an estimated nine to eleven additional

views which have not been included in the second quarterly budget report. He stressed that, as a result of these additional numbers, these viewings will increase this budget substantially. Rep. Chase further spoke to inconsistencies in the amount charged for viewing a body. Mr. Carleton Eldredge spoke to the fact that some state statutes, that pertain to medical examiners are very old. He spoke of his willingness to assist in re-writing these statutes, so that they can be brought before the legislative body. More discussion followed with Rep. Chase offering the following motion: that the Executive Committee direct through the Commissioners that now, through the end of the year, all views will be \$100.00 per view until such time that the Executive Committee can get a handle on the complete situation. This motion was seconded by Rep. Parsons. Discussion followed the motion. Rep. Chase spoke to his motion, noting that it was his intention to have Doctor Packard present his budget to the Commissioners, as does every department head in the county, during budget deliberations. Mr. Eldredge reminded the Executive Committee that, in years past, the Board of Commissioners could not get anyone to perform this service. Rep. Skinner reminded the Executive Committee that, over years past, alot of conversation with regards to the medical examiner has been done. It was her suggestion that the Chairman of this sub-committee, Rep. Felch, be made aware of the entire situation, and the concerns raised at the Executive Committee. Rep. T. Gage spoke to the R.S.A.'s regarding the Medical Examiner as it pertains to Rockingham County. He noted that the full Rockingham County Delegation will eventually have to accept or reject recommendations that are brought forward with regards to this subject. Rep. Harry Flanders spoke to his agreement with the sentiments expressed by Reps. Skinner and T. Gage. Rep. Parr spoke to the fact that she felt that such a motion at this time was premature. It was the suggestion of Rep. Sherburne that the entire matter be referred to the sub-committee for their deliberation/consideration. Rep. Chase went on to speak to his concerns with regards to the county identification utilized by Mr. Nigro. He noted that for identification purposes, Mr. Nigro's identification specifically states that he is an employee of the county. It was noted for the record that Mr. Nigro use to be an employee of Rockingham County. Rep. Lovejoy raised her concerns with regards to the issue raised pertaining to the medical examiner portion of the budget, specifically speaking to the issue of expenses. It was suggested by Rep. T. Gage that the entire issue should be referred to the sub-committee. He further suggested that a fee schedule be put in writing, to be part of the permanent record. He stressed that he felt that any recommendations with regards to this issue, come from the sub-committee, and further recommended that this committee be split, to

accommodate the needs of the county attorney portion of the budget, as well as the medical examiner portion of the budget.

After more discussion, Rep. Chase withdrew his motion. Rep. Parsons withdrew his second to the motion. Rep. Chase noted that his thought was that a concrete proposal concerning the medical examiner should be brought forward. He added that in other counties, medical examiners have their own vehicle, and suggested that this consideration be brought before the Delegation, for their thoughts. A motion was then made by Rep. Sherburne, duly seconded by Rep. Vaughn that the report, as given by Rep. Chase, be referred to the sub-committee for their consideration, review and recommendations. Discussion followed the motion. It was suggested by Rep. Skinner that a "select committee" should be established, to bring in a recommendation with regards to the medical examiner's portion of the budget for the 1991 budget. More discussion ensued with Rep. Chase noting that he, as Chairman of the Rockingham County Delegation, will appoint a select committee, consisting of five (5) Rockingham County Delegation members, to thoroughly review the medical examiner budget and all that pertains to this portion of the budget, to report back to the Executive Committee with their recommendations. Rep. Chase pointed out that he will include the county attorney/medical examiner sub-committee to sit in on this meeting with the five (5) member select committee. After considerable more discussion, Rep. Sherburne withdrew his motion. Rep. Vaughn withdrew his second.

Discussion ensued with Rep. Blanchard moving, seconded by Rep. Skinner that the revenue portion of the Rockingham County budget for the second quarter be accepted as presented. This motion was so voted unanimously in the affirmative.

Executive Committee members then discussed the recent vote of the Rockingham County Delegation, to include the Rockingham County Conservation District within the Rockingham County budget, taking it out from the umbrella of non-county specials, and placing it as a budgetary line item within the regular portion of the budget. At this time, Commissioner Barka reviewed a proposed budget for the Conservation District, as put together by Mr. Roy Morrisette, Personnel Manager, and Ms. Mary Currier of the District. He related that, should the Conservation District be included within the regular portion of the Rockingham County budget, two people involved within this program would receive health, dental and retirement benefits from the county. Rep. Skinner quired as to how many other counties have their conservation districts under the umbrella of the county budget. Commissioner Barka

noted that several counties do have their conservation districts under the county umbrella, but to a very limited degree. Rep. T. Gage spoke to the liability issue with regards to the conservation district. HGe specifically noted that this program is federally funded. After considerable more discussion, Rep. Chase moved, duly seconded by Rep. Parsons that the Executive Committee notify the Chairman of the Non-County Specials Sub-Committee, asking that she and her sub-committee, go over the proposal of the Rockingham County Conservation District, as submitted, and present their sub-committee recommendation/s at the third quarterly budget report meeting. This motion was so voted unanimously in the affirmative. Rep. Chase noted that he, as Chairman of the Rockingham County Delegation, would send a written letter to Rep. Donna Sytek, Chairman of the Non-County Specials Sub-Committee regarding this above mentioned issue, asking that she set up a meeting with her sub-committee, to afford them the opportunity to meet to make a sub-committee recommendation at the 3rd quarterly budgetary meeting.

There being no further business to come before the meeting, Rep. T. Gage moved to adjourn the meeting. This motion was seconded by Rep. Malcolm and so voted unanimously in the affirmative at 12:35 P.M.

Respectfully submitted,  
Honorable Patricia M. Skinner  
Clerk, Rockingham County Executive Committee

#### ADDENDUM

After the adjournment of the Executive Committee Meeting, Rep. Lawrence A. Chase, Chairman, Rockingham County Delegation named the following representatives to serve on the select committee to review the medical examiner portion of the budget. The following representatives were named: Honorable Representatives: Virginia K. Lovejoy; Kenneth W. Malcolm; Lawrence A. Chase, Jr.; MaryAnn N. Blanchard; Thomas U. Gage and Richardson D. Benton.

Rep. Chase indicated that he would send a letter to the above listed representatives, inviting them, as well as extending an invitation to the County Attorney/Medical Examiner Sub-Committee, to attend a meeting scheduled for September 17, 1990 at 9:30 A.M. in the Commissioners Conference Room of the Rockingham County Nursing Home to discuss this issue at length. He indicated that this special committee will make recommendations to be brought before the Executive Committee at the 4th

quarter budgetary meeting.

Respectfully submitted,  
Honorable Patricia M. Skinner  
Clerk, Executive Committee

**EXECUTIVE COMMITTEE MEETING**

Commissioners Conference Room  
Rockingham County Nursing Home  
Brentwood, New Hampshire  
September 26, 1990

A scheduled meeting of the Executive Committee was held this date, September 26, 1990 at 9:00 A.M. in the Commissioners Conference Room of the Rockingham County Nursing Home in Brentwood, New Hampshire. In attendance were the following Executive Committee members: Honorable Representatives: Skinner; Malcolm; Sherburne; Parr; Chase; McCain; Flanagan; Vaughn; T. Gage; Conroy; McKinney; Roulston and Blanchard. Other Honorable Representatives that were in attendance were: Rosencrantz and Welch.

Others in attendance were: Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Maureen Barrows, Vice Chairman, Board of Rockingham County Commissioners; Commissioner E. Jane Walker, Clerk, Board of Rockingham County Commissioners; Mrs. Patricia M. Donovan, Superintendent, Rockingham County Department of Corrections; Mr. Ernest G. Woodside, Director, Rockingham County Maintenance Department; Mr. Robert J. Kidder, Rockingham County Farm Manager; Mrs. Carrolle A. Popovich, Administrative Assistant to the Board of Rockingham County Commissioners/Delegation; Ms. Tammy Annis of Foster's Daily Democrat; Mr. John Hart of The Manchester Union Leader and Mr. Steven Haberman of The Portsmouth Herald.

The meeting began at 9:00 A.M., with Vice Chairman Conroy chairing the meeting in the absence of Rep. Rowland H. Schmidtchen, Chairman, Executive Committee. Rep. Conroy explained that the purpose of the scheduled meeting was to discuss concerns with regards a letter received from the Board of Commissioners with regards to the conversion of one of the outlying buildings to house prisoner habitation. She called on Commissioner Barrows to make the presentation from the Board.

Commissioner Barrows noted initially that the plan was initially to poll all Executive Committee members by telephone, to obtain determine

an answer. Since that time, she noted, a meeting was called for an Executive Committee meeting, although some Executive Committee members were called prior to the September 26th meeting today. Commissioner Barrows went on to emphasize that the letter from the Board stated that the overcrowding at the Rockingham County Department of Corrections is critical, and will maintain critical. She made a comparison of inmate logs of September - 1989 and that of September 1990, as submitted by Mrs. Donovan. It was noted that, in accordance with the figures, it reflects that the Rockingham County Department of Correction has thirty (30) more inmates in the facility than they had one year ago. She stressed that, should this trend continue, one third of that amount will be incarcerated at this time next year.

Commissioner Barrows went on to explain that discussion ensued approximately six months ago with regards to working towards making the work release area a more maximum facility, if need be. She added that some of the necessary work has been done, further noting that all the necessary materials are on-hand, and can be put in place in very short order. She also noted that the Board explored other possibilities at the Complex, to determine how the Board could "spend better", so as not to continue to spend to board inmates at other facilities. She noted that three facilities were considered and available for renovation. She added that the first building that was considered was the "Calf Barn"; the second was the "Horse Barn" and the third was the "Old Jail". Commissioner Barrows went on to explain that the old jail is not practical at this time, as it could not be renovated for less than \$700,000. - \$900,000 as well as the fact that it could not be ready for six or seven months. She stressed that the County needs a facility now, but pointed out the possibility that the county may need something of that size in six or seven months. Commissioner Barrows emphasized as a matter of record that the Board of Commissioners, together with Mrs. Donovan, are doing everything they possibly can to keep the numbers at the Jail down.

Commissioner Barrows further noted that the second facility which was a matter of discussion was the "horse Barn". She noted that this facility was not practical for a number of reasons. She added that the Fire Marshall has reviewed this building previously, and it was determined that because the building is a wooden structure, it was not a practical solution to house inmates within that facility. The third and only facility left was the "Calf Barn". She noted that approximately one year ago, this location had been looked at by the State, as a temporary housing facility for juveniles. Commissioner Barrows noted that this facility was approved at that time (not in



writing) as a result of an informal visit by the State, for the utilization of housing juveniles. She added that it was the belief of the Board that if juveniles could be housed in this facility, it certainly would be able to adequately house adult prisoners. Commissioner Barrows went on to note that, after a complete review by Mr. Woodside, Director of Maintenance, it was his determination that for approximately \$10,000. to \$12,000., this building in question could be renovated to house up to 24 inmates, noting that bedding and other items, would be over and above the \$10,-\$12,000. figure, probably in the amount of \$6,000. Commissioner Barrows went on to explain that the bedding and the beds will have to be purchased anyway, due to the rate that double bunking is occurring.

Commissioner Barrows explained that presently, the Rockingham County Department of Correction has been boarding prisoners out. She stressed that as of last week, fifteen (15) prisoners were housed out in other facilities, because of the fact that on Sunday, September 23, 1990, the Department of Corrections had a total of 195 inmates within the facility. Fifteen inmates needed to be boarded out on Monday, September 24, 1990, because, as she stressed, it was insane, it isn't safe and it isn't sanitary to have 195 inmates in this facility. She added that, up until now, the County has been able to enjoy free board at the Concord State Prison. Now, the Concord State Prison has notified Rockingham County, that they will be charging the County, as of today at \$48.00 per inmate/per day. She added that the County has an arrangement with the State Prison that they will take the first three (3) inmates free of charge, and all others after the third, will be charged \$48.00 per inmate per day. she added that there are also a number of other arrangements in Strafford County, to house inmates of Rockingham County. Commissioner Barrows pointed out that these numbers do not include women, as the County has been paying to house them, on a regular basis, at other county facilities. Commissioner Barrows noted that, so far this year, the County has spent \$94,000. to board out prisoners to other facilities. She added that, approximately fifty percent of that figure, is for the boarding of female prisoners. She added that the Executive Committee, as well as the full Delegation have been made well aware of the fact that females continue to be boarded out to other facilities, at a cost of approximately \$10,000. per month. She added that it is the male prisoner population that the Commissioners are concerned about. She related that, if the county continues to board out 15 prisoners per month, over and above the three (3) free inmates per month allowed at the Concord State Prison, it comes to \$20-\$22,000. per month, noting a dollar cost was way over what it would cost to renovate the "Calf Barn."

Commissioner Barrows went on to explain that the cost of the renovations, plus the cost of bed and bedding, as well as staff coverage for 24 hours per day, is far less than what it will cost to continue to house inmates in other facilities. She added that the County will have to hire additional staff at the Jail, due to the critical situation of overcrowding currently at the Jail. She emphasized that, due to the excessive overcrowding, the employees at the Jail are being "worn out" and "burned out". She stressed that everything is being used to the max. She added that, because the Jail has double the amount of prisoners, every door that opens, opens twice as often. Every switch that goes on, goes on twice as often. As Administrators, she noted that the Commissioners looked at the issue as a practical matter, and concluded that they would like to spend less money, and do the work "in-house", rehabilitating the "Calf Barn" to house work release prisoners. The building currently used to house work release inmates can be made more secure, for inmates that are not out on work release, but are working around the grounds at the Complex. She stressed that the type of inmate that would be housed in this facility would be the type of inmate that works around the Rockingham County Complex on a daily basis, not the hard core criminals.

Commissioner Barrows noted the fact that concerns were raised with regards to moving the farmer and the federal meat inspector out of spaces that they are currently utilizing. She pointed out that this was true, but stressed that after reviewing all the options, this location was the only viable option to house inmates in. She pointed out that there are spaces available that could house the farmers office, as well as the federal meat inspector. She queried the Executive Committee as to any suggestions that they may have, as an alternative to the one proposed. She stressed that this situation has to be dealt with now, as it is at a crisis level. She also related that other alternatives have been discussed and considered, such as alternative sentencing. Commissioner Barrows stressed that these type of inmates, unfortunately, are not coming to the jail. She added that discussions with the county attorneys office, to expedite those awaiting trial is also being done on a regular basis.

Commissioner Barrows expressed concerns about the fact that Rockingham County needs help to alleviate their overcrowding situation at the Department of Correction. She noted that the new jail will open in June of 1991. At that time, she noted that prisoners currently housed in that facility will be moved to the new part of the jail. The total structure, she noted, will be ready in October of 1991 - on schedule.

She added that this crisis has to be dealt with now, voicing her concerns, noting alot of misunderstandings about the entire situation. She added that the Board of Commissioners met with some of the Executive Committee last week, and felt very comfortable that the Board had answered their questions. She made reference to a letter recently received from Rep. Roulston, stressing that it was the best letter that the Commissioners have received with regards to the situation. It was noted that copies of this letter had been distributed to each Executive Committee member.

Rep. Chase noted that while he and Rep. McCain were attending a meeting recently at the Rockingham County Nursing Home, they were asked to meet with the Commissioners, after their regular bi-weekly meeting, to discuss the situation. He related that, on the surface, both he and Rep. McCain agreed with what had been put into a letter which was mailed out to each Executive Committee member. Rep. Chase went on to state that subsequently, Rep. Blanchard, McCain, Rosencrantz, Mr. Kidder and himself met again last Monday to discuss this issue. At that time, a tour of each building to be considered was done. He asked that at this time, he felt it appropriate that Mr. Kidder as well as Mr. Woodside speak to the issue.

Mr. Kidder, Rockingham Countyt Farm Manager then spoke with regards to his concerns. He noted that if the calf barn was located somewhere else on the property it would be ideal, but its' location is at the "heart of the farm". He noted that this facility is across from the Future Farmer's of America barn, where classes are held. He spoke to the fact that residents from the nursing home facility, as well as day care children frequent the barn, to view the animals. Mr. Kidder also pointed out that presently, a constant surveillance has to be conducted, in an effort that "drop off's" are not done, to be picked up by inmates who work in and around the facility at a later date.

Rep. Chase quired Commissioner Barrows with regards the poposed utilization of the calf barn, and what guarantee would there be as far as security was concerned. Commissioner Barrows related that there would be the same kind of guarantees that are presently in place. He noted that the county has to rely on the jail correctional staff. Commissioner Barrows noted the comments made by Mr. Kidder with regards to the proposed location of the calf barn being in the center of things, she related that the facility in question would house work release inmates. She went on to explain that work release inmates are out working every day. She commented that there is no choice between keeping the farm in operation and the consittutional duty in housing

inmates. She added that it is nice to have a petting barn as well as having a location to house the Future Farmer's of America, but presently, due to the fact that the laws continue to send people to jail on a regular basis, the Board of Commissioners, together with the Superintendent of Corrections have a duty to house inmates as well as house nursing home residents. She emphasized that the Board looks at what they HAVE to do, not what we are doing, pointing out that perhaps this is the time that some hard choices have to be made.

Mrs. Donovan explained that the facility in question would house work release inmates, who are out working every day in the private sector, who return to the facility in the evening. She noted that this facility would not house inmates who are there all day long - in and out of the building.

Rep. McCain noted that today's conversation was different from what he heard last week. He noted that he was told that the facility in question would house minimal security inmates. He questioned how the facility would be used. He pointed out that, although it was pointed out that it is a constitutional duty to house inmates, he added that the law states that the Executive Committee cannot make this decision. He added that this decision has to be done by the full Rockingham County Delegation. He noted that the law is clear in spending over \$5,000. for the renovations on any building, noting that it would take a vote of the complete Delegation. He spoke to information he had received with regards to the costs to renovate the old jail, noting that he was told it would take approximately \$50,000. to \$60,000. to renovate this building, not \$900,000. as was previously stated. He questioned the variation in figures, and asked if some "facts" could be made available, rather than alot of "emotion". Rep. McKinney questioned if the calf barn was renovated, what would it be utilized for afterwards? Commissioner Barrows noted that, hopefully, this building will not have to be used as a jail, once the new jail opens. She added that, at the rate that inmates are coming into the facility, Rockingham County may have outgrown the facility the day it opens. She added that, should this occur, the county may have to continue to utilize the facility in question, but stressed that everything is being done to keep the numbers down.

Rep. Vaughn spoke to the issue at hand, noting that it is an emotional issue. He spoke to his preference that the issue should go before the entire Rockingham County Delegation, and asked that more information be presented prior to this, before a determination is made.

Rep. Welch reminded Executive Committee members that one of the original reasons that the new jail was built years ago, was because Rockingham County was under a court order to provide seventy square feet per cell. He noted that this is not possible with the utilization of the old jail, but pointed out that the old jail could be rehabilitated for office space. He noted that, although there was a proposal similar to this years ago, and that at the time, he was violently opposed to it. He went on to state that approximately a year ago, he had requested that the security on the present work release facility be up-graded, so that this facility could be utilized for more secure purposes. He noted that most of that work has been completed, further stressing that all the necessary hardware is available on site to finish the job to do the necessary up-grade. He urged this completion. He added that if the calf barn were used to house work release inmates, they would only be there in the evening hours. He noted that the inmates housed in this facility would be court ordered to work release. Rep. Welch explained that testing is done, to determine if there is substance abuse. Rep. Welch went on to note that additional correctional officers will have to be hired during the construction period at the House of Correction. He added that these individuals could be hired now and utilized at this "satellite facility". He added that in June of 1991, two new cell blocks will be open, adding that the cells in the "F" block are being assembled now, on the first level. He continued with an up-date on construction progress, noting that the "D" block basement is almost complete with the assembly of cells for this block as well as slab work being done. He related that either the county spends a quarter of a million dollars outside the county, or something has to be done "in-house." He stressed that although he really doesn't like the idea of housing prisoners in the calf barn, he stressed that now, there is no alternative at this time. He added that up-grading of the present work release facility has to be done. He commented that the present facility is "stuffed".

Rep. Parr stated that problems have arisen as far as the jail is concerned for many years. She added that Rockingham County has a jail (the old jail) that has been used for this purpose, and wasn't comfortable with the concept of taking space away from the farm, to build additional space for the jail. She pointed out that the old jail was used for a long period of time as a jail, and asked that Executive Committee members consider utilizing it again for a jail, noting that it wasn't in such bad condition. She reminded everyone that inmates shouldn't be afforded luxury living space while they are incarcerated. Rep. Parr reminded those present that a lot of work has gone into making

the farm what it is today, and expressed strongly that space allocated to the farm should not be taken away.

Commissioner Barrows spoke briefly about the old jail, stating that she was unaware of the figure of \$50,000. to \$60,000. to do the necessary repairs to the old jail to make it usable. She asked that when questions are asked, it was her preference that these questions be directed to the Board of Commissioners, not department heads. It was her feeling that if the question/s regarding the old jail rehabilitation were directed to the Board, it would have saved a little miscommunication. Commissioner Barrows went on to explain that, with regards to the old jail renovations, the Board of Commissioners are in receipt of three quotes; noting the first one was in the amount of \$600,000.; the second quoted price she was unsure of and the third quoted price was \$900,000. She stated that although she continues to maintain that the old jail should be demolished, she was surprised that there is discussion to rehabilitate the old jail to use it as a jail. She noted that the problem cannot wait for 6-8 months to be resolved. She stressed that this problem has to be solved now. She noted that the choice is clear - renovations to the calf barn that can be utilized in 45-60 days or continuing to board prisoners out. She reminded those in attendance that they talk about themselves as being "fiscally conservative". She noted that the issue at hand is a "dollars and cents issue", further noting, "you pay now or you pay later". She went on to note that the Executive Committee, as well as all other members of the Rockingham County Delegation decides the budget. Commissioner Barrows reminded them that when there are complaints about the budget, the Commissioners receive these calls. She noted that although the Delegation sets the budget, it is the job of the Commissioners to manage it. She added that the Board is giving the best advise they can - as to how possibly less money can be spent to do the job. Commissioner Barrows added that if it is the choice of the Delegation to go another route, she asked that the reporters get all the names all spelled right.

Rep. McCain noted for the record that he did not like threats by the Commissioners, and stated further that he would not tolerated again. Rep. Skinner questioned whether Rep. Welch's committee was involved in the proposal to utilize the calf barn "from day one". Rep. Welch responded that his committee was aware of the budgetary planning for the Rockingham County Jail/House of Correction. Discussion did ensue at that time with regards to the possible utilization of the calf barn as an alternative facility at a later date, should the need arise. He reminded Executive Committee members that by housing inmates in the

calf barn, it will save a substantial amount of money for boarding them in other correctional facilities. Rep. Welch went on to explain that he wasn't fully aware of the proposal which was made available to the Executive Committee, further noting that he had no idea at the time of what the costs would entail. He stressed, however, the Rockingham County doesn't have the luxury of waiting for a couple of months to decide what to do. He added that presently, Rockingham County is in a crisis situation.

Rep. T. Gage then spoke regarding the fact that Rep. Welch and Commissioner Barrows pointed out the fact there is, indeed, a very important constitutional duty that must be carried out with regards to housing inmates. He added that the old jail "just doesn't meet the constitutional muster", adding that the cell size is just too small. He noted that a long look has to be done at the growth of inmate population, for the utilization of some sort of adjunct facility for usage as a work release center. He added that it was his feeling that the Board of Commissioners should be congratulated for coming up with the proposed concept of using the calf barn.

Rep. Malcolm questioned why ankle bracelets have not been considered for inmates, rather than incarcerating them in the jail. Mrs. Donovan reminded Rep. Malcolm that a decision for a person who has been ordered to jail to wear an ankle bracelet is made only by the courts. She added that this concept is being reviewed by Justice Marshall's sub-committee on jail overcrowding. Mrs. Donovan went on to say that she has been doing everything that she possible can to reduce the numbers of those incarcerated at the jail, noting that she has petitioned the court for early releases for some individuals. She added that the County Attorney's Office has not been too cooperative about early releases.

Rep. Sherburne questioned the conflict in the figures given to renovate the old jail. Commissioner Walker noted that the figures received from Bonnette, Page and Stone Corporation to renovate/rehabilitate the old jail would be approximately \$950,000. to \$980,000, further noting that this estimate was done several years ago. Rep. Blanchard spoke to her concerns about the long range plan of the proposed calf barn renovations, once it is not being used as a jail. Commissioner Walker noted that the farmers office could be moved in another building, as well as that of the meat inspector. Rep. Blanchard stressed the need to see some overall plan for building utilization - some sort of an administrative plan. Commissioner Walker, again, reminded Executive Committee that it will cost approximately one half the expense to renovate the calf barn, than continue to house inmates at other

correctional facilities.

Rep. Chase asked Mr. Woodside for input as to his suggestions/recommendations with regards to the old jail facility as well as the proposed renovations to the calf barn. Mr. Woodside noted that a thorough review of three different buildings was done, noting specifically the Calf Barn, the Horse Barn and the old Jail. He stressed that, of the three buildings proposed, the Calf Barn was the least expensive to rehabilitate for utilization by the Jail. He added that the Calf Barn is structurally sound for housing inmates. Mr. Woodside went on to explain that although the Horse Barn is a structurally sound building, it is a wooden structure, and concern about this aspect to house inmates was noted. He further noted that the old jail would be very costly to renovate/rehabilitate. He added that, at this time, the cost figures for such renovations is unknown. He stressed the point that he takes his direction from the Board of Commissioners, noting further that whatever the Commissioners direct him to do, he does. Rep. Chase noted his disagreement with the prior statement of Mr. Woodside, noting for the record that it was his feeling that the Delegation gives authority to the Board of Commissioners. Mr. Woodside went on to explain that he was recently quired about the cost factor to renovate/rehabilitate the old Jail. At the time, he stressed that he "threw out" a figure, and apologized for any misunderstandings that this may have created. He added that he truthfully "threw out" a figure, and still isn't really aware of what renovations would need to be done to this building, as well as the cost factor involved.

Mr. Woodside went on to note that he supports the Jail/House of Correction, stressing that the County is in serious trouble with the overcrowding at the Jail. He stressed that, due to the overcrowded conditions, the demand on all the equipment has doubled. He emphasized that something has to be done, and has to be done fast. He added that, winter is coming, and construction is almost impossible in the winter months, noting that digging while frost is in the ground is impossible. He spoke to the proposed time frame for building renovations, should the Executive Committee approve the proposal for the calf barn.

Rep. Welch reminded Executive Committee members that eventually, the Jail will need the space currently occupied by the Rockingham County Sheriff's Department, and suggested that the old jail could be renovated at a later date, to accomodate the Sheriff's Department as office space, stressing that although alot of work has to be done to this structure, it still is structually sound. Rep. Welch emphasized



that the proposed calf barn is a structurally sound building, noting that water and electric is already available in the building. He stressed that the proposal, as submitted by the Commissioners, is a very cost effective proposal. He added that in 1987, the Alternative Sentencing Committee was established to look at alternatives to incarceration. He stressed that overcrowding is the problem at hand, and it has to be dealt with. He urged everyone involved to cooperate. Rep. Welch added, "if you are looking for outside cooperation, you may get it someday, but we all need to cooperate now."

Rep. Roulston spoke to the fact that it was imperative that the county needs to uphold the court laws. He pointed out the cost to rehabilitate the old jail at this point, to house inmates. He also added that should the courts order inmates to wear ankle bracelets, this, too, would be costly, as there would be a need to monitor each individual wearing them. Rep. Roulston noted that the individual wearing an ankle bracelet must have a telephone at home as well as must have a home to live in. Although ankle bracelets would be good for those individuals who have committed a "white collar crime", they would not be effective for the individual who not only doesn't have a home to go to, or the ability to pay for a telephone every month. Rep. Roulston went on to voice his concerns about young people, who do not have respect for the system. He noted that these individuals are the ones that are "clogging" the system.

Rep. McCain then spoke, noting that he was satisfied with the answers given by the Board of Commissioners at today's meeting. He noted that initially, when he and Rep. Chase met with the Commissioners regarding the issue at hand, more questions and concerns arose, which, he noted, have been answered as a result of the morning's meeting. He stated that it was his understanding that initially, there would be three (3) people needed as guards now he's heard that 5. He noted his concern with the numbers needed for this facility. At this point in the meeting, Rep. McCain read R.S.A. 24:13, pointing out that since the expense to renovate the building in question was over \$5,000., the Delegation should make sure that the process is done right. Rep. McCain voiced his concerns with regards to the direction that the county was going in, as well as the need for program space. He noted his feeling that all these questions should be adequately answered, to insure that the county is going in the right direction.

Rep. Flanagan questioned whether the Delegation would have to recind their vote with regards to the old jail. Rep. Conroy pointed out that if the Delegation met, they would have to do this. A question was

raised as to the number of individuals it would take to guard inmates in the proposed building. Mrs. Donovan noted that it will take 5.7 people to cover the facility 24 hours per day. She went on to note that in the last few weeks, the situation with regards to inmate overcrowding has become critical with regards to the line item designated for this. She noted that currently there is an overage of \$29,320.00 which has been over expended within this line item, noting further that by the end of the year, the Jail/House of Correction will have over expended \$80,000. to \$90,000. in the line item designated for inmate transfers. Rep. Rosencrantz spoke briefly, noting that it was his feeling that the old jail could be "gutted", to be utilized for inmates, to insure that the incarceration of inmates stayed on one side of the road, rather than utilizing the space currently occupied by the farmer and the federal meat inspector.

Rep. Blanchard spoke to the necessity of practical things to be done before any relative information could be disbursed to the full Delegation. She noted that a schedule of cost involved was an essential item. She also spoke to a schedule of costs for the rehabilitation of the Horse Barn to accommodate the farmer's needs. She suggested that a meeting be held with Mr. Kidder, to make sure that he was satisfied that he would be provided adequate space to conduct his farming operations. She also spoke to the need of a long term plan as to how buildings would be used. At this time, it was also suggested that a second opinion as to the costs involved to rehabilitate the calf barn would be useful in making such determinations. The next question she raised was where will the money come from to do any of the proposed rehabilitation, as well as where will the money come from to pay for the outside boarding of inmates within other facilities.

Rep. Conroy questioned the figure given by Mr. Woodside with regards to the cost to renovate the proposed facility (calf barn). Mr. Woodside reiterated that there is heat already installed within the building in question, as well as water and electric. He also pointed out that the building in question is already insulated. Mr. Woodside noted that, after a complete review of the re-location with Mr. Kidder, Mr. Woodside emphasized that Mr. Kidder will have the same quality construction in his newly proposed area, as the radio shop has currently. Rep. Skinner raised the question about any plans for the first floor of the work release center. Mr. Woodside explained that security screens have been installed on the first floor of the work release center, further noting that some pieces of equipment are missing. He further commented that, he has not been advised as of this date, as to the plan for up-grading that building. Rep. Welch added

that, for future utilization of the building in question, it would have to be brought up to secure standards. It was the suggestion of Rep. Blanchard that a Task force be established, in conjunction with department heads, to bring before the full Delegation, recommendations with regards to the utilization of facilities, and future planning. It was noted for the record that the Executive Committee responded favorably to the suggestion of Rep. Blanchard, and she was appointed the Chairman of this Task Force. It was further suggested that the proposal from the Task Force should first go before the Executive Committee for their consideration before it goes before the full Delegation.

It was the suggestion of Rep. Gage that perhaps the county should check with legal counsel with regards to the issue at hand. Rep. Welch emphasized his feelings, noting that he has been "task forced to death", and reminded the Executive Committee regarding the impending cost factor in boarding inmates in other facilities. Rep. Blanchard spoke to being more aware of the complete realistic picture with regards to the costs factors. She emphasized the need for a task force, to insure that the county spends its' money in the right place. Mrs. Patricia Donovan reminded everyone that all the other counties in New Hampshire, as well as the State Correctional Facility have reached their limit in boarding inmates from Rockingham County in them. Mrs. Donovan further advised that, due to the severe overcrowding, bunk beds will have to be set up in the area which was originally designated as an exercise area, with the addition of additional correction officers, which will have to be hired as a result of the increase in the inmate population.

Mr. Woodside stressed that he supported the concept of utilizing the calf barn to house inmates. He stressed that this concept was a far less expensive alternative, with the fastest turn around time involved. He added that plans need to get underway, and reminded everyone that he, too, supports the Rockingham County Farm Manager as well. He urged the Executive Committee to take some direction with regards to the proposal, noting that time is running short.

Rep. McCain spoke to a clarification. He stated that initially, when he and Rep. Chase spoke to the Commissioners regarding the proposal, he still had some questions. Now that the whole concept has been reviewed thoroughly with the Executive Committee, he felt satisfied with the concept. He reminded everyone that the full Delegation needs to vote on this proposal, and suggested an October 3rd meeting of the full Delegation, where the proposal, as reviewed, could be acted upon. He

added that any vote by the Executive Committee, without the vote of the entire Delegation, would be an illegal vote.

Commissioner Walker gave a detailed clarification of the building known as the "calf barn". She explained that this building was originally used as a record keeping room, used to store commodities and was later changed to a calf barn.

It was the feeling of Rep. T. Gage that the time frame for an October 3rd meeting of the full Delegation be changed to the 6th of October at 10:00 A.M., which would afford the Task Force Committee time to meet, and make recommendations. After much discussion with regards to a meeting date, it was duly decided that the Executive Committee of the full Rockingham County Delegation would meet on Saturday, October 6, 1990 at 9:00 A.M. in the Commissioners Conference of the Rockingham County Nursing Home, with the full Delegation meeting scheduled for the same date, at 10:00 A.M. in the Hilton Auditorium of the Rockingham County Nursing Home.

The Task Force Committee members were noted for the record as follows: Rep. MaryAnn N. Blanchard, Chairman; Rep. James R. Rosencrantz; Rep. John L. Sherburne; Rep. Patricia M. Skinner; Rep. David A. Welch.

At this point in the meeting, Rep. Chase indicated that Mrs. Carrolle Popovich, Administrative Assistant to the Rockingham County Delegation had received correspondence from the Chairman of the Executive Committee, setting a date for the third quarter budget report meeting for November 2, 1990. Rep. Chase pointed out that since this date was too close to Election Day for the General Election, it was his suggestion that this meeting date be moved back to October 26th, and asked the Executive Committee members for their consideration of this suggestion. Discussion followed whereby Rep. Parr moved, duly seconded by Rep. Sherburne that the Executive Committee meeting for the third quarter budget review be changed from November 2, 1990 to October 26, 1990 at 9:00 A.M. in the Commissioners Conference Room of the Rockingham County Nursing Home in Brentwood, New Hampshire.

At this point in the meeting, Rep. Sherburne spoke to his concerns regarding out-of-state travel within all departments. He stated that it was his feeling that no out-of-state travel be allowed, without getting the approval of the Board of Commissioners first. He then put this in the form of a motion, which was seconded by Rep. McKinner for discussion purposes. Discussion ensued with regards to the amount spent to date for out-of-state travel. Commissioner Barrows related

that recently two (2) deputy sheriff's flew to Iowa to pick up an inmate and bring them back to the Rockingham County Jail/House of Correction. She went on to state that, once this person is brought back, they then sit at the Rockingham County Department of Corrections for approximately 6-7 months at \$75.00 per day. She commented that the total cost for this venture should also include the cost of air fare for the two deputies as well as the inmate to go back and forth from Iowa to New Hampshire and return. It was indicated by Commissioner Barrows that the County Attorney felt that the inmate in question should have been returned to New Hampshire. She noted that there have been other situation where inmates are brought back to New Hampshire to await trial, and the cost for doing this is very expensive. It was her suggestion that if there was more cooperation from the Rockingham County Sheriff's Department, the Rockingham County Attorney and the Board of Commissioners, these sort of determinations could be done at a less expensive cost factor.

After more discussion followed, Rep. McCain questioned the constitutionality of the motion as made by Rep. Sherburne. Rep. McCain then moved, duly seconded by Rep. Parr that the motion made by Rep. Sherburne be tabled. A call for the vote on the motion was so voted unanimously in the affirmative.

There being no further business to come before the meeting, Rep. Conroy moved, duly seconded by Rep. T. Gage to adjourn the meeting. This motion was so voted unanimously in the affirmative at 11:25 A.M.

Respectfully submitted,  
Representative Patricia M. Skinner  
Clerk, Rockingham County Delegation/  
Rockingham County Executive Committee

#### **EXECUTIVE COMMITTEE MEETING**

**Commissioners Conference Room  
Rockingham County Nursing Home  
Brentwood, New Hampshire  
October 6, 1990**

A scheduled meeting of the Executive Committee of the Rockingham County Delegation was held this date, October 6, 1990 at 9:00 A.M. in the Commissioners Conference Room of the Rockingham County Nursing Home in Brentwood, New Hampshire. In attendance were the following: Honorable Executive Committee Members: Blanchard; Chase; Conroy; Flanagan; H.

Flanders; T. Gage; Lovejoy; McCain; McKinney; Parr; Parsons; Roulston; Vaughn.

The meeting began at 9:00 A.M., with Vice Chairman Conroy opening the meeting, with the notation that Rep. Blanchard, Chairman of the newly appointed Task Force Committee was to give her committee report for review by the Executive Committee, prior to the full Delegation receiving the report. Rep. Blanchard distributed copies of her committee's report to those in attendance. She reviewed this report in great length, noting that following the Executive Committee meeting on September 26, 1990, a tour of the proposed buildings as well as a tour to find possible re-location sites for the Farm Manager as well as the Federal Meat inspector took place. She went on to note that a round table discussion then followed with Commissioner Walker, Representatives: Rosencrantz, Malcolm, Sherburne, Skinner, Flanagan, Welch and herself present. Also involved in this discussion was Mrs. Patricia M. Donovan, Superintendent of the Rockingham County Department of Corrections as well as Mr. Robert J. Kidder, Rockingham County Farm Manager.

Rep. Blanchard went on to explain that the committee reviewed the immediate problem at hand, noting the severe overcrowding at the jail/house of correction. She noted that a new cost shift from the State of New Hampshire Department of Corrections to Rockingham County denotes that Rockingham County is now responsible for the cost of housing prisoners at that facility. Rep. Blanchard reported further that the Strafford County jail space, another source of housing inmates, as a cost of \$45.00 per inmate/day, also has a limited future because of their own rising prison population. The third item noted by Rep. Blanchard was the inadequacy of the Superior Court facility at Exeter, which further directly contributes to the immediate crisis. It was noted that persons arrested in Rockingham County await trial at the Rockingham County Correctional facility. Due to the back log and the primacy of criminal matters, it was noted that approximately 55% of the population at the Rockingham County Department of Correction is awaiting trial, with the average stay between four and seven months at a cost of approximately \$50.00 per inmate/day. Rep. Blanchard's report also noted the lack of a timely response by an Alternative Sentencing Task Force.

Rep. Blanchard noted that her committee's proposed resolution to the problem, after a most thorough discussion with Commissioner Walker, members of the Delegation and Executive Committee, as well as Mrs. Donovan and Mr. Kidder, resulted in a consensus. The report noted that

it did make sense to proceed with renovations to the office/storage farm building referred to as a "calf barn". The report noted that these renovations would bring the building up to human habitation for a maximum of 24 work release inmates. Rep. Blanchard went on to explain that the present work release facility will be upgraded security-wise, to accomodate inmates which we now board out.

The Task Force's report, as stated by Rep. Blanchard, noted that funds for security improvements were appropriated and the materials purchased for the construction in the 1990 budget, although the work has not been done as of yet. The report also indicated that as the work is done to the calf barn, the security enhancement features will also be added to the present work release area.

Rep. Blanchard went on to note that her committee report noted that the utilization of the calf barn would be for dormitory-style bunk room; bathroom area with two sinks, showers and toilets, as well as space for a correctional officer; contact visitation area and dining area. The report noted that the estimated cost for renovation will be approximately \$16,000 from Maintenance and \$6,000 from the Jail. Rep. Blanchard noted that the increased costs for heat and electricity will not change dramatically, noting further that the building is presently heated and lighted as well as insulated in the attic space. Sheetrocking interior walls and plexiglass frames on windows during cold months should increase energy efficiency despite increased use. The report also indicated that the existing sewer connection is adequate to the bathroom/shower area renovation. It was also noted that the plumbing and electric work for a kitchen area and washer/dryer hook-up at a cost of \$3,000 is now included in the Maintenance estimate. As well, \$1,000 has been added for dining area furniture (probably picnic style) limited sink and cabinets and a household type refrigerator.

The committee's further recommendations to the Commissioners, as noted by Rep. Blanchard was that the Commissioners should conduct a thorough evaluation of existing buildings and present uses as well as future needs. It was also determined by the committee that it would seem prudent now to begin considering construction of a minimum security building in order to meet the demands of 1991-92 in a more coherent and orderly manner. It was also recommended that a new Superior Court facility must be a priority for Rockingham County. The committee's report stressed that the State of New Hampshire has the constitutional responsibility to provide due process. The report noted, "it's failure to provide adequate and up-to-date facilities for the administration of

justice results in infringement of those rights, but is a direct cost to the taxpayers of Rockingham County, as well."

The report concluded the following: "It is fair to say that the prosperity in Rockingham County has gone away, but the people and problems remain! There is no immediate remedy to the increasingly rising jail/house of correction population. In fact, in tough economic times, it is only sensible to expect this population to increase more rapidly. The problems of this growth are further exacerbated by dwindling space in other institutions, costs shifts and insufficient court facilities. This delegation has accepted its responsibilities well in recent months as it attempted to deal economically and humanely with the anti-social population of the County. We have recently tasked county taxpayers for a new jail - maximum security facility - as well as an improved waste water treatment facility to support the jail expansion. However, the short term need for increased housing (jail opens in October 1991) is critical that it brings us here this morning with a request to support the renovation of the "calf barn" and the relocation of Farm and federal meat inspector offices at the horse barn. There is little that is "ideal" about this proposal for many reasons, but, there is no better alternative. In conclusion, even if we could continue to afford boarding prisoners, that space in other institutions is diminishing rapidly. Our own facilities are so crowded that we now run risks to human safety and sanitation as well as the probably increasing violent acts of the inmate population. While we work to resolve the overcrowding by the fall of 1991, short term considerations are so serious that they prompt a more immediate response."

Discussion ensued with regards to the report of the Task Force Committee, as presented by Rep. MaryAnn Blanchard, Chairman. It was pointed out that the figure stated for renovations to the calf barn would change from \$15,000. to \$18,000., due to the need for tables and a refrigerator. Rep. Blanchard stressed that she never fully appreciated the dimension of the problem at hand. Discussion ensued with Rep. McCain stating that, for purposes of discussion, he moved that the Executive Committee accept the report of the Task Force Committee, as presented by Rep. MaryAnn N. Blanchard, Chairman; and further that the Executive Committee recommend the findings of this report to the full Rockingham County Delegation. This motion was seconded by Rep. Flanagan. More discussion ensued with Rep. Vaughn questioned the usage of this building once it is no longer needed. Rep. Blanchard spoke to the question, noting that it could be used to house women inmates or work release inmates. It was clearly pointed



out that there is an apparent need to expand for the use of a minimum security building. Rep. Blanchard pointed out that there was absolutely nothing good about the problem, noting further that there were no good solutions.

Rep. Vaughn questioned where the money for the renovations was going to come from, as well as where would the money come from for the supervision of inmates housed within this facility come from. Rep. Vaughn was informed that initially, the Maintenance Department had budgeted insurance monies for maintenance vehicles. Due to the fact that this insurance was consolidated, a savings was felt within this area. It was further pointed out that all county insurances will come due at one time (January 1990). It was noted that the savings realized from this account would be used for the proposed renovations. It was also pointed out that bedding and bunks have already been purchased, as well as the extra hiring of guards to accommodate the serious overcrowding. These items (bedding, bunks and additional staffing) came from the Jail budget. Commissioner Walker stressed that the figures as provided by Mr. Woodside, were very accurate figures. Rep. McCain also reminded Executive Committee members that Mr. Woodside did save some money on capital improvement items. He noted that these costs savings will be used elsewhere.

Rep. Parr questioned whether the farmer was satisfied with the proposal, as submitted. It was noted by the Commissioners, as well as by Mr. Kidder, that he was satisfied with the proposal. Commissioner Barka also reminded the Executive Committee that revenues are received from inmates court ordered to work release for their "room and board". Rep. Lovejoy questioned whether Rockingham County was opening itself up for any legal entanglements. Commissioner Barka stressed that there would no problem in this area what-so-ever. Mr. Woodside explained that the County is meeting all the state standards and codes. Mrs. Donovan added that there will always be one guard stationed within the facility, as proposed. She explained further that strip searching is currently done every time a work release inmate returns from work to the facility. She added that urine testing is done at random. Rep. Vaughn questioned Mrs. Donovan regarding what some of the charges for those housed at the work release center were. Mrs. Donovan emphatically stressed that those inmates incarcerated within the work release center are all court ordered to the facility. She added that this is all done by the determination of the courts. Rep. Welch reminded the Executive Committee that one good thing about the work release center, as it is set up, is that it eliminates the need for welfare assistance.

More discussion followed. A call for the vote on the motion made by Rep. McCain/Flanagan was recorded as per a roll call vote as follows: YEAS: Honorable Representatives: Blanchard; Chase; Conroy; Flanagan; T. Gage; Lovejoy; McCain; McKinney; Parr; Persons; Vaughn; H. Flanders. The Chairman declared that the motion was voted in the affirmative, with twelve (12) voting in the affirmative.

Rep. Chase, Chairman of the Rockingham County Delegation, then read a resolution received from the Town of Seabrook. He distributed a copy of this resolution to each Executive Committee member for their review/consideration. Rep. McCain pointed out that the Nominating Committee has always performed in a fine and efficient manner. It was his feeling that the resolution, as submitted, should be filed.

Rep. T. Gage noted the resolution from the Town of Seabrook, noting that the Nominating Committee will be contacted regarding this resolution for representation from District 1.

Rep. Blanchard pointed out that it was her feeling that District 1 is well represented. Rep. McCain pointed out that the Executive Board's make-up is done in consideration of population.

At this point in the meeting, Rep. T. Gage pointed out that Rep. Skinner, the Clerk of the Executive Committee/Delegation was not present, as she was attending a wedding, and that Rep. McKinney was appointed by her to act as Clerk Pro-Tem at the Executive Committee and full Delegation Meeting of October 6, 1990.

Rep. Welch then reported on construction progress at the Rockingham County Jail/House of Correction site. He noted that the cell block construction for "F" block is well underway. He further noted that the cell block walls for "G" block were completed on the first level and that there was heat in the basement area. He added that the slab is done in the old radio shop area and the re-bar has been laid. He added that the forms for "D" block are now going in.

There being no further business to come before the meeting, Representative Chase moved, duly seconded by Representative T. Gage to adjourn the meeting. This motion was so voted unanimously in the affirmative at 9:35 A.M.

Respectfully submitted,  
Representative Betsy McKinney  
Clerk Pro-Tem - Executive Committee

**ROCKINGHAM COUNTY DELEGATION**  
**Hilton Auditorium**  
**Rockingham County Nursing Home**  
**Brentwood, New Hampshire**  
**October 6, 1990**

The full Rockingham County Delegation met this date, October 6, 1990 at 10:00 A.M. in the Hilton Auditorium of the Rockingham County Nursing Home in Brentwood, New Hampshire. The Clerk Pro-Tem, Rep. Betsy McKinney called the roll. The following representatives answered the call: Honorable Representatives: Anderson; Benton; Blanchard; J. Brown; E. Campbell; M Campbell; Chase; Conroy; Cote'; Dube; Felch; Flanagan; H. Flanders; J. Flanders; T. Gage; Greene; Hoar; Johnson; G. Katsakiores; King; Lovejoy; McCain; McCarthy; McKinney; Macdonald; MacKinnon; Parr; Parsons; Raynowska; Ritzo; Roulston; Seward; Splaine; Sytek; Tufts; Vaughn; Warburton; Welch; Wells.

The Clerk Pro-Tem noted that there were thirty-nine (39) honorable representatives that answered the roll call.

The meeting commenced at 10:07 A.M. with the Chairman of the Delegation noting for the record that, because the full Rockingham County Delegation was not called to vote on a supplemental appropriation, there was no need for a quorum present.

He went on to note that, in accordance with R.S.A. 28:7, the full Rockingham County Delegation needed to vote on the issue of renovating the calf barn for inmates.

Rep. Blanchard, Chairman of the Special Task Force Committee noted that her committee had met and reviewed the proposed locations, as well as budgetary figures pertinent to this issue. She pointed out that, after careful consideration of the entire matter, there wasn't much choice by to select the proposed calf barn facility to house inmates. She added that other locations to board inmates were "drying up". Rep. Blanchard went on to noted that the task force committee recommended that the possible future use of the calf barn could be a women's work release center. The committee's report noted that it did not seem sensible to upgrade a building to human habitation levels and then return it to storage and office space. Other recommendations of the task force committee, as noted by Rep. Blanchard were noted as: recommendations to the Board of Commissioners that they conduct a thorough evaluation

of existing buildings and present uses as well as future needs; consideration be given to constructing a minimum security building in order to meet the demands of 1991-92 in a more coherent and orderly manner. The report also noted that a new Superior Court facility must be a priority for Rockingham County.

Discussion ensued with Rep. Vaughn moving, seconded by Rep. McCain that the Rockingham County Delegation accept the report of the Special Task Force Committee, as presented by Rep. MaryAnn N. Blanchard, Chairman, to allow for the renovations as proposed to the calf barn.

Rep. Sytek questioned where the money was coming from to do these renovations. Commissioner Walker explained that, due to the fact that all county insurances come due at the same time, a cost savings in the Maintenance Department vehicle insurance line item was felt. She added that this savings would be transferred from this line item to another, further noting that biddinh insurance saved the county money. Rep. Dube questioned whether the expenditures of these funds for renovations would increase the county budget. Commissioner Walker reminded everyone present that the money to do these renovations is within the 1990 budget, and that it would not increase the county budget. Commissioner Walker went on to state that bedding and bunks have already been purchased from the Jail budget, due to the severe overcrowding in that facility.

Rep. J. Flanders noted that the cost factor involved to house inmates in other facilities "costs a fortune". Commissioner Walker explained that there is a significant cost factor to board inmates at other facilities, noting that it costs approximately \$48.00 per inmate per day to board them in other facilities. She added that, if renovations to the calf barn are done now, the County will be able to save a substantial amount of money. It was pointed out that the county could choose to continue to pay to board inmates at other facilities, or they could renovate the calf barn.

Rep. Welch spoke to the original court order regarding overcrowding at the Rockingham County Department of Corrections. He noted that the new jail construction increased the cell size. He spoke to the problems that Hillsborough County is now experiencing because of their inadequate cell size. He reminded the full Delegation that there is significant overcrowding at the jail, and reminded them that once the new facility is opened, it will probably be full. Rep. Welch noted that in order to get help from the court system regarding the issue of overcrowding, the proper buttons need to be pressed.

Rep. Ritzo noted that the Executive Committee should direct the Board of Commissioners on a fast track to study the rehabilitation of the old jail and getting it back in working order to use for minimum security inmates, to make it a solid, secure facility to be utilized. He stated that he wished to make this a motion. (there was no second to the motion offered by Rep. Ritzo) A point of order was made that there was already a motion on the floor.

More discussion followed with Rep. Dube questioning the rate charged per inmate/day. Mrs. Donovan explained that \$48.00 is charged per inmate/day, noting that that rate will probably increase. Rep. McCain noted that the Long Range Planning Committee did look at the possibility of using the old jail. He reminded the Executive Committee that the previous Rockingham County Delegation voted to demolish the old jail. He further noted that it would cost approximately \$50,000. to \$60,000. to clean up the old jail for habitation. Commissioner Walker added that Bonnette, Page and Stone Corporation had submitted a price of \$950,000. to \$960,000. to renovate the old jail facility. It was the suggestion of Rep. McCain that the old jail be used for other purposes, but not for the issue at hand. Rep. McCain urged the Delegation to vote for the Blanchard report to rehabilitate the calf barn. He added that, to rehabilitate the old jail would take approximately six (6) months, noting that the county doesn't have that much time to wait. Rep. Blanchard spoke to problems regarding the refurbishing of the old jail. She added that the calf barn has a future for re-use. Rep. Blanchard explained that the Task Force Committee did review other building location to insure that all buildings are utilized adequately. Chairman Chase reminded Rep. Dube to keep his discussions pertinent to the motion on the floor. Rep. Dube stressed that it was his feeling that the County should not tear down any buildings that might be useful in the future, making reference to the old jail structure. Rep. Benton reminded everyone in attendance that time was of the essence; and that the calf barn renovations needed to be done immediately.

Rep. Sytek questioned where the money would come from to do the proposed renovations. Commissioner Walker noted the schedule of insurance was re-arranged so that all the insurance bids come due at the same time. As a result of bidding insurance, and having them come due at the same time, she noted that a savings occurred. She added that the renovations will be done from this cost savings from within the 1990 budget. Rep. McCain noted that as Chairman of the Insurance Subcommittee, approximately \$20,000. was saved in that line item, as well

as savings in other long term capital improvement projects.

At this point in the meeting, Rep. Hoar moved the question. This motion was seconded and so voted in the affirmative. A call for the vote on the motion made by Reps. Vaughn/McCain that the Rockingham County Delegation accept the report of the Special Task Force Committee, as presented by Rep. MaryAnn N. Blanchard, Chairman, to allow for the renovations as proposed to the calf barn in the amount of \$39,188.00 was recorded in the affirmative. Commissioner Walker noted that the cost for the salaries of additional guards, meals, bedding and bunks will be paid out of the Jail budget, noting that the actual cost of the renovations was \$22,000.00. Discussion followed with Rep. Benton questioning whether the motion should include verbage regarding the fact that the costs for renovations would come from existing funds within the 1990 Rockingham County budget. Rep. McCain then moved for re-consideration of the previous motion. This motion was seconded by Rep. Vaughn and voted in the affirmative. Rep. McCain then moved to amend the previous motion, for clarification purposes; that the motion before the Rockingham County Delegation should include the fact that the monies for the renovations to the calf barn, as recommended by the Special Task Force Committee, shall come from existing money within the 1990 Rockingham County budget and further, that no additional monies shall be appropriated for these renovations. Discussion ensued. Rep. Felch/T. Gage moved the question. A call to limit debate was voted in the affirmative. A call for a vote on the amended motion offered by Rep. McCain/Vaughn was recorded in the affirmative. A call for a vote on the motion, as amended by Rep. McCain's motion was recorded in the affirmative. At this point in the meeting, Rep. Vaughn commended Rep. Blanchard for all her and her committee's hard work and clear sightedness that she has brought to the county during her tenure as a legislator. Commissioner Barka, speaking for the Board of Commissioners, spoke in agreement with the words previously spoken by Rep. Vaughn with regards to Rep. MaryAnn Blanchard. He included praise as well to Rep. Robert Parsons.

More discussion ensued with Rep. Ritzo moving, seconded by Rep. Parr that the Board of Rockingham County Commissioners be directed that they should review the existing jail to house inmates. Discussion followed with Rep. Warburton pointing out that the Rockingham County Delegation does not have the authority to direct the Commissioners to do anything. Rep. Welch explained that the old jail is sound. He stressed that it was his feeling that this building should not be used for a jail, but recommended to the Delegation that they take a look at the Strafford County Old Jail which was rehabilitated for office space. He stressed

the feasibility that this building could be considered for the move of the Sheriff's Department. He suggested that the Long Range Planning Committee should look into this further. Rep. Chase noted the report, as submitted by the Special Task Force, included this fact within it, which was part of the original motion.

Rep. McCain noted that the vote of the past Delegation did not include the \$10,000 to demolish the old building and therefore, by not having the money in the budget, the vote is rescinded. He noted the recommendations of the Long Range Planning Committee with regards to building renovations. Rep. Felch then moved the question. This motion was seconded by Rep. T. Gage and so voted in the affirmative. Finally, a call for the vote on the motion made by Rep. Ritzo, seconded by Parr was voted in the negative. The motion lost.

Rep. Dube questioned when the construction will take place. Commissioner Walker informed Rep. Dube that construction should take 45-60 days to complete, and that there should be inmates housed within the facility by December 1, 1990.

There being no further business to come before the meeting, Rep. Vaughn moved, seconded by Rep. McCain to adjourn the meeting. This motion was so voted unanimously in the affirmative at 10:55 A.M.

Respectfully submitted,  
Rep. Betsy McKinney  
Clerk Pro-Tem, Rockingham  
County Delegation

#### **EXECUTIVE COMMITTEE MEETING**

Commissioners Conference Room  
Rockingham County Nursing Home  
Brentwood, New Hampshire  
October 26, 1990

A scheduled meeting of the Executive Committee of the Rockingham County Delegation was held this date, October 26, 1990 at 9:00 A.M. in the Commissioners Conference Room of the Rockingham County Nursing Home in Brentwood, New Hampshire. In attendance were the following: Honorable Executive Committee Members: Representatives: Rowland H. Schmidtchen, Chairman of the Executive Committee; Janet M. Conroy, Vice Chairman of the Executive Committee; Patricia M. Skinner, Clerk of the Executive Committee/Delegation; Betsy McKinney; Robert Parsons; Lawrence A. Chase, Jr., Chairman, Rockingham County Delegation; William F. McCain,

Vice Chairman, Rockingham County Delegation; Virginia K. Lovejoy; Harry Flanders; Natalie S. Flanagan; Thomas U. Gage; Kenneth Malcolm.

Others in attendance were: Honorable Representatives: Elizabeth Greene; Laura C. Pantelakos; David A. Welch; Richardson D. Benton; Charles H. Felch; James R. Rosencrantz; VCalvin Warburton; Donna Sytek.

Others in attendance were: Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Maureen Barrows, Vice Chairman, Board of Rockingham County Commissioners; Commissioner E. Jane Walker, Clerk, Board of Rockingham County Commissioners; Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home; Mr. Ernest G. Woodside, Director, Rockingham County Maintenance Department; Mrs. Judith Gates, Administrative Assistant to the Director of Maintenance; Mr. Wayne E. Vetter, High Sheriff of Rockingham County; Mrs. Rebecca Tarleton, Administrative Assistant to the High Sheriff; Mrs. Diane D. Gill, Director, Rockingham County Human Resources; Ms. Claudia Boozer, Coordinator, Rockingham County Cooperative Extension Service; Mr. Roy E. Morrisette, Personnel Manager for Rockingham County; Mrs. Irene L. Dodge, Deputy Treasurer for Rockingham County; Mrs. Carrolle A. Popovich, Administrative Assistant to the Board of Rockingham County Commissioners/Rockingham County Delegation.

The meeting began at 9:10 A.M., awaiting the arrive of enough Executive Committee members to establish a quorum.

The meeting opened with Chairman Schmidtchen noting that the purpose of the meeting was to review expenditures and receipts for the third quarter of the 1990 Rockingham County budget. Rep. Pantelakos, Chairman of the Sheriff's Department Sub-Committee, was recognized to speak to her sub-committee's report.

Rep. Pantelakos noted her concerns about the overtime in the Sheriff's Department budget, relating that even with the ten thousand dollars which was allowed by a supplemental appropriation by the Executive Committee, this line item within this budget would be close or possibly overspent. Sheriff Vetter was recognized to speak who noted his concerns about this portion of his budget. He explained that prior to the supplemental appropriation given by the Executive Committee, this line item was \$5,200. overspent. He added that it would be his suggestion that an appropriation in the 1991 budget for additional monies to be used for additional deputies to work in the evening hours, would be a feasible solution to the problem. He added that the Sheriff's Department budget reflected \$400,000. in projected revenues



for 1990, noting further that already in the third quarter of the 1990 budget, the Sheriff's Department has taken in \$384,000. in revenues.

Discussion ensued with Rep. Skinner questioning Sheriff Vetter regarding whether special deputies were working on a special detail in the Town of Salem. Sheriff Vetter explained that he had been contacted by Chief James Ross, Chief, Salem Police Department, with regards to the possibility of special deputies of the Rockingham County Sheriff's Department, to work on a special traffic detail in the Town of Salem. Sheriff Vetter indicated for the record that these individuals in question were being paid from the Town of Salem. Concerns were raised with regards to the liability aspect of this issue, with regards to the county's liability coverage of these individuals in question. It was noted that the Commissioners had grave concerns that the County of Rockingham should be liable for these individuals while they work on a special detail for the Town of Salem. Sheriff Vetter added that he did discuss this matter at length with the Board of Commissioners. He indicated that he is currently looking into a rider policy for the Town of Salem to insure that these deputies are covered under the Town of Salem's insurance. More discussion ensued with regards to special deputies who work at the Deerfield Fair, and the liability coverage for these individuals. Sheriff Vetter advised that these individuals are paid by and insured by the Deerfield Fair Association.

Sheriff Vetter went on to explain that the special deputies working for the Town of Salem are considered "part-timers", not full-time deputies who work during the day. Rep. McKinney raised the issue that these individuals are working in a location, wearing a Sheriff's Department uniform. She voiced her concerns about law suits which could develop. She emphasized that it was her opinion that these special deputies should not be wearing Sheriff's Department uniforms on such details. Sheriff Vetter spoke about the liability issue, noting that he, too, has concerns, as did the Personnel Commission and Board of Commissioners. He stressed that he was working towards getting this matter resolved as soon as possible. It was the feeling of Rep. Parsons that until the matter IS resolved, and until the Town of Salem notifies the County that they will cover the liability aspect for these individuals in question, the special deputies should not be allowed to work this special detail. Sheriff Vetter advised that, as of this time, there are no special deputies on that site in Salem, further noting that there will not be, until the Town of Salem notifies him and gives confirmation of liability coverage for the individuals in question. Mr. Morrisette, Personnel Manager for Rockingham County noted for the record that, because the Town of Salem is paying the

salaries of these individuals in question, they are responsible for workmen's compensation for them, not the County of Rockingham. He added that there could be some backlash, as a result of the method in which the whole situation is being handled regarding insurance coverage and salaries for the individuals in question.

Rep. Pantelakos then spoke to the Executive Committee regarding her concerns about the new location of the Radio Shop. She stated that, after reviewing the space in question, it was not what she had expected, when planning and preparations were underway for this new location. She went on to explain that although she was not in attendance at the ribbon cutting ceremony for the Radio Shop, she has reviewed the space in question recently, and wasn't pleased with the what she saw. She pointed out several areas of concern, specifically noting the furnace installation, sink and floor. She further related that when her sub-committee met recently, and spoke at length to Mr. Clark, the committee was advised about the complete situation, and Mr. Clark's displeasure with several areas of the radio shop. It was the feeling of Rep. Pantelakos that the Commissioners should not have gone over to the Radio Shop and given Mr. Clark a hard time because he spoke quite candidly with her sub-committee. Rep. Pantelakos stressed that she and her committee have every right to ask Mr. Clark questions concerning the situation. Commissioner Walker advised that the furnace installation in the Radio Shop meets all codes, and is perfectly acceptable, as per the Brentwood Fire Chief. Commissioner Walker went on to explain that when the new Radio Shop location was built, it was constructed to accomodate to bays. She added that Mr. Clark chose to construct deep shelves in the area designated as the second bay, thereby eliminating utilization of one of the bays. Commissioner Walker stressed that the items that are stored on the shelves could be stored in Mr. Clark's office or in another portion of the facility, adding that there was no need to use the second bay area for shelving. Commissioner Walker emphasized that then this shop was built, two bays were constructed to accomodate vehicles that are worked on by the Radio Shop, not for the personnel within the department to store their own private vehicles in. Mr. Woodside rose and stated that he took offense to what has been stated about the quality of workmanship that has been done in the Radio Shop area. He spoke to the professionalism of his men, noting that they did a good job, and that they, too, took offense to what has been said about the construction in the area in question. Mr. Woodside went on to note that Sheriff Vetter was present at meetings when discussion ensued regarding what the Rockingham County Maintenance Department would be doing in this area. He specifically noted a meeting where Sheriff Vetter, Mr. Clark, the Board of

Commissioners and himself were present to discuss this matter. He explained that, at this meeting, a listing of items, as submitted by Mr. Clark, was discussed, noting that this listing was resolved to the mutual satisfaction of all attending. He added that, at this meeting, Sheriff Vetter was satisfied with the workmanship and fully agreed with what the Maintenance Department was doing in that area. Rep. Schmidtchen, Chairman of the Executive Committee, informed Mr. Woodside that work done by the Maintenance Department in the Radio Shop was very good, and reminded Mr. Woodside that he was doing a great job for the Maintenance Department.

Rep. Pantelakos spoke to her concerns about the sealer that was used on the floor in the radio shop, as well as concerns about water running across the floor. Rep. McCain questioned Sheriff Vetter whether the Sheriff's Department Radio Shop can function to its capacity. Sheriff Vetter responded, noting that Mr. Clark has been advised that he must adjust to the new surroundings. Sheriff Vetter commended Mr. Woodside for a fine job that he and his department did on the radio shop. He added that some things were not done, that were requested. As a result of a meeting which was held to discuss these issues, it was determined that the many of the items listed would be completed to everyone's mutual satisfaction. Sheriff Vetter was asked whether the radio shop was a functional area. Sheriff Vetter noted that the area is functional, but, according to Mr. Clark, it is not satisfactory due to some things that haven't been completed to his satisfaction. Rep. Chase quired whether items still have not been completed, and further, who decided to cut the radio shop area from three bays to two bays? Sheriff Vetter responded regarding the radio shop area, noting that the floor in the radio shop needs to be repainted. He spoke to concerns about whether the furnace which was installed in this area meets the code. He also spoke to the need to have metal installed on the bench areas of the radio shop. Rep. Welch offered some background information concerning the planning and preparation of the new radio shop area, noting that Mr. Clark had initially supplied a sketch of a three bay area in the proposed radio shop area to be built in the horse barn. Rep. Welch noted that he has possession of this sketch. He stressed that, although Mr. Clark did provide a sketch of his proposal, there was never any official plan for the complete installation of the first floor of the Horse Barn. Commissioner Barka noted that the Delegation did vote to cut \$10,000. from the renovations to the radio shop. He added that, as a result of this \$10,000. cut, the radio shop area was built to accommodate the funding cut.

Mr. Woodside pointed out that a list of issues, as submitted by Mr.

Clark, was discussed at a meeting with the Board of Commissioners, Sheriff Vetter and himself. He indicated that Mr. Clark never came over and requested a larger sink, as was listed on the listing of issues submitted. Mr. Woodside noted that a larger sink will be installed in the radio shop. Mr. Woodside further commented that as for the installation of the heating system in the radio shop, each town differs on code regulations, noting that the installation of the furnace in the radio shop is within compliance for the Town of Brentwood. Mr. Woodside pointed to the fact that the benches in the old radio shop never had metal on the tops of them, although Mr. Clark had requested in his list of issues that metal be installed on the benches in the new area. Mr. Woodside added that metal will be installed on these benches. Rep. McCain spoke strongly that he wished to move on this issue and vote this departments budget. A motion was then made by Rep. McCain, duly seconded by Rep. Malcolm to move the question. A call for a vote to move the question was voted unanimously in the affirmative. Rep. McCain then moved, duly seconded by Rep. Parsons to accept the report of the Sheriff's Department Sub-Committee report for the third quarter, as submitted by Rep. Pantelakos. This motion was so voted unanimously in the affirmative.

Rep. David Welch, Chairman of the Rockingham County Jail/House of Correction Sub-Committee, then reviewed his sub-committee's report for the third quarter. He noted that the purchase of twenty-four (24) beds was included for utilization in the calf barn renovations.

He then reviewed the insurance line item which, he noted, was 8.4% expended as of the third quarter. He stated that, due to the fact that this line item has not been fully expended, because the Jail has not received their portion of the insurance bill, it does affect the bottom line of the budget. He added that it was his feeling that this line item should not be included within the jail budget. Mr. Morrisette indicated that this bill is for professional liability for the last three (3) months of the year. He added that, starting in January, billing for this will be done on a calendar year. Mr. Morrisette further indicated that building and facilities insurance is combined in one area and professional liability is listed under each departments budget.

Rep. Welch reviewed his concerns about the costs to house inmates within other facilities. He reminded the Executive Committee that housing inmates within other facilities is costly, and does affect the bottom line of this departments budget. He pointed out that everything is being done to keep this departments budget on line, noting that as

of the third quarter, it was 74% expended. A motion was then offered by Rep. Skimmer, duly seconded by Rep. Conroy to accept the Rockingham County Jail/House of Correction report for the third quarter, as submitted by Rep. Welch. This vote was recorded unanimously in the affirmative.

Rep. Richardson Benton, Chairman of the Treasurer/Auditor Sub-Committee, then reported regarding these two budgets. He noted that the auditor is paid \$17,000 yearly for his auditing services which he provides to the county, noting further that he draws down \$4,250.00 quarterly. He then reported regarding the Treasurer's portion of the budget, noting that this budget was \$23,000. under expended. He explained that the reason for this under expenditure was due to the fact that \$10,000. was included within the \$23,000., which was earmarked for legal fees for the Seabrook issue. The remaining unexpended monies, he noted, were for legal fees for bond indebtedness.

Rep. Benton then reported on the long term bonded indebtedness for Rockingham County. He noted that the long term indebtedness does not include figures regarding jail and waste water treatment construction. Rep. McCain quired Rep. Benton whether there would be any remaining monies within this departments budget at the end of the year. Rep. Benton stated that, unless the Commissioners have an emergency, or come up with something, there would be monies remaining within this budget. Rep. Chase then moved, duly seconded by Rep. Conroy to accept the report of the Treasurer/Auditor for the third quarter, as reported by Rep. Benton. This motion was so voted unanimously in the affirmative.

Commissioner Walker indicated that Rep. George Katsakiores had met with the Commissioners to discuss their budget for the third quarter. She indicated that Rep. Katsakiores reviewed in length, the Commissioners budget and felt quite comfortable with the expenses and receipts for the third quarter. A motion was then made by Rep. T. Gage, duly seconded by Rep. Flanagan to accept the report on the Commissioners budget for the third quarter. A question was raised with regards to travel within this department. Commissioner Walker explained that anything that is purchased, that there is not a designated line item for, goes under this line item. Another question was raised with regards to attendance at the annual New Hampshire Association of Counties Conference. Commissioner Walker indicated that personnel from the Commissioners Office do attend, participate and work at this conference every year. Commissioner Walker also informed the Executive Committee that she has been newly appointed to the Steering Committee of the National Association of Counties for employee benefits. A call

for the vote on the motion made by Rep. T. Gage/Flanagan was recorded as unanimous in the affirmative.

The Rockingham County Nursing Home budget was then discussed for the third quarter of expenditures and receipts. Rep. Greene noted that her sub-committee had met to discuss this departments budget. She asked that Mr. Sturtevant speak to his budget. He advised that some minor laundry equipment problems had been experienced in 1989, as well as in 1990. At that time, there were no maintenance contracts on the equipment in question. In 1990, the Commissioners did agree that a maintenance contract to cover this equipment was necessary. It was pointed out that this line item was over, due to the need for service on the machinery in question, and payment of service contracts on the equipment in question. Mr. Sturtevant advised that this particular line item will be more expended, due to the fact that the contract is a monthly contract.

Mr. Sturtevant also reviewed personnel at the Rockingham County Nursing Home as of the third quarter. He advised that, as of October 2, 1990, there were 3.7 nursing assistant vacancies and 4 vacancies in licensed personnel. He added that the Home has used the nursing pool very minimally this year. At this point in the meeting, Rep. Greene complained about the attendance of her sub-committee members at sub-committee meetings. She added that it was her hope that those members choosing to be a part of the Rockingham County Nursing Home sub-committee, actively participate in committee meetings. Rep. Skinner then moved, duly seconded by Rep. Conroy to accept the report of the Rockingham County Nursing Home for the third quarter, as submitted by Rep. Greene. This motion was so voted unanimously in the affirmative.

Mr. Sturtevant was quired by Rep. Skinner about whether he had concerns about federal cuts, and how they would affect the Rockingham County Nursing Home budget. He stated that long term care amendments give the Home major concerns. Rep. Skinner stressed to Executive Committee members that they should work as a Delegation, to be more aware of any increased costs that may be passed down to nursing homes.

Rep. Charles Felch, Chairman of the Rockingham County Attorney/Medical Examiner Sub-Committee, then reported with regards to his committee's report. Rep. Felch thanked Rep. Benton for information that he as Chairman of a previously appointed Medical Examiners Sub-Committee provided. Rep. Felch reported was medical examiners throughout New Hampshire receive for compensation, as it relates to Rockingham County. He noted that it was the recommendation of his sub-committee that

\$100.00 per viewing be allowed as an expenditure and further, that \$50.00 be paid to the attendant autopsy, not performed by Doctor Fossum. Rep. Felch noted that these committee recommendations should cut approximately 20% off this line item expense within this budget. Rep. Felch went on to note that these figures were determined after viewing and researching all other figures provided by other counties in New Hampshire. Rep. Chase spoke to the fact that the New Hampshire State Statutes specified \$50.00 per view, noting that this was then changed to \$50.00 per hour. He spoke to his strong agreement with the recommendations of Rep. Felch's sub-committee. It was noted for the record that these sub-committee recommendations would become effective January 1, 1991. Rep. Chase questioned the course reimbursement line item within the medical examiner budget for post graduate courses. It was his feeling that individuals should be reimbursed for post graduate courses. Discussion followed with Rep. Conroy moving, duly seconded by Rep. Skinner that the Executive Committee accept the report of the County Attorney/Medical Examiner for the third quarter, as per Rep. Felch's report. This motion was so voted unanimously in the affirmative.

Rep. T. Gage then reported regarding the Registry of Deeds budget for the third quarter. He reported that, after a careful review of this department's budget, he noted that things look very well. He noted that, as of the third quarter, this budget was 71.77% expended in salaries. He further noted that this budget was 74.26% expended for total payroll expenses; 58.48% expended under operating expenses and 69.05% expended for total expenditures. Rep. T. Gage further noted that, as of the end of the week, this department's revenues were 13% ahead of last year. He indicated that the Registry of Deeds was ahead approximately \$700,000 in revenues than was projected for the full budget year of 1990. Rep. T. Gage went on to explain that the Register of Deeds did purchase a new postage meter, as their old one just gave out. He noted that a postage meter is an essential item for this department's operation. He also noted that three (3) new viewers were purchased, as the Registry of Deeds did get a very good deal on replacing some old viewers with new ones. He indicated that the Register was able to sell one old Eastman Kodak Viewer. Mrs. Luce, Register of Deeds, was commended by the Executive Committee, for taking this opportunity. Rep. T. Gage went on to explain that even before the sale of Seabrook, the projected revenues were ahead of schedule. Rep. Conroy then moved, duly seconded by Rep. Skinner that the Executive Committee accept the report of the Register of Deeds for the third quarter, as reported by Rep. T. Gage. This motion was voted unanimously in the affirmative. Rep. Calvin Warburton, Chairman of the

Maintenance Department Sub-Committee, then reported regarding his department's budget for the third quarter. He noted that, as of the third quarter, this department was 72% expended. He spoke to concerns with regards to several portions of this budget which were over budget. He noted that it was the feeling of his sub-committee that Mr. Woodside, Maintenance Director, was doing an excellent job, as well as his administrative assistant, Mrs. Judith Gates, who keeps him on track.

Questions were raised with regards to the purchasing of fuel for Rockingham County. Mr. Woodside advised that the fuel contract is put out to bid on a yearly basis. He noted that, due to the increase in gasoline and heating oil, there will be some over expenditures in this line item of the budget. He added that he will try very hard to hold the line, stressing that although there may be some over expenditures in some line items within his budget, he is striving to stay within the bottom line of his budget. A motion was then made by Rep. Conroy/Skinner to accept the report of the Maintenance Department Sub-Committee, accepting the Rockingham County Maintenance department budget for the third quarter. This motion was so voted unanimously in the affirmative.

Old Age Assistance and Board and Care of Children was then discussed. Rep. Harry Flanders, Chairman of this sub-committee reported that he and Rep. McKinney had met with Mrs. Diane Gill, Executive Director of the Rockingham County Human Resources Department to discuss these budgets in length. He stressed that these budgets, as they appear, will be short in funds. He asked that Mrs. Gill explain the problems regarding these two budgets. Mrs. Gill explained that, with regards to the Old Age Assistance portion of the budget, there is now a cost shifting which shifts costs from the federal level to the county level. She added that problems with regards to the Board and Care of Children encompasses family services, On Track Programs as well as the costs per day at the Youth Development Center, a state institution. (\$176.00 per day). A motion was then made by Rep. McKinney, duly seconded by Rep. Conroy to accept the third quarterly report of the Board and Care of Children and Old Age Assistance budgets, as presented by Rep. H. Flanders. Discussion ensued, with the notation that the expenditures of children in the Youth Development Center represents a significant chunk of where money is being spent. Rep. McCain pointed out that two establishments on the state level have been closed, which, he stressed, will have a considerable cost impact for the care of children. Although Mrs. Gill explained that usually, the December billing is held and paid in January of the following year, Commissioner Barrows pointed



out that this year, the December billing will be paid in December. She stressed that the interest on the bill is approximately \$5,000. - \$6,000. A call for the motion on the floor was voted and recorded unanimously in the affirmative.

Rep. James Rosencrantz, Chairman of the Rockingham County Farm Subcommittee then spoke regarding his committee's third quarterly budget report. He noted that his committee did meet to review the Farm's budget for the third quarter. He noted that, on the whole, this budget was in good shape. He pointed out that the dump truck, used to get the silage in, had to be repaired several times. He explained that a piston in this truck was repaired/replaced several times. He added that the silage is all in and covered in the silage pit.

Rep. Rosencrantz also noted that winter rye has been planted at the Rockingham County Farm. He added that a new 2-wheel ensilage feeder has been purchased to replace the old 4-wheel feeder. Rep. Rosencrantz also noted that the farm's back hoe has been experiencing alot of problems. As a result of numerous repairs to this piece of equipment, the farmer found a 4-wheel Catapiller diesel to replace the old back hoe. He added that it is really doing a terrific job. Rep. Rosencrantz also informed those present that the diesel tractor has been experiencing alot of problems, noting specifically that the governor on this piece of equipment has been acting up. As a result, special work had to be done to repair it.

Rep. Rosencrantz noted for the record that the Rockingham County Farm has experienced an excellent hay crop this year, noting that two thousand eight hundred (2,800) bales of first cut hay have been cut, as well as two thousand three hundred (2,300) pounds of potatoes, grown at the Farm, have been sold to the Dietary Department. He added that the Farm now supplies more beef to the Dietary Department for their utilization. Rep. Rosencrantz spoke briefly regarding the quality of beef raised at the Farm, with the notation that the pig program is expanding all the time. He praised Mr. Kidder for doing a fine job. Discussion followed with regards to the importance of the up-keep of buildings located at the Farm. Rep. Rosencrantz stressed that up-keep of these buildings is essential, so that new buildings do not have to be built.

Mr. Kidder was asked to speak with regards to the farming operation. He noted that recently, a Conservation Day was held at the Rockingham County Farm. He noted that since it was very successful, conservation days will be held annually in the Spring as well as in the Fall. He

added that throughout the day, demonstrations by the farm museum were done; test pits were dug to test the different types of soils. There being no further discussion, a motion was then made by Rep. Skinner, duly seconded by Rep. Conroy to accept the third quarterly report for the Rockingham County Farm, as presented by Rep. Rosencrantz. This motion was so voted unanimously in the affirmative. Chairman Schmidtchen re-iterated the comments made by Rep. Rosencrantz with regards to Mr. Kidder.

At this point in the meeting, Sheriff Vetter rose and spoke to the fact that earlier, he had made a statement that there were no special deputies at a special detail in Salem, New Hampshire. He spoke to a clarification of that statement, noting that, as her spoke, there is one (1) person at that detail today. He stressed that, pending further clarification with regards to the issue, after 4:00 P.M. today, October 26, 1990, this detail will be scratched. Sheriff Vetter went on to speak about the fact that the County of Rockingham already pays liability insurance, which would cover the individuals regarding this detail. He gave several examples and comparisons of work performed by the New Hampshire State Police working special details, noting that the liability insurance for these details is paid for by the State. He further noted that the Rockingham County Sheriff's Department has the ability to give assistance to towns, and felt that that is what his department should be doing. Rep. Skinner raised her concerns with regards to the duration of time involved, not that the county does not want to provide assistance to towns in Rockingham County. It was the feeling of Rep. Flanagan that the County of Rockingham should pay the liability insurance involved, because it would be providing a service to the town. Rep. McCain noted his agreement with that of Rep. Flanagan, but pointed out further that the county should look into special coverage to do this. Sheriff Vetter noted that he suggested to Chief James Ross, Chief of the Salem Police Department, that all the special deputies should be sworn in as Salem specials. Sheriff Vetter indicated that the Town of Salem is not the only town who has requested assistance from the Sheriff's Department, noting the towns of North Hampton and Plaistow have also requested assistance. He added that special deputies are part-time people. Rep. Parsons suggested the possibility of drawing up a special document to cover this issue.

Rep. T. Gage spoke to the suggestion of a special document being drawn up. He stressed that it all depends on the individual situation. He questioned why the county's insurance would not cover the liability issue involved here. He stressed that, although the Executive Committee has not authority in giving the Sheriff permission to go

forward with this detail, they can give the Sheriff guidance regarding the issue. Sheriff Vetter noted that, according to the insurance carrier, the comprehensive rider does cover the county on every aspect of liability coverage, with the exception of special deputies working as a "bouncer" in an establishment where alcohol is served. Commissioner Walker pointed out that the Town of Salem has the ability to hire part time police officers if they so choose. She added that, should a law suit arise, the county would be liable, as they have the "deepest pocket". Sheriff Vetter noted that some towns have part-timers working, who wear town uniforms.

Rep. Skinner questioned Sheriff Vetter regarding whether the lines of communication were opened with regards to this issue. She stressed that the Sheriff should communicate with the Commissioners, to let them know what is going on. Rep. T. Gage spoke to the validity of the concerns raised by the Board of Commissioners regarding the issue of liability. Commissioner Barka added that the Board just wanted to let the Executive Board know of their concerns regarding the issue, stressing further that a letter to the Executive Board was written by the Board of Commissioners, warning of their concerns. Rep. T. Gage spoke to the possibility of a county policy regarding this issue, adding that a similiar situation will probably occur again and again. Rep. McCain spoke to the fact that there were two issue of policies which needs to be addressed: a rider for insurance regarding liability for issues as discussed as well as the fact that although the situation is a problem, and although it could create a fiscal impact, the Executive Board can do nothing about it.

Rep. Betsy McKinney then spoke to the Rockingham County Cooperative Extension Service budget for the third quarter. She noted that after a thorough review of this budget, she saw no problems concerning this budget for the third quarter. She added that a scanner and mimeo graph machine will be put out to bid, through the bidding process. She also noted that in the line item of extension service agents, this line item has only been 30% expended, due to the fact that they haven't filled one position, but should have someone coming on board soon. Rep. Chase then moved, duly seconded by Rep. Skinner to accept the third quarter budget report for the Rockingham County Cooperative Extension Service, as reported by Rep. McKinney. This motion was so voted unanimously in the affirmative.

At this point in the meeting, Rep. McCain then reported on the Long Term Capital Improvements Sub-Committee. He reviewed the layout plan for the proposed Mitchell wing and other long range plans for the

Respectfully submitted,  
Honorable Patricia M. Skinner  
Clerk, Rockingham County Executive Committee  
Rockingham County Delegation

**ROCKINGHAM COUNTY DELEGATION MEETING**

Hilton Auditorium  
Rockingham County Nursing Home  
Brentwood, New Hampshire  
December 12, 1990

A scheduled meeting of the full Rockingham County Delegation was held this date, December 12, 1990 at 7:00 P.M. in the Hilton Auditorium of the Rockingham County Nursing Home in Brentwood, New Hampshire.

Rep. Lawrence A. Chase, Chairman of the 1989-1990 Rockingham County Delegation, opened the meeting and noted that the purpose of the meeting was for the election of a Chairman, Vice Chairman and Clerk for the Rockingham County Delegation for 1991-1992, as well as voting on a slate of Executive Committee Members for 1991-1992.

Rep. Chase asked that Rep. Calvin Warburton lead the group in prayer. Rep. Welch was then asked to lead the group in the Pledge of Allegiance to the flag.

Rep. Chase noted for the record that there were three (3) individuals who served in the 1989-1990 Rockingham County Delegation that have worked very hard. As a result of their hard work, he had three (3) separate resolutions drafted. The first resolution was presented to Representative Thomas U. Gage. Rep. T. Gage accepted his resolution. The second and third resolutions were for Representatives Robert Parsons and Rep. MaryAnn Blanchard, who were not present at the meeting. He indicated that he would see to it that both Representatives Parsons and Blanchard received their resolutions. He asked Delegation members if they knew of other Rockingham County Delegation members who should also receive a resolution for all their hard work as a legislator within the 1989-1990 Rockingham County Delegation, to let him know, so that he could see to it that they also received a resolution.

Rep. Chase noted that the first order of business was to elect a Chairman, Vice Chairman and Clerk of the Rockingham County Delegation.

At this point in the meeting, Rep. David A. Welch rose and nominated the name of Rep. William F. McCain as Chairman of the Rockingham County Delegation for the 1991-1992 term. This motion was seconded by Rep. Bernard Raynowska. Rep. Welch spoke to the lengthy list of committee assignments that Rep. McCain has served, stressing that he was a good man for the task. Rep. Charles Vaughn then moved, duly seconded by Rep. John Flanders that nominations be closed. Rep. Ednaparl F. Parr then moved, seconded by Rep. John Flanders that the nominated person become the elected person as Chairman of the Rockingham County Delegation. A call for a vote on the motion by a hand vote was recorded unanimously in the affirmative.

Rep. Chase then turned the gavel over to the newly elected Rockingham County Delegation Chairman, Rep. William F. McCain.

Chairman McCain then stated that nominations were open for the position of Vice Chairman of the Rockingham County Delegation. Rep. Brenda Keith was then recognized who then nominated the name of Rep. Janet M. Conroy as Vice Chairman of the Rockingham County Delegation. This motion was seconded by Rep. John Flanders. Rep. Keith spoke highly regarding the qualifications of Rep. Conroy. Rep. Ednaparl F. Parr then moved, seconded by Rep. John Flanders that nominations cease. The Secretary was instructed to cast one ballot for Rep. Janet M. Conroy as Vice Chairman of the Rockingham County Delegation for budget year 1991-1992. This was so ordered and voted unanimously in the affirmative. Rep. Conroy was duly congratulated, and joined Chairman McCain to help preside over the meeting.

Nominations for the position of Clerk of the Delegation were then opened. Rep. John Hoar moved, duly seconded by Rep. William P. Boucher to nominate the name of Rep. Patricia M. Skinner as Clerk of the Rockingham County Delegation for budget year 1991-1992. There being no other nominations, Rep. Charles Vaughn moved that nominations be closed. This motion was seconded by Rep. Keith. The Secretary was instructed to cast one ballot for Rep. Patricia M. Skinner as Clerk of the Rockingham County Delegation. This was so ordered and voted unanimously in the affirmative.

At this point in the meeting, Rep. William P. Boucher, Chairman of the Nominating Committee, explained the process that he and his committee members followed for a slate of Executive Committee Members for budget year 1991-1992. He noted that he and his committee did something different than was done last year and in years past. He noted that the nominating committee consisted originally of: Representatives:

Boucher, Brown, Benton, Pantelakos and Hoar. He indicated that Rep. Pantelakos stepped down as a nominating committee member, as she wished to be considered for membership on the Executive Committee. Rep. Boucher explained that the committee took into consideration the need to have freshman represented from each Commissioners District, as well as a percentage balance of republicans and democrats. He asked whether the Chair wished to have the Nominating Committee present their slate district by district, or as a whole listing - inclusive of all three districts. Chairman McCain asked that Rep. Boucher present to the Delegation, the slate by district. Rep. Boucher then noted that it was the Nominating Committees recommendations to the Rockingham County Delegation that the slate of Executive Committee members for District #1 be as follows: Representatives: Lawrence A. Chase, Jr.; Anthony Syracuse; Frank Palazzo and Kenneth Malcolm. A motion was then made by Rep. Boucher, duly seconded by Rep. Hoar that the slate of Executive Committee members for District #1, as indicated, be accepted. There being no further nominations or changes to the proposed slate for District #1, Rep. Charles Vaughn moved, duly seconded by Rep. Barnes that nominations for District #1 Executive Committee membership be closed. The Secretary was instructed to cast one ballot for the slate as proposed for District #1 Executive Committee membership for budget year 1991-1992. This was so ordered and voted unanimously in the affirmative.

Rep. Boucher then noted that it was the Nominating Committees recommendations to the Rockingham County Delegation that the slate of Executive Committee members for District #2 be as follows: Representatives: James R. Rosencrantz; David R. Connell; David A. Welch; Harry E. Flanders and Natalie S. Flanagan. A motion was then made by Rep. Boucher, duly seconded by Rep. Hoar that the slate of Executive Committee members for District #2, as indicated, be accepted. There being no further nominations or changes to the proposed slate for District #2, Rep. Barnes moved, duly seconded by Rep. Vaughn that nominations for District #2 Executive Committee membership be closed. The Secretary was instructed to cast one ballot for the slate as proposed for District #2 Executive Committee membership for budget year 1991-1992. This was so ordered and voted unanimously in the affirmative.

Rep. Boucher then noted that it was the Nominating Committees recommendations to the Rockingham County Delegation that the slate of Executive Committee members for District #3 be as follows: Sherman A. Packard; Donna P. Sytek; Virginia K. Lovejoy; George Katsakiores and Betsy McKinney. Rep. Marilyn R. Campbell questioned the Nominating

Committees recommendations for District #3, asking if there were any other representatives from District #3 that had asked for consideration for membership to the Executive Committee, specifically from the Town of Salem. She stressed that it was her belief that the Town of Salem had the largest group of representatives, and wanted to see more representation from Salem on the Executive Committee. She asked if the Delegation would consider a recess, in order to gather the Salem delegates together to discuss this further. Rep. Richardson Benton gave the breakdown of the number of representatives from each Commissioners District, noting that District #1 had 26 representatives; District #2 had 30 representatives and District #3 had 26 representatives. Rep. Boucher explained that the Nominating Committee sent a format to each Rockingham County Delegation member, asking if they wished to be considered for the Executive Committee. He noted that he and his committee carefully considered each and every form that was received. Rep. Benton went on to each that the Nominating Committee did review the forms from Salem representatives, noting that one representative from Salem declined representation on the Executive Committee and the second representative, whos name was proposed for the slate from District #3 asked to be considered. Rep. Campbell was then asked if she wished to place a name in nomination to the slate of Executive Committee members from District #3. Rep. Campbell thanked Representatives Benton and Boucher for their thorough explanation and indicated that, at this time, she did not wish to place a name in nomination. Delegation members were then asked if there were any nominations from the floor to be considered. There being none, Rep. Marilyn Campbell moved, duly seconded by Rep. John Flanders that the Secretary cast one ballot for the slate as proposed for District #3 Executive Committee membership for budget year 1991-1992. This was so ordered and voted unanimously in the affirmative.

The newly elected slate of Executive Committee Members were noted as follows:

District #1

Lawrence A. Chase, Jr.

Kenneth W. Malcolm

Frank J. Palazzo

Laura C. Pantelakos

Anthony Syracuse

District #2

David R. Cornell

Natalie S. Flanagan

Harry E. Flanders  
James R. Rosencrantz  
David A. Welch

District #3  
George N. Katsakiores  
Virginia K. Lovejoy  
Betsy McKinney  
Sherman A. Packard  
Donna P. Sytek

Chairman McCain informed Rockingham County Delegation members that the Executive Committee would meet one half hour before the regular scheduled meeting of the Executive Committee on December 21, 1990 for the election of a Chairman, Vice Chairman and Clerk. He noted that the purpose of the meeting on Friday, December 21, 1990, was to authorize the Treasurer of Rockingham County to borrow in anticipation of taxes for budget year 1991.

Chairman McCain further indicated that a schedule of all sub-committee meetings will be mailed out to all Delegation members informing them of their respective sub-committee meeting date, time, location.

Prior to the adjournment of the meeting, Chairman McCain complimented Rep. Lawrence Chase for a job well done, in his leadership as Chairman of the Rockingham County Delegation during budget year 1989-1990. He stressed that Rep. Chase was a fair man who did a fine job.

There being no further business to come before the meeting, Rep. Boucher moved, duly seconded by Rep. Barnes to adjourn the meeting. This motion was so voted unanimously in the affirmative at 8:20 P.M.

Respectfully submitted,  
Representative Patricia M. Skinner  
Clerk, Rockingham County Delegation

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**EXECUTIVE COMMITTEE MEETING**  
Commissioners Conference Room  
Rockingham County Nursing Home  
Brentwood, New Hampshire  
December 21, 1990

A regular scheduled meeting of the Executive Committee was held this



date, December 21, 1990 at 9:00 A.M. in the Commissioners Conference Room of the Rockingham County Nursing Home. In attendance were the following: Honorable Executive Committee Members: William F. McCain, Chairman, Rockingham County Delegation; Janet M. Conroy, Vice Chairman, Rockingham County Delegation; Patricia M. Skinner, Clerk, Rockingham County Delegation; Betsy McKinney; Frank J. Palazzo; James R. Rosencrantz; Kenneth W. Malcolm; Laura C. Pantelakos; David R. Connell; George N. Katsakiores; Harry E. Flanders; Sherman A. Packard; Natalie S. Flanagan; Donna P. Sytek; David A. Welch; Virginia K. Lovejoy; Anthony Syracuse.

Others in attendance were: Commissioner E. Jane Walker, Clerk, Board of Rockingham County Commissioners; Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Mr. Roy E. Morrisette, Personnel Manager for Rockingham County; Mr. Clarke R. Chandler, Treasurer for Rockingham County; Mrs. Irene L. Dodge, Deputy Treasurer and Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home.

It was noted that the 9:00 A.M. meeting was for the purpose of electing a Chairman, Vice Chairman and Clerk of the Executive Committee. Nominations were then opened for the position of Chairman of the Executive Committee. Representative William McCain moved, duly seconded by Representative Janet M. Conroy to nominate the name of Representative Betsy McKinney as Chairman of the Executive Committee for budget year 1991-1992. There being no other names placed in nomination, a call for the vote on the motion was recorded as unanimous in the affirmative. Nominations were then opened for the position of Vice Chairman of the Executive Committee. Representative William McCain then moved, duly seconded by Representative Janet M. Conroy to nominate the name of Representative David A. Welch as Vice Chairman of the Executive Committee for budget year 1991-1992. There being no other names placed in nomination, a call for the vote on the motion was recorded as unanimous in the affirmative. Nominations for the position of Clerk of the Executive Committee were then opened. Representative McCain moved, duly seconded by Representative Conroy to nominate the name of Representative Patricia M. Skinner as Clerk of the Executive Committee for budget year 1991-1992. There being no other names placed in nomination, a call for the vote on the motion was recorded as unanimous in the affirmative.

It was noted for the record that the newly elected officers of the Executive Committee for budget year 1991-1992 were: Honorable Betsy McKinney, Chairman, Executive Committee; Honorable David A. Welch, Vice

Chairman, Executive Committee and Honorable Patricia M. Skinner, Clerk,  
Executive Committee

The meeting continued with each Executive Committee member introducing themselves and the town/city they represent.

It was pointed out that Rep. Kenneth Malcolm had a get well card that he was distributing to Executive Committee members to be sent to Rep. Lawrence A. Chase, who is currently in the Portsmouth Regional Hospital.

Chairman McKimney explained that the 9:30 A.M. meeting of the Executive Committee was for the purpose of authorizing the Rockingham County Treasurer, Mr. Clarke R. Chandler, to borrow in anticipation of taxes for budget year 1991. She indicated that Mr. Chandler was present to answer any questions or address any concerns raised by Executive Committee members.

Mr. Chandler spoke to the fact that he was asking the Executive Committee for their consideration to borrow twenty million dollars for the up-coming 1991 budget year. He explained that there is a difference from what is voted by the Executive Committee, and what we actually end up with in taxes. Mr. Chandler distributed copies to Executive Committee which detailed each departments budget, and what they have estimated for their 1991 budget. He noted that he had to put in some figures from 1990 within this format, identifying them. He noted that under the Maintenance Department, a figure of \$750,000. for revenue was submitted. He added that this revenue figure should be somewhere around one half million dollars, rather than \$750,000. as indicated. Mr. Chandler stressed that this figure will be corrected. He further indicated that on Page Two, any figures that reflect 1990 figures are actual figures for 1990, and are not necessarily reflected in what will occur in 1991. He reviewed Eschet Funds, noting that we may or may not get an estimate from the State regarding this budgetary amount. Mr. Chandler reminded Executive Committee members who were here last year that Rockingham County recvelved a half million dollar check which was not expected for Eschet Funds. He noted that the net budget surplus figure should be better than what is currently reflected. Mr. Chandler noted that this figure was a "base line guess" at this point, stressing that if the numbers, as presented, were to all hold through, it would mean that in terms of raising in terms of taxes, the figure of \$18,638,340 in 1991. He added that in terms of interest on bonds, those numbers are going up because it will be the first year that Rockingham County will absorb interest on eight million dollars in

notes outstanding on the Jail and Lagoon. He further indicated that when the budget package comes out in January, the figure of \$18,638,340. will be somewhere in the vicinity of nineteen million dollars.

Mr. Chandler went on to explain that the difference in figures is approximately 12%, which includes the legal law suit regarding the Seabrook issue. He noted that money has been set aside for this issue, which has also accumulated interest. He added that approximately \$650,000. will be carried into 1991 for this issue. Mr. Chandler explained that the Town of Seabrook lost their challenge against the Department of Revenue Administration. He noted that when this issue is ultimately resolved, and if it is resolved in Rockingham County's favor, this money would come back and be used to reduce taxes within the Rockingham County budget. He added that this was not anticipated to occur until late 1991.

Mr. Chandler emphasized that, for those Executive Committee members who are new, the purpose of today's meeting is to give authorization for him to borrow money, adding that taxes are not received until the end of the year, and therefore we would be running in a deficit position. Mr. Chandler went on to explain that some of the money which was borrowed on the jail is being used to handle cash flow needs, to make the balance sheet look better for when Rockingham County goes to bond. He added that, by doing this, it has been very helpful. He indicated that in January of 1991, less money will have to be borrowed, and a delay in borrowing will occur from what usually is the first week of January until the end of January. Mr. Chandler indicated that last year, he asked for authorization to borrow twenty million dollars, but twelve million dollars was actually borrowed.

Mr. Chandler went on to explain that he was looking for approval from the Executive Committee to borrow twenty million dollars for budget year 1991. He added that Rockingham County will borrow what they need and what they can prove that they need. He added that a cash flow statement has to be submitted to Bond Counsel. An estimate of monthly income and expense has to be provided. From this, a maximum amount is then determined for borrowing purposes. He added that, by borrowing twenty million dollars, this should cover all possible contingencies. He added that, even if taxes were to be nineteen million dollars, given what is happening with the jail and lagoon construction, Rockingham County will probably get away with borrowing no more than fifteen to seventeen million dollars. Mr. Chandler asked that if Executive Committee members had any questions, he would answer them the best way

he possibly could.

A question was raised with regards to the borrowing practices of Rockingham County. Mr. Chandler indicated that all of the borrowing for 1990 is due on December 31st. He further noted that, in terms of borrowing, it will probably be done towards the end of January. He stated that he was hopeful that he could save a months worth of interest costs.

When questioned about tax checks to the County, Mr. Chandler indicated that there have been no towns that have asked for a delay in payment. He stressed that he would touch base with his deputy treasurer regarding this issue.

The net budget surplus was then discussed. Mr. Chandler indicated that the Board of Commissioners have made plans to meet to discuss this issue further as well as the issue of revenues. Mr. Chandler then discussed the borrowing process, noting that the county has the ability to borrow at a better cost than towns can borrow.

At this point in the meeting, Rep. McCain moved, duly seconded by Rep. Lovejoy that the money in the treasury of the County being insufficient to meet the demands upon it beginning January 1, 1991, approval is hereby given to the Treasurer, upon the order of the County Commissioners, to borrow up to \$20,000,000. under RSA 29:8 as amended. A call for a vote on the motion was voted unanimously in the affirmative.

Rep. McCain asked for the Executive Committee, that the Board of Commissioners make every effort to get the budget packets to the Executive Committee and sub-committee chairmen as early as possible.

There being no further business to come before the meeting, Rep. McCain moved to adjourn the meeting. This motion was seconded by Rep. Lovejoy and so voted unanimously in the affirmative at 9:45 A.M.

Respectfully submitted,  
Representative Patricia M. Skinner  
Clerk, Rockingham County Executive Committee

**ROCKINGHAM COUNTY NURSING HOME  
1990 ANNUAL REPORT**

TO: HONORABLE BOARD OF ROCKINGHAM COUNTY  
COMMISSIONERS:

I respectfully submit the Annual Report of the Rockingham County Nursing Home for the year ending December 31, 1990.

This past year while challenging was also rewarding. Throughout the year we observed an increase in staff retention and a decrease in the vacancy rate of authorized positions.

We were actively engaged in implementing aspects of OBRA '87, Long Term Care Reform Act. I have continued to represent County Nursing Homes on the Long Term Care Reform Oversight Committee. A major component of this process is the new Resident Assessment and Standard data collection requirements. This has caused a significant investment in computer hardware and software.

During the month of August Rockingham County Nursing Home participated with the State of New Hampshire as a test facility for training state personnel for the Federal Certification Survey Process of long term care facilities, through a mock survey. We along with state personnel found this to be a rewarding and educational process.

The retention rate of personnel continued to improve over past years' rates. The turnover rate as of December 1990 was 22.59% compared to 28.40% in 1989 and 43.25% in 1988. This continued improvement can be somewhat attributed to the continued success of the Child Day Care Center located on the County Complex in Brentwood.

We have continued to decrease our use of per diem personnel. Throughout 1990 we employed only in-house per diem staff. The total expenditure for 1990 was \$41,838.33, a significant improvement over past years. While we will continue to explore all possibilities for recruitment of personnel we do expect to expend \$20,000.00 in 1991.

As approved by the Rockingham County Delegation, a major study was conducted to establish the possible replacement of the Mitchell Building. This building was constructed in 1938 as the County Hospital, contains 40 beds, however, the new federal guidelines for certification requires this unit to be replaced. This fall the Home was visited for its annual licensure inspection and was granted a year

waiver for failure to meet square footage requirements. It is our hope that the Delegation will fund an appropriation for design and construction drawings to replace this building. Should this happen then we shall file a Certificate of Need Application for replacement of these nursing units with the addition of ten beds. The vote to authorize construction would be scheduled at a future date set by the Delegation.

We were again fortunate in 1990, not to experience outbreaks of any major illnesses among residents or staff.

As of December 31, 1990, the average age of all residents in the facility was 81.9 years an insignificant decrease from 1989. However, of significant interest 135 residents are age 85 or older, 46.55% of the Home's population. Six residents are 100 years or older with oldest resident 103 years.

As noted in 1989 the X-Ray equipment donated from Exeter Hospital some 15 years prior was beyond repair and plans for 1990 called for the implementation of a contract for portable services. We are pleased to report this system has been successful.

Irene Smith, an employee of the Food Services Department was selected as the Employee of the Year at Rockingham County Nursing Home. Mrs. Smith received this award at the Annual Staff Appreciation Reception in May as part of National Nursing Home Week. We nominated Mrs. Smith for an award as the County Nursing Home Employee of the Year for the State of New Hampshire this past fall. We are pleased to announce her selection. Her selection brought great pride for her peers and the Home.

The Home continues to receive numerous compliments from visitors, families and professionals for the fine care provided to the residents.

We wish to thank all the volunteers, individuals, as well as, groups that have served the Home throughout 1990.

Our annual fund raising events sponsored through "E.F.F.O.R.T.S.", Ice Cream Social, Ham and Bean, Spaghetti Suppers, and the food concession at the Annual Fireworks Celebration sponsored by the Town of Brentwood, continued to be successful. We look forward to a good year in 1991.

A word of thanks to Mrs. Patricia Donovan, Corrections Administrator; Mr. Robert Kidder, Farm Manager; Sheriff Wayne Vetter; and members of

their respective departments for their assistance and cooperation throughout 1990.

Thank you to Mr. Ernest Woodside and members of the Maintenance Department for their hard work to keep the Home well maintained.

As usual, the annual report would not be complete without recognizing the fine personnel who provide quality care and quality life to residents of Rockingham County Nursing Home. I know that without this group of dedicated employees the Home would not enjoy its fine reputation throughout the State of New Hampshire. My personal thanks to each of them and their families. I certainly hope that 1991 continues to be as a productive and enjoyable year as was 1990.

Thank you and an expression of gratitude to the Rockingham County Delegation and the Board of Rockingham County Commissioners for their assistance and guidance this past year.

Respectfully submitted:  
William F. Sturtevant  
Administrator

**ROCKINGHAM COUNTY NURSING HOME  
CENSUS 1990**

**TOTAL CENSUS**                      **JANUARY 1, 1990**              **289**

**Total Admissions**                      **89**

**Total Discharges**                      **114**

**Total Deaths**                      **85**

**TOTAL CENSUS**                      **DECEMBER 31, 1990**              **288**

**Total Resident Days:**                                              **105,325**

**Daily Average Census**              **288.56**

**Highest Census**                      **290.00**

**Lowest Census**                      **274.00**

**DAILY AVERAGE:**

**Mitchell Building**                      **39.81**

**Fernald Building**                      **83.69**

**Underhill Building**                      **57.70**

**Blaisdell Building**                      **107.34**

**AVERAGE AGE OF RESIDENTS**

**DECEMBER 31, 1990**                      **81.91**

**AVERAGE AGE OF RESIDENT**

**DEATH**                      **85.10**

**AVERAGE AGE OF ADMISSION**              **80.56**

**AVERAGE LENGTH OF STAY**              **2YRS./5MONTH/12DYS**



**ROCKINGHAM COUNTY NURSING HOME**  
**ANNUAL MEDICAL DIRECTOR'S REPORT**  
**FOR 1990**  
**KARL L. SINGER, M.D.**

We have seen the continuation of trends that have been apparent over the last years. Our patients arrive here sicker and require greatly increased amounts of care compared to a few years ago. Dementia, primarily alzheimer's and to some extent secondary to alcohol or multi-

infarct dementia, continue to be the major reasons for patients being admitted to the nursing home.

The OBRA requirements have begun to be implemented. They require a great deal of staff time. The benefit as far as improved patient care is not yet apparent.

One area that has been focused on this year is articulating more clearly patient's desires regarding implementation and non-implementation of various therapies. The Cruzan decision has made it easier for patients to specify in advance what they wish to have done. In addition, the staff has reviewed the evidence regarding the lack of efficacy of cardiopulmonary resuscitation performed in a nursing home and is developing a policy to formally acknowledge that this therapy will not be offered at Rockingham County Nursing Home due to demonstrated lack of efficacy.

In summary, we are caring for sicker patients and being required to fulfill more bureaucratic requirements. We are trying to carefully delineate the therapies which we offer in order to provide the best use of our limited resources in our effort to provide the highest possible level of care for our residents.

Karl L. Singer, M.D.  
Medical Director

## 1990 Rockingham County Farm Report

In 1990, the Rockingham County Farm supplied 48,910 pounds of beef and 25,379 pounds of pork as well as 11,350 pounds of fresh vegetables to the Rockingham County Nursing Home Dietary Department. As the Rockingham County Nursing Home and Rockingham County Department of Corrections continues to grow, the farm will continue to increase the production of beef, pork and vegetables.

The farm sold 2,434 bales of hay to the outside public. This year, the farm planted 51 acres of corn silage and put in 3,214 bales of hay as well as 75 loads of haylage.

This was the first year that the farm put lime on its corn land. A total of 114 tons of lime was spread on the corn land. We also put in 500 feet of open drainage ditch and laid 1,500 feet of underground drainage pipe. This will give us another four (4) acres of land that can be planted.

We tore down an old shed that was behind the Farrowing Barn and opened up the land that was behind the barn. This gave us another three (3) acres of corn land.

With regards to the Ladd Farm, we replaced the old tin on the sides with wood. We then painted the barn red. On the inside, we had to pour a cement floor in front of the feed bunker and we made a cement ramp for the cattle to go outside. Out back of the Beef Barn, we made the area larger and put in a catch basin for the water that runs off the Finishing Barn roof.

The Finishing Barn was completely painted red also. In November, the farm moved its office from the old Calf Barn to the Old Horse Barn.

This was also the first year that the farm planted potatoes since 1977. We planted 500 pounds of seed potatoes and harvested 2,400 pounds of eating potatoes.

The farm continues to open its doors to outside visitors. This year, we hosted a soil conservation day put on by the Rockingham County Conservation District. There were 210 students made up of 5th and 6th grades from Exeter, Epping and Raymond schools. Students from Hampstead Academy also came for a visit.

The farm still works with the Exeter Area Future Farmers of America.

This year, hands on demonstrations of how to shear sheep and vaccinating piglets were given.

The farm also works closely with the wild life biologist (concerning turkeys) from the New Hampshire Fish and Game Department. This year the farm planted a demonstration plot for turkey winter food.

The farm has been working with Jim Mitchell, the Extension Agronomy Specialist from the University of New Hampshire and Anderson-Nichols Company, Inc. with regards to the layout of the spray irrigation system at the Ladd Farm and also to see what would be the best crops suited to grow on the land.

We also will continue to try to promote and encourage good working habits and responsibilities to the inmates that work on the farm.

I would like to thank the County Commissioners, the Farm Sub-Committee, Cooperative Extension Service and also my farm assistant Wayne Gates as well as my farm hand Jim Dills for their continued hard work and support for keeping the farm operating.

Respectfully submitted,  
Robert J. Kidder  
Rockingham County Farm Manager

**DEPARTMENT OF HUMAN SERVICES**  
**ANNUAL REPORT**

The Department of Human Resources is responsible for approving for payment the court-ordered expenses of juveniles; including children in need of services, delinquents, and children who have been found to be abused or neglected. Rockingham County funds twenty-five percent of these costs, and the State of New Hampshire, Division of Children and Youth Services, seventy-five percent. Rockingham County pays expenses for an average of two hundred eighty-five children on a monthly basis; the cost averaging \$90,000.00 per month.

In an effort to control these costs, the Department of Human Resources funds programs and personnel, through State of New Hampshire grant funds, who work with youth and their families in an effort to divert cases from court involvement.

Rockingham County's Parent-Child Mediation Programs, and their dedicated community volunteers, continue to provide parent-child mediation to families who are experiencing difficulties with their adolescents. The programs have met with more than fifty families during 1990 through referrals from the courts, school guidance departments, D.C.Y.S., and police departments. There is no fee for service to families.

The Homeward Bound Program serves families who are at high risk of court involvement. This home-based program provides therapeutic intervention to families for approximately three months. Referrals are made by the Division for Children and Youth Services and Rockingham County personnel. The program is free of charge to the families it serves.

Also grant-funded is the Youth Attender Program, in it's fifth year of operation. It is based in the Windham Police Department, and provides a secure emergency placement for juveniles who are in the custody of police for non-criminal matters, and who cannot be immediately released to the custody of their parents. This relieves police officers from monitoring duties of juveniles, and also complies with the federally mandated regulations of the Juvenile Justice and Delinquency Prevention Act of 1974.

Rockingham County's grant funds are also utilized to employ two drug-alcohol counselors who work in schools conducting individual and group counseling for students at risk for alcohol and/or drug abuse, developing youth leadership groups, such as Students Against

Drunk Driving, and implementing prevention programs which educate and promote abstinence from drug/alcohol abuse.

The juvenile court intake worker position, which was funded in 1989 to serve the Exeter, Hampton and Plaistow District Courts, has been extremely successful. In 1990 a juvenile court intake worker was appointed to serve the Salem, Derry and Auburn District Courts. These workers meet with all potential CHINS cases in order to provide information about the court process, financial responsibility of parents, and alternative resources to meet the needs of the family. There has been a 75% success rate in diverting potential CHINS from court involvement.

Much credit is due the Board of Commissioners for their encouragement of programs and services which benefit youth and their families and the high priority they place on prevention programs. Due to the foresight and innovative approach of the Board of Commissioners, Rockingham County is realizing benefits today of programs established in years past. Rockingham County has fewer juveniles in the court system per capita than any other county in the state, and the costs per child are among the lowest in the state. More importantly, high quality and appropriate services are being provided to the youth and families of Rockingham County.

**MAINTENANCE DEPARTMENT'S  
ANNUAL REPORT FOR 1990**

To the Honorable Board of Rockingham County Commissioners:

I respectfully submit the Annual Report for the Rockingham County Maintenance Department for 1990.

This has been one of the most challenging years for the department since I have taken over as the Director. The construction of the expansion of the new Jail/House of Correction and the Waste Water Treatment Facility has put an additional demand on the Department. We have been involved in review and inspection of all mechanical, plumbing, electrical, etc. work for the new facilities as well as taking on some of the smaller modifications to be made, which in turn has offset some additional cost impact on the projects. Without the support and expertise of the men in this department, who continue to prove that we are an Engineering and Maintenance Department, these cost would have had to be passed on to the construction.

At the same time, the Department has tried to maintain the same high quality of service, in both response time and results, to all areas of the County Complex. In all aspects, the Department has continued to work for a professional operation and direction and in the best interests of the County.

The Department continues to take on major and minor projects in all areas and continues to handle these projects on an as needed basis and as manpower allows. This has shown as a progression of savings as we continue to repair/replace outdated systems that have not been working. Therefore, this Department is a great asset for the County, and will continue to strive in that direction.

**Rockingham County Nursing Home:**

1. Continuation of interior repair and painting of Fernald and Underhill Buildings.
2. Repairs to the Mitchell Building heating system.
3. Renovations to the X-Ray room.
4. New heating unit installed in the Children's Day Care Center.
5. Repairs and painting of Fernald Basement area.

6. Installation of new #2 and #6 fuel oil tanks completed.
7. Renovations to the former Jail Superintendent's home for Children's Day Care Center II.
8. Initial repairs to the domestic water lines in the tunnel area.
9. Cleaning of the boilers in main Boiler Plant.
10. Rooftop air conditioning system installed for the Pharmacy.
11. Central air conditioning system installed for the Blaisdell Building.
12. Air Conditioning system installed for the Auditorium, Occupation Therapy area, Physical Therapy area, Linen Room and Computer Room.
13. Repairs and cleaning of residential boilers (CDC I & II).
14. Painting of all bedside tables.
15. New roof put on Blaisdell Building.
16. Repairs and painting of damaged walls throughout the Nursing Home.
17. Painting of the exterior windows of the Mitchell Building.
18. Installation of privacy curtains between the sinks in the Underhill bathrooms.
19. Replacement of 6" water main to RCNH phase I completed.

Rockingham County Jail/House of Correction/  
Sheriff's Department:

1. Installation of new showers in Work Release I.
2. Installation of additional bunks ("doubler bunking") at Jail/HOC A1 and B1.
3. Installation of new console system in the Processing area at the Jail.
4. Renovations to the Horse Barn for the relocation of the Radio Shop.
5. Cleaning of and repairs to Jail boiler #2.
6. Painting of the exterior windows of the

Carlisle Building.

7. Renovations to the Calf Barn for relocation of Work Release.
8. Ongoing participation in construction of Jail Expansion.

Rockingham County Administration and Justice Building:

1. Cleaning of and repairs to the Boilers.
2. Conversion of heating system in the building from oil to natural gas.

Other Areas/Special Projects:

1. Renovations to the Maintenance Shop and office areas.
2. Installation of computer system in the Maintenance Department.
3. Repair and paint interior of the Administration Building.
4. Removal of old and installation of new 12,000 gallon gasoline tank for central distribution completed.
5. Renovations to Horse Barn for relocation of the Farm Manager's office.
6. Inspection of the Complex water tower.
7. Upgrade of the generators in the Blaisdell Building and Boiler Plant.
8. Ongoing progress on Jail/HOC Addition and Waste Water Treatment Facility.

I would like to thank the Board of Rockingham County Commissioners and all Department Heads for their support, and a special thanks to all of the men and staff in the Department for a Job Well Done!!

Respectfully submitted,  
Ernest G. Woodside  
Director of Maintenance



OFFICE OF THE REGISTER OF DEEDS  
ROCKINGHAM COUNTY  
Exeter, NH 03833

Betty Waitt Luce  
Register of Deeds

Telephone  
603-772-4712  
FAX Number  
603-778-9448

To the Honorable Board of Commissioners:

1990 showed a continuation of the slowdown in the economy which started in 1987. This has allowed the Registry of Deeds to nearly complete the re-filming of books A, B, & C plus Books 1 through 1008. Because many of the old pages were nearly indecipherable we have tried to interpret the old writing as carefully as possible and have added a typewritten page to the original page to allow comparison between the two images. The employees who have worked on this project really deserve a lot of credit for their patience and hard work trying to read the old style words, spelling and letters, many of which have not been in general use for many years.

In spite of the real estate slowdown the copy department continues to be busy. Over \$300,000 worth of copies were made in 1990 plus over \$8,000 was earned for FAX copies sent out.

Again a big thank you to both the Board of Commissioners and the County Delegation for the continuing support of the Registry of Deeds.

Respectfully submitted,  
Betty Waitt Luce,  
Register of Deeds

Office of the Register of Deeds  
1990 Statistics

Number of Recordings	50,074
Number of Copies Made	259,673
FAX Copies Sent	2,745
1990 Receipts	\$1,572,391
1990 Expenditures	\$ 582,971

**ROCKINGHAM COUNTY ATTORNEY**  
**ANNUAL REPORT - 1990**

In 1990 the high volume of criminal cases continued to flow into the office and the system. Two new attorneys and improvements to the computer system budgeted for 1990 helped considerably with case management and processing. However, office attorneys each carry caseloads in excess of 400 (some in excess of 500 cases) which, as in 1989, is an extremely heavy individual workload.

The need for more resources in people, plant and equipment throughout the County criminal justice system remains critical.

Of the 2600 new cases entered into the system in 1990, twenty percent, or a little over 500 cases, were drug offenses. A second twenty percent were thefts; about ten percent of the 1990 cases were sexual assault offenses; 300 forgeries and bad check charges accounted for about twelve percent of the cases. Burglaries have dropped to about ten percent of the cases from the number one position they held for about 100 years.

The increase in the volume of crime in the County keeps pace with population growth and the burgeoning drug trade. Public funding for resources has not kept pace with the need.

On average, despite backlogs and congestion, law enforcement is in pretty good shape in the County. But, the handwriting is on the wall. More resources are needed now and that need will continue into the foreseeable future.

Carleton Eldredge  
Rockingham County Attorney

**ROCKINGHAM COUNTY SHERIFF'S DEPARTMENT**  
**ANNUAL REPORT**

All activities in the Sheriff's Department increased during 1990. The Civil Division served 23,478 civil papers, up 2,323 over 1989. The revenue received for this service was \$467,708.27.

The Criminal Division processed over 1170 arrest warrants resulting in 480 arrests and 690 arrest warrants cleared by departmental action. At year end there were outstanding: 954 Criminal Warrants, 136 Commitment and Mittimus Orders and 321 Civil Bench Warrants, a total of 1,411. Departmental Investigations and Activities totaled 139.

Arrest related transports totaled 407 - with 224 in County, 54 Out of County, 107 Out of State and 22 Air Travel Transports. In addition 162 I.E.A's (Involuntary Emergency Admissions to a Mental Facility) were carried out by the Criminal Division.

The Juvenile Section worked on 69 cases, 46 of which were new and 23 were open cases from 1989 and also presented 48 cases for Grand Jury. Juvenile was also active in 3 runaways, 1 missing, 2 Chins cases plus assisting other agencies in 12 cases.

The Radio Department has expanded our coverage to the southern part of the County by adding a special high gain antenna for a major system upgrade. This site activation gives us enhanced receive capability from Brentwood South on the Sheriffs and local Police Channels. We now have the capability of transmitting on these frequencies from this location as a backup which greatly improves the radio reliability of our Dispatch Center. The Communications Center is currently staffed by 11 full-time and 2 part-time Telecommunicators with no expected additional staff in 1991. Dispatchers currently handle approximately 900 police, fire and rescue related calls daily. The new Radio Fire Box Alarms Monitoring System which was implemented early this year is up and working fine.

The Rockingham County Sheriff's Department continues to serve the ever increasing demands of the citizens throughout Rockingham County for its services. The entire department endeavors to operate efficiently under a reasonable budget for the benefit of all taxpayers. Our aim is to maintain our earned position as the best of its kind, continually upgrading both equipment and personnel to meet the constantly developing needs of the County as it grows.

Respectfully submitted,  
Wayne E. Vetter - High Sheriff

**ANNUAL REPORT  
ROCKINGHAM COUNTY BOARD  
OF COMMISSIONERS**

The Board of Rockingham County Commissioners continue to work towards providing the citizens of Rockingham County with quality services at the lowest possible cost.

In 1990, we broke ground for expansion of the Jail/House of Correction. This addition and renovation project will be completed in the fall of 1991 and should alleviate the current overcrowding problem.

The up-grade of the waste water treatment plant was also started in 1990 and is expected to be completed by mid 1991.

The Board of Commissioners are proud of the improvements that have been made over the years in the merit system for county employees, a modern executive budget, a professional accounting system, purchasing standards and bid procedures. It is the hope of the Commissioners that you and other citizens would appreciate county government enough to take a greater interest in it.

The Board of Rockingham County Commissioners would like to take this opportunity to extend thanks for the support and cooperation received from the residents of Rockingham County, our fellow elected officials, and especially the county employees whose dedication makes it all work.

**BOARD OF ROCKINGHAM COUNTY COMMISSIONERS**

Ernest P. Barka, Chairman  
Maureen Barrows, Vice Chairman  
Jane Walker, Clerk

**ROCKINGHAM COUNTY TREASURER  
ANNUAL REPORT**

Rockingham County ended the year with a surplus of \$1,898,757. This was the largest surplus in recent years and resulted from a one time disbursement from the State of New Hampshire of Escheat Funds (\$735,963) and unspent appropriations or excess revenues.

During the year, we continued to work on the three goals established in 1989. These were: (1) Amendments to the Federal Tax Act to allow for improved borrowing power, (2) Amendments to the State Statutes to allow for variable debt repayment programs, and (3) Continued efforts to secure an adequate collateralization program for public funds. In analyzing our accomplishments, there has been continuing discussion at the Federal Government level about raising the debt limit to avoid arbitrage rebates from the current limit of \$10 million to \$25 million, but there has been no definite action taken. We have received support from different areas of government as we try and have the current legislation amended to permit variable principal payments, but the concern is that any change should not allow for delays in the repayment of bond issues. In early 1991, there will be legislation introduced which would allow for improvements in the collateralization of public deposits while providing flexibility for those persons experienced at monitoring their financial relationships.

In as much as the surplus is good news, we were able to borrow less, only \$12 million in 1990 at less cost than anticipated. The actual expense of \$567,695 measured against a plan of \$650,000. In addition, we earned \$265,500 but that was below the plan of \$325,000. The reduction in interest earnings is the result of declining interest rates being offered for investments and borrowing less than originally anticipated. It was possible for us to borrow less as we were able to use internally generated funds to bridge the one and one-half month cash shortfall following the end of October.

The County continues to maintain a legal reserve fund of \$600,000 for the Seabrook tax abatement case which has yet to come to trial. The County claims no responsibility for this issue, but has set aside this amount to limit any possible property tax impact.

The work continues our three capital projects started in 1990. The expenditures for the complex, the new Jail addition and the new waste water treatment facility are progressing on schedule and should be completed in 1991. We expect to bond the outstanding principal in late

1991 or early 1992 depending on market timing. Presently we have secured bond anticipation notes totalling \$9.2 million and have approval to secure an additional \$2.8 million if necessary.

Rockingham County should have its first written investment policy in 1991. The current banking environment is a sufficient catalyst, but when coupled with the procedure manual coming from the New Hampshire Government Finance Officer's Association we will have updated internal controls within the County. The State's banking industry continues to rebound from excess capacity, unoccupied real estate, and substantial increases in problem loans. We expect to monitor the situation for the next twelve to eighteen months as adjustments are made within the industry.

The day to day operation of the treasury is dependent on the many dedicated employees providing information and service to all of our constituents. There are many people who support our administrative efforts from all parts of county government and without their dedication and commitment we would be unable to meet our responsibilities. It is appropriate that we acknowledge their assistance during the past year.

Clarke R. Chandler, Treasurer  
Irene L. Dodge, Deputy Treasurer

**ROCKINGHAM COUNTY DEPARTMENT OF CORRECTIONS  
ANNUAL REPORT**

TO: THE HONORABLE BOARD OF ROCKINGHAM COUNTY  
COMMISSIONERS:

I respectfully submit the Annual Report for the Rockingham County Department of Corrections for the year ending December 31, 1990.

This has been a productive and exciting year for the Department of Corrections. The groundbreaking for the construction was held on May 9, 1990.

The scheduled date for completion of two of the new wings is June 1991, the final phase of the third wing and the renovations is scheduled for completion in October 1991.

It has been exciting to see what started as a sketch become blueprints and now transforming into bricks and mortar.

The move into the existing facility was made in October 1981, to a new facility that had a rated capacity of eighty-six inmates and an average daily count of forty-six inmates. Now ten years later we will have a facility that will have a capacity of holding over three hundred inmates. The average daily count of 46 inmates in 1981 has increased to the average daily count of 164 inmates for 1990 with the count being as high as 180.

This past year we have had to comply with the new Corrections Academy Standards. As in the past, all correctional staff when hired for this facility have forty hours of in-house training and are required to attend and successfully complete the New Hampshire Association of Counties Correctional Academy (160 hours in 1991) to become a Certified Correctional Officer. The new Standard requires each certified officer to receive twenty hours of documented training every year in order to keep their certification.

The training officers at this facility did an outstanding job this year by teaching classes and arranging for outside instructors to come in. Thanks to their diligence, all the certified officers at this facility received the required twenty hours training for 1990.

A note of appreciation to our Human Services Department for the continuing success of the inmate programs and for the successful

implementation of the G.E.D. Program for the Pre-Trial inmates.

A special note of appreciation to all the volunteers, individuals, as well as groups that continue to devote their time and efforts to inmates needs and programs.

A word of thanks to Mr. William Sturtevant, Nursing Home Administrator; Mr. Robert Kidder, Farm Manager; Sheriff Wayne Vetter; County Attorney Carleton Eldredge; and to the staff of their respective departments for their assistance and cooperation throughout 1990.

A special note of Thank You to Mr. Ernest Woodside, Director of the Maintenance Department and to his staff for their assistance and cooperation throughout the year and for their special efforts throughout the construction project this year.

Also, a special note of appreciation to Representative David Welch for all the extra hours he has so willingly given to the construction project and for his continued dedication and commitment to see it through to completion.

As I have stated in the past, the most important component in any facility of this type are the employees. As Superintendent of the Rockingham County Department of Corrections, I am very proud of the dedicated and professional staff employed at this facility.

Thank you, and an expression of gratitude to the Rockingham County Delegation and to the Board of Rockingham County Commissioners for their assistance, guidance and support throughout the year.

Patricia Donovan, Superintendent, Rockingham  
County Department of Corrections





HAMPSTEAD	44	HILLS. SHERIFF	6
HAMPTON	197	STRAFFORD SHERIFF	2
HAMPTON FALLS	3	NH STATE POLICE	227
KENSINGTON	14	SELF TURN/IN	187
KINGSTON	105	NH STATE PRISON	5
LONDONDERRY	35	ISI TRANSPORT	2
NEW CASTLE	2	NH LIQUOR COMM	2
NEWFIELDS	7	NH PAROLE	1
NEWINGTON	57	NH M/V DEPT	2
NEWMARKET	108	BONDSMAN	1
NEWTON	75		
NORTH HAMPTON	63		

### SUMMARY OF CHARGES IN 1990

Oper. After Susp./Revocation	380
D.W.I.	599
Misc. Motor Vehicle Violations	67
Misc. Drug Charges	319
Simple Assault	211
Second Degree Assault	22
First Degree Assault	15
Capital Murder	2
First Degree Murder	1
Second Degree Murder	2
Resisting Arrest	134
Disobeying A Police Officer	94
Bench Warrants	286
Issuing Bad Checks	36
Reckless Conduct	28
Robbery	20
Operating Without a License	17
Fugitive From Justice	91
False Report To A Police Officer	53
Burglary	95
Disorderly Conduct	116
Sexual Assaults	42
Kidnapping	1
Contempt of Court	62
Conduct After Accident	32
Shoplifting	90
Criminal Trespassing	113
Criminal Mischief	66
Assault	21
Poss./Rec. Stolen Property	122

Defaults .....	86
Violation: Probation/Parole .....	78
Non Payment of Fines .....	39
Littering .....	5
Indecent Exposure .....	6
Bail Jumping .....	7
Possession Of Burglary Tools .....	16
Poss. of Property Without Serial Number .....	7
Criminal Liability .....	11
Criminal Threatening .....	54
Theft By Unauthorized Taking .....	84
Theft .....	71
Felonious Use Of A Firearm .....	18
Possession Concealed Weapon .....	5
Hindering Apprehension .....	11
Prohibitive Acts .....	22
Overnight Holds .....	25
Forgery .....	34
Criminal Restraint .....	4
Habitual Offender .....	57
Escape .....	11
Theft Of A Motor Vehicle .....	19
Theft Of Services .....	9
Town Ordinance Violation .....	5
Fraud. Use Of A Credit Card .....	1
Bail Revocation .....	2
Arson .....	8
Harassment .....	4
Endangering Welfare Of A Child .....	2
Attempt To Commit A Crime .....	4
Domestic Violation .....	13
Negligent Homicide .....	3
False Fire Alarm .....	4
Welfare Fraud .....	1
Open Container Violation .....	15
Unlawful Possession Of Alcohol .....	35
Prowling .....	5
Failure To Keep Records .....	1
Witness Tampering .....	9
Fraud .....	1
Destruction Of Evidence .....	1
Obstruction Of Government Admin. ...	1
Failure To Report .....	3

Bribery .....	1
Cruelty To Animals .....	1
Extortion .....	1
Minor Transporting Alcohol .....	2
Conspiracy .....	5
Forged Inspection Sticker .....	1
Theft Of Rental Property .....	1
False Imprisonment .....	1
A.W.O.L. ....	1
Robbery .....	2
Setting Fire Without Permit .....	1

**ROCKINGHAM COUNTY JAIL AND  
HOUSE OF CORRECTIONS**

END OF YEAR REPORT - Work Release  
1 January - 31 December, 1990

Inmates participating in Court Ordered Work Release	63
Inmates successfully completing the Program	60
Inmates removed from Program for non- compliance	3
Inmates layed-off due to economic decline	5
SUCCESS RATE - 1990	95%

Janet Micklos-Maisey  
Director of Human Services

END OF YEAR REPORT - Human Services  
1 January - 31 December, 1990

**EDUCATION:**

- 82 inmates attended G.E.D. classes
- 13 inmates received G.E.D. certificates
- 2 inmates have G.E.D. test results pending
- 2 inmates are in the process of taking the  
G.E.D. exam battery

1 inmate completed his high school diploma requirements

Pre-Trial G.E.D. began in May, 1990. Classes are held M-F for an hour each day.

#### PROGRAMMING:

##### DECISIONS

8 inmates graduated from the 10 week program  
10 Volunteer counselors conducted 1:1 sessions  
7 Volunteer counselors conducted group sessions

##### INTERNS

4 UNH students completed internships at this facility

##### COUNSELING

A Program Assistant was hired to address inmate counseling needs and conduct Pre-Trial G.E.D.

A Substance Abuse Counselor was hired in December to fill a position vacated in August. Forty hour per week services include group therapy, individual counseling, and educational group sessions focused on substance abuse issues.

##### PASTORAL SERVICES

An ecumenical Chaplain is available 16-24 hrs. per week to address spiritual needs.

Bible Study has expanded to include Wednesday mornings. DeColores, a bi-lingual worship experience is offered as population dictates.

Janet Micklos-Maisey  
Director of Human Services

**ROCKINGHAM COUNTY, NEW HAMPSHIRE**  
**Annual Report**  
**for 1990**

**INDEPENDENT AUDITOR'S REPORT ON**  
**FINANCIAL PRESENTATION**

TO THE BOARD OF COUNTY COMMISSIONERS  
County of Rockingham, New Hampshire  
P.O. Box 560  
Epping, New Hampshire 03042

We have audited the accompanying general purpose financial statements of the County of Rockingham, New Hampshire, and the combining and individual fund financial statements of the County, as of and for the year ended December 31, 1990, as listed in the table of contents. These financial statements are the responsibility of the County's management. Our responsibility is to express an opinion on these financial statements based on our audit.

we conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amount and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

we did not examine the financial statements of the Rockingham County Nursing Home. these statements were examined by Deloitte Touche, whose

report thereon has not yet been furnished to us. Exhibits One through Three, as submitted herewith, do not include Rockingham County Nursing Home amount for 1990. Nursing Home totals are, however, included in the December 31, 1989 columns "For Memorandum Only". It should also be noted that Maintenance Department expenditure totals presently reported in Exhibit Three could reflect changes when Deloitte Touche's adjustments are recorded.

The general purpose financial statements referred to above do not include the General Fixed Asset Account Group. The amount that should

be recorded in the General Fixed Asset Account Group is unknown. Our Management Letter describes present progress in resolving this problem.

In our opinion, except that omission of the General Fixed Asset Account Group and the Rockingham County Nursing Home results in an incomplete presentation, as explained in the above paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of Rockingham County, New Hampshire, at December 31, 1990, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining and individual fund financial statements and scheduled listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose combining and individual fund financial statements of the County of Rockingham, New Hampshire. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

WILSON P. DENNETT  
Certified Public Accountant  
March 20, 1991

COUNTY OF ROCKINGHAM, NEW HAMPSHIRE  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 December 31, 1990

	Governmental Fund	
	General	Special Revenue
<u>Assets</u>		
Cash	\$ 2,499,457	\$
Accounts Receivable	52,684	
Due from Other Funds	922,339	
Inventories		
Prepaid Expenses		
Property, Plant, and Equipment, Net of Accumulated Depreciation		
Amount Required to be Provided in the Future for Retirement of Debt		
TOTAL ASSETS	<u>\$ 3,474,480</u>	<u>\$</u>
<u>Liabilities and Fund Equity</u>		
<u>Liabilities:</u>		
Accounts Payable	\$ 1,335,827	\$
Due to Nursing Home Patients		
Due to Jail and House of Correction Inmates		
Due to Workmen's Compensation		
Due to Rockingham County Dental Insurance		
Due to Blue Cross Trust		
Due to Work Release Program		
Due to Jail Commissary Fund		
Accrued Expenses		
Due to Other Funds		
General Obligation Bonds Payable		
Total Liabilities	<u>1,335,827</u>	<u>\$</u>
<u>Fund Equity:</u>		
Investment in General Fixed Assets		
Retained Earnings:		
Unreserved		
Fund Balance:		
Reserved for Capital Projects		
Reserved for Appropriation Carried Forward	600,000	
Unreserved:		
Designated for Subsequent Year's Expenditures	472,042	
Undesignated:	1,066,611	
Total Retained Earnings/Fund Balance	<u>2,138,653</u>	
Total Fund Equity	<u>2,138,653</u>	
TOTAL LIABILITIES AND FUND EQUITY	<u>\$ 3,474,480</u>	<u>\$</u>

See Notes to Financial Statements



Types	Fiduciary Fund Types	Account Groups		Totals (Memorandum Only)	
		General Fixed Assets	General Long- Term Debt	Dec. 31, 1990	Dec. 31, 1989
\$ 3,833,879	\$ 1,446,096	\$	\$	\$ 7,779,432	\$ 2,420,352
				52,684	1,023,535
				922,339	736,611
					103,743
					669,095
					5,186,632
			10,400,000	10,400,000	2,300,000
<u>\$ 3,833,879</u>	<u>\$ 1,446,096</u>	<u>\$</u>	<u>\$10,400,000</u>	<u>\$19,154,455</u>	<u>\$12,439,968</u>
\$ 711,275	\$	\$	\$	\$ 2,047,102	\$ 1,267,444
	215,601			215,601	220,943
	5,083			5,083	5,887
	1,050,736			1,050,736	1,025,839
	61,085			61,085	4,652
	104,560			104,560	112,994
	1,490			1,490	
	1,310			1,310	
					976,478
					736,611
			10,400,000	10,400,000	3,865,000
<u>711,275</u>	<u>1,439,865</u>	<u>\$</u>	<u>10,400,000</u>	<u>13,886,967</u>	<u>8,215,848</u>
					3,417,992
3,122,604				3,122,604	188,611
				600,000	600,000
				472,042	123,500
	6,231			1,072,842	(105,983)
<u>3,122,604</u>	<u>6,231</u>	<u>\$</u>	<u>\$</u>	<u>5,267,488</u>	<u>4,224,120</u>
<u>3,122,604</u>	<u>6,231</u>	<u>\$</u>	<u>\$</u>	<u>5,267,488</u>	<u>4,224,120</u>
<u>\$ 3,833,879</u>	<u>\$ 1,446,096</u>	<u>\$</u>	<u>\$10,400,000</u>	<u>\$19,154,455</u>	<u>\$12,439,968</u>

COUNTY OF ROCKINGHAM, NEW HAMPSHIRE  
 Combined Statement of Revenues, Expenditures and Changes in Fund Balances  
 All Governmental Fund Types and Expendable Trust Funds  
 For the Year Ended December 31, 1990

	<u>General</u>
<u>Revenues</u>	
Taxes	\$16,642,869
Charges for Services	2,478,800
Other County Departments	1,077,296
Intergovernmental	
Interest	321,396
Other	737,747
Insurance Proceeds	
Proceeds of Bond Anticipation Notes	
Total Revenues	<u>21,258,108</u>
 <u>Expenditures</u>	
General Government	3,882,104
Public Welfare	7,305,382
Maintenance	1,691,507
County Jail and House of Correction	3,015,533
County Farm	231,015
Other	39,669
Interest on Temporary Borrowing	567,695
Debt Service:	
Principal Retirement	300,000
Interest	167,381
Capital Outlay	67,910
Total Expenditures	<u>17,268,196</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>3,989,912</u>
 <u>Other Financing Sources (Uses)</u>	
Operating Transfers (In)	198
Operating Transfers (Out)	2,463,048
Total Other Financing Sources (Uses)	<u>(2,462,850)</u>
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Uses	<u>1,527,062</u>
Fund Balance - January 1	611,591
Fund Balance - December 31	<u>\$ 2,138,653</u>

See Notes to Financial Statements

Exhibit 2

Governmental Fund Types		Fiduciary Fund Type	Totals (Memorandum Only)	
Special Revenue	Capital Projects	Expendable Trust	December 31, 1990	December 31, 1989
\$	\$	\$	\$16,642,869	\$14,724,403
			2,478,800	2,251,824
			1,077,296	1,086,139
	3,919		3,919	9,016
198	290,343	305	612,242	314,983
	4,358		742,105	77,410
	30,449		30,449	12,803
	<u>8,400,000</u>		<u>8,400,000</u>	<u>800,000</u>
<u>198</u>	<u>8,729,069</u>	<u>305</u>	<u>29,987,680</u>	<u>19,276,578</u>
248,915			4,131,019	3,783,163
			7,305,382	6,717,714
			1,691,507	1,434,572
			3,015,533	2,447,823
			231,015	207,356
	49,780		89,449	57,836
			567,695	586,294
			300,000	350,000
			167,381	111,000
<u>7,127</u>	<u>5,745,296</u>		<u>5,820,333</u>	<u>589,287</u>
<u>256,042</u>	<u>5,795,076</u>		<u>23,319,314</u>	<u>16,285,045</u>
<u>(255,844)</u>	<u>2,933,993</u>	<u>305</u>	<u>6,668,366</u>	<u>2,991,533</u>
256,042			256,240	250,634
<u>198</u>			<u>2,463,246</u>	<u>2,604,303</u>
<u>255,844</u>			<u>(2,207,006)</u>	<u>(2,353,669)</u>
	<u>2,933,993</u>	<u>305</u>	<u>4,461,360</u>	<u>637,864</u>
	<u>188,611</u>	<u>5,926</u>	<u>806,128</u>	<u>168,264</u>
<u>\$</u>	<u>\$ 3,122,604</u>	<u>\$ 6,231</u>	<u>\$ 5,267,488</u>	<u>\$ 806,128</u>

COUNTY OF ROCKINGHAM, NEW HAMPSHIRE  
 Combined Statement of Revenues, Expenditures and Changes in Fund Balances  
 Budget (GAAP BASIS) and Actual - General and Special Revenue Fund Types  
 For the Year Ended December 31, 1990

	General Fund		Variance Favorable (Unfavorable)
	Budget	Actual	
<b>Revenues</b>			
Taxes	\$16,642,869	\$16,642,869	\$
Charges for Services	2,053,798	2,478,800	425,002
Other County Departments	1,203,049	1,077,296	(125,753)
Intergovernmental			
Interest	325,000	321,396	(3,604)
Other	63,000	737,747	674,747
Insurance Proceeds			
Proceeds of Bond Anticipation Notes			
<b>Total Revenues</b>	<b>20,287,716</b>	<b>21,258,108</b>	<b>970,392</b>
<b>Expenditures</b>			
General Government	3,937,898	3,882,104	55,794
Public Welfare	7,142,304	7,305,382	(163,078)
Maintenance	1,644,710	1,691,507	(46,797)
County Jail and House of Correction	2,991,979	3,015,533	(23,554)
County Farm	211,963	231,015	(19,052)
Other	39,669	39,669	
Interest on Temporary Borrowing	650,000	567,695	82,305
Debt Service:			
Principal Retirement	300,000	300,000	
Interest	490,000	167,381	322,619
Capital Outlay	135,000	67,910	67,090
<b>Total Expenditures</b>	<b>17,543,523</b>	<b>17,268,196</b>	<b>275,327</b>
Excess (Deficiency) of Revenues Over Expenditures	2,744,193	3,989,912	1,245,719
<b>Other Financing Sources (Uses)</b>			
Operating Transfers (In)	200	198	2
Operating Transfers (Out)	2,894,701	2,463,048	431,653
<b>Total Other Financing Sources (Uses)</b>	<b>(2,894,501)</b>	<b>(2,462,850)</b>	<b>431,651</b>
Excess (Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Uses	(150,308)	1,527,062	1,677,370
Fund Balance - January 1	150,308	611,591	461,283
Fund Balance - December 31	\$	\$ 2,138,653	\$ 2,138,653

See Notes to Financial Statements

Exhibit 3

Special Revenue Fund Types			Total (Memorandum Only) December 31, 1990		
Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
\$	\$	\$	\$16,642,869	\$16,642,869	\$
			2,053,798	2,478,800	425,002
			1,203,049	1,077,296	(125,753)
200	198	(2)	325,200	321,594	(3,606)
			63,000	737,747	674,747
200	198	(2)	20,287,916	21,258,306	970,390
282,434	248,915	33,519	4,220,332	4,131,019	89,313
			7,142,304	7,305,382	(163,078)
			1,644,710	1,691,507	(46,797)
			2,991,979	3,015,533	(23,554)
			211,963	231,015	(19,052)
			39,669	39,669	
			650,000	567,695	82,305
			300,000	300,000	
			490,000	167,381	322,619
	7,127	(7,127)	135,000	75,037	59,963
282,434	256,042	26,392	17,825,957	17,524,238	301,719
(282,234)	(255,844)	26,390	2,461,959	3,734,068	1,272,109
282,434	256,042	26,392	282,634	256,240	26,394
200	198	2	2,894,901	2,463,246	4,316,655
282,234	255,844	26,390	(2,612,267)	(2,207,006)	405,261
			(150,308)	1,527,062	1,677,370
			150,308	611,591	461,283
\$	\$	\$	\$	\$ 2,138,653	\$ 2,138,653

**ROCKINGHAM COUNTY  
NEW HAMPSHIRE**

**Letter of Comments and Recommendations  
December 31, 1990**

March 22, 1991

TO THE BOARD OF COUNTY COMMISSIONERS  
County of Rockingham  
P.O. Box 560  
Epping, New Hampshire 03042

Gentlemen:

We have audited the financial statements of Rockingham County for the year ended December 31, 1990 and will issue our report thereon dated May 2, 1991. In connection with our audit, we reviewed and tested the County's systems of internal accounting control and operating procedures to the extent we considered necessary to evaluate the systems as required by generally accepted auditing standards. The purpose of our review of these systems was not to express an opinion on internal accounting control, and it would not necessarily disclose all weaknesses in the system.

We present our comments and recommendations for improvement of specific aspects of the County's systems and procedures in the following paragraphs. We also refer you to the Appendix to this letter which explains the purpose of our review, its limitations, and the professional standards involved.

General

A letter of comments and recommendations typically places emphasis on findings of a critical nature. Therefore, to put our comments and recommendations in proper perspective, it should be noted that any weaknesses observed were not necessarily the result of poor management, but oftentimes were due to factors outside of the control of County personnel. These factors might include organizational restrictions, budgetary limitations, or inadequate software systems. We have noted many positive aspects of the County's financial management and procedures which are not detailed in this report.

Although the inventory and appraisal of Rockingham County real estate was completed and placed with the County's insurance provider for its assessment, land values have yet to be established. Most departments maintained furniture and equipment inventories during 1990. The Maintenance Department, however, has been unable to obtain compatible software to complete and maintain an accurate listing of its assets. This inventory should be accomplished during 1991. Rockingham County should maintain accurate records of its investments in property, plant, and equipment in order to comply with generally accepted accounting principles.

To combat increases in budget versus decreases in revenues in 1990, Rockingham County has:

- (1) increased the annual rental fee of a major tenant from \$226,756.68 to \$249,770.50.
- (2) continued to provide housing for the County farmer and the assistant farmer only. Utility and maintenance fees are not provided for any employee of the County.
- (3) constructed a new maximum security jail addition which will permit housing of federal prisoners on a reimbursement basis. This facility will open in 1991.
- (4) opened a second employee day-care facility.
- (5) leased the slaughter house.

Once the expansion of the current jail and waste water treatment facility is completed, the prospect of shared elderly housing should be considered.

Employee Benefit Plan Administration, Inc. of Hampton, NH is presently administering the Rockingham County self-insured health insurance program. Funds, presently in the Blue Cross Trust, composed of employee monies and the County's single person contribution will be utilized in this program.

During 1990, operational audits of the Radio Communications and Sheriff's Department were completed. We recommend that the policies suggested for monitoring gasoline consumption per vehicle, accurate and timely odometer readings, and daily logging of working hours be maintained. A detailed parts inventory for the Radio Communications

Division should be maintained timely. Accurate "costing" of work

completed should be a prerogative. This can be achieved only by the maintenance of daily records prepared in detail either manually or on line with the computer.

We are pleased that management and the accounting staff have worked simultaneously to rectify conditions on which we have commented over the years. Accurate financial reporting has been achieved through notable improvements made to the accounting system. Problems within the system are presently identified and generally resolved effectively.

Very truly yours,  
WILSON P. DENNETT  
Certified Public Accountant

**ROCKINGHAM COUNTY  
NEW HAMPSHIRE**

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**Purpose and Limitations of Review**

The purpose of our study and evaluation was to determine the nature, timing, and extent of the auditing procedures necessary for expressing an opinion on the County's financial statements. Our study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting control taken as a whole.

The management of Rockingham County is responsible for establishing and maintaining a system of internal accounting control. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of control procedures. The objectives of a system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles.

Because of inherent limitations in any system of internal accounting control, errors or irregularities may nevertheless occur and not be detected. Also projection of any evaluation of the system to future periods is subject to the risk that procedures may become inadequate



because of changes in conditions or that the degree of compliance with the procedures may deteriorate.

Our study and evaluation made for the limited purpose described in the first paragraph would not necessarily disclose all material weaknesses in the system. Accordingly, we do not express an opinion on the system of internal accounting control of Rockingham County taken as a whole. However, our study and evaluation disclosed no conditions that we believe result in more than a relatively low risk that errors or irregularities in amounts that would be material in relation to the financial statements of the County may occur and not be detected within a timely period.

These conditions are described in the preceding report and were considered in determining the nature, timing, and extent of the audit tests to be applied in our audit of the 1990 financial statements. This report will not affect our report on these financial statements dated May 2, 1991.

The preceding report is intended solely for the use of management and should not be used for any other purpose. This restriction is not intended to limit distribution of this report which, upon acceptance by the Board of Rockingham County Commissioners, is a matter of public record.