



**ROCKINGHAM COUNTY
ANNUAL REPORT
1989**

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DISTRICT 1

E. JANE WALKER, CLERK

East Kingston	Greenland	Hampton	Hampton Falls
Kensington	New Castle	Newington	Newton
North Hampton	Portsmouth	Rye	Seabrook
South Hampton	Stratham		

DISTRICT 2

MAUREEN BARROWS, VICE CHAIRMAN, BRENTWOOD OFFICE

Atkinson	Auburn	Brentwood	Candia
Chester	Danville	Deerfield	Epping
Exeter	Fremont	Hampstead	Kingston
Newfields	Newmarket	Northwood	Nottingham
Plaistow	Raymond	Sandown	

DISTRICT 3

ERNEST P. BARKA, CHAIRMAN, DERRY OFFICE

Derry	Londonderry	Salem	Windham
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TREASURER

CLARKE R. CHANDLER

COUNTY ATTORNEY

CARLETON ELDREDGE, ESQ.

CLERK OF SUPERIOR COURT

RAYMOND W. TAYLOR, HAMPTON

HIGH SHERIFF

WAYNE E. VETTER, GREENLAND

JUDGE OF PROBATE

JOHN R. MAHER, PORTSMOUTH

REGISTER OF DEEDS

ELIZABETH LUCE, EXETER

REGISTER OF PROBATE

ELIZABETH POWELL, HAMPTON

REPRESENTATIVES TO GENERAL COURT

DISTRICT 1

(Northwood)

Robert A. Johnson

DISTRICT 2

(Deerfield, Nottingham)

John L. Sherburne

DISTRICT 3

(Candia)

Russell G. Seward

DISTRICT 4

(Candia, Deerfield, Nottingham)

Roger C. King

DISTRICT 5

(Auburn, Chester, Sandown)

Richardson D. Benton

Henry E. Wells

Harry E. Flanders

DISTRICT 6

(Epping, Raymond)

John Hoar, Jr.
Douglas Forsythe

Kathleen Hoalzel
Calvin Warburton

DISTRICT 7

(Derry)

Janet M. Conroy
Nancy McKinnon
Phyllis H. Katsakiores
Robert Fesh

George N. Katsakiores
Virginia K. Lovejoy
Eunice M. Campbell
Maurice B. MacDonald

DISTRICT 8

(Atkinson)

Natalie S. Flanagan

Raymond H. Gourdeau

DISTRICT 9

(Hampstead, Plaistow)

Merilyn P. Senter
Peter M. Simon

Larry S. Dube
Richard L. Haynes

DISTRICT 10

(Kingston, Newton)

Kenneth Weylar

John W. Flanders, Sr.

David A. Welch

DISTRICT 11

(Brentwood, Danville, Fremont)

Patricia L. Cote

William McCain

DISTRICT 12

(Newmarket)

Albert Caswell, Jr.

Elizabeth M. Popov

DISTRICT 13
(Exeter, Newfields)

Thaddeus E. Klemarczyk
Carl F. Anderson, III

Thomas U. Gage
Harold F. Magoon

Arthur Tufts

DISTRICT 14
(Seabrook)

Charles H. Felch, Sr.

Jeffrey M. Brown

DISTRICT 15
(East Kingston, Kensington, South Hampton)

James R. Rosencrantz, Jr.

DISTRICT 16
(East Kingston, Kensington, Seabrook, South Hampton)

Frank J. Palazzo

DISTRICT 17
(Hampton, Hampton Falls)

Beverly A. Hollingworth
Ednapearl F. Parr

Kenneth W. Malcolm
Lewis W. Brown

Barbara Remick

DISTRICT 18
(New Castle, North Hampton, Rye)

Herbert R. Drake
Eugene Ritzo

Elizabeth A. Greene
John J. McCarthy, Jr.

DISTRICT 19
(Greenland, Stratham)

Robert F. Parsons

W. Douglas Scammon, Jr.

DISTRICT 20
(Salem)

Annette M. Cooke
Stephanie K. Micklen
Bernard J. Raynowska
Donald Roulston
Elsie Vartanian

Marilyn R. Campbell
Beverly A. Gage
Bert H. Ford
Donna P. Sytek
Stephen W. Buco

DISTRICT 21
(Windham)

Ada L. Mace

Patricia M. Skinner

DISTRICT 22
(Salem, Windham)

Arthur P. Klemm, Jr.

DISTRICT 23
(Londonderry)

William P. Boucher
Rowland H. Schmidtchen
Betsy McKinney

Vicki Stachowski
Matthew M. Sochalski
David B. Wright

DISTRICT 24
(Portsmouth - Wards 1 & 6)

Michael R. Weddle

Laura C. Pantelakos

DISTRICT 25
(Portsmouth - Wards 2 & 5)

Patricia Sanderson

John E. Splaine

DISTRICT 26
(Portsmouth - Wards 3 & 4 - Newington)

MaryAnn N. Blanchard

Juanita L. Bell

DISTRICT 27
(Portsmouth - Ward 5)

Cynthia A. McGovern

Charles L. Vaughn

DISTRICT 28
(Portsmouth - Ward 4)

Carolyn Hynes
Cecelia D. Kane

Joseph A. MacDonald
Lawrence A. Chase, Jr.

**ROCKINGHAM COUNTY
1989 ADOPTED BUDGET**

Estimated Revenues:

Superior Court	\$ 185,000.00
Register of Deeds	1,400,000.00
Sheriff Department	613,000.00
Maintenance Department	735,832.00
Commissioners	2,500.00
County Home	9,154,259.00
County Jail	51,000.00
County Farm	131,000.00
Interest Earned	240,000.00
Board & Care Children	2,500.00
Personnel	31,372.00
Grants/Mediation	167,052.00
R.C. Conservation District	6,000.00
Miscellaneous & Telephone	1,500.00
Escheat Funds	10,000.00
Highway Clean-Up Project	50,000.00
Net Budget Surplus	93,820.00
(Encumbered Funds	98,490.00)

Total Revenues: \$12,874,835.00

Total Appropriation: \$27,599,238.00

Total Revenues: 12,874,835.00

\$14,724,403.00 AMOUNT TO BE RAISED
IN TAXES - 1989

ROCKINGHAM COUNTY

1989 ADOPTED BUDGET

Appropriations:

Commissioners	\$ 191,130.00
General Government:	
Auditor	17,000.00
Computer Software	5,000.00
NHACO Dues	8,907.00
Insurance	194,500.00
Accrued Liability	18,000.00
Interest on Temporary Loan	500,000.00
Interest on Bonds & Notes	111,000.00
Payment on Bonds & Notes	350,000.00
Legal Fees	15,000.00
Taxes - Farm	8,458.00
Taxes - Maintenance	6,864.00
Highway Clean-Up Project	45,000.00
Seabrook Non-Payment Taxes	684,997.00
Personnel	44,717.00
Maintenance	1,508,543.00
Rockingham Nursing Home	11,512,271.00
Treasurer & Deputy	42,740.00
County Attorney	571,903.00
Register of Deeds	606,008.00
Sheriff Department:	
Sheriff	1,120,294.00
Dispatch Center	381,927.00
Radio Shop	108,128.00
Medical Examiner	66,000.00
Public Assistance:	
Grants	167,052.00
Board & Care Children	1,121,186.00
Old Age Assistance	5,114,672.00
Jail/House of Correction	2,292,045.00
County Farm	190,350.00
Cooperative Extension	274,545.00
Delegation	15,506.00
Non-County Specials:	
R.C. Conservation District	28,495.00
A Safe Place	23,000.00
Area Homemakers	44,000.00
Great Bay School	5,000.00
Derry V.N.A.	43,000.00
Family Planning	20,000.00
Emergency Fire Training	4,000.00
Retired Senior Volunteers	14,000.00
Child Care Association	53,000.00
Child & Family Services	20,000.00
Lamprey Regional Health Center	15,000.00
Nutrition Program	29,000.00
Women's Resource Center	7,000.00

Total Expenditures:

\$27,599,238.00

PUBLIC HEARING

· Rockingham County Budget
Hilton Auditorium
Rockingham County Nursing Home
Brentwood, New Hampshire
January 26, 1989

PRESENT

HONORABLE EXECUTIVE COMMITTEE MEMBERS

McCain; Parsons; Chase; Caswell; T. Gage; Flanagan; Skinner; Vaughn; Parr; Malcolm.

OTHERS

HONORABLE REPRESENTATIVES

Dube; Cote; Popov; Ritzo; Rosencrantz; Hoar; Bell; Klemm; P. Katsakiores; G. Katsakiores; Klemarczyk.

OTHERS

Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Maureen Barrows, Vice Chairman, Board of Rockingham County Commissioners; Commissioner E. Jane Walker, Clerk, Board of Rockingham County Commissioners; Mr. Carleton Eldredge, Esq., Rockingham County Attorney; Mr. Wayne E. Vetter, High Sheriff of Rockingham County; Mr. Clarke Chandler, Rockingham County Treasurer; Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home; Mr. Ernest G. Woodside, Director of Maintenance for Rockingham County; Mr. Robert Kidder, Rockingham County Farm Manager; Mrs. Louise Haley, Executive Housekeeper, Rockingham County Nursing Home; Mr. Roy E. Morrisette, Personnel Manager for Rockingham County; Mrs. Rebecca Tarleton, Administrative Assistant to the High Sheriff of Rockingham County; Mr. John D. Courtney, Superintendent, Rockingham County Jail/House of Correction; Mrs. Nancy Lang, Administrative Director, Rockingham County Nursing Home; Mr. Paul Bristol, Rockingham County Maintenance Department; Mr. Charles Studrance, Assistance Director of Food Services for the Rockingham County Nursing Home; Mr. George Delanoy, Rockingham County Maintenance Department; Ms. Nancy Adams of the Rockingham County Cooperative Extension Service; Mr. David Lincoln, Rockingham County Sheriff's Department; Mr. James Ryan of the Rockingham County Nursing Home; Mrs. Carrolle A. Popovich, Administrative Assistant to the Board of Rockingham County Commissioners/Rockingham County Delegation; Mrs. Patricia M. Donovan, Assistant Superintendent, Rockingham County Jail/House of Correction; Mr. John Harnden, Rockingham County Maintenance Department; Ms. Claudia Boozer of the Rockingham County Cooperative Extension Service; Mr. Edward Castle of the Rockingham County Maintenance Department; Mr. Robert Gilbert of the Rockingham County Maintenance Department; Mrs. Gertrude I. Butler from Fremont, New Hampshire; Mrs. Denise LaRoche, Director, Rockingham County Child Day Care Center; Mrs. Louise Nash, Administrative Assistant to the Superintendent of Corrections; Mrs. Scoll Mann of the Rockingham County Maintenance

Department; Mr. Calvin Canney, Portsmouth City Manager; Mr. John Connors, Rockingham County Conservation District; Mrs. Dera Peru-Hermans, Executive Director, Rockingham County Nutrition Program; Mrs. Mary Currier, Rockingham County Conservation District;

ALSO

Mr. Al Cote of Danville, New Hampshire; Mrs. Pamela Haggerty, Executive Director, Rockingham County Family Planning; Mr. Nicholas Popov of Newmarket, New Hampshire; Ms. Toot Wentzell; Mr. William Sowers; Ms. Cynthia Smith of the Rockingham County Child Care Program; Mrs. Lee Ballard, Executive Director, Area Homemaker Home Health Aide Service; Mr. Fern Ballard; Ms. Robin Souther of Rockingham County Family Planning; Ms. Angela Dandier, Intern, University of New Hampshire; Ms. Angela Prete of Community Day Care Centers; Ms. Sally Sugatt, Newmarket Child Care Center; Ms. Priscilla Shaw of the Lamprey Health Care Center; Ms. Andrea Aitkan, Auditor from Touch-Ross, Inc.; Ms. Lori Igela, Auditor from Touche-Ross, Inc.

PRESS

Mr. Robert Lidner of Radio Station WERZ-WMYF; Mr. John Graham of Radio Station WTSN; Mr. Steven McGrath of The Exeter News-Letter and Ms. Lisa Neff of Foster's Daily Democrat.

The Public Hearing on the proposed 1989 budget was opened at 7:00 P.M., with a brief overview of the proposed budget.

The Registry of Deeds proposed budget was reviewed. It was noted that the total operating budget for this department was \$163,917.00. Rep. T. Gage, the Registry of Deeds Sub-Committee Chairman noted that the total proposed 1989 Deeds budget was \$606,008. He reviewed individual line items of this budget, and answered questions pertaining to this budget.

Mr. Clarke Chandler, Treasurer of Rockingham County, then spoke about the recent withholding of \$684,997. of county taxes from the Town of Seabrook. Mr. Chandler noted that the Town of Seabrook, having withheld this amount of money to the County from their county taxes, caused the County of Rockingham to file a suit against the Town. As a result of upcoming litigation, the \$684,997., upon advice of counsel, was deposited in an interest bearing account in the court. The County is asking for a declaratory judgement on the matter. It was further indicated that court hearings and appeal will be part of the on-going process to resolve the issue at hand. Mr. Chandler indicated that the County of Rockingham has placed the sum of \$684,997. within the proposed 1989 budget, to represent a possible obligation. He further noted that the County continues to pay interest, until the case is settled. It was noted that the \$684,997. is being recognized as an expenditure within the 1989 proposed budget.

Commissioner Barka also spoke to a letter he recently received from Mr. Calvin Canney, City Manager for the City of Portsmouth. The letter indicated a bad precedent being set, should any rebate by the County to the Town of Seabrook, as a result of over assessment and readjustment for the Public Service Company, be given. Mr. Canney's letter noted that such a precedent would be "unfair to other communities who have experienced the same situation in the past." Commissioner Barka echoed the sentiments of Mr. Canney.

The 1989 proposed budget was then reviewed, line item by line item. No questions or comments were raised. There was no one at the meeting who raised any questions or had any comments regarding the budget at this time.

A review of non-county specials was then done. Those wishing to speak to their particular agency were invited to come forward to give an overview of their agency, and their request for funding. Mrs. Lee Ballard, Executive Director of the Area Homemaker Home Health Aide Service came forward and spoke about her agency. She noted that her agency assists in keeping at least 50 individuals, who would otherwise end up being placed in a nursing home, out of such a facility. Mrs. Ballard also noted that over 1/3 of the cases her agency handles are individuals over the age of 80 years old. She added that presently there is no waiting list.

Mrs. Debra Peru-Hermans, Executive of the Rockingham County Nutrition Program then spoke to her agency, noting that her request was to assist in service to the homebound. Mrs. Peru-Hermans explained that over 1,000 individuals were served last year, stressing that the homebound program increased 14% over last year. She noted that her request of \$31,000. was to assist in feeding 26-38 people per year. It was indicated that the Commissioners were proposing \$29,000. for this budget for 1989.

Mrs. Gertrude "Trudy" Butler rose and spoke to those present. She noted that she was the Chairman of the Human Services Sub-Committee last year, and as a prior Representative, she pointed out that agencies requesting monies from Rockingham County, are working with a "bare bones" budget. She stressed the fact that with the exception of two (2) agencies, all others cover all of Rockingham County. She asked those considering the budget to take into consideration that the population increase within Rockingham County over the last two years. She stressed her feeling that she did not feel that human service agencies could manage to stay within their same level of funding as last year. She stated, "it is foolhardy not to give the agencies what they feel they need to exist."

Ms. Robin Souther spoke regarding the Rockingham County Family Planning Program. She stressed that any further cuts would be to the detriment to her agency. Ms. Souther noted that 50% of the income for her agency is from patient fees.

Ms. Priscilla Shaw of Lamprey Regional Health Center rose and spoke to her agency, and what it does. She noted that her agency has requested level funding for the Rockingham County Information Center portion of the budget. She stressed that, as the County of Rockingham grows, so does the number of calls. She added that her agency provides accessible information to residents of Rockingham County.

Sally Sugatt of the Newmarket-Exeter Child Care Center spoke to the proposed funding for non-county specials. She asked why all other departments within the Rockingham County budget received an increase, when all non-county special budgets did not. Commissioner Barka pointed out the constitutional duties in the performance and operational duties to run the county facilities. He added that non-county specials are not part of the constitutional duties, but added that although there is no duty or obligation to fund items as non-county specials, the Commissioners did agree to fund them, but to keep them at 1988 funding levels. He added that the County is growing, with the notation that other sources of revenues are available to non-county specials, and

can be utilized by them. Again, Commissioner Barka stressed the constitutional obligations for the operation of the Rockingham County Nursing Home, the Rockingham County Farm, Rockingham County Maintenance Department, Rockingham County Sheriff's Department, Rockingham County Registry of Deeds Office, Rockingham County Attorney's Office, Rockingham County Human Resource Department, Rockingham County Commissioners Office and Rockingham County Cooperative Extension Service, noting that the above does not include non-county specials. Ms. Sugatt stated for the record that "the County is getting a bargain - the County has a responsibility." Ms. Shaw added that most, if not all agencies, go to other sources for funding. It was added that the totals of non-county specials decreased 6%, due to the elimination of the Rockingham County Planning Commission which will not be funded in 1989.

It was noted that the total proposed Rockingham County budget was \$27,923,471. and that the total revenues proposed were \$13,149,464.

There being no further business to come before the Public Hearing on the proposed 1989 budget, the meeting was adjourned at 7:45 P.M.

Respectfully submitted,

Representative Patricia M. Skinner
Clerk, Rockingham County Delegation
and Executive Committee

EXECUTIVE COMMITTEE MEETING

Rockingham County Nursing Home
Commissioners Conference Room
Brentwood, New Hampshire
February 3, 1989

PRESENT

HONORABLE REPRESENTATIVES

Blanchard; Caswell; Chase; Conroy; Flanagan; T. Gage; Lovejoy; Malcolm; McCain; McKinney; Palumbo; Parr; Parsons; Schmidtchen; Sherburne; Skinner; Vaughn.

OTHERS

HONORABLE REPRESENTATIVES

Warburton; Welch; Benton; Pantelakos; Ritzo; G. Katsakiores; Sytek.

OTHERS

Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Maureen Barrows, Vice Chairman, Board of Rockingham County Commissioners; Commissioner E. Jane Walker, Clerk, Board of Rockingham County Commissioners; Mr. Wayne E. Vetter, High Sheriff of Rockingham County; Mr. Carleton Eldredge, Esq., Rockingham County Attorney; Mrs. Elizabeth Luce, Register of Deeds for Rockingham County; Mrs. Rebecca Tarleton, Administrative Assistant to the High Sheriff of Rockingham County; Mrs. Patricia M. Donovan, Assistant Superintendent, Rockingham County Jail/House of Correction; Mr. Ernest G. Woodside, Director, Rockingham County Maintenance Department; Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home; Ms. Claudia Boozer of the Rockingham County Cooperative Extension Service; Ms. Nancy Adams of the Rockingham County Cooperative Extension Service; Mr. John D. Courtney, Superintendent, Rockingham County Jail/House of Correction; Mr. Roy E. Morrisette, Personnel Manager for Rockingham County; Mrs. Irene L. Dodge, Deputy Treasurer for Rockingham County; Mrs. Carrolle A. Popovich, Administrative Assistant to the Board of Rockingham County Commissioners/Delegation; Mr. Robert Kidder, Rockingham County Farm Manager; Mr. Joseph Lowery of Anderson-Nichols, Inc.

The meeting began at 10:00 A.M., with Mr. Lowery of Anderson-Nichols, Inc., bringing Executive Committee members up-to-date on the progress of the planned enlargement of the waste water treatment facility at the Rockingham County Complex. Mr. Lowery commented that the County Complex currently has a waste water treatment facility which was built approximately twenty years ago. He noted that this facility is inadequate for both the existing operations as well as limiting any future expansion to the Complex. Several alternatives to provide additional treatments to the waste water facility were reviewed. Five different proposals were reviewed at length. The draft of supplemental studies regarding the proposed expansion of the facility have been completed, and is being reviewed by the State of New Hampshire as well as the Environmental

Protection Agency. A meeting has been scheduled in Concord in two weeks to discuss the results of the study, to be able to get a consensus from all those involved, as to what additional requirements are going to be acceptable.

The second project that Mr. Lowery outlined is the minimum security correctional facility at the Rockingham County Complex. He noted that several studies have been completed over the last few years that shows that Rockingham County is in need of additional space in their correctional facility. He noted that several meetings have been set up with members of the Task Force, as well as the Jail/House of Correction Sub-Committee and Building Committee regarding this effort. An expert from Cambridge, Massachusetts has been brought on board, who have been involved in a number of correctional facilities, as well as working closely with an individual who used to be the warden at the New Hampshire State Prison. Mr. Lowery complimented the Task Force for doing an excellent job in defining what the needs are for Rockingham County, as well as what the project criteria should be. A determination was made to do a minimum security facility, with approximately 100 beds being planned. He commented that 25% of the program would be for work release, the rest would be minimum security. To date, a preliminary program has been determined defining how many square feet is needed for the facility.

Chairman Palumbo noted that before the Executive Committee proceeded with their deliberations of the day, it was his intention of "putting to rest" an issue concerning the process and/or salary of the nursing home administrator, and how this came about. Chairman Palumbo noted that during the 1987 budget year, the Chairman and Vice Chairman were made aware by the Commissioners and Nursing Home Administrator, of a way for the nursing home administrator to move from the house that he was mandated to live in as nursing home administrator (across the street from the Nursing Home), into a private home, as well as what the County Commissioners were going to do to adjust this salary, commensurate with the loss of this provided housing. Chairman Palumbo went on to explain that in the Fall of 1987, Mr. Sturtevant moved from the housing provided and mandated, and purchased a new home. At this time, the Board of Commissioners adjusted his salary, in lieu of the housing that the Administrator was receiving. Chairman Palumbo noted that the Commissioners, as elected officials, were under the law to do such things, further noting that the Delegation sets the bottom line of the budget, and the Board of Commissioners, administers it. Chairman Palumbo stressed that the Board of Commissioners, the Sheriff as well as several other department heads have been outstanding in letting the Chairman of the Delegation and the Chairman of the Executive Committee know about any types of changes being made, and keeping the Delegation well informed. In 1988, the Executive Committee recommended to the full delegation, and was ratified by the Delegation, the current salary of the nursing home. Chairman Palumbo reassured those present that as of February 3, 1989, the nursing home administrator is getting paid what the Delegation voted. He further emphasized that Rockingham County has the finest nursing home administrator in the State, and that's understood by not only those in Rockingham County, but throughout the State. Ch. Palumbo explained that the salary of the Rockingham County Nursing Home Administrator is much less than many other nursing home administrators, with far fewer responsibilities and beds. The Chair entertained any questions regarding the matter. There were no questions raised.

Elected Officials Salary Sub-Committee Report: Rep. Calvin Warburton then presented the report of the Elected Officials Salary Sub-Committee. He indicated that the sub-committee, in their workings in 1988, set the salary for the County Attorney for 1989. He noted that the other elected officials salaries will remain the same as in 1988. Rep. Warburton explained that a meeting will be set up for his committee in October of 1989 to review the setting of salaries for elected officials. He noted that at that time, the Bill to review the setting of salaries, to bring Rockingham County elected officials up to speed, will be reviewed and acted upon. Chairman Palumbo pointed out that no adjustments in elected officials salaries will be done at this time, other than the salary of the County Attorney, which was set in 1988 for 1989, but that he would accept a minimum on individual elected official salaries, as they come up in budget discussions throughout the day. A notation was made that discussion concerning elected officials salaries compensation was held with legal counsel designated for the Speaker of the House, the New Hampshire State Attorney General's Office and individual counsel regarding RSA 23:7, 23:8 and 23:10.

Classified Salary Sub-Committee Report: Chairman Palumbo noted that although the Chairman of this sub-committee was not present (Rep. Simon), he would give the report. He explained that this committee met and reviewed the merit structure and after considerable discussion, it was the recommendation of the Classified Salary Sub-Committee that the wage matrix for county employees be 4% across the board, further noting that it was a unanimous recommendation. Chairman Palumbo noted that the reason for the 4% across the board wage matrix was due to information submitted which deals with a cross section regarding the impact of increase on insurance costs to county employees. He noted that the information submitted to the committee was alarming, and due to this, the committee voted a 4% across the board recommendation as reasonable. Discussion followed with Rep. Schmidtchen moving, duly seconded by Rep. T. Gage that the Executive Committee recommend to the full Delegation, the recommendations of the Classified Salary Sub-Committee of a 4% wage matrix adjustment for county employees in the 1989 budget. There being no discussion following the motion, it was voted unanimously in the affirmative.

Discussion followed regarding the second portion of the Classified Salary Sub-Committee recommendations. Chairman Palumbo noted that the sub-committee further recommended that a 4% merit pool be implemented for the 1989 budget. He noted that the sub-committee reviewed the evaluation process for county employees. A motion was then made by Rep. Parr, seconded by Rep. T. Gage that the Executive Committee recommend to the Rockingham County Delegation the recommendations set forth by the Classified Salary Sub-Committee, and adopt their salary sub-committee recommendations of a 4% merit pool. This vote was recorded as unanimous in the affirmative.

Treasurer/Deputy Treasurer budget - Rep. Benton spoke to this budget, noting that there was an increase in this budget. He commented that an additional \$10,000. was placed in the budget to cover the law suit with the Town of Seabrook regarding their abatement of county taxes. This budget was reviewed line item by line item. The Auditors portion of the budget was then reviewed. He noted that the auditors fees have stabilized for 1989 at \$17,000. A motion was then made by Rep. Parr, duly seconded by Rep. Malcolm to accept the report of the Treasurer/Deputy Treasurer/Auditors Sub-Committee, and recommend to the

Delegation, the sum of \$42,940. for Treasurer/Deputy and \$17,000. for audit fees (under General Government #5 in the 1989 budget). This motion was voted. unanimously in the affirmative.

Jail/House of Correction Sub-Committee - Rep. Welch reported regarding the recommendations of this sub-committee. He explained that the capitol improvement items within this budget are necessary and need to be included in the budget process. These items, he noted, include: jail console in processing, console in control room and the securing of the lobby. He added that a compromise on the securing of the lobby is still an issue, as this area in question will be re-designed to secure the entire building, which will divide the building in half. As a result of this, this would entail the reduction of personnel (secure lobby area) within the 1989 budget for this portion of the budget. Rep. Welch noted that the sub-committee has specific recommendations to change the proposal pertaining to the securing of the lobby line item from the figure of \$20,000. to an unknown amount at this time. Mrs. Donovan, Assistant Superintendent of the Jail/House of Correction reminded the Executive Committee that the Commissioners recommendations were to reduce additional staffing within this budget, which has been done, as per their recommendations. It was stated by Commissioner Barka that the Commissioners will wait for the recommendations of the Jail/House of Correction Sub-Committee, before anything goes before the Executive Committee for a vote. It was the feeling of Rep. Schmidtchen that any changes to be considered should be considered through the bonding issue. Rep. Welch reminded all that securing the lobby area can be done inexpensively. It was emphasized that the Jail/House of Correction Sub-Committee recommendations were \$2,700. over the Commissioners recommendations.

Discussion ensued with regards to the cost of the meals for inmates at the Rockingham County Jail/House of Correction. It was explained that the cost of meals for inmates rose from \$3.10 per to \$3.48 for 1989, and that meals come from the Dietary Department of the Rockingham County Nursing Home and show up as a revenue item within the Nursing Home budget. It was noted that both Mr. Courtney and Mrs. Donovan have been reviewing the menu provided by the Dietary Department for inmates, as well as for other facilities menus. It was the suggestion of Rep. Welch that the menu at the Rockingham County Jail/House of Correction could be adjusted accordingly, noting that the current menu lends itself to food waste. He stressed that a long look should be taken at the current menu provided and the method of food handling. He stressed the need to study this further, making the notation that \$500,000. is a substantial amount of money to be expending on food. Discussion followed regarding this topic. Chairman Palumbo then appointed the following to study a reasonable cost effective way to decrease meal costs at the Jail/House of Correction. It was noted that the members appointed were components of both the Rockingham County Nursing Home Sub-Committee and the Rockingham County Jail/House of Correction Sub-Committee. The following members were appointed: Honorable Representatives: Lovejoy, Welch, Caswell, McCain, Parr and ex-officio member Carleton Eldredge, Esq., Rockingham County Attorney. Rep. McCain noted that the rationale for the appointment of the County Attorney, was to insure that inmates constitutional rights are not violated. Tobacco supplies were also discussed. Rep. Welch emphasized that although there are some that feel that this line item is not needed, it is a necessary item.

Mr. Woodside spoke to the proposed plans to secure the lobby area of the Jail/House of Correction. He estimated that it would take approximately \$15,000. to do the necessary work to be done in that area, emphasizing that most of the work will be done by his department. Sketches of the first and second proposal to secure the lobby area were reviewed in length. It was the request of the Chairman, Rep. Palumbo, that the County Commissioners get a firm figure as to what the costs will be to secure the lobby area, and present such to the Executive Committee, prior to the meeting scheduled for 9:00 A.M. on February 11, 1989, prior to the Rockingham County Delegation meeting scheduled for the same date at 10:00 A.M. Mrs. Donovan, Assistant Superintendent of the Rockingham County Jail/House of Correction made the clarification that the first proposal to secure the lobby area will need additional staffing, and the second proposal would not.

Discussion ensued with regards to the housing of female inmates. Mr. Courtney indicated that presently, Rockingham County sends their female inmates to either Strafford or Merrimack County facilities. He also pointed out that inmate "swaps" are also done in an effort to help defray the costs of housing Rockingham County Female inmates in other facilities. Rep. Welch was asked if he could prioritize the capital equipment items within the Jail/House of Correction budget for the Executive Committee. A motion was then made by Rep. Schmidtchen, seconded by Rep. Parr to accept the Jail/House of Correction sub-committee report and recommendations as presented. This motion was voted in the affirmative.

Rep. Sytek than gave her report regarding the Human Services Sub-Committee. She pointed out that the Committee had worked long and hard, making some hard decision making deliberations. She pointed out that each agency was scheduled to appear before the Human Service Sub-Committee, and offered testimony regarding their respective agency, their need for county funding, and how those funds would be expended. After some discussion, Rep. McCain moved, duly seconded by Rep. Skinner that the Executive Committee recommend to the Delegation, the sum of \$28,495.00 for the Rockingham County Conservation District. The vote was recorded unanimously in the affirmative. Rep. McCain then moved, duly seconded by Rep. Malcolm that the Executive Committee recommend to the Delegation, the sum of \$23,000.00 for A Safe Place, as per the recommendations of the sub-committee. The motion was adopted unanimously in the affirmative. Rep. McCain moved, seconded by Rep. Vaughn, that the Executive Committee recommend to the Delegation, the sum of \$44,000. for Area Homemaker Home Health Aide Service, as per the recommendations of the sub-committee. The vote was recorded as unanimous in the affirmative.

Rep. Vaughn moved, duly seconded by Rep. McCain that \$5,000. be the recommendation from the Executive Committee for the Great Bay School and Training Center. Rep. Flanagan suggested following the Commissioners recommendations, and vote them \$13,200., and consider making cuts to this agency next year. Discussion regarding funding followed, with Rep. Sytek reminding Executive Committee members that Great Bay School has a lot of funding sources available. Rep. Blanchard spoke against the motion and in favor of the Commissioners recommendations of \$13,200. She added that her constituents families use this service. A call for the vote on the \$5,000. recommended for Great Bay School and Training Center lost. Rep. T. Gage then moved, seconded by Rep.

Parr that the Executive Committee recommend to the Delegation the sum of \$-0- for Great Bay School and Training Center. Rep. Gage spoke to his motion, stressing that he has seen ample evidence that Great Bay School doesn't need county funding. Rep. Chase spoke against \$-0- funding for Great Bay School, emphasizing that this agency is in trouble. Rep. McCain reminded Executive Committee members that it was the intent of the sub-committee to make cuts to the various agencies, to "send a message." He also agreed that he didn't agree with \$-0- funding for this agency. Rep. Malcolm spoke to the fact that he was not in agreement with \$-0- funding for this agency. Rep. Gage stated that he is sensitive to the needs of the organization, but he stated that he didn't feel that the Executive Committee should go beyond \$5,000. for this agency. A call for a vote on the motion was recorded in the negative. The motion lost. Rep. Vaughn then moved, seconded by Rep. McCain that the Executive Committee recommend to the Delegation, the sum of \$5,000. to Great Bay School and Training Center. The motion was voted in the affirmative.

Rep. McCain then moved, seconded by Rep. Schmidtchen to recommend the sum of \$43,000. for the Derry Visiting Nurses Association, as per the recommendations from the Executive Committee to the Delegation. The vote was recorded in the affirmative. Rep. McCain moved, seconded by Rep. Schmidtchen that the Executive Committee recommend to the Delegation, the sum of \$20,000. for Rockingham County Family Planning. Motion adopted. Rep. Chase moved, seconded by Rep. McCain that the Executive Committee recommend to the Delegation, the sum of \$4,000. for the Emergency Fire Training Program. Motion adopted. Rep. Vaughn then moved, seconded by Rep. Malcolm that the Executive Committee recommend to the Delegation, the sum of \$16,500. for the Retired Senior Volunteer Program, which was the agencies requested amount. Rep. Vaughn spoke to his motion, noting that this is a valuable service which gives a direct benefit to the County. Reps. Blanchard and Malcolm spoke in favor of the motion. Reps. McCain and Sherburne spoke against the motion. Rep. McCain noted that the Executive Committee needed to maintain consistency in their deliberations. Mr. Sturtevant was called upon to answer questions regarding what the Retired Senior Volunteer Program provides to the Rockingham County Nursing Home. He spoke about the program, and what it directly provides to the Home, noting that if they did not sew diapers, one additional staff member would be needed at the Home to do this job. He also noted that the volunteers assist with residents, e.g. feeding, letter writing, reading, as well as crocheting and/or knitting lap robes for residents of the facility. Rep. Vaughn asked that Executive Committee members be flexible. He added that the Executive Committee shouldn't be "hard nosed." The motion for \$16,500. on a voice vote, was questionable, and a request for a roll call was considered. On a roll call vote, the vote was recorded as follows: yeas: Blanchard; Caswell; Conroy; Malcolm; Parr; Vaughn; nays: Chase; Flanagan; T. Gage; Lovejoy; McCain; McKinney; Palumbo; Parsons; Schmidtchen; Sherburne; Skinner. The motion lost, with 6 recorded yeas and 11 recorded nays. Rep. McCain then moved, seconded by Rep. Schmidtchen that the Executive Committee recommend to the Delegation, the sum of \$14,000. for the Retired Senior Volunteer Program, as per the recommendations of the sub-committee. Rep. Conroy suggested that human service agencies should be warned that there may be further funding cuts to their respective agencies. A call for the vote on the motion was recorded in the affirmative.

Rep. McCain moved, seconded by Rep. Schmidtchen that the Executive Committee recommend to the Delegation, the amount of \$53,000. for the Rockingham County Child Care Association Program. Motion adopted. Rep. Chase moved, seconded by Rep. McCain that the Executive Committee recommend to the full Delegation, the sum of \$20,000. for the Rockingham County Child and Family Services. Motion adopted. Rep. Vaughn then moved, duly seconded by Rep. McKinney that the Executive Committee recommend to the Delegation, the sum of \$10,000. for Lamprey Health Care, Inc. Rep. Caswell pointed out and emphasized that this agency was the only one that did not increase their budget from last year. After considerable discussion, Rep. Vaughn/McKinney withdrew their motion and second. Discussion followed with Rep. Vaughn moving, seconded by Rep. McKinney that the Executive Committee recommend to the entire Delegation, the amount of \$15,000. for Lamprey Health Care, Inc. There being no discussion following the motion, it was recorded in the affirmative.

Discussion ensued, with regards to the Rockingham County Nutrition Program. Rep. Skinner pointed out that testimony was offered at the Public Hearing that there is the possibility of the Nutrition Program having to cut the meals on wheels portion of the program if complete funding is not voted. She emphasized that the request of the Nutrition Program of \$31,000. was cut to \$29,000. by the Human Services Sub-Committee, and warned that any further cuts could make a substantial effect on this budget. A motion was then offered by Rep. Chase, seconded by Rep. T. Gage that the Executive Committee recommend to the full Rockingham County Delegation, the amount of \$29,000. for the Rockingham County Nutrition Program. This motion was voted unanimously in the affirmative.

Rep. McCain then moved, duly seconded by Rep. T. Gage that the Executive Committee recommend to the Delegation, the sum of \$7,000. for the Women's Resource Center. This motion was voted in the affirmative. After the Executive Committee completed making their votes on recommendations to the Delegation, Rep. Sytek thanked her entire sub-committee, for their hard work concerning the human service agencies, and specifically the work done by Rep. Flanagan. Rep. Schmidtchen then moved, duly seconded by Rep. T. Gage that the Executive Committee recommend to the entire Rockingham County Delegation, the total amount of \$305,495. for non-county specials. This motion was voted unanimously in the affirmative.

The Executive Committee recessed for lunch at 12:10 P.M., and was asked to return at 12:45 P.M.

The meeting was re-convened at 12:45 P.M., with Rep. Pantelakos speaking with regards to the Sheriff's Department budget. She noted that her sub-committee was recommending the sum of \$25,000. for gasoline in Line Item 4140-47.00 - Gasoline in the Sheriff's Department. She also noted that the sub-committee was recommending the amount of \$60,000. for four (4) cruisers for the Sheriff's Department (Line Item 4140-46.01). She stressed that the Sheriff's Department Radio Repair Department is in need of a 4-wheel drive vehicle to do the necessary radio repairs at Saddleback Mountain. It was noted that the Line Item 4142-36.00 (\$20,000.00) budgeted money for a 4-wheel drive vehicle. Sheriff Vetter explained that it was his intention of selling the cube van and the econoline van currently utilized by his department. He also indicated that two cruisers

were taken off the road, and a vehicle will be necessary for the utilization by the Radio Repair Department. Sheriff Vetter noted that after researching this thoroughly with the Board of Commissioners, a determination was made that the Sheriff's Department could utilize the 4-wheel drive vehicle currently used by the Maintenance Department. He stated that when he met with the Commissioners, he initially agreed to this, but has now determined, after talking with the staffing in the Radio Repair Department, that the vehicle in question would be fully equipped, as needed, to make necessary repairs at Saddleback Mountain. Sheriff Vetter noted that the vehicle that is currently used for this task is very old, and needs extensive work, as well as the fact that it has given very poor gas mileage. It was the suggestion of Rep. Palumbo that the Long Range Planning Sub-Committee should look into the entire county fleet of vehicles, to make a determination of the needs of the county. Rep. McCain reminded Executive Committee Members that either a replacement van would be included within this budget, or the 4-wheel drive vehicle, which was included. Discussion ensued with the notation that two (2) vehicles were brought with State Highway funds, which are utilized for the Highway Clean-Up Program, with specific stipulations for vehicle utilization.

Commissioner Barrows indicated that the Board of Commissioners is trying to comply with Sheriff's Department request for such a vehicle, and will make every effort to make the 4-wheel drive Toyota available. It was the suggestion of Commissioner Barrows that the four (4) vehicles be included within the Sheriff's Department, and that the request for a 4-wheel drive vehicle should be eliminated. Rep. Palumbo queried whether four (4) old cruisers would be traded in to buy four (4) new ones. Sheriff Vetter advised that they would either be traded in or sold outright, noting that the latter usually brings in more monies. Commissioner Barrows emphasized that the 4-wheel drive vehicle currently being used by the Maintenance Department was purchased with State Highway funds. This vehicle, she noted, will be used for the Trash Clean Up Program, when it commences in late April or early May. Commissioner Barrows added that this vehicle can be made available to the Rockingham County Sheriff's Department, and is also available to the Rockingham County Nursing Home. She emphasized that the county is trying to get multi use out of this vehicle. Rep. Palumbo suggested that four (4) old cruisers could be either traded in or sold outright, along with the trading in or selling outright the two (2) old vans currently utilized by the Radio Repair Department, towards the purchase of four (4) new cruisers and a possible purchase of a 4-wheel drive vehicle. Rep. McCain reminded Executive Committee regarding the need to appropriate the necessary money needed to purchase such vehicles. Rep. Palumbo stressed that he was looking for a resolution to the vehicle issue. Sheriff Vetter was queried as to how many cruisers are currently in use. He answered that twenty-two (22) vehicles are currently in use. He added that his original request for the 1989 budget included five (5) cruisers, noting that the Commissioners cut it back to four (4).

Rep. Blanchard suggested that \$55,000. be included within the 1989 budget for the purchase of four (4) cruisers for the Sheriff's Department and \$15,000. be included within this budget for the purchase of a 4-wheel drive vehicle. She further suggested that the Sheriff's Department Sub-Committee could report back to the Executive Committee with their recommendations regarding the suggestion. A motion was then made by Rep. Blanchard, seconded by Rep.

McCain that \$55,000. be included with the Sheriff's Department budget for four (4) cruisers. Discussion ensued regarding the number of vehicles currently in the Sheriff's Department fleet. It was the suggestion of Rep. Palumbo that six (6) cruisers be disposed of, either by trade or selling outright, and four (4) new cruisers be purchased. A call for the vote on the motion made by Rep. Blanchard/McCain was recorded in the affirmative. Rep. T. Gage then moved, seconded by Rep. Malcolm that \$15,000. be deleted from the Sheriff's Department budget for the purchase of a 4-wheel drive vehicle, and that the Sheriff's Department utilize the 4-wheel drive vehicle currently utilized by the Maintenance Department. Rep. Blanchard spoke against the motion, and in favor of the purchase of a 4-wheel drive vehicle for the Sheriff's Department. Rep. Chase queried whether the Sheriff's Department would have accessibility to the 4-wheel Toyota truck, currently being utilized by the Maintenance Department. Commissioner Walker then rose and stated that, during the recent conversation regarding the need for a 4-wheel drive vehicle for the Sheriff's Department, she spoke with Mr. Robert Kidder, Rockingham County Farm Manager, and he agreed that if the 4-wheel drive Toyota vehicle is given to the Rockingham County Sheriff's Department's Radio Repair Department, he would make available a vehicle with a plow on it from his department, so that the Maintenance Department could plow when necessary. A suggestion was raised with the thought that perhaps the Sheriff's Department could utilize the 4-wheel drive Toyota and that a swap could be done with the old van currently utilized by the Radio Repair Department and the Maintenance Department. After more discussion, the call for the vote on the motion to delete \$15,000. from the Sheriff's Department budget for the purchase of a 4-wheel drive vehicle was voted in the affirmative.

Rep. McCain noted the need for bailiffs in the Rockingham County Administration and Justice Building. He added that in 1988, a security system was installed in the courthouse, noting that \$20,000. was spent in supplementals in 1988 and that \$28,443.00 was the estimated appropriation for supplementals for 1989. Rep. Palumbo spoke to a Bill introduced which speaks to a much more fair lease rate for Rockingham County. A motion was then made by Rep. Chase, seconded by Rep. McCain to recommend to the Delegation, the sum of \$203,353.00 for bailiffs. It was noted that the judges have requested two (2) additional bailiffs. This motion was voted in the affirmative. Sheriff Vetter spoke to the need for the need of two (2) additional special deputies to do transports and "babysit". He emphasized that the individuals in question would be used strictly in Superior Court, in an effort to avoid higher costs. He explained for the benefit of the Executive Committee, that regular deputies were utilized for this purpose, noting that it was too costly. He added that although there is a line item within the Sheriff's Department budget for deputy sheriff overtime, it is necessary. Rep. T. Gage then moved, seconded by Rep. Schmidtchen to reduce Employee Health Insurance by \$3,343.00 for family coverage for the High Sheriff. Rep. T. Gage noted that, if the Executive Committee did vote these monies, the ramifications could be endless. A call for the vote on the T. Gage/Schmidtchen motion was voted in the affirmative.

Discussion ensued with Rep. Malcolm moving, seconded by Rep. McKinney to reduce the line item for uniforms under Dispatch from \$2,200. to \$-0-. It was noted that other departments do not have this benefit. The motion was recorded

in the affirmative. The bottom line for the Sheriff's Department Dispatch budget was noted as \$381,927.00. Rep. Schmidtchen then moved, seconded by Rep. T. Gage that the Executive Committee recommend to the Delegation the sum of \$381,927. for the Sheriff's Department Dispatch. This motion was so voted in the affirmative. Rep. Schmidtchen then moved, duly seconded by Rep. T. Gage that \$108,128. be recommended by the Executive Committee for the bottom line of the Radio Repair Department's budget. Motion passed. Rep. Schmidtchen then moved, duly seconded by Rep. Skinner that the Executive Committee move to recommend to the Delegation, the amount of \$1,610,349.00 for the Sheriff's Department. Motion passed.

Rep. Ritzo then reported regarding the County Attorney/Medical Examiner portion of the budget. Rep. Blanchard moved, seconded by Rep. Vaughn that \$66,000. be recommended by the Executive Committee to the Delegation for the Medical Examiner portion of this budget. Motion passed. Rep. Ritzo then distributed a revised and up-dated version of the County Attorney's budget. He reviewed this entire budget in length. He explained that last year, the victim advocate program was funded by the State (1/2), and included clerical staff. This year, he added, the program funding has changed. Discussion regarding salary increases ensued. Rep. T. Gage moved that a raise for the Assistant Deputy County Attorney be limited to 4%. There was no second to this motion. Rep. Ritzo reviewed clerical, administrative assistant, employees health insurance, dental insurance, workmen's compensation, unemployment insurance and professional liability expenditures. It was noted that professional liability has never been acquired before, but stressed the need for such by the County Attorney. He added that although the County Attorney has been sued, no judgements have been made. It was suggested that this line item be investigated to see what other counties are doing. Rep. Malcolm then moved, seconded by Rep. Conroy that the Executive Committee recommend to the full Delegation the sum of \$16,000. for professional liability. This motion was so voted in the affirmative. Office equipment for this department was then reviewed, noting that the sub-committee recommendation was \$34,000. Rep. Ritzo noted that the computer system which was purchased 9 or 10 years ago, is obsolete, and is now outdated technology. A motion was then made by Rep. Schmidtchen, seconded by Rep. T. Gage that the Executive Committee recommend to the full Delegation, the amount of \$25,000. for office equipment for the county attorney, pending a more thorough review of this request, and further that a report be given to the Executive Committee on Saturday, February 11, 1989, at 9:00 A.M., prior to the full Delegation meeting. This motion was so voted unanimously in the affirmative.

A review of the purchase of law books was done. County Attorney Eldredge noted that seven (7) lawyers share five (5) sets of RSA's at a cost of \$500.00 each. Training costs were noted as \$4,000.; the victim advocate program - \$5,000. for a total of \$587,903. for the County Attorney budget. A motion was then made by Rep. Schmidtchen, seconded by Rep. Parr to accept the County Attorney budget of \$587,903., as per the recommendations of the County Attorney/Medical Examiner Sub-Committee. Motion adopted.

Rep. Blanchard then report regarding the Farm budget. Mr. Kidder indicated that re-seeding pastures will not be done in the 1990 budget, as pastures only have to be re-seeded every five (5) years. Rep. Blanchard noted that many improvements have been done within this budget, especially in micro-

management. She stressed that although improvements have been made in micro-management, macro-management is in bad shape. She emphasized the need for the Commissioners and the sub-committee to work together and decide what they want and what direction the farm is going in. It was stated by Rep. Blanchard that the Farm could be a money making operation. Rep. McCain asked that the format used for the Farm budget should stay the same, as it changes from year to year. Rep. Blanchard stressed that Mr. Kidder certainly knew how to put a budget together, as he has years of experience behind him. Mr. Kidder explained that plumbing and roofing repairs were done at the Farm, with the assistance of inmate labor. He stressed the need that he is still in need of a farm helper. Rep. Schmidtchen then moved, seconded by Rep. Chase that the Executive Committee report to the Delegation, the amount of \$190,350. for the Rockingham County Farm. Motion adopted.

The Rockingham County Maintenance Department budget was then discussed. Boilermen salaries were discussed, noting that Mr. Woodside requested six (6), but was cut to five (5). He also noted that the maximum number of inmates that are utilized within his department are three (3). Rep. Chase then moved, duly seconded by Rep. Malcolm to recommend to the Delegation the sum of \$1,000. for telephone expenses for the Maintenance Department. Motion adopted. It was explained that the uniform allowance budgeted, is just to replace what is already in place. Mr. Woodside explained that the Exeter janitorial staff didn't have any uniforms what-so-ever, and in an effort to provide staffing in this area with a uniform which presented itself professionally, he included this amount within this budget for the purchase of uniforms. Rep. Lovejoy then moved, duly seconded by Rep. Sherburne to recommend \$2,000. for uniform allowances for the Maintenance Department. Motion adopted. Travel expenses were also discussed for this department. Rep. McCain moved, seconded by Rep. Malcolm that, in an effort to keep this line item open, recommend \$1.00 for travel expenses for the Maintenance Department. Motion so voted in the affirmative. The computer system for this department was then discussed in length. Rep. McCain pointed out that he felt that the request of \$7,000. for a computer system was too much money for what is needed in that department. Commissioner Barrows spoke to the advantages of having a Burroughs System in this department, as it would be compatible to the ones in the Commissioners Office. Rep. McCain then moved, seconded by Rep. Sherburne that the Executive Committee recommend the sum of \$4,000. (reducing the request from \$7,000. to \$4,000.) for a computer system in the Maintenance Department, and refer the matter to the Long Range Planning Committee for further consideration. The motion was adopted.

Discussion then ensued regarding the fact that the county is currently in violation of having three (3) gas tanks located in the ground at the Rockingham County Administration and Justice Building in Exeter, New Hampshire that have to be removed, as per the recommendations set forth by the Environmental Protection Agency. Mr. Woodside was asked that he prioritize his list of items that needed to be done, and the costs involved to do them. Rep. Schmidtchen then moved, seconded by Rep. Chase to reduce the line item for equipment repairs in the maintenance department to \$4,000. Motion adopted. Discussion ensued regarding the priority list to be put together by Mr. Woodside. It was the suggestion of Chairman Palumbo that the list requested should be reviewed by the Executive Committee, in an effort to incorporate as much of it into the bond

issue. He stressed that a real concerned coordinated effort should be made in this regard. Discussion ensued with Rep. Chase moving, seconded by Rep. Lovejoy that the line item for Rockingham County Nursing Home Purchase Service be reduced from \$75,000. to \$16,500., and that the remainder items in this category go before the Long Range Planning Committee for their consideration and incorporation into the bonding process. More discussion followed with Mr. Woodside informing Executive Committee members that \$16,500. was not enough for the next three (3) months. Mr. Woodside was asked what was acceptable. He indicated that \$26,500. was an acceptable figure. Rep. Chase/Lovejoy withdrew their motion and second. A motion was then made by Rep. Chase, duly seconded by Rep. T. Gage to recommend \$26,500. for Rockingham County Nursing Home Purchase Service, and further that the remaining items in this category go before the Long Range Planning Committee for their consideration and incorporation into the bonding process, as per the recommendations of Mr. Woodside. The motion was voted in the affirmative.

A motion was then made by Rep. Lovejoy, seconded by Rep. Chase to reduce the fuel line item in the Rockingham County Nursing Home budget from \$135,200. to \$125,000. a reduction of \$10,200. Motion adopted. Discussion followed with Rep. Chase moving, seconded by Rep. Lovejoy to reduce the line item for fuel in the Rockingham County Sheriff's Department from \$2,800. to \$2,000. Motion adopted. Rep. Chase then spoke to building repairs, noting line item 4171-07.00. Rep. Chase moved to reduce line item 4171-07.00 - Building Repairs - Plumbing and Heating to \$10,000. and that the remaining repairs go before the Long Range Planning Committee, for incorporation into the bond issue. This motion was seconded by Rep. Lovejoy and voted in the affirmative.

Discussion ensued with Rep. Chase questioning the Building Repairs - Purchase Services line item 4171-09.00. A motion was then offered by Rep. Chase, duly seconded by Rep. Vaughn to reduce line item 4171-09.00 from \$100,000. to \$6,500., with the remaining items to be placed under capital improvements. Motion so voted in the affirmative. Rep. Chase then moved, seconded by Rep. Lovejoy to recommend that the Building Repairs - Masonry Repairs - line item 4171-10.00 be increased from \$2,000. to \$7,000. Motion adopted.

At this time, Mr. Woodside then reviewed the trucks in the Maintenance Department fleet of vehicles. A determination was made that the Maintenance Department Sub-Committee will look further into the grounds and road supplies. It was the suggestion of Rep. Malcolm that perhaps salting, sanding and plowing be done on a contract basis. Discussion ensued regarding the utilization of a county vehicle by Mr. Woodside. It was the suggestion of Rep. Lovejoy that mileage be paid to Mr. Woodside, rather than his utilization of a county vehicle to and from work. Rep. Malcolm asked that the Board of Commissioners provide the Executive Committee with a list of county owned vehicles, and which departments they are designated.

Discussion followed with Rep. McKinney moving, seconded by Rep. Skinner that the line item 4173-04 be reduced from \$42,000. to \$17,000., with the understanding that this line item (motor services - gasoline) be re-reviewed at a later date. Motion adopted. Rep. Blanchard then moved, seconded by Rep. Flanagan that the vehicle insurance for the County be increased to \$32,000., a \$17,000. increase. Motion adopted. After more discussion, Rep. T. Gage moved, seconded by Rep. Vaughn that the total Maintenance Department budget be

recommended as \$1,508,543. Motion adopted.

Discussion regarding the Registry of Deeds budget followed. Rep. T. Gage moved, seconded by Rep. Chase to recommend the amount of \$606,008. for the Registry of Deeds budget. Rep. Gage reviewed this budget, line item by line item. A call for the vote on the motion was recorded as unanimous in the affirmative. At this time, Rep. T. Gage noted his concerns regarding the need for an increase in the salary of the Registry of Deeds. Discussion ensued, whereby it was noted that the salary level for the register of deeds could be changed at this time for the 1990 budget, but that the Executive Committee is currently bound by law for the 1989-90 budget. Much discussion followed with Rep. T. Gage moving an increase in the salary of the Registry of Deeds from \$32,500 to \$33,800. A lot of discussion followed this motion. It was stated by the Register of Deeds that she would be willing to wait until new legislation is passed, for any raises to elected officials. With this thought in mind, Rep. T. Gage withdrew his motion, but stated that once new legislation is passed, he would be prepared to make this motion at that time. It was noted by Rep. McCain that Sheriff Vetter did not request a raise when he met with his sub-committee.

Rep. Sherburne then spoke to the Cooperative Extension Service budget. After some discussion regarding this budget, Rep. McCain moved, seconded by Rep. Sherburne to recommend the amount of \$274,545. for the Cooperative Extension Service budget. This motion was so voted unanimously in the affirmative.

Personnel Services line item was then discussed. Rep. Chase moved, seconded by Rep. T. Gage to recommend the sum of \$44,717.00 for Personnel Services. Motion adopted. The Commissioners Department was then discussed. It was noted that this budget was proposed at \$191,130.00. A motion was then offered by Rep. Vaughn, seconded by Rep. Chase to recommend the sum of \$191,130.00 for the Commissioners budget. Discussion followed the motion. It was noted that an increase of 1/2 person was included within the Commissioners budget as well as the Maintenance budget. it was also noted that an additional work station for the Commissioners Administrative Assistant was included within this budget. At this time, Commissioner Walker gave an overview of the costs involved to print the county report and county directory of town/city officers. A call for the vote on the motion was recorded in the affirmative.

The General Government area of the budget was then discussed. Rep. Chase moved for purposes of discussion, the sum of \$684,997.00. He explained that in accordance with accounting procedures, this amount of money has to be included within the Rockingham County budget for 1989, until the issue with the Town of Seabrook and the County of Rockingham is resolved. He explained that the \$684,997. was the amount of money owed to the County from the Town of Seabrook for their share of county taxes. More discussion followed this motion. It was noted that there was no second to the motion. After more serious discussion regarding the issue, it was the suggestion and recommendation of the entire Executive Committee to the Rockingham County Delegation that rather than a motion from the Executive Committee, the amount of \$684,997. be encumbered, to cover the county legally, should the County of Rockingham lose their suit against the Town of Seabrook. Rep. Chase then moved, seconded by Rep. Chase to recommend the sum of \$1,923,726.00 under General Government Items. Motion adopted. Rep. Chase also moved the sum of \$6,402,910.00 for Old Age

Assistance/Grant Program. This motion was seconded by Rep. McCain and so voted in the affirmative.

Discussion ensued regarding the Highway Clean Up Program in Rockingham County. Rep. Chase then moved, seconded by Rep. Vaughn to recommend the sum of \$45,000. for the Highway Clean-Up Program. Motion adopted. Discussion followed with Rep. Blanchard speaking to the need of adopting a policy regarding General Government Items within the Rockingham County budget. It was her suggestion that these items constitute a significant portion of the county budget, and should be prioritized.

Discussion followed regarding the Rockingham County Nursing Home budget. Mr. Sturtevant spoke to the fact that his budget format is different from last year, stressing that it is much easier to read and understand. He explained further that due to cost reporting rules, the breakout for all line items reflects changes in his budget. He also indicated that some Maintenance Department cuts will also affect his budget. Mr. Sturtevant reported that the Rockingham County Child Care Program is working out very well. Presently, two full time and one part time employees have been hired for the center. He also noted that currently, eleven (11) children are enrolled in the center, and that the facility is licensed for sixteen (16). Mr. Sturtevant added that it is hoped that approximately \$68,000. is expected to be brought in from fees paid by parents through reimbursement rates. He added that in all, it should be a "pretty good wash", but not completely, and added further that the center should help to reduce training and advertising at the Rockingham County Nursing Home. Mr. Sturtevant emphasized that approximately \$10,000. will have to be appropriated for this facility for budget year 1989. He stressed that although the fees taken in will be substantial, it will not be a complete "wash" item, and wanted to make this a matter of record. Rep. Blanchard asked that the process for input to the Rockingham County Delegation in all areas, be defined for the Executive Committee. She made reference to the child care center. Chairman Palumbo noted for the record that the Commissioners did inform the Executive Committee membership through letters, telephone conversations and meetings regarding the program. He added further that he has been kept fully informed by the Board regarding the progress of the center. Rep. Skinner added that she felt very good about the concept of a child day care center, noting her pleasure in knowing that the center came under the umbrella of the Commissioners. Discussion followed with Rep. Vaughn moving, seconded by Rep. McCain, the amount of \$11,571,971. for the Rockingham County Nursing Home budget, pending adjustments of the re-adjustments to this budget. The motion was adopted unanimously in the affirmative.

Discussion followed regarding Delegation Expenses. A motion was then made by Rep. Chase, duly seconded by Rep. McCain to recommend the sum of \$15,506.00. Motion unanimously adopted in the affirmative.

A letter was then distributed to each Executive Committee Member from Rep. William McCain of the Long Range Planning Committee. Rep. McCain reviewed this letter in length with those in attendance.

There being no further business to come before the Executive Committee meeting, a motion was made by Rep. Chase, duly seconded by Rep. Vaughn to adjourn the meeting. This motion was recorded unanimously in the affirmative at 5:45 P.M.

Honorable Patricia M. Skinner, Clerk
Rockingham County Delegation
and Executive Committee

EXECUTIVE COMMITTEE MEETING

Commissioners Conference Room
Rockingham County Nursing Home
Brentwood, New Hampshire
February 11, 1989

PRESENT

HONORABLE EXECUTIVE COMMITTEE MEMBERS

Skinner; Sherburne; Blanchard; McKinney; Conroy; Parr; Parsons; Palumbo; Roulston; McCain; Chase; Lovejoy; Flanagan; Caswell; Vaughn; Schmitchen; T. Gage; Malcolm.

OTHERS

HONORABLE REPRESENTATIVES

Warburton; Welch.

OTHERS

Commissioner Ernest P. Barka; Chairman, Board of Rockingham County Commissioners; Commissioner Maureen Barrows, Vice Chairman, Board of Rockingham County Commissioners; Commissioner E. Jane Walker, Clerk, Board of Rockingham County Commissioners; Mr. Clarke R. Chandler, Rockingham County Treasurer; Mr. Roy E. Morrisette, Personnel Manager for Rockingham County; Mrs. Irene L. Dodge, Deputy Treasurer for Rockingham County; Mr. Robert Kidder, Rockingham County Farm Manager; Mr. Ernest G. Woodside, Director of Maintenance for Rockingham County and Mrs. Carrolle A. Popovich, Administrative Assistant to the Board of Rockingham County Commissioners/Rockingham County Delegation.

The meeting began at 9:00 A.M., with Chairman Palumbo explaining that today's deliberations would be the recommendations that would go before the entire Rockingham County Delegation, at the 10:00 A.M. budget hearing scheduled in the Hilton Auditorium of the Rockingham County Nursing Home.

Discussion ensued with corrected figures on Interest of Bonds. The corrected figures were noted as: \$132,000.; \$55,500. (2 payments done). A motion was then made by Rep. McCain/Skinner to recommend the amount of \$111,000. for interest on Bonds. Motion adopted.

Discussion ensued regarding the Rockingham County Jail/House of Correction. The recommendations made at the last Executive Committee meeting were \$245,983.00 as the bottom line for this budget. It was noted that, in lieu of changing the lobby area to make it more secure, additional staffing would be needed. Mr. Woodside indicated that \$19,250.00 would be necessary to do the anticipated lobby securement. At this time, the plan for securing the lobby was reviewed in great length. Mr. Woodside detailed the costs involved, noting that approximately \$3,425. would be needed for Williams Communications; \$5,000. for a metal detector although a sale price was noted as \$2,995. Mr. Woodside stated that this sale price might have to be modified to the \$5,000. figure originally given, to be adequate. The door panel cost was noted as \$295.00, to separate the Administrative Offices from the Lobby area, \$880.00 to move a wall; and \$660.00

for the installation of a bullet proof door, making a total of \$19,250. Mr. Woodside stressed that the in-house cost factor is more than adequate. Questions concerning the layout and plans for this area as proposed were raised. Rep. Conroy asked how many proposals were solicited. Mr. Woodside indicated that three (3) were solicited, and only one (1) was received. Rep. Welch explained that approximately 95% of the traffic in this area is for the Sheriff's Department, especially during the day time hours. He stressed that visibility in that area in the day time is vital.

Discussion followed regarding capitol improvement items to be included within the bond issue. Reference was made to equipment/replacement items within the Rockingham County Jail/House of Correction. Executive Committee members reviewed Page 3A in length. Rep. Parr stressed the need to include what is necessary in the bond issuance. Rep. Lovejoy stressed the need for the console in the Jail/House of Correction, as the one that is there is antiquated, and in need of replacement. She stressed that a new console is needed NOW! Rep. Welch reiterated that the present console is old, and needs to be replaced. Mr. Woodside indicated that the console in question is old, and that the replacement of this item should not wait until the bond issue. Treasurer Chandler spoke to the capitol improvement items, and the negligible impact their costs will have on the bond issuance. Mr. Chandler spoke to concerns which were recently raised regarding the bond issue. He assured Executive Committee members that a problem will not be felt, unless the Rockingham County Delegation does not vote it through. Discussion ensued regarding what should be included within the equipment/replacement line item for the Jail/House of Correction. Rep. Skinner then moved, seconded by Rep. Schmidtchen that the Executive Committee recommend \$11,804. for equipment/replacement repairs, which includes: \$9,500. for general repairs and \$2,304. for 2-way radios. The remaining \$80,060. will be included in the bond issue. Motion adopted. Rep. Schmidtchen then moved, seconded by Rep. T. Gage that the Executive Committee recommend that the bottom line for the Department of Corrections budget be \$2,292,045.00. Motion adopted.

Rep. Schmidtchen then moved, seconded by Rep. T. Gage that the new bottom line for General Government be recommended as \$1,919,726.00. Motion adopted.

Discussion followed regarding the Rockingham County Nursing Home budget. A motion was made by Rep. McCain, seconded by Rep. Skinner that the bottom line for the Rockingham County Nursing Home be recommended as \$11,512,271.00. Motion adopted.

Rep. Schmidtchen then moved, seconded by Rep. McCain that the Executive Committee recommend the bottom line figure of the Rockingham County budget as \$27,615,238. Motion adopted.

The Revenues portion of the budget was then discussed. Rep. McCain moved, duly seconded by Rep. Chase that the bottom line for Revenues be recommended as \$12,781,015. Motion adopted. Rep. McCain then moved, seconded by Rep. Chase that the Executive Committee recommend \$93,820. for the net budget surplus. Motion adopted.

Rep. Schmidtchen moved, seconded by Rep. T. Gage that the Executive Committee recommend to the Delegation, the amount of \$14,740,403. as the amount to be raised by taxes. Motion adopted. Discussion followed regarding

the percentage of increase in the county tax. It was indicated that \$2,524,336. was the increase in the county budget over last year. The percentage of increase was noted as 20%, in accordance with the deliberations of the Executive Committee this date. It was also indicated that this 20% increase is less than last year's increase, which was 23%.

Rep. Palumbo stressed that all sub-committees and the Executive Committee did a remarkable job in the budget process this year. At this point in the meeting, Rep. Chase distributed a letter from the Portsmouth City Attorney regarding the Rockingham County budget and the Seabrook issue. Rep. Palumbo noted the severity of the issue at hand and the potential jeopardy that exists. He added, "this is a small reproccussion that can reak havoc on the county budget."

At this point in the meeting, Commissioner Walker reviewed information which was requested at the last Executive Committee meeting.

Discussion regarding liability insurance ensued, with Rep. McCain moving, seconded by Rep. T. Gage that \$16,000. be removed from liability insurance from the Rockingham County Attorneys Office (professional liability insurance), as no other county has this. Motion adopted. It was noted that this motion would reduce the County Attorney's budget by \$16,000. A motion was then offered by Rep. McCain, seconded by Rep. Chase that the bottom line for the County Attorney's budget be \$571,903. Motion adopted.

Rep. McCain moved, seconded by Rep. Chase to recommend the new bottom line of the Rockingham County budget as \$27,599,238. Motion adopted. Rep. McCain moved, seconded by Rep. Chase that the Executive Committee recommend to the Delegation, the amount of \$14,724,403. as the amount to be raised by taxes. Motion adopted. It was explained that this would create a 20.5% increase in the county budget from the planned 20.66% increase.

Discussion regarding the format of the meeting with the entire Delegation followed. It was determined that the budget order would be followed, as was printed on the face sheet of the budget. Executive Committee members were asked to offer the motions pertaining to the respective portions of the budget, before sub-committee chairmen are called upon. Once the motion/s are made, sub-committee chairmen could then speak to the motion and department in question. Rep. Blanchard spoke to the need of the Executive Committee following uniformity, and sticking together. It was stressed that the Executive Committee looked long and hard at the non-county specials, and the deliberation process was followed through.

Discussion followed regarding non-county specials. It was indicated by Rep. Flanagan that the total requests of non-county specials came to 1.2% of the entire Rockingham County budget. She stressed that it wasn't fair that agencies have been cut without warning. Rep. Palumbo reminded Executive Committee members that there were only a few areas in the non-county special deliberations that a unanimous vote was not recorded. Rep. Conroy spoke to the fact that the information received and conveyed wasn't entirely correct. She stressed that these agencies have no where else to go for funding. It was the feeling of Rep. Caswell that the Executive Committee should recommend what the Commissioners made for recommendations for non-county specials, in an effort to give all agencies fair warning that their requests would be cut next year. Commissioner Barka explained the stand of the Commissioners with regards to non-county specials. He noted that the vote of the Commissioners was initially a

tie vote, and a decision was then made to go with last years recommendations. Rep. Roulston stressed that "the well is running dry." Cuts have to be made year after year. It was stated that although Commissioner Barrows was in favor of recommending last years recommendations for non-county specials, Commissioners Barka and Walker were in favor of the Human Services Sub-Committee recommendations and Executive Committee recommendations for non-county specials.

There being no further business to come before the Executive Committee meeting, Rep. Schmidtchen moved, seconded by Rep. Chase to adjourn the meeting. This motion was so voted unanimously in the affirmative at 9:58 A.M.

Respectfully submitted,

Representative Patricia M. Skinner, Clerk
Rockingham County Delegation
and Executive Committee

ROCKINGHAM COUNTY DELEGATION

Hilton Auditorium
Rockingham County Nursing Home
Brentwood, New Hampshire
February 11, 1989

PRESENT

HONORABLE REPRESENTATIVES

Anderson; Bell; Benton; Blanchard; J. Brown; L. Brown; E. Campbell; Caswell; Chase; Conroy; Cooke; Dube; Flanagan; H. Flanders; J. Flanders; Forsythe; T. Gage; Gourdeau; Greene; Hoelzel; Hynes; Johnson; Kane; G. Katsakiores; P. Katsakiores; King; Klemarczyk; Klemm; Lovejoy; McCain; McCarthy; McKinney; MacKinnon; Malcolm; Palumbo; Pantelakos; Parr; Parsons; Popov; Raynowski; Remick; Ritzo; Rosencrantz; Roulston; Sanderson; Scamman; Schmidtchen; Senter; Seward; Sherburne; Skinner; Splaine; Sytek; Vaughn; Warburton; Welch; Wells; Wright.

OTHERS

Commissioner Ernest P. Barka; Chairman, Board of Rockingham County Commissioners; Commissioner Maureen Barrows, Vice Chairman, Board of Rockingham County Commissioners; Commissioner E. Jane Walker, Clerk, Board of Rockingham County Commissioners; Mr. Carleton Eldredge, Esq., Rockingham County Attorney; Mr. Clarke R. Chandler, Treasurer for Rockingham County; High Sheriff Wayne E. Vetter, Rockingham County High Sheriff; Mrs. Elizabeth Luce, Register of Deeds for Rockingham County; Ms. Nancy Adams of the Rockingham County Cooperative Extension Service; Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home; Mrs. Nancy Lang, Administrative Assistant to the Rockingham County Nursing Home Administrator; Mr. Ernest G. Woodside, Director of Maintenance for Rockingham County; Mr. Robert Kidder, Rockingham County Farm Manager; Mr.

Maintenance Department \$1,508,543.00

Rep. Palumbo moved, seconded by Rep. Vaughn to adopt the figure of \$1,508,543. for the Rockingham County Maintenance Department. Motion adopted.

General Government

Payment on Bonds	\$350,000.00
Interest of Temporary Loan	\$500,000.00
Interest on Bonds and Notes*	\$111,000.00
Insurance	\$194,500.00
Accrued Liability Retirement	\$ 18,000.00
Audit Fees	\$ 17,000.00
Legal Fees	\$ 15,000.00
NH Assoc. Counties/Dues	\$ 8,907.00
Software Dev./Maintenance	\$ 5,000.00
Taxes - Farm	\$ 8,458.00
Taxes - Maintenance	\$ 6,864.00
Seabrook Non-Payment Taxes	\$684,997.00
Appraisal of County Property	\$ -0-

Rep. Palumbo moved, seconded by Rep. McCain the sub total amount of \$1,919,726.00 for General Government. Rep. Palumbo noted that this new sub total figure reflects the change in the amount budgeted for interest on Bonds and Notes, which was changed from \$132,000. to \$111,000. at the Executive Committee meeting, prior to the commencement of the full Delegation meeting. Motion adopted unanimously in the affirmative.

Highway Clean-Up Project \$45,000.00

Rep. Palumbo moved, seconded by Rep. Schmidtchen the amount of \$45,000.00 for the Highway Clean-Up Project. Motion passed. It was noted that all funds are reimbursed by the State of New Hampshire.

Commissioners \$191,130.00

Rep. Palumbo moved, duly seconded by Rep. Vaughn to adopt the amount of \$191,130.00 for the Commissioners budget. Motion adopted.

Personnel Services \$44,717.00

Rep. Palumbo moved, seconded by Rep. Schmidtchen to adopt the figure of \$44,717.00 for Personnel Services. Motion adopted.

Sheriff's Department \$1,610,349.00

Rep. Palumbo moved, duly seconded by Rep. McCain to adopt the figure of \$1,610,349. for the Sheriff's Department budget for 1989. Motion adopted.

Registry of Deeds \$606,008.00

Rep. Palumbo moved, seconded by Rep. McCain to adopt the figure of \$606,008.00. Motion adopted unanimously in the affirmative.

County Attorney \$571,903.00

Rep. Palumbo moved, duly seconded by Rep. Skinner to adopt the figure of

\$571,903.00. per the Executive Committee Meeting recommendations of February 11, 1989 at 9:00 A.M. Rep. Palumbo spoke to him motion, noting that no other county in New Hampshire carries professional liability insurance, and it was recommended at the Executive Committee Meeting that this line item within the County Attorneys budget be reduced to \$-0-. It was the feeling of Rep. Ritzo that just because no other county in New Hampshire carries professional liability insurance, doesn't mean that Rockingham County should not. He suggested that Rockingham County should be a forerunner. The vote to adopt the figure of \$571,903.00 for the County Attorneys budget was recorded in the affirmative.

Medical Examiner \$66,000.00

Rep. Palumbo moved, seconded by Rep. Schmidtchen to adopt the figure of \$66,000. for the Medical Examiner portion of the 1989 budget. Motion adopted.

Cooperative Extension Service \$274,545.00

Rep. Palumbo moved, seconded by Rep. T. Gage to adopt the figure of \$274,545.00 for the Rockingham County Cooperative Extension Service. Motion adopted.

Rockingham County Farm \$190,350.00

Rep. Palumbo moved, seconded by Rep. Schmidtchen to adopt the figure of \$190,350.00 for the Rockingham County Farm. Motion so voted in the affirmative.

Treasurer and Deputy \$42,740.00

Rep. Palumbo moved, seconded by Rep. T. Gage to adopt the figure of \$42,740.00 for the Treasurer and Deputy Treasurer. Motion adopted unanimously in the affirmative.

Delegation Expenses \$15,506.00

Rep. Palumbo moved, seconded by Rep. Schmidtchen to adopt the figure of \$15,506.00 for Delegation Expenses. Motion adopted unanimously in the affirmative.

Non County Specials \$53,000.00

- Child Care Association** \$44,000.00
- Area Homemaker** \$44,000.00
- Derry VNA** \$43,000.00
- Conservation District** \$28,495.00
- Nutrition Program** \$29,000.00
- Rock. County Planning Com.** \$ -0-
- A Safe Place** \$23,000.00
- Family Planning** \$20,000.00
- Child & Family Services** \$20,000.00
- Lamprey Regional Health Ctr.** \$15,000.00
- Retired Senior Volunteers** \$14,000.00
- Great Bay School** \$ 5,000.00
- Women's Resource Center** \$ 7,000.00
- Emergency Fire Training** \$ 4,000.00

Rep. Palumbo moved, seconded by Rep. Schmidtchen to adopt the Executive

Committee recommendations of \$305,495.00. Discussion followed with Rep. Sanderson stated that she was not in favor of the proposed cuts for the various agencies. She suggested that the Delegation should at least stay with the 1988 level of funding. Rep. Popov stated that she did not think it was fair to cut unevenly in these particular areas. Commissioner Barrows was recognized to speak, but a Point of Order was made by Rep. McCain, who reminded the Delegation Chairman that this was not the public's meeting, therefore Commissioner Barrows offered no testimony. Rep. Palumbo noted the recommendations from the Executive Committee, and the rationale behind the cuts and recommendations set forth. Rep. Sytek reminded those in attendance that the County of Rockingham is under no statutory obligation to fund any non county agency. Rep. Sytek then reviewed each agency and what they provide.

Discussion followed with Rep. Vaughn moving, seconded by Rep. Parr to amend the motion made by Reps. Palumbo/Schmidtchen to the amount of \$368,269.00 and asked that a roll call be taken of the vote. Discussion followed with Rep. Wells questioning how many of the agencies requesting county monies, receive federal funding. Rep. Sytek noted that several of the agencies do receive federal funding. Rep. J. Flanders spoke to the hard work done by the Executive Committee, and asked the Delegation to support the Executive Committee recommendations. Rep. McCain spoke in opposition to the amendment. He stressed that the Human Services Sub-Committee worked very hard in making their determinations, and although many calls were received that were opposed to the sub-committee's recommendations, the sub-committee did their homework, and made very sound recommendations. He urged Delegation members to make private donations to various agencies of their desire, if they are concerned about the suggestion of cuts to agencies budgets. Rep. Palumbo spoke against the amendment, and in favor of the original motion. Rep. Blanchard spoke in favor of the amendment, stressing that the agencies concerned dealt with very vulnerable areas of the population of Rockingham County. She stressed the need to let the agencies involved prepare, before any drastic cuts to their budget are done. It was her suggestion that the department requests should be followed this year, and give the task to Human Services Sub-Committee to further study before any deliberations are made for the 1990 budget. Rep. Sytek spoke against the amendment, noting that the amendment is against the Commissioners recommendations, the sub-committee recommendations and Executive Committee recommendations.

Rep. Sherburne pointed out that at least two Commissioners are in favor of the Executive Committee recommendations, and spoke against the amendment. Rep. Green spoke against the amendment, noting that she could support the Commissioners recommendations. She noted that she would prefer to vote the amendment down and restore the cuts. She added, "this reminds me of town meetings, where they haggle over 15¢ rather than fifteen million. This is silly." Rep. McCain spoke to the necessary cuts to the budget, asking Delegation members to please defeat the amendment. Rep. Ritzo reminded all that "we have an excellent example for compromise." He asked for consideration of \$333,619.00, the Commissioners recommendations. Rep. Ritzo then put his suggestion in the form of an amendment, and amended the amendment to \$333,619. A Point of Order was raised by Rep. Scamman. Rep. Ritzo's amendment was not seconded. A call for the vote on the amendment made by Rep. Vaughn/Parr was recorded as

follows: yeas: Blanchard; Flanagan; Popov; Sanderson; Splaine. nays: Anderson; Bell; Benton; J. Brown; L. Brown; E. Campbell; Caswell; Chase; Conroy; Cooke; Duge; H. Flanders; J. Flanders; Forsythe; T. Gage; Gourdeau; Greene; Hoelzel; Hynes; Johnson; Kane; G. Katsakiores; P. Katsakiores; King; Klemarczyk; Klemm; Lovejoy; McCain; McCarthy; McKinney; MacKinnon; Malcolm; Palumbo; Pantelakos; Parr; Parsons; Raynowska; Remick; Ritzo; Rosencrantz; Roulston; Scamman; Schmidtchen; Senter; Seward; Sherburne; Skinner; Sytek; Vaughn; Warburton; Welch; Wells; Wright. The vote on the amendment failed -5 yeas and 52 nays.

More discussion followed with Rep. Sanderson moving, seconded by Rep. Popov, to amend, to adopt the figure of \$333,619. for Non County Specials. Discussion followed this amended motion, whereby Rep. Sanderson withdrew her motion and Rep. Popov withdrew her second. Rep. Ritzo then moved to amend, to adopt the figure of \$328,619., and asked for a roll call vote. This amendment was seconded by Rep. Popov. Discussion followed the amendment, with Rep. Roulston pointing out the expenses that agencies incur, and the costs involved to run a program. Rep. T. Gage spoke about meetings which were held with the Executive Committee, stressing that at these meetings, rationale decisions were made. He stressed "we've got to make responsible decisions in areas of our concern." He asked Delegation members to vote down the present amendment. Rep. McCain also spoke against the amendment. Rep. McCain pointed out that each agency was asked for an accountability of their budget. Rep. Skinner spoke against the amendment, pointing out that two Commissioners were in favor of the Executive Committee recommendations and one Commissioner was opposed to these recommendations. Rep. Parr reminded all in attendance that these agencies help each and every area of the County of Rockingham. She stressed that these agencies provide people with the assistance they need, especially in the area of child care. Rep. Ritzo noted "these specials represent people."

Rep. Wells spoke against the amendment, and was in favor of the Executive Committee recommendations. Rep. Lovejoy noted "let's stay where we are." Rep. Welch stated that he intended to stick with the Executive Committee recommendations. Rep. Sytek urged Delegation members to vote down the amendment. She stressed the fact that the Human Services Sub-Committee worked long and hard, noting that she was in opposition to the judgement of the Commissioners. It was noted by the Chair, they he had been fair and reasonable with the amount of inquiries and questions raised regarding the Human Services agencies, and called for a vote on the amendment. As per the motion, and request for a roll call, the following was noted for the record: yeas: Caswell, Conroy; Flanagan; Kane; Malcolm; Popov; Raynowska; Ritzo; Rosencrantz; Sanderson; Splaine. nays: Anderson; Bell; Benton; J. Brown; L. Brown; E. Campbell; Chase; Cooke; Dube; H. Flanders; J. Flanders; Forsythe; T. Gage; Gourdeau; Greene; Hoelzel; Hynes; Johnson; G. Katsakiores; P. Katsakiores; King; Klemarczyk; Klemm; Lovejoy; McCain; McCarthy; McKinney; MacKinnon; Palumbo; Pantelakos; Parr; Parsons; Remick; Roulston; Scamman; Schmidtchen; Senter; Seward; Sherburne; Skinner; Sytek; Vaughn; Warburton; Welch; Wells; Wright. The motion failed on a roll call vote of 11 yeas and 46 nays.

The original motion to adopt the figure of \$305,495. offered by Rep. Palumbo/Schmidtchen was then taken up for consideration. Rep. Malcolm

offered an amendment to adopt the figure of \$312,895.00. No one seconded the proposed amendment offered by Rep. Malcolm. It was noted for a point of clarification that budgetary figures in this area were incorrect, but were corrected at the Executive Committee meeting at 9:00 A.M. The call for the vote on the original motion made by Reps. Palumbo/Schmidtchen to adopt the figure of \$305,495. for non county specials was recorded in the affirmative.

Discussion ensued with regards to the bottom line of the Rockingham County budget for 1989. Rep. Palumbo moved, seconded by Rep. McCain to adopt the figure of \$27,599,238 for the bottom line for expenditures of the Rockingham County Budget for 1989. Rep. Sanderson then moved, seconded by Rep. Parr for a roll call vote. The motion for a roll call was voted in the affirmative. On a roll call vote, the following was recorded: yeas: Anderson; Bell; Benton; J. Brown; L. Brown; E. Campbell; Caswell; Chase; Cooke; Dube; Flanagan; H. Flanders; J. Flanders; Forsythe; T. Gage; Gourdeau; Greene; Hoelzel; Hynes; Johnson; G. Katsakiores; King; Klemarczyk; Klemm; Lovejoy; McCain; McCarthy; McKinney; MacKinnon; Malcolm; Palumbo; Pantelakos; Parr; Parsons; Roulston; Schmidtchen; Senter; Seward; Sherburne; Sytek; Vaughn; Warburton; Welch; Wells; Wright. Nays: Blanchard; Conroy; Kane; Popov; Raynowska; Remick; Rosencrantz; Sanderson; Splaine. The motion carried with 45 yeas and 9 nays. Rep. Palumbo was then recognized and moved adoption of \$12,874,835. as the bottom line for revenues. This motion was seconded by Rep. McCain and on a voice vote, it was recorded in the affirmative. Rep. Palumbo then moved, seconded by Rep. Malcolm, adoption of \$14,724,403. as the amount to be raised by taxes for 1989. The motion was voted in the affirmative.

Discussion followed with Rep. Conroy moving, seconded by Rep. Vaughn that the Non-County Specials be notified by the Human Services Sub-Committee that they will not be funded next year, and that the agencies should be prepared to go to other sources for funding. She stressed that this warning should be done a year in advance, giving each agency enough time to find alternative funding. Rep. Palumbo stressed that he was not in favor of the motion, pointing out that the charge was given to the Human Services Sub-Committee, to keep the Executive Committee abreast of funding requests and agency requests. Rep. Schmidtchen spoke to the fact that some agencies receive matching money, and with this thought in mind, he was not in favor of the motion. Rep. Conroy spoke to her motion, explaining that she misunderstood the conversation, and that was the reason for her motion. With this thought in mind, Rep. Conroy withdrew her motion, but asked that agencies should be notified that their funding may be reduced next year. Rep. Vaughn withdrew his second. Rep. Sytek noted that her sub-committee has already been given this charge, and will go forth with this. Rep. T. Gage offered a clarification of the motion that Rep. Conroy was offering. Rep. Conroy explained that she wished to withdraw her entire motion. It was understood that the Conroy motion and second was withdrawn.

There being no further business to come before the meeting, Rep. McCain moved, duly seconded by Rep. Vaughn to adjourn the meeting. The motion was voted unanimously in the affirmative at 11:55 A.M.

Respectfully submitted,

Honorable Patricia M. Skinner, Clerk
Rockingham County Delegation/
Executive Committee

ROCKINGHAM COUNTY DELEGATION

State House
Concord, New Hampshire
March, 2, 1989

PRESENT

HONORABLE REPRESENTATIVES

Anderson; Benton; Blanchard; Boucher; J. Brown; L. Brown; E. Campbell; M. Campbell; Caswell; Chase; Conroy; Cooke; Dube; Felch; Flanagan; J. Flanders; Forsythe; T. Gage; Gourdeau; Greene; Haynes; Hoelzel; Hollingworth; Johnson; Kane; G. Katsakiores; P. Katsakiores; King; Klemarczyk; Klemm; Lovejoy; McCain; McCarthy; McGovern; McKinney; M. MacDonald; MacKinnon; Mace; Magoon; Malcolm; Palumbo; Pantelakos; Parr; Parsons; Popov; Raynowska; Remick; Ritzo; Roulston; Schmidtchen; Senter; Seward; Sherburne; Skinner; Splaine; Sytek; Tufts; Vartanian; Vaughn; Warburton; Weddle; Welch.

OTHERS

Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner E. Jane Walker, Clerk, Board of Rockingham County Commissioners and Mrs. Carrolle A. Popovich, Administrative Assistant to the Board of Rockingham County Commissioners/Rockingham County Delegation.

The special meeting of the Rockingham County Delegation was called to order at 5:10 P.M., immediately following the adjournment of the House of Representatives at the State House in Concord, New Hampshire. The above Representatives answered the call of the roll which was done by the Clerk, Rep. Patricia M. Skinner.

At this time, Rep. Vincent J. Palumbo, Chairman, Executive Committee, read a letter of thanks to the Rockingham County Delegation from Representative Patricia M. Skinner, for the lovely pewter dish and roses which were presented to her at the last full meeting of the Delegation, for her outstanding work as outgoing Rockingham County Delegation Chairman.

Rep. Palumbo indicated that errors were found in the insurance appropriation in the 1989 budget. A letter to this effect will be forthcoming from Rep. Lawrence A. Chase, Chairman, Rockingham County Delegation to the Board of Commissioners regarding this matter.

Rep. McCain then up-dated Delegation members on the plans for the enlargement of the waste water treatment facility, as well as the Jail/House of Correction facilities. He reviewed what transpired at the latest meeting held with members of the Jail Task Force. Rep. McCain indicated that, as a result of this latest meeting, an increase in the amount expected to be expended on additional jail space was brought to the Task Force's attention. In addition to these unexpected expenses, he also stressed that originally, the enlargement to the waste water treatment facility was anticipated to be approximately 1.5 - 2 million dollars, but that those figures calculations have changed to a possible expenditure of 4 million dollars. He emphasized that the figures that he was using were ONLY

GUESSTIMATES given by the engineers. Rep. McCain further explained that it will cost approximately \$75,000. to \$100,000. to have Anderson Nichols do the drawing necessary for the additions. Rep. Palumbo suggested that monies could be taken from the Rockingham County Jail/House of Correction account, to do the preliminary drawings necessary, until the bond issue is passed, and this money can be returned.

At this time, a review of prices of the proposed expansion of the waste water treatment facility were done. Rep. McCain stressed that it was his hope that these prices would not escalate. Commissioner Barka added that the Board of Commissioners will keep the Delegation abreast of the situation at hand, stressing that very solid plans have been laid. He added that the bond issue will include monies for architectural fees, taken out of present accounts and returned to the Jail/House of Correction accounts. Commissioner Barka reminded Delegation members that capitol improvement items which were removed from the 1989 budget, will be included in the bond process. At this time, Commissioner Barka reviewed the standing of the County of Rockingham with regards to their indebtedness. It was the suggestion of Rep. Blanchard that a special committee of the Executive Committee be established to give the Executive Committee a complete account of what is going on within the county.

At this time in the meeting, Commissioner Walker and Commissioner Barka distributed copies of the 53B report and explained that the Board of Commissioners had recently met with this group regarding a proposal to utilize county property for refuse to energy facility. It was explained by Commissioner Barka that the Board of Commissioners asked this group to make additional copies of their proposal, so that they could make it available to the Rockingham County Delegation, which would be the body who would vote on such a proposal.

Rep. Malcolm asked about any news on the Seabrook tax issue. Commissioner Barka noted that the County has nothing new to report on the County of Rockingham vs. the Town of Seabrook issue, but will keep the Executive Committee as well as the Delegation up-dated.

There being no further business to come before the meeting, the meeting was adjourned on a motion made by Rep. Chase, seconded by Rep. Malcolm and so voted unanimously in the affirmative at 5:20 P.M.

Respectfully submitted,

Representative Patricia M. Skinner, Clerk
Rockingham County Delegation/
Executive Committee

EXECUTIVE COMMITTEE MEETING

Commissioners Conference Room
Rockingham County Nursing Home
Brentwood, New Hampshire
July 7, 1989

PRESENT

HONORABLE REPRESENTATIVES

Chase; McCain; Flanagan; Vaughn; McKinney; T. Gage; Palumbo; Parr; Parsons; Schmidtchen; Skinner.

OTHERS

Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Maureen Barrows, Vice Chairman, Board of Rockingham County Commissioners; Commissioner E. Jane Walker, Clerk, Board of Rockingham County Commissioners; Mr. Joseph Lowry of Anderson Nichols Company, Inc.; Mr. Robert Broder; Mr. Raymond Helgemoe; Mrs. Carrolle A. Popovich, Administrative Assistant to the Board of Rockingham County Commissioners/Rockingham County Delegation; Mrs. Patricia M. Donovan, Interim Superintendent, Rockingham County Jail/House of Correction; Mr. Gene Charron, Lt., Rockingham County Jail/House of Correction.

The Executive Committee met this date in the Commissioners Conference Room of the Rockingham County Nursing Home in Brentwood, New Hampshire for the purpose of reviewing the designs and plans for the expansion of the wastewater treatment facilities, the expansion of the Rockingham County Jail/House of Correction, as well as capital improvements which have to be done within the Rockingham County Maintenance Department.

It was noted that approximately \$15,000. has been paid to date on the enlargement of the lagoon project; \$35,000. has been paid to Anderson Nichols Company, Inc. for their work on both the enlargement of the lagoon as well as the Rockingham County Department of Corrections and \$31,000. paid to IEP for their technical assistance in the wastewater treatment facility plans. Commissioner Barka explained that approximately \$81,000. has been invoiced on the two projects in question. It was noted that approximately \$10,000. - \$12,000. which have yet to be invoiced, remain outstanding regarding additional studies on the enlargement of the jail/house of correction.

Mr. Lowry explained with interest that it will take approximately five (5) months to be ready to award bids on the projects in question. He noted the breakdown as three (3) months to complete design plans and an additional two (2) months to review the plans as well as use it for an approval period. He added that the lagoon project could possibly be broken down into sub-contracts, in an effort to move the process along more quickly. Mr. Lowry explained that work could begin in the treatment building, but didn't recommend that any large earth work begin until next spring. He added that with this time table, the lagoon facilities could be utilized by the fall of 1990. Mr. Lowry noted that another alternative would be to utilize construction management, rather than the conventional bidding process on the projects in question.

Rep. Palumbo noted his concerns regarding the present situation. He added

that the proposed monies to complete the two projects in question would increase the county budget approximately 10%, notwithstanding the regular increases with the budget. Rep. Palumbo emphasized the need to know the costs that would be involved with the expansion of the lagoon and the jail/house of correction. He added that these costs, together with the time frame of the projects completion were vital in making rational decisions, and urged the architect to have these figures readily available as soon as possible. It was the suggestion of Rep. Palumbo that since the cash flow was good at the county level, noting that the county could possibly use monies available within the budget, and replace them when the bonding process is completed. He pointed out that the County currently has \$680,000. available (Seabrook's portion of county taxes currently being held), which could possibly be used with a vote of the entire Delegation, to get on with the necessary work that needs to be done prior to bonding. He further suggested that this would allow Anderson Nichols Company, Inc. to get the necessary work completed, to bring before the Rockingham County Delegation for a bond issue at a later date. It was the feeling of Rep. Vaughn that the County needs to go ahead with bonding, to get these projects off the ground. Rep. Palumbo reminded each Executive Committee member regarding the problems with the financing problem of the construction of the jail/house of correction. He stressed and emphasized very strongly that he doesn't want to fall into that same trap, and urged the Executive Committee to consider the consequences, reminding them of the dilemma when the new jail/house of correction was being planned and was finally built. He added that the county had to expend monies (\$81,000.) for preliminary planning for the expansion of the lagoon, to learn that the county has inadequate land utilization for their current needs as well as very little to stream flow in Ice Pond Brook. Mr. Lowry noted with interest that construction management techniques have demonstrated that the process could be completed on a more timely basis, as well as saves money.

Mr. Broder explained the process that Anderson Nichols Company will go through to insure that the project costs are realistic, and can be lived within. He explained that once the projected figures are put together, these figures and plans will go before three (3) reputable contracts for their consideration, in an effort to insure that the project budget can be lived within. A question was raised regarding the cost per square foot for the correctional facilities proposed as well as the enlargement of the lagoon. Mr. Lowry indicated that the cost per cell for the "D Cell" area will be \$160.00 per square foot; \$130.00 per square foot for the "F & G Cell" area and \$80.00 per square foot for "renovations" area.

Rep. McCain questioned what the county needed for monies in order to go out to bid at this time. It was stated that approximately seven and one half percent of the total would be needed for construction costs; \$40,000. for planning; \$290,000. for the final design costs and \$110,000. for construction/administrative costs. It was indicated that the total project costs would be approximately 4.8 million dollars, but that \$3,930,000. was the recommendation for Phase One only. It was noted that \$650,000. to \$660,000. would be needed to bring the county to a stage where they could go out to bond. It was noted that the Rockingham County Delegation would have to vote to release and utilize the \$680,000. currently earmarked within the county budget as Seabrook's portion of county taxes. It was the suggestion of Rep. McKinney that perhaps the Executive Committee might

consider a bond anticipation note to bring them to a point where they could bond the remaining portion of the construction, as is done in the Town of Londonderry. Rep. McCain added that, with this thought, some capital improvements could be done with a bond anticipation note, as suggested by Rep. McKinney. Mr. Lowry indicated that the lagoon project would need at least seven (7) months to be able to begin construction. He added that the enlargement of the wastewater treatment facility, and interplay with the construction of the additions to the jail/house of correction, could be combined as one project. He added that if the county chose the construction management route, work could begin in the fall. It was the feeling of Rep. Vaughn that work should begin first on the enlargement of the lagoon system. Several questions were raised regarding the different types of wastewater treatment facilities available, costs of such systems, maintenance costs and upkeep of them.

It was the suggestion of Rep. Palumbo that a smaller bond anticipation note could be done now, to bring the county to a level where they could incorporate the first bond anticipation note into a larger bond anticipation note, when the exact construction costs are available. He added that this small bond anticipation note could incorporate the capital improvements that need to be completed within the county. He questioned the Commissioners regarding the most critical capital improvement projects which need to be addressed at this time. He queried Mr. Woodside regarding the costs of items which should be included in deliberations. Mr. Woodside pointed out that \$500,000. was a realistic figure to get started on the necessary capital improvement items. It was then determined that the Executive Committee would be looking at recommending \$1.2 million dollars for a bond anticipation note to the Rockingham County Delegation. Rep. Palumbo asked for suggestions from the Executive Committee. He pointed out that a bond anticipation note could be done for the \$1.2 million dollars needed to bring the county to a level where they could go out for a larger bond. It was the suggestion of Rep. McCain that \$1 million dollars could be done as a bond anticipation note, and the utilization of the \$680,000. within the county budget, earmarked as Seabrook's portion of county taxes, as a backup. Rep. Palumbo reminded Executive Committee that a BAN (Bond Anticipation Note) for a smaller amount of money would be a temporary measure only, until a larger bond issuance is necessary. Rep. T. Gage felt that there shouldn't be a legal problem with this course of action.

After more discussion, Rep. Parr then moved, seconded by Rep. Vaughn that the Executive Committee recommend to the Rockingham County Delegation at their July 15, 1989 meeting that a 1.2 million dollar bond anticipation note be done. There being no discussion following the motion, a call for a vote on the motion was recorded as unanimous in the affirmative. Rep. McCain asked if Mr. Woodside could provide to the Commissioners, a priority list of projects which need a priority basis for capital improvement projects. Mr. Woodside indicated that he would put this list together and make it available to the Board of Commissioners as soon as possible.

It was the suggestion of Rep. Parr that a clarification of the process for the Bond Anticipation Note be given to the members of the Rockingham County Delegation when they meet on Saturday, July 15, 1989 to vote on the Executive Committee's recommendations. Commissioner Walker questioned if it would indeed be less expensive to utilize the \$680,000, rather than spending interest on

this amount of money through a bond anticipation note. Rep. Palumbo reminded Executive Committee Members that since there still is litigation ongoing regarding the issue of the \$680,000. he didn't feel comfortable utilizing these monies.

It was the recommendation of Rep. Palumbo that the Board of Commissioners keep after Anderson-Nichols Company, Inc., to insure that they work swiftly and diligently in the right direction regarding the two projects at hand.

There being no further business to come before the meeting, Rep. Schmidtchen moved, duly seconded by Rep. Parsons to adjourn the meeting. This motion was voted unanimously in the affirmative at 11:30 A.M.

Respectfully submitted,

Representative Patricia M. Skinner, Clerk
Rockingham County Executive Comm.
and Rockingham County Delegation

PUBLIC HEARING

Hilton Auditorium
Rockingham County Nursing Home
Brentwood, New Hampshire
July 15, 1989

A Public Hearing on the issuance of a bond for the Rockingham County Complex was held this date at 10:00 A.M. in the Hilton Auditorium of the Rockingham County Nursing Home in Brentwood, New Hampshire. In attendance were the following:

HONORABLE REPRESENTATIVES

Anderson, Bell, Benton, Blanchard, Boucher, J. Brown, E. Campbell, Caswell, Chase, Conroy, Cote, Dube, Felch, H. Flanders, J. Flanders, Forsythe, T. Gage, Gourdeau, Greene, Hynes, Johnson, Kane, King, Klemarczyk, McCain, McCarthy, McGovern, J. MacDonald, MacKinnon, Magoon, Palazzo, Palumbo, Parr, Popov, Raynowska, Ritzo, Rosencrantz, Roulston, Sanderson, Schmidtchen, Senter, Seward, Skinner, Splaine, Sytek, Tufts, Vaughn, Welch, Wells.

OTHERS

Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Maureen Barrows, Vice Chairman, Board of Rockingham County Commissioners; Commissioner E. Jane Walker, Clerk, Board of Rockingham County Commissioners; Mr. Ernest G. Woodside, Director of Maintenance, Rockingham County Maintenance Department; Mrs. Judith Gates, Administrative Assistant to the Maintenance Director; Mrs. Diane Bitomski, Administrative Assistant to the Maintenance Director; Mr. Robert Kidder, Rockingham County Farm Manager; Mrs. Patricia M. Donovan, Interim Superintendent, Rockingham County Jail/House of Correction; Mr. William Vahey, Lt., Rockingham County Jail/House of Correction and Chief of Police, Brentwood; Mr. Joseph Lowry of Anderson Nichols Company, Inc.; Mr. Raymond Helgamoe; Mr. Robert Broder; Mrs. Carrolle A. Popovich, Administrative Assistant to the

Board of Rockingham County Commissioners/Rockingham County Delegation; Mr. Irving Cross, Selectman, Town of Brentwood; Ms. Lisa Neff of *Foster's Daily Democrat*; Mr. Robert Lidner of Radio Station *WERZ/WMYF*.

The meeting opened at 10:15 A.M., with Chairman Chase asking Representative Benton to lead the group in the Pledge of Allegiance to the Flag. Following that, Rep. Vaughn led the group in a short prayer, prior to the commencement of the meeting.

At this point, Rep. Vincent Palumbo, Chairman of the Executive Committee, gave a very thorough review of the progress that the various sub-committees together with the Executive Committee, Building Committee, Jail/House of Correction Sub-Committee have reached in the planning and development of the expansion of the waste water treatment facility, as developed by the firm of Anderson-Nichols Company, Inc. Rep. Palumbo outlined the details of preliminary plans, noting that the alternative plan was finally decided upon.

He also reviewed for the benefit of those present, the problems that occurred when the last bond issuance was done (with regards to the building of the Rockingham County Jail/House of Correction). He stressed that the Executive Committee has had the opportunity to review all the shortfalls that occurred when bonding was done for this facility, and felt unanimous in their decision that they did not want the same problems to arise in the 1989-90 planning of the waste water treatment facility as well as the expansion of the Rockingham County Jail/House of Correction. Rep. Palumbo outlined the numerous Maintenance Department projects that still need to be addressed, as a result of the Executive Committee's recommendations and Rockingham County Delegations approval to hold off on these projects until the issuance of the bond issue for the two needed areas of expansion. He related to all present that these issues were very serious, and needed to be addressed.

Rep. Palumbo explained that it was the unanimous recommendation of the Executive Committee that the Rockingham County Delegation consider appropriating 1.2 million dollars for the construction and equipping of a waste water treatment facility and the needed pipelines as well as the construction of and equipping of an addition to the Rockingham County Jail/House of Correction, as well as making extraordinary repairs to the County Buildings, and that this recommendation should be brought before the entire Rockingham County Delegation for their consideration, vote and approval.

At this point, Mr. Joseph Lowry of Anderson-Nichols Company, Inc. was introduced. Mr. Lowry gave a detailed presentation of the plans, as proposed for the expansion of the waste water treatment facility. Mr. Lowry indicated that Anderson-Nichols Company, Inc. has been working very closely with the Board of Commissioners, the Jail Task Force as well as staff members with regards to the plans for the expansion/addition to the Rockingham County Jail/House of Correction, as well as the enlargement of the waste water treatment facilities. He related that a conceptual plan is now available to go forward with. Mr. Lowry reviewed the three different parcels of land owned by Rockingham County, noting that after reviewing the three places in question, only one parcel was suitable for the expansion of the waste water treatment facility. Mr. Lowry stressed quite strongly that the existing treatment plant just cannot accommodate the present flow.

Mr. Lowry reviewed the plans, as submitted, and related that the best course of action for the propose system would be second day treatment, with a discharge into Ice Pond Brook. The overflow in excess would be treated by a spray irrigation system at the County Complex.

Rep. Palumbo encouraged Rockingham County Delegation members to ask questions regarding the proposals, as submitted. noting that there were not many members of the public in attendance at the meeting. Rep. Senter questioned the type of system proposed, and how it would operate. Mr. Lowry noted that the aired lagoon system would be built to minimize the sludge built up. After a period of 5-10 years, the sludge build up in the cells would be cleaned. He stressed that the day-to-day operation of the facility in question would be minimal, with a minimal amount of sludge build up. Rep. Dube questioned whether the County had considered a site for a solid waste plant. Commissioner Barka indicated that a study was conducted two years ago, and it was determined that a solid waste plant would not be conducive to the area in question.

Mr. Irving Cross, a selectmen from the Town of Brentwood questioned if the 1.2 million dollars would be included within the county assessment for this year. Rep. Palumbo indicated that once the approval is given by the Delegation for the 1.2 million bond anticipation notes, the County Treasurer will issue bond anticipation notes. He added that the 1.2 million dollar bond anticipation notes are just the preliminary bonds, until the county is ready for the bid bonding of the project. He stressed that the timing factor is very important. In answer to the question raised by Mr. Cross, he was informed that the 1.2 million would, indeed, be reflected in this years county assessment.

Rep. Conroy asked whether the project as proposed would have top or bottom airation. She was told that it would be bottom airation. Rep. Klemarczyk questioned where other systems as the one proposed as located, and how well are they operating. Mr. Lowry noted that this type of system, as proposed, is operational at Sugerloaf Mountain. Other locations were noted as well. Rep. Bell questioned what provisions have been made for a back-up, should the system, as proposed, does not work. Mr. Lowry indicated that the answer to the question raised was a very complicated one, but stressed that the system can operate for a long period of time, should a power emergency arise. Emergency power can be supplied to the system, should a power outage occur. Mr. Lowry added that the storage capacity of the system in question can hold 10 million gallons. Rep. Anderson questioned what would be done with the piping of the irrigation system during the cold winter months. Mr. Lowry explained that the system is designed to be drained during the winter months, since the spray irrigation system would not be used during that time frame.

Rep. Palumbo noted again the concerns that were raised at each Executive Committee regarding the plans and proposals, as well as the process of the bonding of the complete process. He added that it was the unanimous feeling of the Executive Committee that the projects (the waste water treatment facility as well as the expansion/addition to the Rockingham County Jail/House of Correction) be ready to start, stressing that construction is slow at this time, and interest rates are good. He stressed the need for the county to move forward with speed in an effort to get the most for the county's money.

A complete review of the expansion/addition to the Rockingham County Jail/House of Correction was then done by Mr. Lowry as well as from Mr. Robert

Broder of Monticelli Associates, who are working in conjunction with Anderson-Nichols Company, Inc. to design the project at hand. Mr. Broder briefed those present regarding the project, the number of meetings which these plans were discussed, stressing that after a complete review by all concerned, the need for additional space has been recognized, and a plan has been developed that meets the long range need of the County of Rockingham and the facility. Mr. Lowry gave a very detailed review of the proposed plans, noting that a 24 bed unit would be constructed on the south side of the facility and that two other wings (F&G wings) would be constructed to the north side of the building. He added that other renovations would be done to the facility as well, all as the final plan. He indicated that the final plan will turn an 88 bed facility into a 188 bed facility. At this point in the meeting, Mr. Broder reviewed the floor plans, as proposed. He gave a detailed review of the three (3) areas of construction, stressing the need for maximum and medium security within the new areas of the facility.

Mr. Irving Cross, Selectman, Town of Brentwood, queried the group with regards to how the Town of Brentwood would be alerted if a 'walk away' situation was to occur. Lt. William Vahey, Lt. at the Rockingham County Jail/House of Correction as well as Chief of Police for the Town of Brentwood responded to the question by relating that a coordinated effort is currently done, whereby the Rockingham County Dispatch Center is notified, as well as the Chief of Police in the Town of Brentwood. He stressed that as Police Chief, he is given this notification, and all necessary precautions are done. He also noted that in the past, a siren was rung, alerting those in the vicinity of a 'walk away'. He pointed out that this method has been disbanded, because along with alerting the local residents of a problem, it would also alert the 'walk away' in question, giving the individual opportunity to hide, perhaps in a barn or home of someone in the neighborhood.

Mr. Raymond Helgamoe was then introduced to discuss more about the proposed plans for expansion of the Rockingham County Jail/House of Correction. Rep. Sytek questioned whether the building concept for the expansion/addition to the facility was a new generation concept. Mr. Helgamoe related that the proposed facility expansion will be concept unit management. Several other questions were raised regarding the design of the new facility. Again, Mr. Helgamoe, together with Mr. Broder, reviewed the final design plans, and floor plans for each section, together with a review of the number of beds in each area, as well as indicating the degree of security in these areas.

There being no further questions raised at the Public Hearing, it was declared adjourned at 11:30 A.M.

Respectfully submitted,

Representative Patricia M. Skinner
Clerk, Executive Committee and
Rockingham County Delegation

ROCKINGHAM COUNTY DELEGATION

Hilton Auditorium
Rockingham County Nursing Home
Brentwood, New Hampshire
July 15, 1989

Scheduled Meeting of the Rockingham County Delegation was held this date, July 15, 1989 in the Hilton Auditorium of the Rockingham County Nursing Home in Brentwood, New Hampshire for the purpose of considering and voting a 1.2 million dollar bond anticipation note for Rockingham County. The meeting began at 1:00 P.M. Chairman Chase asked that the Clerk call the roll, for the establishment of a quorum. The following representatives answered the call of the roll: **Honorable Representatives:** Anderson; Bell; Blanchard; Boucher; J. Brown; E. Campbell; Caswell; Chase; Conroy; Cote; Dube; Felch; H. Flanders; J. Flanders; Forsythe; T. Gage; Gourdeau; Greene; Hynes; Johnson; Kane; King; Klemarczyk; McCain; McCarthy; McGovern; J. MacDonald; MacKinnon; Magoon, Palazzo; Palumbo; Parr; Popov; Raynowska; Ritzo; Rosencrantz; Roulston; Sanderson; Schmidtchen; Senter; Seward; Skinner; Splaine; Sytek; Tufts; Vaughn; Welch; Wells.

Others in attendance were noted as: Commissioners Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Maureen Barrows, Vice Chairman, Board of Rockingham County Commissioners; Commissioner E. Jane Walker, Clerk, Board of Rockingham County Commissioners; Mr. Clarke R. Chandler, Treasurer of Rockingham County; Mr. Ernest G. Woodside, Director of Maintenance for Rockingham County; Mrs. Judith Gates, Administrative Assistant to the Maintenance Director; Mrs. Diane Bitomski, Administrative Assistant to the Maintenance Director; Mr. Robert Kidder, Rockingham County Farm Manager; Mrs. Patricia M. Donovan, Interim Superintendent, Rockingham County Department of Corrections; Lt. William Vahey, Lt., Rockingham County Department of Corrections and Chief of Police, Brentwood Police Department; Mr. Joseph Lowry of Anderson-Nichols Company, Inc.; Mr. Raymond Helgamoe; Mr. Robert Broder; Mrs. Carrolle A. Popovich, Administrative Assistant to the Board of Rockingham County Commissioners/Rockingham County Delegation; Mr. Irving Cross, Selectmen, Town of Brentwood; Ms. Lisa Neff of *Foster's Daily Democrat*; Mr. Robert Lidner of Radio Station WERZ/WMYF.

Once the Clerk completed the call of the roll, the Chairman declared that a quorum was present. A motion was then offered by Representative Parr, duly seconded by Representative Skinner that after the complete presentation of the two proposals, and the need for such, the vote on the 1.2 million dollar bond anticipation note be acted upon in that 1.2 million dollars be appropriated for the following purposes: (a) constructing and equipping a wastewater treatment plant and for related pipelines; (b) constructing and equipping an addition to the County Jail/House of Correction; and (c) reconstructing or making extraordinary repairs to the County Buildings; and that to meet this appropriation the County Commissioners are authorized to borrow 1.2 million dollars under RSA 28 and the Municipal Finance Act. Discussion followed the motion with several represen-

tatives stating the need to review the proposals (waste water treatment facility and expansion/addition to the Rockingham County Department of Corrections.) More discussion followed with Representative Boucher moving the question. This motion was seconded by Representative Sanderson. A call to limit debate was recorded in the affirmative, with a hand vote of 29 yeas and 17 nays. The motion passed.

More discussion followed with Representative Sanderson moving, seconded by Representative McGovern to reconsider the motion as stated above. The motion, per a voice vote, was recorded in the affirmative. At this point in the meeting, Representative Parr spoke to her motion, stating that the Executive Committee has held many meetings regarding these topics, and since a very thorough review of the plans and proposals were done at the Public Hearing, held earlier this morning, she felt that there was no need to continue discussion of the plans and proposals any further, and offered the motion to be acted upon. Rep. McCain reiterated the sentiments of Rep. Parr, stressing that many meetings were held regarding the plans and proposals, as discussed, which lead to the present proposals. He noted his very strong support of the two proposals, as discussed and submitted. Rep. Sytek questioned the language used in the motion. Rep. Palumbo reminded all those present that the language used was that of what was submitted and recommended by bond council. Mr. Chandler pointed out that the language allows latitude. He added that the vote only allows for the 1.2 million dollars. Rep. T. Gage questioned whether the 1.2 million dollars could be considered a "bridge loan"? Mr. Chandler answered in the affirmative. More discussion followed with Rep. Sytek offering an amendment to the original motion. Rep. Parr seconded the amendment. The amendment was noted as follows: that 1.2 million dollars is appropriated for the following purposes: (a) design services constructing and equipping a wastewater treatment plant and for related pipelines; (b) designing services, constructing and equipping an addition to the County Jail and House of Correction; and (c) reconstructing or making extraordinary repairs to County Buildings; and that to meet this appropriation the County Commissioners are authorized to borrow \$1.2 million dollars under RSA 28 and the Municipal Finance Act. Discussion followed the amendment. Rep. McCain clarified the verbage of the motion concerning construction and the need to have this verbage in the motion. Mr. Chandler indicated that the 1.2 million BAN would carry Rockingham County for approximately 6 months.

It was stated by Rep. Palumbo that once all the finalization figures are in with regards to the wastewater treatment facility and the expansion/addition to the Rockingham County Department of Corrections, more meetings will be held with the Executive Committee for their review and consideration. Once these meetings are complete, the full Rockingham County Delegation would meet to vote one amount of money necessary to float the completion of the two projects. He added that, along with Executive Committee Meetings, another Public Hearing would be held with this regard, prior to a vote of the Rockingham County Delegation. More discussion followed with Rep. T. Gage moving the question. This motion was seconded by Rep. J. Flanders. A call to limit debate on the motion as amended was voted unanimously in the affirmative. A call for the vote on the amendment, on a voice vote was recorded in the affirmative. A call for the motion, as amended was recorded per a roll call vote as forty-three (43) yeas and six (6) nays. The following vote was recorded: YEAS: Honorable

Representatives: Anderson, Bell, Benton, Blanchard, Boucher, J. Brown, E. Campbell, Caswell, Chase, Conroy, Cote, Felch, H. Flanders, J. Flanders, Forsythe, T. Gage, Greene, Hynes, Johnson, Kane, King, Klemarczyk, McCain, McCarthy, J. MacDonald, MacKinnon, Magoon, Palumbo, Parr, Popov, Ritzo, Rosencrantz, Roulston, Sanderson, Schmidtchen, Seward, Skinner, Splaine, Sytek, Tufts, Vaughn, Welch, Wells. NAYS: Honorable Representatives: Dube, Gourdeau, McGovern, Palazzo, Raynowska, Senter. The motion, as amended, was so voted in the affirmative by the Chairman and recorded as such.

It was suggested that although a Public Hearing Notification was placed in the Exeter News-Letter, the Manchester Union Leader and the Portsmouth Herald, letters be mailed to each Board of Selectmen within Rockingham County, informing them of the next Public Hearing on bonding. It was also stated that Public Hearing Notifications would also be sent to the Manchester Union Leader, the Exeter News-Letter as well as the Portsmouth Herald, under Legal Notices of upcoming Public Hearings regarding bonding at the county level.

There being no further business to come before the meeting, Representative McCain moved, duly seconded by Representative Boucher to adjourn the meeting. This motion was so voted unanimously in the affirmative at 1:30 P.M.

Respectfully submitted,

Representative Patricia M. Skinner, Clerk
Executive Committee and
Rockingham County Delegation

EXECUTIVE COMMITTEE MEETING

Commissioners Conference Room
Rockingham County Nursing Home
Brentwood, New Hampshire
August 18, 1989

PRESENT

HONORABLE EXECUTIVE COMMITTEE MEMBERS

Palumbo; McCain; Parr; Skinner; Parson; Malcolm; McKinney; Vaughn; T. Gage; Schmidtchen.

OTHERS

HONORABLE REPRESENTATIVES

Pantelakos; Boucher; Benton; Rosencrantz; Warburton; Greene.

OTHERS

Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner E. Jane Walker, Clerk, Board of Rockingham County Commissioners; Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home; Mrs. Louise Nash, Administrative Assistant to the Superintendent, Rockingham County Jail/House of Correction; Mrs. Irene L. Dodge, Deputy Treasurer for Rockingham County; Mr. Ernest G. Woodside, Director, Rockingham County Maintenance Department; Mrs. Judith Gates,

Administrative Assistant to the Maintenance Director and Mrs. Carrolle A. Popovich, Administrative Assistant to the Board of Rockingham County Commissioners/Rockingham County Delegation.

The meeting commenced at 9:30 A.M., with the Chairman noting that the purpose of the meeting was to review the second quarter of the Rockingham County 1989 budget of receipts and expenditures. Chairman Palumbo then asked for the report of the Sheriff's Department Sub-Committee. Rep. Pantelakos reported that this budget was on line, with no foreseeable problems to except. Sheriff Vetter was asked if all was well within his department. He noted that everything was "smooth".

Rep. Richardson Benton then gave a brief overview of the Treasurer and Deputy Treasurer portion of the budget, as well as the auditors. Rep. Benton noted that the Treasurer/Deputy Treasurer budget was a little more than 50% expended, due to the recent law suit and trial regarding Rockingham County vs. The Town of Seabrook. He indicated that \$10,000. was allocated for this purpose, which was paid in one lump sum, thus putting that particular line item out of line. Rep. Benton also indicated that the line item for travel reimbursement was a little over, due to the change in location of the Treasurer. He indicated that the Treasurer usually attends conferences in the east coast, further noting that the conference was changed to the west coast. Rep. Benton indicated that the auditors portion of the budget for the second quarter was right on line.

Rep. Rosencrantz then reported regarding the Farm for the second quarter. He indicated that this budget was 71% expended, due to many repairs that needed to be done to vehicles and machinery on the farm, to keep the farm operational. He stressed that if the machinery and vehicles were not repaired, the farm would not be able to continue their successful farming operation. Rep. Rosencrantz also noted that Mr. Kidder, the new Rockingham County Farm Manager, planted some very successful gardens this year, which produced a large quantity and quality produce, which was sold to the Dietary Department of the Rockingham County Nursing Home. Rep. Rosencrantz also pointed out that it was the hope of the Board of Commissioners, the Rockingham County Farm Sub-Committee and Mr. Kidder, to open the Rockingham County Slaughter House soon. Rep. Rosencrantz went on to explain that there will be some monies left over in the grain account, as the new farm manager has chosen a different way to feed the animals on the farm, thus saving this account money. Rep. Schmidtchen noted for the record that since the new farm manager has come on board, he has heard very good reports about him, and the way he is operating the Rockingham County Farm. Rep. Rosencrantz added to the way compliments of Rep. Schmidtchen, stressing that the new farm manager is doing a great job. He added, "things are really looking nice - he's doing a great job."

Mr. Kidder spoke, noting that his budget is a little bit out of line, noting the repairs that needed to be done, but stressed that he is working on building up the beef and pig herds.

At this point in the meeting, Rep. Calvin Warburton, Chairman of the Elected Officials Salary Sub-Committee noted that he will be calling a meeting of his sub-committee to Monday, October 30, 1989 at 10:00 A.M. in the Commissioners Conference Room of the Rockingham County Nursing Home in Brentwood, New Hampshire. He stated that the purpose of the meeting was to receive

recommendations regarding the salaries of elected officials prior to June, 1990. It was the feeling of Rep. T. Gage that whatever dates are set to change the salaries for elected officials, they should be at the convenience of the Delegation.

Rep. Vaughn then reported regarding the Commissioners Sub-Committee, and this budget for the 2nd quarter. He indicated that the postage and office supplies was up a little, and were areas of concern. He assured the group that the majority of the supplies have been purchased for the remainder of the year for this department.

Rep. Greene spoke to her concerns regarding the Rockingham County Nursing Home 2nd quarter budget. She stressed that she was discouraged over the lack of interest in her committee to meet regarding this budget, which, she pointed out, is a substantial portion of the entire budget. She stated that she had very poor attendance at her sub-committee meeting. She noted with interest that Delegation members are asked what committee they would prefer, and once they make a preference, they still do not show up for their respective committee meetings. A report regarding the overview of this portion of the budget was distributed by Rep. Greene, who pointed out that this department is 50% expended as of the second quarter. She pointed out that there would be a probable overdraft of \$30,000. for laundry repairs/equipment (which could reach \$30,000). It was noted that this sum was in the Maintenance portion of the Rockingham County Nursing Home budget. Mr. Sturtevant pointed out that there is currently a \$2,100. over expenditure in the Maintenance portion of the Rockingham County Nursing Home budget. He also explained that there was an error in the salaries account of the Laundry Department. Mr. Sturtevant also noted that some purchases in other departments have been suspended, to keep the budget in line. A review of the Revenues portion of this budget was done by Mr. Sturtevant. He indicated that beds are filled as soon as possible, noting that there is currently a waiting list of forty-six (46) individuals. Mr. Sturtevant went on to state that after a look at the rate increase in October, he will know better how it will affect the budget. He noted that he is expecting an estimated 5% increase. He also pointed out that monies are still owed to the Rockingham County Nursing Home by the State of New Hampshire.

Commissioner Barka asked Mr. Sturtevant to discuss the Certificate of Need with the Executive Committee. Mr. Sturtevant advised that a percentage of the costs for the waste water treatment facility are done through the cost report. In order to do this, Rockingham County will have to go through a "Certificate of Need Report" filing. He added that there shouldn't be a problem with filing this report. Mr. Sturtevant added that he was concerned about the condition of the Mitchell Building wing of the Rockingham County Nursing Home. He explained that this portion of the building does not meet some of the regulation codes that will be going into effect. He gave the example that there is not adequate enough closet space in each room, further noting plumbing problems in this area. It was the suggestion of Mr. Sturtevant that bed space could be added (10% or 10 beds), which could be used as "skilled beds - medicare beds" as opposed to medicaid beds, which could be included in the Certificate of Need. Mr. Sturtevant suggested further that this work could be done as a long term project that could also involve group living space. Commissioner Barka added that the Board of Commissioners will decide if a large Certificate of Need will be done or a separate Certificate will be done. He added that the filing of a Certificate of Need allows

two (2) years to complete the project in question, but extensions are allowed. Chairman Palumbo stressed to the Board that speaking for the Executive Committee, he urged the Commissioners to make sure that the filing of a Certificate of Need for the necessary work as pointed out by Mr. Sturtevant, does not impact the enlargement of the waste water treatment facility. It was suggested that these items, as mentioned by Mr. Sturtevant, should go before the Long Range Planning Committee. Rep. Boucher added that it was his intention to call his committee together the second week of September, and would review these items at that time.

A review of the County Attorney budget was then done. It was noted that the Victim Witness Advocate Program areas has been enlarged to insure privacy of those involved in the program. It was also pointed out that the medical examiner portion of the budget is over expended. Rep. T. Gage pointed out that a lot of "unattended deaths" happened the first six (6) months of the year, creating the overexpenditure in this line item. It was also explained that the autopsies portion of this budget is at 90% of budget within the first six months. Rep. McCain noted his concerns about the medical examiner portion of the budget. Discussion ensued with regards to the County Attorney portion of the budget. It was noted that the line item for office supplies and law books were up. It was explained that there is a need to continually purchase supplements to up-date the law books that each attorney has in his office in the County Attorney's Office. It was stressed that these up-dates are expensive. It was also pointed out that, with the increase in volume and personnel, the increase for office supplies happens.

Rep. T. Gage then reported regarding the Registry of Deeds budget. He noted that, as of the second quarter, the Registry of Deeds expenditures were at 43% and revenues were also at 43%. He noted that the slow pace of the housing market has resulted in not hiring full time employee replacements for this department. He added that he did expect to get the full 100% of revenues as suggested for 1989, due to the sale of the Fox Run Mall. He noted with interest that revenues will increase in this portion of the budget through the legislation which will increase recording fees.

Rep. Malcolm explained in detail, the status of the Maintenance Department budget for the second quarter. He noted that presently, this budget is approximately 43-44% expended. Commissioner Barka noted that the Board of Commissioners have instructed the Director of Maintenance to obtain three bidders on jobs that need to be done at the Rockingham County Complex. He added that some contractors have not submitted bids for "jobbed work". He pointed out that some projects will be done "in house". Commissioner Barka noted that the roofing work at the Rockingham County Nursing Home/Rockingham County Jail/House of Correction; the jail console security system as well as the air conditioning will be put out to bid. He further noted that the Treasurer went out to bond last Monday, and the Commissioners will sign notes in the next two weeks. Commissioner Barka added that the console specifications as well as the installation plans at the Rockingham County Jail/House of Correction have been reviewed by Anderson-Nichols to insure that everything ties together.

Old Age Assistance, Board and Care of Children as well as the Mediation Program portion of the budget were then reviewed. Rep. Parr questioned how the Mediation Program is handled. Rep. Palumbo noted that the program has

been a very successful program, noting that it is handled in the Exeter, Portsmouth and Derry Offices.

Rep. McCain then reported the Insurance Sub-Committee, and their deliberations. He explained that his sub-committee did meet and recommended to the Board of Commissioners that the county go out to bid on insurance needs. Commissioner Barka explained that the Commissioners are reviewing all the information needed to make a determination as to whether a study is necessary. He added that it was the feeling of the Board of Commissioners that a complete analization of all the insurance policies is being done, to see if the county should send it out to bid. Rep. McCain pointed out that it was the vote of the Insurance Study Committee that they wanted to spend \$7,500. for an insurance study. Rep. Vaughn spoke up, noting that he took the insurance report to the John Sise Company to have them review it. The reviewer pointed out to him that it would be his recommendation that a sizable savings could be felt, and a good return on the investment of the expenditure of \$7,500. could be realized. Commissioner Barka explained that the Board has spoken to others and that it was their feeling that the expenditure of \$7,500. was a substantial amount of money to spend. He added that the Board wished to review the matter further and make their recommendations to the Executive Committee. Rep. McCain reminded the Board of the vote of the Insurance Study Committee. Discussion followed with Rep. Skinner moving, seconded by Rep. Schmidtchen that the Executive Committee take the position that they (the Executive Committee) should go ahead and spend the \$7,500. as recommended and voted by the Insurance Study Committee, and that an analysis contract be signed within thirty (30) days. Discussion followed the motion. It was the feeling of the Executive Committee that the Board of Commissioners were dragging the issue out. Commissioner Barka noted that that was not the intent of the Board, but that he was still negotiating with someone else. There being no further discussion following the motion, it was recorded as unanimous in the affirmative.

Rockingham County Jail/House of Correction - Rep. Palumbo spoke to this portion of the budget, noting that Rep. Welch would not be available to give his committee report, and asked Rep. Palumbo to present it. Rep. Palumbo noted that this budget was right on line, noting that a portion of this budget under line item "female transporting" was busy, due to the fact that more business is being done in this area. Commissioner Walker explained that the Board of Commissioners appointed Mrs. Patricia M. Donovan, Assistant Superintendent as Interim Superintendent of the Department of Corrections until the department of Mr. John Courtney. She added that no advertising for this position has been done as of yet. Commissioner Walker added that Mrs. Donovan is Interim Superintendent until September 15, 1989, when John D. Courtney will be departing his tenure as Superintendent of the facility. She added that it was the feeling of the Board that they wanted Mrs. Donovan to have complete control of the facility for a three (3) month period, to better make a determination of her job performance for the Superintendent's position. Rep. Palumbo added that if, after a three month period, Mrs. Donovan is interested and meets the expectations of the Board, there might not be a need to advertise for this position vacancy. Commissioner Walker noted a new job description has been drawn up for her. Rep. Vaughn voiced his concerns regarding the need of a formal letter to Mrs. Donovan be done regarding the position in question. He added that this letter should address

what will be expected of her in her Interim position. The Board of Commissioners acknowledged these concerns.

Rep. McKinney reported regarding the Cooperative Service portion of the budget for the second quarter. She read a brief report which was compiled by Ms. Claudia Boozer which pointed out that this budget was on-line, with no foreseeable problems.

Chairman Palumbo complimented the Treasurer and Deputy Treasurer on their fine work that they do for the county. At this point in the meeting, the Seabrook issue was discussed, with Rep. Parr questioning where the county is with this issue. Mrs. Irene Dodge, Deputy Treasurer, pointed out that there was a \$13,000 penalty together with the \$684,997. which was collected on the Seabrook issue.

There being no further questions or comments regarding the second quarter of the 1989 budget, Rep. Schmidtchen moved to adopt the second quarter report of the 1989 budget for expenditures, as presented. This motion was seconded by Rep. Skinner and so voted unanimously in the affirmative.

The revenues portion of the budget was then discussed. There being no questions regarding this portion of the budget, Rep. Schmidtchen moved, duly seconded by Rep. Skinner to adopt the second quarter report of the 1989 budget for revenues, as presented. The motion was so voted unanimously in the affirmative.

Chairman Palumbo thanked the Executive Committee for being "on the ball", stressing that, because of this, there was no need to have a first quarterly meeting concerning the 1989 budget. He also pointed out that the plans are underway for the expansion of the waste water treatment facility as well as the jail expansion. Commissioner Walker added that the federal inspectors are currently on sight at the Rockingham County Slaughter House facility, doing the necessary inspection of this facility. She noted with interest that the lease contract for the slaughter house has been arranged. Commissioner Walker added that it appears that the county will be meeting with the Brentwood Board of Selectmen regarding the solid waste issue. It was pointed out 9.6 tons of trash per week is generated at the county complex.

There being no further business to come before the meeting, Rep. Skinner moved, seconded by Rep. Schmidtchen to adjourn the meeting. This motion was unanimously in the affirmative at 10:50 A.M.

Respectfully submitted,

Representative Patricia M. Skinner
Clerk, Rockingham County Delegation
and Executive Committee

EXECUTIVE COMMITTEE MEETING

Commissioners Conference Room
Rockingham County Nursing Home
Brentwood, New Hampshire
November 3, 1989

PRESENT

HONORABLE EXECUTIVE COMMITTEE MEMBERS

Schmidtchen; Skinner; Lovejoy; Blanchard; Sherburne; Parsons; Chase; Caswell; Flanagan; Malcolm; McKinney; T. Gage; McCain; Vaughn; Conroy; Roulston.

OTHER DELEGATION MEMBERS

HONORABLE REPRESENTATIVES

Benton; Warburton; Welch; Pantelakos.

OTHERS

Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Maureen Barrows, Vice Chairman, Board of Rockingham County Commissioners; Commissioner E. Jane Walker, Clerk, Board of Rockingham County Commissioners; Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home; Mr. Robert J. Kidder, Rockingham County Farm Manager; Mr. Ernest G. Woodside, Director, Rockingham County Maintenance Department; Mrs. Patricia M. Donovan, Superintendent, Rockingham County Department of Corrections; Mr. Wayne E. Vetter, High Sheriff of Rockingham County; Mrs. Rebecca Tarleton, Administrative Assistant to the High Sheriff; Mrs. Judith Gates, Administrative Assistant to the Maintenance Director; Mrs. Irene L. Dodge, Deputy Treasurer of Rockingham County; Mr. Roy E. Morrisette, Personnel Manager for Rockingham County and Mrs. Carrolle A. Popovich, Administrative Assistant to the Board of Rockingham County Commissioners/Rockingham County Delegation.

The meeting began at 8:50 A.M., with Rep. Chase, Chairman of the Rockingham County Delegation opening the meeting and speaking to the New Hampshire State Statutes and provisions for the election of officers to the Executive Committee of the Rockingham County Delegation. He distributed copies of these specific R.S.A.'s. He explained that since there were no specific guidelines as to the method of replacement of Chairmanship, he asked for discussion regarding this issue. Rep. Flanagan stated that she was prepared to make a motion to have Rep. Rowland H. Schmidtchen, the present Vice Chairman of the Executive Committee, move into the Chairmanship position, replacing the vacancy of Vincent J. Palumbo. More discussion ensued with Rep. Malcolm speaking to the fact that he felt Rep. Schmidtchen should move into the Chairmanship position, and leave the Vice Chairmanship position vacant. Rep. Flanagan then put her suggestion in the form of a motion, which was seconded by Rep. T. Gage. Discussion followed. It was the feeling of Rep. T. Gage that the entire Rockingham County Delegation should be voting on the vacancy left by Vincent Palumbo to the Executive Committee, as they did for the slate of officers to the Executive Committee when it was first put into place in the beginning of

budget. Rep. McCain feels it would be “out of line” at this point to fill the Executive Committee position without the vote of the Rockingham County Delegation. The motion on the floor continued to be discussed, with Rep. Parr noting her concern about the shortfall of one individual to the Executive Committee, from District 2. There being no further discussion regarding the motion, the Chairman called for a vote on the motion which was recorded unanimously in the affirmative. Rep. Vaughn then moved, seconded by Rep. Malcolm to ask the Chairman of the Rockingham County Delegation to write to Vincent J. Palumbo, thanking him for his ability in serving as Chairman of the Executive Committee, detailing his brightness, his ability to move the agenda along, and his dedicated service to the voters of Kingston/Newton. This motion was voted unanimously in the affirmative.

At this point in the meeting, Rep. Schmidtchen, newly elected Executive Committee Chairman, took the meeting over.

It was the feeling of Rep. McCain that there should be a Vice Chairman of the Executive Committee, noting that, in lieu of sickness of the Chairman, a Vice Chairman would have to take over. Rep. Skinner commented that perhaps when the District 2 seat is filled, a vote could then be taken to fill the Vice Chairmanship position of the Executive Committee. Rep. Flanagan suggested a temporary appointment of a Vice Chairman at this time. Rep. Schmidtchen asked Executive Committee members for their cooperation, and thanked them for their support. He asked those Executive Committee members in attendance what was their pleasure with regards to the temporary filling of the vacancy of Vice Chairman of the Executive Committee. Two representatives responded in the affirmative regarding this suggestion. With this thought in mind, Rep. Schmidtchen noted that a vote on filling the vacancy of Vice Chairman of the Executive Committee could be taken at a later date.

Chairman Schmidtchen then queried Executive Committee members regarding their pleasure of an election of an individual to the Executive Committee at this time. Rep. T. Gage reminded all regarding the election process which was followed then the slate of officers was brought before the entire Rockingham County Delegation to be voted upon, constituting the now existant Executive Committee. It was his feeling that it was not necessary at this time, to elect an individual to serve on the Executive Committee, until the full Rockingham County Delegation meets, whereby the Nominating Committee could make their recommendation to the full body for a vote. Chairman Schmidtchen asked Executive Committee if it was their pleasure to keep the same Nominating Committee which was appointed to come in with a slate of officers for 1989-1990 to nominate an individual to fill the vacancy. Discussion followed with Rep. McCain moving, seconded by Rep. Parr that the Chairman of the Executive Committee request the Chairman of the Rockingham County Delegation to activate the Nominating Committee who nominated a slate of officers for 1989-1990 to select a replacement of an Executive Committee member in their normal manner prescribed by law. There being no further discussion following the motion, it was voted unanimously in the affirmative.

Rep. Blanchard spoke to the fact that there are a number of very urgent situations at the county level that should be addressed by the entire Rockingham County Delegation, suggesting that when the Delegation is gathered together as a body, these issues, as well as the issue of the election of an Executive Committee member could be done.

Chairman Schmidtchen then moved the meeting along, recognizing Rep. Richardson Benton to report regarding the Treasurer/Deputy Treasurer budget for the 3rd quarter. Rep. Benton reported that as of November 1, 1989, this budget was 96% expended. He noted that by the end of the year, this budget will be over expended by approximately \$1,500. - \$2,000. He pointed out two areas of concern: legal bond counsel fees and travel. Rep. Benton expressed his dismay at not being informed by the Commissioners regarding this particular budget, stressing that it was unacceptable to him. He stressed that he as Chairman of this sub-committee, would like to be kept better informed. Rep. Benton requested that the Board of Commissioners adopt a policy that the Chairman of Sub-Committee's be informed regarding the approval of expenditures on certain line items within a respective department budget. He went on to state that he was in receipt of a copy of a letter that Mr. Clarke R. Chandler, Treasurer of Rockingham County, had sent to the Board of Commissioners regarding his travel expenditures. Rep. Parr questioned the bonding process, further questioning why this expenditure was located within the Commissioners budget. Rep. Benton noted that due to the legal fees which had to be expended regarding the Seabrook issue, this line item was increased. Commissioner Barka reminded all that the County Commissioners have no control over what comes up for legal fees, stressing that they have absolutely no control over this expenditure. He added that, if an issue comes up, it has to be addressed, and is paid for out of this line item. Rep. Skinner questioned the travel expenditures of the Treasurer. Rep. McCain stated it would be a "courtesy" of the Commissioners to let the sub-committee chairmen know if certain expenditures have been authorized within a department's budget. Rep. Benton re-iterated his statements, agreeing with Rep. McCain. There being no further discussion regarding this budget, Rep. Skinner moved, duly seconded by Rep. T. Gage to accept the Treasurer/Deputy Treasurer Sub-Committee report for the 3rd quarter, as presented by Rep. Benton. This motion was so voted unanimously in the affirmative.

Rep. Calvin Warburton, Chairman of the Elected Officials Salary Sub-Committee then presented his committee's report to the Executive Committee. He spoke to the decision which was made quite some time ago, which changed the R.S.A.'s to prohibit outside legal income for the Rockingham County Attorney. He noted his committees recommendations that an amendment to a Bill be appealed in this particular section, which would allow additional income for the Rockingham County Attorney, giving him the option of doing outside legal work away from his responsibilities as Rockingham County Attorney. He noted that Belknap County has also allowed for this type of change for their county attorney, which allows him to do outside civil process work only. It was the feeling of Rep. Blanchard that the position of County Attorney is an extensive one, stressing that if the individual in question were doing outside work, it might create a problem which would not enable them to be available for county work. Rep. T. Gage noted that the county attorney position should be a full-time position, in that the individual in question should be doing county work only, and not outside legal work. He added that he would be agreeable to raising the salary for the slotted position, to accommodate the individuals needs, but felt that the position should be a full-time position, dedicated to doing only county work. He added that if the individual in question were allowed to do outside legal work, it injure the morale of the office. More discussion followed with Rep. Warburton

making the statement that he wished to have his sub-committee recommendations discussed with questions, not speeches. He added that his sub-committee recommendations will also go before the full Rockingham County Delegation, for their vote. Rep. Parr questioned if the committee's recommendations would be a conflict of interest. Rep. Malcolm pointed out that in some communities, there has been a cap placed on salaries of elected officials. Rep. McCain then moved, seconded by Rep. Chase to move the question. A call to limit debate was voted unanimously in the affirmative. A motion was then made by Rep. Chase, seconded by Rep. Parr to accept the Elected Officials Salary Sub-Committee report as presented by Rep. Warburton. The motion was voted unanimously in the affirmative. Rep. McCain reminded the Executive Committee that the law requires that salaries of elected officials be set at a level before the budget is set. He added that that is what the sub-committee acted upon. It was noted that the topic of elected officials salaries will be an agenda item at the next scheduled meeting of the Executive Committee.

Rep. David Welch, Chairman, Rockingham County Department of Corrections Sub-Committee, then distributed copies of his sub-committee's report to each Executive Committee member. Rep. Welch pointed out that as of the 3rd quarter, this department's budget was at 78%, stressing that although severe overcrowding has created most of the increases, this department was not in a significant amount of trouble. Questions were raised regarding the filling of the position of Assistant Jail Superintendent. Commissioner Barka related that the Board has not filled this position as of this time. Rep. Welch spoke to his recent tour of the newly constructed Hillsborough County Jail. Also reviewed was the line item for computer software, and the need for such. Rep. Chase then moved, duly seconded by Rep. Skinner to approve the report of the Department of Corrections as presented by Rep. Welch. Motion was voted unanimously in the affirmative.

Rep. Laura Pantelakos, Chairman of the Sheriff's Department Sub-Committee, then spoke to the Executive Committee regarding her sub-committee recommendations for the 3rd quarter. She reviewed the deputy overtime portion of the budget, noting that this line item was over, and asked Sheriff Vetter to speak to this issue. Sheriff Vetter rose, and explained that as of September 30, 1989, this line item was \$2,571.00 in the red. He added that in April, a part-timer was hired, to do necessary work that needed to be completed, as a result of two deputies who were out on workmen's compensation. The part-time position was paid out of the overtime account. He added that the work is getting completed, noting the justification for the expenses of the part-timer out of the overtime portion of his budget. He added that the bottom line of his budget will be in good shape. Sheriff Vetter also pointed out for the record that as of October 31, 1989, his department has done 108 IEA's, stressing that as of this date, \$367,000. has been received under projected revenues for his department for budget year 1989. Rep. Vaughn questioned the move to do civil process by mail. Sheriff Vetter noted that if this occurs, Rockingham County alone, will loose at least \$367,000. in revenues for the first year. Sheriff Vetter spoke to the proposed method of how this will be done, stressing that, unfortunately, this will only benefit attorneys. Rep. Blanchard spoke to the over side of this issue, which, she noted, the tremendous utilization of gas consumption, the need for vehicles and deputy sheriff's to deliver civil process. She added that, if this change were to come about, it could help

eliminate the need for as many cruisers, deputy sheriffs, and the amount of gasoline consumed by the Sheriff's Department. At this point in the meeting, Commissioner Barka related that the recent audit which was conducted of the Rockingham County Sheriff's Department resulted in a very positive direction. He noted that the Rockingham County Sheriff's Department came out fine, as a result of this most recent audit.

Sheriff Vetter also spoke to grants which were received by his department for budget year 1989. He added that grant monies seem to be going to large metropolitan areas. As a result, he noted that he did not think that his department would be putting in any grant requests for budget year 1990, due to the matching funding aspect of this issue. Discussion followed with Rep. McCain moving, seconded by Rep. Skinner, to accept the report of the Rockingham County Sheriff's Department Sub-Committee, as presented by Rep. Pantelakos. Motion voted unanimously in the affirmative.

Rep. Vaughn then reviewed the Commissioners budget. He noted that this sub-committee, of which he is a member, had met with the Board of Commissioners, noting the committee's concern about office supplies. He related that, after speaking with the Commissioners, they has assured him that the bidding process, which is now underway, will be very "cost effective", and would have an effect on all office supply line items, not just with theirs. He also related that the Commissioners did assure the sub-committee that the bottom line of this budget will come out o.k. Rep. McCain questioned how the county stands on the insurance study. Commissioner Walker explained that the Commissioners did put this proposal out to Eastern Consulting Company. They, in turn, sent out the appropriate information to companies to see if they would be interested in bidding. She added that the final report will be in shortly. She noted that it was the desire of the Board to have all policies come due January 1st (a starting point), rather than the staggered starting times they currently have. With no further discussion regarding this issue, Rep. McCain moved, duly seconded by Rep. Skinner to accept the Commissioners Sub-Committee report, as presented by Rep. Vaughn. The motion was voted unanimously in the affirmative.

A question was raised as to the chairmanship of the Rockingham County Attorney/Medical Examiner Sub-Committee. It was noted that Rep. Felch was appointed as this sub-committee chairman as of March, 1989. Discussion followed with regards to this department's budget. It was noted that the line item for law books and office expenses were quite a bit over, and concerns were raised about these specific line items. More discussion followed with Rep. McCain moving, duly seconded by Rep. Chase that the Chairman of the Rockingham County Attorney/Medical Examiner Sub-Committee meet and immediately put forth a report of their sub-committee to the Executive Committee, as to the office equipment and law book line items of this budget. This motion was voted unanimously in the affirmative. More discussion followed with Rep. Chase moving, seconded by Rep. Parr to amend the motion made by Rep. McCain/Chase, that the report of the Rockingham County Attorney/Medical Examiner be available by the end of November. This motion was voted unanimously in the affirmative.

Rep. Elizabeth Greene then spoke to the Rockingham County Nursing Home Sub-Committee's report for the third quarter. She congratulated all departments within the Rockingham County Nursing Home in their efforts in keeping within

their respective budgets. She stressed that this was not an easy task. She then spoke to the Executive Committee regarding x-ray equipment in need of replacement at the Home. She explained for the record that the equipment the Home currently has, was donated to them, when the Exeter Hospital donated their old equipment, replacing it with new equipment. As a result, the equipment which was donated to the Home old but workable equipment. Rep. Greene also spoke to the fact that the federal guidelines will force Rockingham County to up-grade the Mitchell Building of the Rockingham County Nursing Home. She added that the Long Range Planning Committee, together with the Commissioners, will consult on this issue and address it. She added that it was also the hope of the Administrator to replace twelve (12) beds at the facility, rather than the usual six (6) which is usually done every year. There being no further discussion regarding this report, Rep. Malcolm moved, seconded by Rep. Skinner to accept the report of the Rockingham County Nursing Home Sub-Committee, as presented by Rep. Greene. This motion was so voted unanimously in the affirmative.

Rep. T. Gage then gave a report regarding the Registry of Deeds Sub-Committee for the third quarter. He noted that although this sub-committee did not meet, this budget was 74.3% for salaries. He added that payroll for this departments budget was currently at 71.4% for the total payroll and 73.2% for the operating expenses. Rep. T. Gage stressed that the projected revenues for the Registry of Deeds for 1989 is still reachable, noting that as of October 31, 1989, the Registry of Deeds was at 1.1 million dollars in estimated revenues. He further related that one position remains vacant in this department, noting that it will not be filled for the remainder of the year. Rep. Gage indicated that the line item for travel within this budget may be over, due to the attendance by the register at a conference in Seattle. He indicated that he was not concerned about this overage. Rep. Gage stressed that this budget MAY be underspent by approximately \$20,000. by the end of the year. With this thought in mind, Rep. Chase moved, duly seconded by Rep. Parr to accept the report of the Registry of Deeds as presented by Rep. T. Gage. This motion was voted unanimously in the affirmative.

Discussion ensued with regards to the Sheriff's Dispatch portion of the 3rd quarterly budget report. Rep. McCain reminded all that Rep. Pantelakos included this portion within her presentation.

More Discussion followed with regards to the Medical Examiner portion of the budget. Rep. Chase moved, seconded by Rep. Skinner that this portion of the budget should also be reviewed when the County Attorney/Medical Examiner Sub-Committee meets to review the 3rd quarter budget.

Rep. Malcolm then spoke to the Maintenance Department budget for the third quarter. He indicated that this budget was 69% expended. He noted further that the Chairman of this sub-committee did not call a meeting, and therefore, there was no formal report to distribute. Rep. McCain asked if there would be any surprises within this budget. Mr. Woodside, Director of the Rockingham County Maintenance Department noted to the Executive Committee, several items within this departments budget that need to be addressed in a timely fashion, noting the following: a 6" water main break at the County Complex. An expenditure of approximately \$4,500. - \$5,000. will be needed to put in a new water main that will be needed. He added that this purchase will have to be taken out of the bond issue, in an effort to keep the budget in line. Rep. Malcolm

remarked, "don't nickle and dime the up-keep of county property." More discussion followed, with Rep. McCain moving, seconded by Rep. Chase to tell the Commissioners and Mr. Woodside that they hope they proceed with maintenance work to be done at the Complex, and endure the actions to move forward on the replacement of the water lines. The motion was voted unanimously in the affirmative. Rep. McCain then moved, seconded by Rep. Chase to accept the report of the Maintenance Department budget for the third quarter, as noted. This motion was voted unanimously in the affirmative.

Old Age Assistance and Board and Care of Children was then reviewed by Rep. Conroy. She explained that after questioning these accounts, she learned that the electric bill for the Portsmouth Mediation Program is included in the office supply account of the Old Age Assistance budget. It was also pointed out that the 5% Incentive Funds grant has been extended and the remainder of the funds will go back into the account. A thorough review of the Board and Care of Children budget was also done at this time, with no questions raised. A motion was then offered by Rep. Chase, duly seconded by Rep. McCain to move approval of the Old Age Assistance and Board and Care of Children budgets for the third quarter. Motion voted unanimously in the affirmative.

Rep. MaryAnn N. Blanchard then gave a detailed report on the Rockingham County farm budget for the third quarter. She noted several line items within this budget which will reflect a savings, noting line item 7100-12 - dental insurance. She explained that this account originally was designated \$5,520.00, noting that the real cost figure for this account should read \$900.00, noting that there is a savings of \$4,620.00 in this line item. The second line item she noted was the Feed - Blue Seal account. She explained that this line item had \$26,000. designated in it, noting that there is \$6,000. unexpended in this account. As a result of these two line items, Rep. Blanchard indicated that approximately \$11,000. could be taken off the total of the Rockingham County Farm budget as of the third quarter. At this time in the meeting, Rep. Blanchard also gave a status of the Rockingham County Slaughter House facility. She explained for the record that as of May, 1989, the slaughter house was closed and a new financial arrangement was done. Mr. Kidder worked closely with the Federal Meat Inspectors to review the current slaughter house facilities, in an effort to bring this facility up-to-date to bring it back to the federal standards needed to keep the facility open. Rep. Blanchard indicated that during the time the slaughter house facility was closed, the farm was busy building up the feeder calves and pig herd. As a result, the Farm is now shipping pork to the Dietary Department Kitchen for their utilization. The Commissioners, it was noted, worked closely, to secure a new financial arrangement for the utilization of the slaughter house. Rep. Blanchard went on to explain that the present arrangement is \$1,000. per month, with the individual utilizing the facility paying their own utilities. She also noted that the new arrangements require that the individual operating the slaughter house facility slaughter up to 150 Rockingham County animals at no charge. Mr. Kidder noted for the record that the arrangements which were in effect prior to the new arrangements, called for the county to pay for the slaughtering of their animals. He added that the new arrangements will save the county approximately 1/2 of what they would have been spending.

Rep. Blanchard stressed the fact that due to the new farm manager coming on board, and his change in the operations at the Farm, the Rockingham County Farm is a much more "ship-shape" operation - a much more professional operation than what was done in the past. She then reviewed, for the benefit of the Executive Committee members, equipment repairs for the farm. She stressed the point that these repairs were basically "one shot" repairs which had to be done, to keep the farm operational. She also reported at this time, a recent meeting which was held with Phil Auger, Rockingham County Forester of the Rockingham County Cooperative Extension Service, with regards to the spray irrigation system. Mr. Kidder explained further that with a selective crop, the spray irrigation system can be used longer on the soil in the area in question, and will result in the reduced build up of nitrate in the soil. He added that futuristic plans of this nature are being worked on with the Cooperative Extension Service.

Rep. Blanchard went on to say that the proposed siting of the Rockingham County Superior Court building is also underway. She stressed that she was very pleased that the Board of Commissioners took the initiative to get involved with this siting. She added that she felt the Commissioners should proceed cautiously with regards to this issue, as the county does not have a lot of land to deal with, further noting the political issue of inviting a facility to utilize county land. Rep. Blanchard pointed out that some parcels of land were unacceptable by the courts. It was noted that consideration of the expansion of the Rockingham County Nursing Home also was an issue relative to this. Commissioner Walker related that a further review of the location of the wells, the traffic patterns and the financial relationship have to be known before the county can proceed. She added that more meetings will be held to explore this issue. Rep. Blanchard pointed out that there are numerous wet lands involved. She stressed the problem of utilizing wet lands, and reminded those present that the Town of Brentwood has strict rules concerning wet land utilization. Rep. Chase asked that the Executive Committee have a little more time to discuss this further, after the regular business to come before the Executive Committee.

Mr. Kidder went into detail regarding the equipment repairs which have been done at the farm. He explained that the big John Deere tractor was repaired, as was the 966 tractor, the Ford Bucket Loader and the 1978 back hoe, which, he stressed, had been very abused. He added that this back hoe is used minimally. Also repaired was the 656 farm tractor (used minimally in hopes of being traded with the old back hoe); the lagoon pump and manure spreader. He further indicated that the Pig Barn was flushed and not operating correctly. Mr. Kidder added that the winter rye has been planted and coming up. Also noted was the fact that the pig herd has been increased with ten (1) new gilts, which have been bred with a new boar. As a result, he added that the farm should have some new pigs. Mr. Kidder added that the beef herd is coming along fine.

Mr. Kidder explained for the benefit of the Executive Committee, his need to trade the old back hoe and an old forrage wagon in the 1990 budget. He stressed that he will try to do some trading for these needed items. Mr. Kidder further explained that, with the premission from the Board of Commissioners, he took an old mixer/grinder and an old mower/conditioner, as well as a grain wagon, and were shipped to Ken Smith Tractor Sales for auction. As a result of this auction, Ken Smith Tractor Sales agreed to keep the credit on their books, to utilize for the purchase of a dump wagon, which was needed. Mr. Kidder explained that the

cost of the dump wagon was equal to the credit of the equipment sold at the auction. Mr. Kidder further pointed out that the corn shopper cuts right into the dump wagon, making the procedure much easier. He added that 860 tons of corn was put up this year.

Commissioner Walker apologized to the Executive Committee and the Farm Sub-Committee regarding the lease agreement that was entered into by the Board. She asked if they would vote to recommend this agreement. Rep. Blanchard, along with other Executive Committee members, noted their approval of the lease agreement that the Commissioners entered into, whereby a motion was then made by Rep. Parr, duly seconded by Rep. Skinner that the Executive Committee move to accept and recommend to the full Rockingham County Delegation, the lease agreement that the Commissioners have entered into on the Rockingham County Slaughter House. This motion was so voted unanimously in the affirmative. There being no further discussion regarding the farm budget for the third quarter, Rep. McCain moved, seconded by Rep. Skinner to accept the report of the Farm Sub-Committee for the Rockingham County Farm for the 3rd quarter. Motion voted unanimously in the affirmative.

Rep. Blanchard then spoke to the possibility of a tour being arranged of the Rockingham County Farm, sometime in early December, a sort of "Open House".

Rep. John Sherburne then gave a report of the Cooperative Extension Service. He noted that he has been acting Chairman of this Sub-Committee, as Rep. Campbell, the designated Chairman, had asked to be replaced, due to the fact that she did not have time to serve as Chairman. This was noted for the record, and would be changed accordingly. There were no questions of Rep. Sherburne regarding this budget. A motion was then made by Rep. Chase, seconded by Rep. Flanagan to accept the 3rd quarterly report of the Cooperative Extension Service as presented. This motion was voted unanimously in the affirmative.

The Rockingham County Delegation budget was then reviewed. There being no questions raised by Executive Committee of this budget, Rep. Parr then moved, duly seconded by Rep. Skinner that the Executive Committee move to accept the 3rd quarter budget report of the Rockingham County Delegation, as presented. This motion was so voted unanimously in the affirmative.

The Human Services portion of the budget was then reviewed by Rep. T. Gage. He reported that he met with Rep. Sytek to discuss this portion of the budget. He noted that as of the third quarter, this portion of the budget was 58.3% of budget - right on track. Discussion followed regarding the vote of the Executive Committee when the 1989 budget was being reviewed and passed. At that time, it was indicated that the Human Services Sub-Committee would be very "hard" on agencies requesting funding from Rockingham County. He noted that the committee, at the time, worked long and hard, in an effort on keeping this funding at a certain level. He further indicated that this sub-committee is scheduled to meet on Saturday, November 18, 1989 to review these agencies budgets. Discussion ensued regarding the verbage of the minutes of the budget deliberation meetings with regards to the Human Services portion of the budget. It was noted that in the February 11, 1989 Rockingham County Delegation Meeting, a motion was made by Rep. Conroy, seconded by Rep. Vaughn that the Non-County Specials be notified by the Human Services Sub-Committee that they will not be funded next year, and that agencies should be prepared to go to

other sources for funding. It was noted that Rep. Conroy felt that agencies should be warned a year in advance, giving each agency enough time to find alternative funding. After lengthy discussion, this motion was withdrawn, as was the second. It was noted that at the February 11, 1989 meeting, Rep. Conroy had misunderstood the conversation, and that was the reason for her motion at the time. It was also noted in the meeting minutes of February 11, 1989 that Rep. Sytek noted that her sub-committee had already been given this charge, and would go forth with this. After more discussion, Rep. Chase then moved, seconded by Rep. Skinner to accept the report of the Human Services Sub-Committee, as presented. This motion was so voted unanimously in the affirmative.

Discussion followed regarding the County Attorney/Medical Examiner portion of the 3rd quarter budget review. Rep. McCain then moved, seconded by Rep. Skinner to accept the 3rd quarterly report of expenditures the Rockingham County 1989 budget, without the Rockingham County Attorney/Medical Examiner portions of the budget. This motion was so voted unanimously in the affirmative. The Revenues portion of the budget was then reviewed. A motion was then made by Rep. Chase, seconded by Rep. Blanchard to accept the 3rd quarter Revenues portion of the 1989 budget report as presented. This motion was so voted unanimously in the affirmative.

At this point in the meeting, Rep. Sherburne wanted to compliment Rep. MaryAnn N. Blanchard as the "surviving" member of the Farm Sub-Committee, for all her hard work. A round of applause was noted for the record. Rep. Blanchard complimented for the record, the new farm manager, Mr. Robert J. Kidder for his thorough ability of the job, his ability to work closely with inmates and his extensive knowledge of the farming industry.

At this point in the meeting, discussion followed regarding the status of the proposed location of the courthouse on county owned property at the Rockingham County Complex on county owned property at the Rockingham County Complex in Brentwood, New Hampshire. It was stressed by Commissioner Walker that the Board of Commissioners are working closely with representatives on the state level regarding the acquisition of county owned land for a proposed courthouse facility in Brentwood. She stressed that any agreement that is entered into will be in the best interest of the County of Rockingham. She added that no dollar figure has been agreed upon as of yet, stressing that such a proposal would be brought before the Delegation, for their final ultimate decision. She stressed emphatically that the Commissioners were not looking to give anything away. Commissioner Barka added that when serious negotiations start, the Board of Commissioners will call in the Chairman and Vice Chairman of the Executive Committee and the Delegation. Chairman Schmidtchen re-iterated that the Board of Commissioners have promised nothing to the State as of yet. Commissioner Barka stressed the need to have progress on the water treatment facility, as this is an area of great concern that has to be completed before any new additional facilities are proposed. Discussion ensued with regards to the generic plans for the construction of a courthouse facility. Rep. Chase noted that \$300,000. was voted in the general session for generic plans of a courthouse facility, noting the new construction of a courthouse facility in Hillsborough County. Rep. T. Gage noted his conversation with the Chief Justice, commenting that his discussion was similar to what is being discussed today. It was noted that the current Rockingham County Administration and Justice Building will be sold

to the Exeter and Hampton District Court. It was noted for the record that a central location for a courthouse facility is needed within Rockingham County. More discussion followed regarding proposed House Bill LSR 90-2347. Rep. McCain noted his concern regarding this proposal. Rep. Schmidtchen spoke to his proposed Bill, noting difference in the proposals. It was the suggestion of Rep. T. Gage that a meeting of the Rockingham County Delegation should be held soon, to discuss several issues of concern, i.e. up-dating the County.

Commissioner Barrows noted that all county land is not accessible and is not all useable. She re-iterated that the Board of Commissioners will meet again with Mr. Philip Auger, County Forester of the Rockingham County Cooperative Extension Services to discuss this issue further. She spoke about the procurement of the Shannon Farm, located on North Road in Brentwood. She pointed out the initially, this property was given a lot of thought, until it was learned that it consisted of a lot of wet land, which would have to remain as "open land". It was the feeling of Rep. T. Gage that the whole complex issue should be "crystalized" into a study. Rep. Sherburne spoke against the utilization of county property, especially property at the Brentwood complex. It was the feeling of Rep. Blanchard that a long look at the "good neighbor issue" of the unified court system should be done, due to the fact that the county constantly "scrapes" with them over these issues.

There being no further business to come before the meeting, Rep. T. Gage moved, duly seconded by Rep. McCain to adjourn the meeting. This motion was so voted unanimously in the affirmative at 11:50 A.M.

Respectfully submitted,

Representative Patricia M. Skinner, Clerk
Rockingham County Executive Committee
Rockingham County Delegation

EXECUTIVE COMMITTEE MEETING

Commissioners Conference Room
Rockingham County Nursing Home
Brentwood, New Hampshire
Friday, November 17, 1989

PRESENT

HONORABLE EXECUTIVE COMMITTEE MEMBERS

T. Gage; K. Malcolm; P. Skinner; L. Chase; N. Flanagan; V. Lovejoy; B. McKinney;
J. Conroy; W. McCain.

OTHERS

HONORABLE REPRESENTATIVES

J. Flanders; E. Ritzo; C. Warburton; D. Welch; J. Hoar.

OTHERS

Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner E. Jane Walker, Clerk, Board of Rockingham County Commissioners; Mr. Ernest G. Woodside, Director, Rockingham County Maintenance Department; Mr. William Vahey, Captain, Rockingham County

Department of Correction and Chief of Police, Brentwood Police Department; Mr. Gene Charron, Captain, Rockingham County Department of Correction; Mr. Joseph Lowry of Anderson-Nichols Company, Inc.; Mr. Raymond Helgamoe; Mrs. Carrolle A. Popovich, Administrative Assistant to the Board of Rockingham County Commissioners/Rockingham County Delegation.

The meeting began at 9:30 A.M., which Commissioner Barka noting that the purpose of the meeting was to up-date and review the progress of the expansion of the Rockingham County Department of Corrections with Executive Committee members, as well as other interested representatives, who have been involved in the planning and development process. Commissioner Barka added that the Long Range Planning Sub-Committee, the Rockingham County Jail/House of Correction Sub-Committee and the Building Sub-Committee were invited to attend this very important meeting.

At this time, Rep. David Welch, Chairman, Rockingham County Jail/House of Correction Sub-Committee, then spoke to those present regarding the numerous planning and design meetings which were held prior to today's meeting. He pointed out that all planning, design, utilization and cost factors were thoroughly discussed at previous meetings, prior to the November 17th meeting of the Executive Committee. These meetings involved the Chairmen of the Building, Long Range Planning and Jail/House of Correction Sub-Committees, along with those involved with the facility, specifically noting the Board of Commissioners; Mrs. Patricia M. Donovan, Superintendent, Rockingham County Jail/House of Correction; Captains William Vahey and Gene Charron; the architect, Mr. Joseph Lowry of Anderson Nichols Company, Inc., Mr. Raymond Helgamoe and other various people who were instrumental in sharing their first hand knowledge regarding the proposed expansion of the facility.

Representative Welch noted with interest that he recently attended an "Open House" that Hillsborough County was holding, in honor of the new Hillsborough County Correctional Facility. He pointed out the problems this new facility is experiencing already. He also stressed that the design concept of the proposed Rockingham County facility is designed to keep staffing to a minimum.

Commissioner Barka pointed out that Representatives: Welch, J. Flanders, Mrs. Patricia M. Donovan, Captain William Vahey, and Captain Gene Charron have been involved since the inception of the proposed expansion of the facility.

At this point in the meeting, Mr. Lowry reviewed the initial proposed recommendations, noting that initially, it was recommended to build a 100 bed addition to the facility at a cost of 5.8 million dollars, which was inclusive of construction and furnishings. Seven subsequent meetings were held regarding the design concept of the proposed facility and, as a result, it was determined that an increase in the area of construction had to be done to accommodate the numbers. Mr. Lowry, at this time, reviewed program changes from the July 15th meeting to present, noting the following: the basic change was an additional 44 beds, increasing the total number to 144; a change in the level of security to permit maximum security throughout the entire facility. He stressed that the committee, as a whole, felt strongly that they had to take any cost savings into making the hardware more durable as well as raising the level of security to all maximum security. Mr. Lowry pointed out the costs that would have to be incurred if minimum security allocations were to be made into maximum security at a later date. He stressed that this would be very expensive.

Mr. Lowry also spoke to the fact that renovations to the existing areas would be done, in an effort to make them more functional. He added that the basement area would be fully utilized as a processing and booking area. Rep. Welch reminded those present that the expansion in the area where the Sheriff's Department currently utilizes the radio shop, will give the Department of Corrections back some room that they lost initially when the building was first occupied. Discussion ensued with regards to the accessibility of the building for the handicapped. It was pointed out that currently two employees who utilize wheelchairs, currently work in the building, and utilize the elevators to get to the second floor. It was explained that the new construction would add a separate entrance to the Sheriff's Department, thus eliminating the need to go through the entrance where the Department of Corrections currently is. Commissioner Barka pointed out that there is an elevator in this area that is and will be used by the handicapped, who enter the building. Mr. Helgamoe pointed out that approximately 95% of those utilizing the building would not be utilizing handicapped facilities and 4% would. Mr. Lowry also pointed out that the new central control to be located within this building is state-of-the-art. He added that the existing control system already in place will be upgraded and modified to allow for better control.

At this time, a summary of the square footage utilization was reviewed in length. A review of the preliminary new construction and estimated renovations were done for D, F, G, A, B, C, & E blocks, as well as the entrance/visitation, staff locker/infirmary, Sheriff's Department, and basement areas. Several questions were raised regarding the garage space allocations for this facility. It was noted that although there is no space allotted for garage areas, there is space for two (2) sallyports for bringing in prisoners to the facility. Mr. Lowry pointed out that there is no actual storage space for vehicles within the new proposed facility.

Mr. Lowry noted that the "G" block will have a basement area underneath it, which will be used for storage. He added that the concept of a basement area under "G" block would be to the county's advantage, to eventually be used for storage space, possibly a workshop area and/or education space. Commissioner Barka stressed the need to have storage space available for this facility.

Mr. Lowry pointed out that the outside drawings have been given to an outside cost estimator. He added, and noted that the cost level from a professional estimator is subject to change. At this point in the meeting, a review of the cost analysis/program comparisons dated 11/9/89 was distributed for examination. Rep. T. Gage questioned when all the designs would be complete. Mr. Lowry noted that the construction bid will go out in January 1990, to be awarded in February 1990 for spring construction. Mr. Lowry noted that both the new construction of the Jail/House of Correction, as well as the enlargement of the waste water treatment facility at the Rockingham County Complex will be done simultaneously. He added that the first phase of the waste water treatment facility will begin soon, and the second phase to begin next spring.

Rep. John Hoar asked if the group involved gave any consideration of moving the Sheriff's Department out of the Jail. Rep. Welch noted that this thought was considered, but at the time, the committee didn't feel that they should deal with this issue at this time. Rep. Hoar queried whether consideration had been given to moving the Sheriff's Department to the old Rockingham County Jail facilities. It was the thought of Rep. Welch that consideration regarding moving the

Rockingham County Sheriff's Department should be done when the new courthouse facilities are built. He reminded those in attendance that perhaps when the old courthouse is vacated by the courts, the Sheriff's Department could possibly utilize that space. He stressed that that is what the function of the group here today is doing - planning for the future.

Rep. Ritzo asked if the architect had a written milestone plan for the building schedule for the proposed facility. Rep. Ritzo remained firm that he wished to have an answer from the architect with regards to this schedule. Mr. Helgamoe reminded him that although such a plan is not published, it is available. Mr. Lowry invited any Rockingham County Delegation member to attend any of the meetings which continue to be held - and encouraged them to attend each every meeting which, he stressed, are held about every two weeks, for their input into the planning and preparation. Rep. Warburton questioned the procedure for bidding and bonding for the proposed facility. It was pointed out that the construction in question would first be put out to bid, and once firm figures were in hand, it would then be bonded.

Rep. Malcolm asked if consideration had been given to enlarging the building capacity now, since it would be more advantageous to build a sizeable structure now, due to the overcrowding conditions. He queried how long it would be before additions to the proposed structure would be needed. Mr. Helgamoe reminded Rep. Malcolm and others that that is why the committee felt that an additional 44 maximum security beds would be necessary at this time. Rep. J. Flanders noted for the record that the building in question will be set up to have the capacity to double bunk, if necessary.

Rep. McCain noted his satisfaction with the security of the facility, and asked the Superintendent, Board of Commissioners and Captains Vahey and Charron if the Brentwood Board of Selectmen could also be made aware of the tight security planned for this building. Captain Vahey spoke to this comment, with the notation that he appreciated the fact that he was asked to be involved in the development and planning of the proposed facility. He added that recently, the Brentwood Board of Selectmen were invited to come and tour the Rockingham County Jail/House of Correction. He noted that, as a result of their tour, they left very satisfied with the facility, and further, two (2) articles published in the Brentwood News-Letter spoke to their satisfaction with the tour and the proposed new facilities to be constructed. Mr. Lowry noted the assistance of Montichelli Associates in working with Anderson Nichols Company regarding the planning and developmental aspects of the facility. He stressed that this firm has excellent references with correctional facilities.

At this point in the meeting, Mr. Lowry reviewed the proposed expansion of the waste water treatment facility with those present. He noted that the facility in question will be up-graded to treat 80,000 gallons per day from an existing facility which treats 40,000 gallons per day. He explained that the additional flow can be handled within Phase One of the program. Mr. Lowry anticipated that the County will be putting this out to bid soon - by the spring. He touched on the fact that getting the necessary permits and working closely with the states as far as the scheduling is concerned was a major issue. Commissioner Barka asked those representatives in attendance whether or not they were in favor of the plans for the expansion of the Rockingham County Jail/House of Correction, and asked each Executive Committee member to speak as to whether they were in favor of

the expansion, as proposed. Going around the table, each Executive Committee member voiced their approval of the proposal, as submitted at the November 17th meeting. Not one Executive Committee member voice disapproval of the plans. Rep. McCain noted his support, but stated that he did not feel comfortable with relocating the Sheriff's Department to another location, before that concept (relocation) is run by the Sheriff's Department Sub-Committee.

Captain Vahey noted that Mr. Lowry has worked very closely with the Brentwood Board of Selectmen with regards to the waste water treatment facility. It was also pointed out that tours of other waste water treatment facilities similar in design which is proposed for Rockingham County was done, and those attending were very pleased with these facilities. Captain Vahey noted that as Chief of Police from Town of Brentwood, and working closely with the Brentwood Board of Selectmen, he noted their pleasure in the plans proposed by the County for the jail expansion as well as the expansion of the waste water treatment facility. He stressed the importance of keeping the Town of Brentwood informed of what is going on, on the county level.

Rep. Chase asked what the bond issuance of this proportion will do the Rockingham County budget. Commissioner Barka noted this important question, and stated that the Board of Commissioners will be getting together with the Treasurer to obtain the necessary figures on this area of concern.

Rep. J. Flanders stressed that the staffing involved in the planning and design concept have been very instrumental in cutting the "frills", and keeping the costs down to a bare minimum.

It was the strong feeling of Rep. Skinner that this proposal needed to be "sold" to the remaining sixty-nine (69) Delegation members, stressing that there was an urgent need for good communications with regards to this subject. She went on to state that she felt Rep. Welch, the Chairman of the Jail/House of Correction Sub-Committee, should be invited to attend any informational meetings to discuss this issue further.

Rep. Malcolm, at this time, spoke to the fact that taxes will be going up in many towns, and felt the need to explain the need of such a facility to the Delegation, selectmen, and any other interested parties. Rep. Welch reminded those present that they should remind people that they talk to about this proposed facility, that the impact of building this facility is nothing like the process and procedure they follow in Massachusetts, where they turn their criminals loose because of the lack of space.

Rep. Chase noted his recent conversation with the Mayor of the City of Portsmouth, who declared that the county portion of taxes in the City of Portsmouth, has the largest increase in their proportionment of tax. Commissioner Barka reminded Rep. Chase that although county taxes have increased over the years, county taxes are the lowest apportionment of the entire tax bill for each landowner in Rockingham County.

It was the feeling of Rep. McCain that the County should have a schedule regarding meeting dates, times and places, where the Board could go to the individual towns to discuss this issue with them. He noted that an informational package should be made available to each and every town in Rockingham County, concerning the proposed enlargement of the Department of Corrections. He stressed the importance of such a schedule and informational package. Rep. McCain went on to state that each selectman in Rockingham County should be

notified, and further related that perhaps each Representative to the General Court could work with their respective board of selectmen, in an effort to get the information out to them.

Rep. Conroy spoke to the fact that she felt that the Commissioners should conduct a “road show”, and should attend each selectmens meeting to discuss and review this proposal. A question was raised as to whether the Commissioners intended to hold public hearings on this proposal. Commissioner Barka stressed that it was the intention of the Board to hold a public hearing on this issue, and further, would do the necessary work necessary to “sell” this proposal to each board of selectmen and any other interested parties. He asked if any Executive Committee member objected to the proposal, as laid out (the October 1989 Program total costs - \$8,400,000. as noted in the hand out dated November 9, 1989 - Rockingham County Correctional Facilities Cost Analysis Program Comparisons). He asked the Chairman to query each Executive Committee Member as to their feelings regarding the proposal, as reviewed. It was noted that no one verbally objected, but a statement was made by Rep. McCain that, “it appeared that no one objects to the proposal, so long as you don’t come back asking for more money.”

It was the feeling of Rep. Warburton that the entire Rockingham County Delegation should be sold on this concept. Rep. Flanagan noted that she has spoken with her selectmen and other elected officials from the Town of Atkinson, and she didn’t feel that there was a need to “sell” this proposal in Atkinson, as everyone concerns has already been made aware of the issue at hand and the need.

Rep. Welch reminded those in attendance that the Building Committee literally worked “backwards”, and built a facility at a “bare minimum.” Captain Vahey stressed the need to sell this proposal to the Delegation, noting that there has been little to no input from the public concerning this issue.

Commissioner Barka explained that when the schedule of meeting dates and locations is sent out to each selectmen and city counsel member, a fact sheet, which will be put together by the firm Anderson-Nichols Company, Inc. will also be sent out at that time. This package will also include, he noted, a schedule on the public hearings on the construction of this project.

There being no further business to come before the meeting, a motion to adjourn was made by Rep. Skinner, duly seconded by Rep. McCain and so voted unanimously in the affirmative at 11:15 A.M.

Respectfully submitted,

Representative Patricia M. Skinner, Clerk
Rockingham County Delegation/
Executive Committee

EXECUTIVE COMMITTEE MEETING

Commissioners Conference Room
Rockingham County Nursing Home
Brentwood, New Hampshire
December 15, 1989

PRESENT

HONORABLE EXECUTIVE COMMITTEE MEMBERS

Schmidtchen; Skinner; T. Gage; Lovejoy; McCain; Chase; Flanagan; Parr; Malcolm; Conroy; McKinney; Vaughn; Blanchard; Roulston.

OTHERS

Honorable David A. Welch, Chairman, Rockingham County Jail/House of Correction; Commissioner Ernest P. Barka, Chairman, Board of Rockingham County Commissioners; Commissioner Maureen Barrows, Vice Chairman, Board of Rockingham County Commissioners; Commissioner E. Jane Walker, Clerk, Board of Rockingham County Commissioners; Mr. Clarke R. Chandler, Treasurer of Rockingham County; Mr. William F. Sturtevant, Administrator, Rockingham County Nursing Home; Mr. Roy Morrisette, Personnel Manager for Rockingham County; Mr. Albert Nolan, State of New Hampshire - Administrative Office - Plant and Property; Mr. Frank Monahan, State of New Hampshire - Administrative Office - Plant and Property and Mrs. Carrolle A. Popovich, Administrative Assistant to the Board of Rockingham County Commissioners/Rockingham County Delagation.

This meeting opened at 9:30 A.M., with Chairman Schmidtchen noting that the purpose of the meeting, as indicated in recent correspondence sent to each Executive Committee Member, was to authorize the Treasurer of Rockingham County, to borrow in anticipation of taxes for the up-coming 1990 budget year, as well as vote on the Vice Chairmanship position of the Executive Committee. Mr. Chandler was then introduced, and spoke to the Executive Committee regarding the necessary motion needed to authorize him to borrow in anticipation of taxes.

Mr. Chandler noted that to date, the net budget surplus has not been established, noting that the Board of Commissioners haven't finished reviewing the proposed 1990 budget of all departments. He indicated that this process should be completed shortly.

He then spoke to the State Statute regarding borrowing in anticipation of taxes for the up-coming budget year. Mr. Chandler indicated that in 1989, the Executive Committee gave their permission to authorize the Treasurer to borrow in anticipation of taxes, and authorized the Treasurer to borrow up to twenty (20) million dollars. He indicated that in budget year 1989, he borrowed twelve million (12) dollars. Mr. Chandler reviewed preliminary budget figures for 1990, and asked the Executive Committee for their authorization to borrow up to twenty million (20) dollars for budget year 1990 for Rockingham County.

Mr. Chandler explained that with new legislation, it changed the date that towns have to submit their taxes to counties, from December 7th to December 17th. He stressed that this new legislative change will cost Rockingham County approximately \$10,000 - \$15,000 as a result of this change. He added that, with this change, it increases the number of times that Rockingham County has to borrow

throughout the year. He explained that prior to the change in legislation, he only had to borrow once a year. With the new change, it will entail him having to borrow three (3) times per year. Also at this time, Mr. Chandler noted and reviewed calculations of revenues and how they are interpreted from the Internal Revenue Service.

Mr. Chandler read the motion, as it should be presented. Rep. Skinner then moved, duly seconded by Rep. Malcolm:

That the money in the treasury of the County being insufficient to meet the demands upon it beginning January 1, 1990, approval is hereby given to the Treasurer, upon the order of the County Commissioners, to borrow up to \$20,000,000. under RSA 29:8 as amended.

There being no discussion following the motion, a call for a vote on the motion was voted unanimously in the affirmative and recorded as such.

Chairman Schmidtchen then spoke to the Executive Committee regarding the need to fill the vacancy of Vice Chairman of the Executive Committee, as per the motion made at the last Executive Committee Meeting. Discussion ensued with Rep. McCain moving, seconded by Rep. Vaughn that Representative Janet M. Conroy be the Vice Chairman of the Executive Committee. Chairman Schmidtchen queried Rep. Conroy as to whether she would accept the nomination. Rep. Conroy indicated that she would accept the nomination. Rep. Malcolm then moved, duly seconded by Rep. Flanagan that nominations for the position of Vice Chairmanship of the Executive Committee be closed. Motion adopted unanimously in the affirmative. Rep. Vaughn then moved duly seconded by Rep. Sherburne that the clerk cast one ballot for Representative Conroy as Vice Chairman of the Executive Committee. Rep. Skinner then noted as a matter of record that she cast one vote for the nomination of Representative Janet Conroy as Vice Chairman of the Executive Committee. Chairman Schmidtchen then congratulated Rep. Conroy as the new Vice Chairman of the Executive Committee.

At this time Chairman Schmidtchen wished everyone in attendance a wonderful holiday season, and then recognized Commissioner Barrows to speak regarding an up-date on negotiations with the State of New Hampshire regarding available space at the Rockingham County Complex for the erection of a new courthouse facility. Commissioner Barrows related that, through various meetings with Mr. Nolan, Mr. Monahan, other state officials and judges, the choice of site for the erection of a new courthouse facility is the site where the old jail currently stands. She went on to state that the Board of Commissioners have spoken with an attorney and the land conservation commission regarding the acquisition of additional land adjoining the Rockingham County Complex. She noted that the New Hampshire Land Conservation Commission would allow \$214,000. towards the purchase of the land in question, with the further stipulation that life tenancy be given the owner. She added that the county's share would be less than \$500,000. towards this purchase, if it were ever agreeable with all parties concerned. Commissioner Barrows added that, with regards to the acquisition of additional land for Rockingham County, the purchase of the property in question would be contingent upon funding by the New Hampshire Land Conservation

Commission and the approval of the Executive Committee. Commissioner Barrows noted that the County was working with the appraised value of the property, noting it was appraised, and that the figures are obtainable.

Rep. Blanchard questioned whether the County of Rockingham has an independent appraisal which includes the old jail. Commissioner Barrows noted that the County does not, and if the State were interested in the old jail site, they would welcome the State paying for an appraisal, rather than the County bearing this expense. When questioned whether the enlargement of the waste water treatment would take care of the proposed courthouse location, Commissioner Barrows indicated that it would. Rep. Sherburne queried whether the County planned to use part of farm land for a proposed site for a courthouse. It was noted by Commissioner Barrows that the County did not intend to utilize any land currently utilized by the Rockingham County Farm.

It was noted for the record that there were a lot of mixed feelings as to whether the County should pursue the possibility of acquiring additional land for the County. Commissioner Barrows noted that there were some positive aspects to this, noting that there would be a lot of open space; the house located on the property would make an incredible group housing unit and the barns were also in excellent shape, and could be used by the Rockingham County Farm. Rep. T. Gage asked in the additional land acquisition could be used to spread the effluent from the lagoon. Commissioner Barrows indicated that this was one of the first thoughts of the Board. After researching the issue, it was pointed out that the land is categorized as Grade B land, with a lot of clay, which could not be utilized in this fashion.

Discussion then ensued with regards to the court system utilization of county property for a courthouse facility at the Rockingham County Complex in Brentwood, New Hampshire. Mr. Albert Nolan and Mr. Frank Monahan of the State of New Hampshire - Administrative Offices - Plant and Property, then spoke to the group regarding this issue. Rep. T. Gage spoke at length with regards to his concerns of sharing a state and county facility in the same location. Mr. Nolan noted that the majority of the fears expressed by Rep. T. Gage can be easily resolved. Rep. T. Gage further queried Mr. Nolan as to whether the State of New Hampshire has any plans for acquiring the current Rockingham County Administration and Justice Building. Mr. Nolan noted that at this time, there were no plans by the State to acquire this property. It was the strong feeling of Rep. T. Gage that the support facilities such as the County Attorney and Register of Deeds should stay within the same facility, noting the inconveniences which would be created if they were placed in other locations.

Rep McCain asked whether this concept has been run by the Long Term Capital Improvement Sub-Committee. He was advised that this concept has not been brought before this sub-committee. Rep. Lovejoy questioned Mr. Nolan and Mr. Monahan as to whether the State looked into acquiring land at the courthouse in Exeter. Mr. Nolan indicated that this had not been done, but noted for the record that the land surrounding and near the courthouse in Exeter is not usable, further indicating that it is very wet land.

Discussion ensued with Rep. Vaughn querying Mr. Nolan regarding what office he was out of. Mr. Nolan replied that he was from the Office of Administrative Services. Rep. Vaughn stressed that the importance of having the paper work on the old program which was proposed, noting that the Executive

Committee should have the ability to change things around. He stressed the issue that he wanted to know what input the judges have with regards to the building design concept. Mr. Nolan noted that the law indicated that the State should look at the “footprint” of the Hillsborough County Courthouse facility. It was stressed by Mr. Nolan that the State wants a functional, workable facility. He stressed that he didn’t feel that the Hillsborough County facility was the best facility to use as a “footprint”.

Rep. Sherburne asked why it wasn’t practical to purchase additional property at the current courthouse facility to expand.

Mr. Nolan noted that the consultant who reviewed this facility, emphasized that adding onto the current facility, would not allow adequate courtroom facilities. Mr. Nolan further noted that the projected size of the new courthouse would be 90,000 square feet, which could be expandable to 120,000 square feet in the year 2020. Rep. T. Gage indicated that the back parking lot area at the courthouse in Exeter is very wet, and land acquisition is extremely expensive in Exeter. He did note that he thought the State was going to take over the present courthouse site, and utilize it. Mr. Nolan expressed his thoughts about the utilization of the building in question, noting that it could be used for support state offices such as health and human services, probation and other offices.

Rep. Roulston noted that the taxpayers footed the bill to build the Hillsborough County Courthouse facility, noting that it isn’t a workable building. He made reference to the courthouse which was recently built in the Town of Salem, noting that those involved with the utilization of the facility, were involved when the building was first erected. As a result, he noted, the Salem facility is a very workable facility. He stressed that those who will be utilizing the courthouse facility should be involved in the design/building of the facility, and not build it as if they were in a “vacuum”. Mr. Nolan agreed with Rep. Roulston’s thoughts. He further noted that the legislature appropriated monies for the design of a courthouse facility, and the State needs to know where it will be located within Rockingham County. Rep. Chase reminded Executive Committee members that Rockingham County could be the next county to build a courthouse facility, and urged the Long Term Capital Improvement Subcommittee, the Board of Rockingham County Commissioners and the Executive Committee to get involved in the planning process.

Rep. Vaughn asked where the plan was, who the architect was and was there enough space available for parking. Mr. Nolan indicated that the architect which was chosen, is a professional who designs these types of facilities, further noting that a plan is available which does allow for adequate parking facilities. Several Executive Committee members had some serious questions and/or statements that they wished to make, and Chairman Schmidtchen suggested that these be taken up, after the departure of Mr. Nolan and Mr. Monahan. Chairman Schmidtchen thanked both Mr. Nolan and Mr. Monahan for attending the meeting.

Once Mr. Nolan and Mr. Monahan had departed, Chairman Schmidtchen asked if there were any Executive Committee Members who wished to speak regarding the proposal. Rep. Sherburne noted his concerns about the plans for the building of another courthouse facility in Brentwood, and urged that careful consideration be given to justifying the fact the present facility is a complete “disaster”, before anything else is voted upon. Rep. McCain echoed the

sentiments of Rep. Sherburne, and asked, "how can we make a decision on building, when we don't even know if we have money." Rep. Blanchard noted the need to provide due process, and urged Executive Committee Members to keep this in mind. She stressed that although the Executive Committee needs to keep the cost in mind, there is a need to provide due process. It was pointed out that the State should be made aware of the fact that they should respect the needs of Rockingham County; that building a new facility should serve the entire county. Rep. Blanchard stressed "we don't need to have tunnel vision just because money is bad right now." Chairman Schmidtchen thanked Rep. Blanchard for her sentiments, and the need to bring these thoughts forth.

Rep. Welch was then introduced as the Chairman of the Jail/House of Correction Sub-Committee. He noted that many meetings were held with his sub-committee, the Building Sub-Committee and combined Jail Task Force Sub-Committee. As a result, the site proposed for the location to build another courthouse facility was also the site proposed by the Jail Task Force Sub-Committee to house minimum security inmates. He then spoke to available space to be made available at Pease Air Force Base, which could be utilized by Rockingham County for their minimum security inmates, or possibly the CHINS program or other programs. He noted the high cost of building maximum security cells, further relating that the majority of those incarcerated in the Rockingham County Department of Corrections are termed "maximum security inmates", as they haven't gone to trial, and have not been sentenced.

It was the suggestion of Rep. Chase that a copy of a letter dated December 4, 1989 from the United States Department of Justice be sent to the Long Term Capital Improvement Sub-Committee for their review. Rep. Vaughn pointed out that all departments received these letters, providing information on land access. It was stressed that contact should be made with Ms. Louise Lucas of the United States Department of Justice with regards to a response to this letter.

Rep. McCain queried if any traffic studies have been conducted with regards to the proposed siting of a courthouse in the Brentwood Complex. He suggested that a complete study be done so that the Executive Committee can look at it all at one time for consideration and review. Rep. McCain noted problems regarding North Road in Brentwood stressing that priorities have to be looked at and considered.

Rep. Chase suggested that, in an effort to keep the full Rockingham County Delegation abreast of what is going on, perhaps monthly meetings of the Delegation, to be used as an informational type meeting be held, to let Delegation members know what is going on. Rep. Blanchard though this was a good idea, further suggesting that a structured meeting be held, complete with an agenda of the meeting. It was further suggested that a Saturday morning meeting be held to have the full Rockingham County Delegation. Rep. Chase suggested sometime in January 1990. He further suggested that the meeting could be categorized as an "informational type" meeting, used primarily to keep Delegation members abreast of what is going on in the County. It was pointed out to the Executive Committee that if regular informational meetings are to be held, more money should be appropriated in the Rockingham County Delegation budget under mileage and per diem payments. It was the suggestion of Rep. Sherburne that, in an effort to economize, information type meetings could be held in Concord, when the House is in session. He stressed that, by doing this, it

would be far less expensive.

It was pointed out by the Clerk, Rep. Skinner, that the full Rockingham County Delegation could meet on January 3, 1990 -Organization Day in Concord, to replace the District 2 member. When questioned about this procedure, Rep. Skinner explained for the benefit of Rep. Malcolm, and the other Executive Committee Members, that this meeting would be used to replace the vacancy of Vincent J. Palumbo, also noting that the Chair called upon the existing Nominating Committee to make their recommendations to bring before the entire Rockingham County Delegation. It was the feeling of Rep. Parr that meetings that are held in Concord usually end up being a "screaming match."

Prior to the adjournment of the meeting, it was decided that an information type meeting would be held on Saturday, January 13, 1990 beginning at 9:00 A.M. in the Hilton Auditorium of the Rockingham County Nursing Home. A formal agenda will be put together, which will include such topics as the expansion of the Rockingham County Jail/House of Correction; the expansion of the waste water treatment facility at the Rockingham County Complex; a review of the 1990 Capital Improvement projects for Rockingham County ; a review of the proposed 1990 Rockingham County budget; a review of the acquisition of additional land for Rockingham County; a review of insurance information - an up-date; a review of the Rockingham County Nursing Home; a review of the Rockingham County Farm and any other pertinent information to come before the meeting.

There being no further business to come before the meeting, Rep. T. Gage moved to adjourn the meeting. This motion was seconded by Rep. McCain and so voted unanimously in the affirmative at 11:05 A.M.

Respectfully submitted,

Rep. Patricia M. Skinner, Clerk
Rockingham County Delegation/
Executive Committee

TO: THE HONORABLE BOARD OF ROCKINGHAM COUNTY COMMISSIONERS

I respectfully submit the Annual Report for the Rockingham County Nursing Home for the year ending December 31, 1989.

This past year continued to be as challenging as previous years for all personnel and residents of the Home. Although staffing and retention did improve we did face continued low staffing patterns as well as an outbreak of a staph food infection in November.

The retention rate of personnel improved dramatically in 1989. The turnover rate was 28.40% compared to 43.25% in 1988. This improvement in personnel turnover can be attributed in part to the establishment of the Child Care Center for County Employees.

The Center opened in December 1988 with two children and as of December 1989, 32 children of County employees were served. The Center is currently at near capacity with little space available for those future employees who are seeking child care services. We applied for and were awarded a grant for the purchase of supplies and equipment for the establishment of an afterschool program. It is our hope that with this money and that provided by the County in 1990 we will be able to service additional families.

Due to our increase retention rate we have decreased the use of outside nursing agencies, "nursing pools". The per diem pool created by the facility is the only in use for contract nurses as of November 1989. It is our sincere desire to further reduce the use of per diems throughout 1990.

The vacancy rate for Certified Nursing Assistants continues to decrease. This is due to a combination of a down turn in the economy, and the increase demand for the Child Care Center.

The development of the "Baylor Plan" for nursing personnel has also assisted in decreasing turnover and providing adequate nursing coverage on weekends. Although this program is expensive it certainly assists in meeting the daily needs of all residents.

We were fortunate in 1989 not to experience an outbreak of influenza as we had in 1988. The plan set forth by the medical and nursing staff for immunization of residents and staff was certainly a factor in prevention.

I would be remiss however, if I failed to mention the outbreak of staph food infection following the Thanksgiving Day Holiday. A small number of residents were exposed to a tainted food product and were ill with symptoms usually associated with a food borne illness. Upon notification of the illness the medical staff took precautionary measures for care of those residents ill. The Food Service Department was informed and a careful review of all cooking procedures was performed. Following notification of the Bureau of Communicable Disease, Concord, by administration, personnel from the department visited the Home inspected the kitchen and reviewed medical records. Upon the completion of the study it was determined that a staph organism had tainted the Turkey Salad served over the weekend.

Procedures for the department have been reviewed and rewritten as necessary to prevent any further occurrence.

As the year of 1989, was progressing it became evident that there would be a shortfall of expected revenue I imposed a freeze on purchasing of equipment and all nonessential purchases. Due to this freeze and an extra effort to collect

outstanding debts by families we were able to bring revenues within 1.04% of projected revenues and under spent authorized appropriation by 1.16% or a net budget surplus of \$38,197.00. This would not have been possible without the assistance and support of all personnel.

As of December 31, 1989, the average age of all residents in the facility was 81.69 years, 143 residents 85 years or older, 48.9% of the Home's population.

In 1989 a major piece of equipment saw its last days of use. The X-Ray equipment that had been donated from Exeter Hospital some 15 years ago finally was beyond repair. Following a review of all options it was determined the Home's residents could be well served by a portable system rather than purchasing new equipment, saving approximately \$9,100.00.

Among the goals for 1990, is the introduction of the computer system to our Admissions Department, the start of a recycling program to reduce the waste stream.

We will continue to exercise our commitment to recruiting the best possible staff to care for residents of Rockingham County.

Throughout 1990 we will continue to plan for the implementation of the reforms in long term care as outlined by the Federal Government. As I noted in my report last year the reforms were enacted by Congress, December 1987, however the Federal bureaucracy has slowed the start of the reform. It is not expected that these reforms will be enforced until October 1990. I continue to represent the County Nursing Homes on the Longer Term Care Reform Oversight Committee.

Rockingham County Nursing Home has continued to receive many fine compliments from visitors, families and professionals for the fine care provided to the residents of the Home. We will not operate on our laurels, but will continue to provide quality care and homelike atmosphere as we have in the past.

Thank you to all the volunteers, individuals, as well as, groups that have served the Home throughout 1989.

To the "E.F.F.O.R.T.S." Committee thank you for the fund raising activities throughout 1989. The committee's work toward the installation of a master antenna system is greatly appreciated by residents and families. The installation was completed this past summer and plans call the final installation of Cablevision in late winter early spring, 1990. The Committee also provided funding in 1989-1990, toward a new shower/bathing system for Underhill One, and Two.

As 1989 came to a close, we experienced a change in command in the Nursing Department. Mrs. Norma Dodge, RN, Director of Nursing for 15 years, and employee of the Home for 22 years, retired from active service. She will be missed by all those she worked and served. Mrs. Joan Skinner, Assistant Director of Nursing, was promoted to the position of Director, and Mrs. Kathleen Upson, Nursing Supervisor, was promoted to Assistant Director.

A word of thanks to Mr. John Courtney, former Corrections Administrator, Mrs. Patricia Donovan, the current Administrator; Mr. Robert Kidder, Farm Manager; to Sheriff Wayne Vetter; and members of their respective departments for the assistance and cooperation throughout 1989.

Thank you to Mr. Ernest Woodside and members of the Maintenance Department for their work and assistance in keeping the Home well maintained.

My report would not be complete without again recognizing the fine personnel of Rockingham County Nursing Home. I know that without this group

of dedicated employees we would not continue to operate a "Class A" reputation throughout the State of New Hampshire. My personal thanks to each of them, I hope that 1990 brings a productive, smooth and enjoyable year.

Thank you, and an expression of gratitude to the Rockingham County Delegation and the Board of Rockingham County Commissioners for their assistance and guidance throughout the year.

Respectfully submitted,

William F. Sturtevant
Administrator

ROCKINGHAM COUNTY NURSING HOME CENSUS 1989

Total Census	January 1, 1989	289
Total Admissions		71
Total Discharges		90
Total Deaths		65
Total Census	December 31, 1989	288
Total Resident Days:		105,322
Daily Average Census:		288.55
Highest Census		290.00
Lowest Census		274.00
Daily Average:		
Mitchell Building:		39.83
Fernald Building		83.56
Underhill Building		57.84
Blaisdell Building		107.31
Average Age of Residents December 31, 1989		81.69
Average Age of Resident Death:		83.29
Average Age of Admission		79.95
Average Length of Stay	2 years - 6 months - 14 days	

**ROCKINGHAM COUNTY NURSING HOME
ANNUAL MEDICAL DIRECTOR'S REPORT
FOR 1989**

KARL L. SINGER, M.D.

We have seen the continuation of the trend which started about five years ago of having people arrive at the nursing home sicker and requiring more care; it is interesting that this trend is documented on a nationwide basis for nursing homes in the current issue of the New England Journal of Medicine. This reflects the fact that there are more community resources such as Adult Daycare which allow people to stay out of the nursing home for six months to two years longer. Therefore, they arrive here requiring a much higher level of service. The staff has met the increased need for services in these more complex patients and have done an outstanding job once again.

The only major epidemic that occurred was a staph food poisoning epidemic which occurred around Thanksgiving. Fortunately this only lasted a few hours and caused no serious disability. An investigation by the State Health Department highlighted certain changes in food handling which hopefully will avoid this problem in the future. We also received a detailed report on last years salmonella epidemic which pointed out the unusual nature of the epidemic because ice appeared to the source of the salmonella.

For the coming year we will continue to try and simplify medication regimens, both by discontinuing unneeded medicines and by trying to switch residents to longer acting drugs so that we require less nursing time to pass medications. The change in nursing administration has gone well and all of the new staff appear to be doing an outstanding job in their new positions.

I expect the trend of admitting sicker residents to continue and this will require increasing efforts of the staff in order to maintain the high quality of care which has been given here in the past. I suspect the budget problems at the state level will have some impact, but hopefully we will be able to maintain adequate staffing for the sicker patients who are now being seen at Rockingham County Nursing Home.

Karl L. Singer, M.D.
RCNH Medical Director

1989 FARM REPORT ANNUAL REPORT

The Rockingham County Farm continues to supply beef, pork and fresh vegetables to the Rockingham County Nursing Home Dietary Department. As well, the Farm continues to work to increase the beef and pig herds.

The Farm also continues to put up hay which is sold to horse farms. We planted sixty-one (61) acres of corn which is chopped into silage and fed to the beef herd.

This summer, with the help of the Rockingham County Cooperative Extension Service, two (2) acres of vegetable gardens were planted, using the black plastic mulch and row cover system. The gardens produced over two (2) tons of fresh vegetables which were sold to the Dietary Department and to the employees of Rockingham County.

The Farm now has a highly erodible and wetland conservation plan filed with the Soil Conservation Service.

This year, a lot of repairs were done on the buildings and farm equipment. At the Farrowing Barn, we put on a new roof, clad boards, a new door and painted the barn red. On the inside, we put new water lines in all the wings and painted the inside. At the Finishing Barn, we put on two new doors and patched the roof. The inside was steam cleaned and new water pipes with pig waterers installed. Pens in this barn were fixed as well as the installation of feeder pipes to each feeder.

Two (2) corrals and chutes were built in the Beef Barn, as well as the installation of a back door. Another door was fixed on this barn.

All the farm equipment has been gone over and has been brought up to operational standards. All of this work was performed by inmates, myself and my assistant and farm hand.

The Farm continues to work with the Exeter Area Future Farmers of America. This year two classes were held at the Farm. One was on vaccination of beef cattle and the other was on how to take soil samples.

The Farm continues to use more inmates to do farm projects and do routine chores of caring for the pigs and cattle on the Farm.

I would like to thank the Board of Rockingham County Commissioners, the Farm Sub-Committee, the Rockingham County Cooperative Extension Service and also my farm assistant, Wayne Gates as well as my farm hand, David Rocheleau for their continued hard work and support for keeping the farm operational.

Respectfully submitted,

Robert J. Kidder
Rockingham County Farm Manager

**ROCKINGHAM COUNTY COMMISSIONERS
DEPARTMENT OF HUMAN RESOURCES
ANNUAL REPORT**

The Department of Human Resources is responsible for approving payment of the court-ordered expenses of juveniles; including children in need of services, delinquents, and children who have been found to be abused or neglected. Rockingham County funds twenty-five percent of these costs, and the State of New Hampshire, Division of Children and Youth Services, seventy-five percent. Rockingham County pays expenses for an average of two hundred eighty five children on a monthly basis; the cost averaging \$80,000.00.

In an effort to control these costs, the Department of Human Resources funds programs and personnel, through State grant funds, who work with youth and their families in an effort to divert cases from court involvement.

The Portsmouth and Derry Mediation Programs, and their dedicated community volunteers, continue to provide parent-child mediation to families free of charge. The two programs have met with more than fifty families during 1989.

The Homeward Bound Program, funded by 5% diversion funds, performs needs assessments and provide therapeutic intervention in a homebased setting.

Also grant funded is the Youth Attender Program, in it's third year of operation. It is based in the Windham Police Department, and provides a secure emergency placement for juveniles who are in the custody of police for non-criminal matters, and who cannot be immediately released to the custody of their parents. This relieves police officers from monitoring duties of juveniles.

This year Rockingham County added the component of a drug-alcohol counselor who works in schools conducting peer groups, informational sessions, and individual counseling.

Rockingham County also funds the position of juvenile court intake worker in the Exeter, Hampton and Plaistow District Courts. This worker meets with all potential CHINS cases in order to provide information about the court process, financial responsibility of parents, and alternative resources to meet the needs of the family. This pilot position has experienced an 80% success rate in diverting potential CHINS from court involvement.

It is expected that current proposals being made by Division of Children and Youth Services will have a significant fiscal impact on the budget for the Board and Care of Children. We continue to be politically involved and advocate for necessary services for children, as well as the elimination of costly, inappropriate services.

Much credit is due the Board of Commissioners for their encouragement of programs and services to youth and their families. They have encouraged innovative programs, political awareness, and involvement to ensure that high quality, integral services are provided to families in Rockingham County.

MAINTENANCE DEPARTMENT'S ANNUAL REPORT FOR 1989

To the Honorable Board of County Commissioners:

I respectfully submit the Annual Report for the Rockingham County Maintenance Department for 1989.

The year 1989 has been a great challenge to the Department. With the approval of a \$500,000 Capital Improvement bond, we now are able to start doing replacement and upgrading of major systems. We have been able to go forth with other projects long overdue with the addition of a Painter/Carpenter and a Plumber/HVAC Mechanic. The Department has been sending men to training schools to learn more of the different operations of the department as well as conducting in-house on site training. The upcoming year promises to hold even greater challenges as we go forth with a new expansion to the Jail/House of Correction and a long overdue new Sewerage Treatment Plant. All of these things make for a better direction and operation for the entire Complex and the County.

The projects the Department has undertaken and will continue to handle are beginning to show progress in the overall operations of every aspect of the Complex. The Department has shown itself to be evolving into an Engineering and Maintenance group, handling major as well as minor repairs; making itself more valuable from a cost savings standpoint, in addition to the value of having on-site expertise in day-to-day operations.

The following are some of the accomplishments my men have done in the year 1989, as well as projects done by outside contractors:

Rockingham County Nursing Home:

1. Repairs and painting of the exterior of the Mitchell building and fire escapes.
2. Interior repair and painting of Fernald and Underhill buildings.
3. Installation of new utility sinks in Underhill and Fernald buildings (first floors), and new automatic shower unit in Fernald first floor.
4. Installation of three new washers and dryers in the laundry.
5. New design for air handling unit in the bakery.
6. Repairs and cleaning of all three boilers at main boiler plant.
7. Replace leaking copper water lines at the main boiler plant.
8. Upgrading of the domestic water to drainage lines.
9. New roof installed on Fernald building.
10. Waterproofing of the Fernald and Blaisdell buildings.
11. Installation of separator tank and removal of existing oil dry well.

Rockingham County Children's Day Care Center:

1. Expansion of children's playground area.

Rockingham County Jail/House of Correction:

1. Repairs to drainage system at Sally port.
2. Installation of new hot and cold water lines for laundry.
3. Installation of new washer and dryer.
4. Phase I replacing leaking plastic pipes with copper domestic water.
5. Replace faulty valves for two additional hot water storage tanks.
6. Roof repairs completed.
7. Repairs to and cleaning of both boilers.
8. Installation of new showers in Work Release.

Rockingham County Administration and Justice Building:

1. Removal of gasoline tanks.
2. Repairs and cleaning of #2 boiler.
3. Renovations to County Attorney's office area.
4. Installation of central controlled air handling unit for processing in the Registry of Deeds area.

Rockingham County Maintenance Department:

1. Installation of a heating system in the Ground's shed.

Special Projects:

1. Phase I upgrading of fire pump - Phase II in progress.
2. Phase I upgrading of the main boiler plant - Phase II in progress.
3. Phase I upgrading of hot water storage tanks - Phase II in progress.
4. Phase I major upgrading of the fire sprinkler systems in all areas.
5. Installation of an additional 57 bunks at the Jail/HOC.
6. Major renovations to the Slaughter House.
7. Replacement of 6" water main to R.C.N.H.
8. Technical assistance to Anderson-Nichols on Jail/HOC and Waste Water Treatment Plant expansions.
9. Removal of existing and installation of new 12,000 gallon gasoline tank at the Maintenance Department.
10. Removal of existing and installation of new #2 and #6 fuel oil tanks at R.C.N.H.

At this time, I would like to thank all Department heads for their support and a special thanks to all of the men and staff in the Department for a job well done. Keep up the good work!

I would also like to thank the Commissioners, Sub-Committee and Delegation members for giving me their support.

Ernest G. Woodside
Director of Maintenance

OFFICE OF REGISTER OF DEEDS

To the Honorable Board of Commissioners:

1989 continued the slowing trend in real estate with a resulting slowdown in the Deeds office. No employees have been laid off because over the past years many have left and gone on to other jobs or moved from the area. We now have seventeen full time and one part time (Summer help for vacations) with one employee on maternity leave. They are constantly working on re-indexing projects which will create better and more accurate indexes plus refilming books back to 1643. These films will enable us to become part of the new technology of the 90's when film and optical disc plus the computer can successfully be tied together for a much more efficient office.

During 1989 we upgraded our computer system to include more memory thus enabling us to print our own indexes. Other than cutting, punching and printing binders we are totally self sufficient.

Receipts were less than anticipated in 1989 but there were fewer recordings which enabled us to spend less on supplies thus creating an actual surplus of \$12,978.00 over the amount predicted. The copy section receipts were almost \$216,000.00 and miscellaneous income was \$326,099.40. This includes the sale of indexes, microfilm and magnetic tapes to outside companies. In 1990 we have raised the price of copies for the first time in several years and have acquired a fax machine. These are creating more income for the County.

1989 Statistics

Receipts	\$1,375,056.86
Documents Recorded	57,473
Copies Made	251,999
Expenditures	\$ 568,265.41

My thanks again this year for the continuing support from the Board of Commissioners and the County Delegation.

Respectfully submitted,

Betty Waitt Luce,
Register of Deeds

ANNUAL REPORT OFFICE OF THE ROCKINGHAM COUNTY ATTORNEY

In looking through annual reports filed in the past ten years, 1989 is an echo of some of the same problems that have prevailed throughout. The county attorney's office consistently has appealed for more staff, attorneys and support staff; more work space; more room for file storage, supplies storage and a secure evidence storage space; and a less cumbersome workload per person.

Approval has been requested for an additional clerical person and two attorneys in the 1990 budget and, if voted, we will still be overloading our support staff. Each additional attorney is budgeted for 1990 at approximately \$22,500.00, a wage that is barely competitive with the private sector salary for a novice attorney fresh out of law school and considerably lower than the salaries paid Londonderry and Salem town attorneys recently hired.

Criminal case growth related to population growth and some other social factors, has been steady over the years. From 1965 to about 1986 growth has been at a fairly constant rate. From 1986 to the present that growth rate has substantially increased. The county attorney's office is not at liberty to set case load limits or to refuse to accept criminal cases beyond a set number.

Present, active caseloads of attorneys in the office are as follows: 365, 265, 402, 300, 526, 380 and 109. In addition there are probably 100 cases not presently assigned to staff attorneys.

Public defenders, pursuant to a State contract, have a limited caseload of 60 cases per attorney, which may have increased to eighty (80) cases, under pressure, but compares radically with the prosecutors' caseloads.

Open and pending criminal cases in the county attorney's office total 3,040, of which 2,470 were entered in 1989. The office also received and reviewed 126 child abuse reports and represented petitioners in 248 Uniform Enforcement of Support Act hearings in the domestic relations division of the Superior Court.

Handling of many criminal matters does not end at sentencing. In 30% to 50% of prosecutions, cases are reactivated by entry of motions challenging some part of the prosecution or sentence, by entry of a violation of probation or by bringing forward a previously non-sentenced conviction for imposition of a sentence. All these things require as much response time as any "active" case.

In another area of responsibility, the County Attorney was called upon to defend the County in several civil actions brought by various plaintiffs through U.S. District Courts. To date, we have been successful in achieving favorable decisions in two cases, resulting in the saving of a great deal of money for the County.

Our clerical staff is making every effort to enter every case, newly opened or now being closed, into our computer to establish a reliable data base that will hold all the records we now refer to on file cards and in old file folders. There are now approximately 2,500 cases entered but it is slow work since it is being done on a time-available and (unpaid) overtime effort.

We received some valuable assistance in 1989 from five intern volunteers, one from B.C. and four from UNH. With the help of bright volunteers such as these, we managed to handle some of the time-consuming things that should be done but for which time can't always be found.

Carleton Eldredge
Rockingham County Attorney

ROCKINGHAM COUNTY SHERIFF'S DEPARTMENT ANNUAL REPORT FOR 1989

1989 was a very busy year with 21, 155 civil papers being served by the Civil Division, up 2,923 over last year. The revenue received for this service was \$398,152.47.

The Criminal Division processed over 900 arrest warrants resulting in 365 arrests with a total of 2,139 prisoner transports. The Juvenile Section received 40 new investigations which resulted in 33 Court cases. Forty (40) Safety Programs were coordinated and presented in the local elementary schools.

The Communications Center is currently staffed by 11 full time Telecommunicators and 2 part-time Telecommunicators with no expected added staff in 1990. Dispatchers are currently handling an average of 850 to 900 police, fire and rescue related calls daily. The Fire and Rescue Command Console obtained in 1988 in managed 24 hours daily serving 11 Fire Departments in Rockingham County. Added to the Communication Center in early 1990 will be Radio Fire Box Alarms that the center will monitor for the 11 Fire towns we serve in Rockingham County. The system should be fully operational in the first quarter of 1990.

The Radio Maintenance Department continues to provide high quality repairs and installation of various police vehicular electronics systems. This service is still provided free for any town or County. We also install fire communications equipment as time permits. We are continually up-grading and expanding the capabilities of our County Police/Fire Dispatch System and are working closely with our County Delegation to insure adequate long range planning to continue this valuable service.

As Rockingham County grows so do the demands and tasks of the Sheriff's Department. We strive to serve the needs of the County as they arise and it is through the cooperative efforts of the County Commissioners, the Sheriff's Subcommittee, the members of the Executive Committee and the Rockingham County Convention that we are able to do so.

UNH COOPERATIVE EXTENSION - ROCKINGHAM COUNTY ANNUAL REPORT 1989

UNH Cooperative Extension is a unique partnership between County Government, the State Land Grant College (University of NH) and the US Department of Agriculture. Our educational mission focuses on the positive development of people and communities so that they may effectively identify and solve the problems directly affecting them. The Rockingham County office currently assists residents with educational information in Agriculture, Home Economics, Forestry, Expanded Food and Nutrition Education Program, Sea Grant and 4-H Youth Development. In 1989 direct assistance was given to citizens in every town and city in the county.

The Rockingham County Cooperative Extension Advisory Council, made up of thirteen local citizens, meets monthly to provide program and personnel guidance and to oversee budget preparation and expenditures. This advisory group provides an important link with local communities and their concerns.

AGRICULTURE

Claudia Boozer
County Coordinator

Agriculture continues to play an important role in the economic and social well being of Rockingham County. According to 1987 Census of Agriculture figures, Rockingham County maintains 382 farms encompassing almost 37,000 acres. The market value of agricultural products sold including field crops, greenhouse crops, livestock and poultry reached \$12.3 million in 1987. As the figures indicate, agriculture continues to be a vital industry in Rockingham County.

Extension Educators, Agriculture, work closely with commercial producers, urban audiences, support agencies and allied organizations in promoting and supporting the agricultural industry in Rockingham County. In addition, specific issues related to natural resource protection have been targeted for intensive programming efforts.

Commercial Producers - New entry-level growers as well as established producers are provided with research based information to assist in production and marketing decisions. Sophisticated tools such as computer generated small fruit and vegetable crop budgets and soil/pesticide interaction programs are all aimed at improving crop productivity and preventing groundwater contamination.

Urban Audiences - An increasing population continues to create interesting educational challenges. Last year residents from every town and city in Rockingham County requested agricultural information. In addition to the dispersal of fact sheets and pamphlets, urban audiences were provide information through radio talk shows, newspaper articles, newsletters and mass media displays.

Natural Resource Issues - UNH Cooperative Extension has chosen to focus on two major natural resource issues: Water Quality and Solid Waste. In Rockingham County, agricultural programs to address these concerns have centered around improving pesticide and fertilizer safety and use. This has included an improved understanding of their soil/water interaction. Efforts in the solid waste issue have begun in the area of municipal and backyard composting. This program will be greatly expanded during the next few years.

FORESTRY

The UNH Cooperative Extension Forestry Program in Rockingham County reflects the needs of landowners and communities in New Hampshire's most rapidly urbanizing county. Today our programs include the traditional forest industry and a variety of urban and community audiences. These are a few of the most recent projects that we've been involved with.

Forest Industry - Rockingham County has an active and healthy forest industry. Despite recent urbanizing, the county has retained a significant forest resource base that is actively managed. The Tree Farm Program recognizes forest landowners who have accomplished a high level of good forest practices on their properties. There are currently 162 landowners registered as Tree Farmers in the county. Only two counties have more registered Tree Farms in the state.

Community Assistance - Our efforts in community related natural resource programs are rapidly expanding. Current Use Tax workshops, natural resource inventory assistance, management of town-owned lands, and protection of important local resources are some of the projects we are involved with. We are currently putting together a series of training workshops for community volunteer board members (Conservation Commissions, Planning Boards, etc.).

Urban Audience - Rockingham County's urban audience continues to be a major focus of our forestry program efforts. Last year we helped develop and launch the Backyard Tree Farm Program, which was created to educate residential property owners about their small part of the forest resource and to recognize their efforts in managing it. The Backyard Tree Farm Program concept was quickly picked up by a number of other states and is now a nationally recognized program.

SEA GRANT

The University of New Hampshire Sea Grant College Program is one of thirty in the nation dedicated to promoting the understanding, development, utilization, and conservation of ocean and coastal resources through university-based research, education, and extension services. The UNH Sea Grant Extension works with marine industries, government agencies, private organizations and individuals to help identify and solve problems associated with conservation and development of the region's marine resources.

Sea Grant Extension has conducted programs this year working with commercial fishermen, marinas, recreational fishermen, recreational boaters, sport divers, New Hampshire Fish and Game, the New Hampshire Port Authority and other government agencies such as National Fisheries Service, New England Fisheries Management Council, and the Army Corps of Engineers.

The New Hampshire Commercial Fishermen's Association is a good example of an on-going program. The Sea Grant Extension Educator, as the facilitator of this organization, meets monthly with the Board of Directors, performs most of the administrative work, organizes programs, and keeps the group informed of issues, problems, and regulatory matters.

Another successful ongoing program was a program conducted at the Wentworth By The Sea Marina which dealt with the marine debris issue. The program called "Trashmaster" was funded by two corporations; Wheelabrator

Technologies, Inc. and Waste Management Inc. The program received a commendation from Governor Gregg and a paper on the program was presented at the National Marina Institutes Research meeting in January.

4-H

Learn by doing and having fun while doing it describes 4-H, an out of school program that emphasizes project and life skill development. In Rockingham County, over 300 people serve on the 4-H volunteer staff. In 1989 over 900 4-H members completed 4-H projects and were active in 99 local/county-wide 4-H clubs and family units. Additionally, 240 youth were reached through 4-H short courses in Childcare/Babysitting, Let's Go Fishing, Marine Science and Forestry. Approximately 9,850 youth benefited from the 4-H "Kids on the Block" handicapped awareness program, Bicycle Safety, Embryology, Career Education, and International 4-H Youth Exchange as school enrichment programs. Over 1,000 youth and adults participated in Marine Science programs at the 4-H Aquaculture Marine Laboratory in Seabrook.

4-H offers fifty different project categories that emphasize growth from beginner to advance levels in skills and knowledge. Major project groups are Plant Science, Home Economics, Agriculture, Natural Resources, Mechanical Science, Citizenship, Leadership, Health and Safety, Communications, Leisure and Cultural Education, Energy, Jobs and Careers. In addition to project areas, 4-H members (ages 8-19) learn basic life skills - developing positive self concepts, relating to others, building group skills, practicing leadership skills, participating in community service and improving communication skills. Youth can participate in 4-H as a club member, an independent member, a special interest group and as a 4-H camper. Entire families can also get involved as a 4-H Family unit.

Members and volunteer leaders of 4-H continue to excel on local, county, regional, state, New England and National levels. This year two teen delegates were selected to attend the National 4-H Congress in Chicago, one to National Citizenship Conference and nine to Regional and National Horse & Livestock Judging, Dairy Quiz Bowl and Hippology competitions. Two teens were selected for the New Hampshire delegation of four to the 1990 National 4-H Conference.

Forty-Four 4-H volunteers serve in key leadership, middle management roles to coordinate major 4-H programs. Key Volunteer Leader Maryann Kasprzak continues as the National 4-H Salute to Excellence Award winner, focusing on the Hippology program throughout the state.

Thirteen teens captured state championships for their 4-H demonstrations. Thirty-one teens represented the state at New England 4-H programs at Eastern States Exposition.

THE EXPANDED FOOD AND NUTITION EDUCATION PROGRAM (EFNEP)

The Expanded Food and Nutrition Education Program (EFNEP) is a federally funded program that provides basic nutrition and food skills information to families, pregnant women and youth. The program is taught by trained program associates and is offered free of charge to those who are income eligible.

Teaching is done individually or in small groups. The lessons are tailored to the personal needs of the participants and most are instructed in their homes.

In Rockingham County, EFNEP is offered in Portsmouth, Derry and Salem. Full enrollment for the program is 45-50 clients. Forty-nine families were served in Portsmouth, Derry and Salem in 1989. There were presentations to 13 groups; 74 youth were taught.

HOME ECONOMICS

The Home Economics program this year has focused it's projects in the areas of Foods & Nutrition, Human Development & Family Relations, and Financial Management. We work with community groups, cooperating agencies, and private business in the delivery of educational programs, workshops, child development newsletters, informational bulletins, and fact sheets.

Financial Management: A comprehensive 2-day workshop, "Money Matters and Women: Surviving Financially", was held. Thirteen speakers presented programs to the 90 participants on such topics as Assets, Liabilities & Goals, NH Law & Women's Finances, Property Ownership, Insurance, Retirement Planning, Credit, and Saving & Investments. The volunteers who helped plan and implement this workshop were recognized by the Governor's Office on Volunteerism.

Human Development & Family Relations: Cooperative Extension teamed up with the Bureau of Child Care Standards & Licensing to provide training for child care providers. Parents received child development newsletters and a workshop on stepfamilies. Leadership development for volunteers occurred through a Family Community Leadership project.

Foods & Nutrition: To help reduce risk factors for certain chronic diseases, programs were provided on Cholesterol & Fats, Calcium & Osteoporosis, Nutrition & Cancer Prevention, and Weight Control. Programs were also provided on food irradiation, food safety, and food preservation.

**ANNUAL REPORT
ROCKINGHAM COUNTY BOARD
OF COMMISSIONERS**

The Board of Rockingham County Commissioners continue to work towards providing the citizens of Rockingham County with quality services at the lowest possible cost.

We continue to deal with situations beyond our control; jail overcrowding; the need for expansion of these facilities; enlargement of the waste water treatment facility and State mandated costs are contributing factors for the increase within the 1990 budget. We continue to work closely with Department Heads and the County Delegation to present the tightest budget possible.

It should be pointed out that 65% of the county budget is for human services (Old Age Assistance, Board and Care of Children) and an additional 10% is for the Rockingham County Jail/House of Correction, making the total of these two items 75%, over which we have very little control, many of the costs being state mandated.

The Board of Rockingham County Commissioners would like to take this opportunity to extend thanks for the support and cooperation received from the residents of Rockingham County, our fellow elected officials, the County Delegation Executive Committee, the entire Delegation and especially the county employees whose dedication makes it all work.

BOARD OF ROCKINGHAM COUNTY COMMISSIONERS

Ernest P. Barka, Chairman
Maureen Barrows, Vice Chairman
E. Jane Walker, Clerk

ROCKINGHAM COUNTY TREASURER ANNUAL REPORT

As 1989 comes to a close, it is important to review some of the issues that have impacted Rockingham County and assess the future as we enter the decade of the 1990's.

On a financial note, we borrowed funds during the year at a cost of \$586,294. Our earnings for the same period were \$289,559 or a return on cost of 49%. Although this is lower than prior years, it reflects our limited capacity to borrow and reinvest funds due to the changes in the tax laws.

The largest issues in the recent past have been the fight against collateralization of public funds, the Tax Reform Act of 1986, and litigation with the town of Seabrook over the abatement of taxes for the nuclear power plant.

The collateralization of public deposits continues to be a major issue for the County. We have successfully defeated the proposal for collateralization of public funds because of its negative earnings impact here in the County. Our estimates indicate that this regulation could cost the taxpayer about \$50,000 annually, and although we support the need for written policies and procedures, there are other ways to assure that public funds are reasonably protected.

The Tax Reform Act of 1986 eliminated the annual borrowing in January and payment in December process we used to fund our tax collections. The law basically requires that funds be used within six months or the governmental unit incurs an arbitrage penalty or "rebate" which is due to the federal government. This has caused us to borrow about three times a year and incur triple the funding costs.

As reported to you in my report of last year, the town of Seabrook withheld \$684,997 from its tax payment in 1988. The County prevailed in its action to have these tax monies released from the Superior Court on the basis that the taxes were unrelated to the abatement and secondly that the town would have full legal power to secure payment of any judgement under existing statutes. The actual case is still pending in the New Hampshire Superior Court is based on the town's premise that refunded taxes as a result of a legal dispute or abatement require reimbursement from the County and the School District as those taxes were also abated as part of the abatement process. The amount in this case is \$684,997. This is for the tax years 1978-1982 and do not include the tax years 1982-1987 which amounts to approximately another \$2,000,000 liability for the County should we lose this case. The County disclaims any responsibility for these tax abatements and believes that it will prevail in this action.

In late 1989, we began the funding for three new projects. A new wastewater treatment facility must be constructed in order for the County to expand the Jail. There will be an addition to the jail to address overcrowded conditions. There are also several important capital improvement projects for County facilities which must be undertaken to maintain the structures. Presently there are \$1.2 million dollars outstanding in bond anticipation notes which will be increased during 1990 to accommodate the funding for these projects.

As we enter the 1990's some additional areas warranting our attention are: 1. Amending the tax act to allow for improved borrowing power, 2. amending the State Statutes to allow for increased debt repayments in an effort to lower total outstandings and reduce overall interest costs, and 3. continue our efforts to fight

against the collateralization of public deposits. On a local level, the last two are critical issues facing us in 1990 and 1991.

Service to our constituents continues to be a critical component of the work that we process. The business office could not maintain this service without the dedication and commitment of the staff. In addition, various County departments support our administrative efforts. We would be remiss if we did not acknowledge their assistance and efforts during the past year.

Clarke R. Chandler, Treasurer
Rockingham County

Irene Dodge, Deputy Treasurer
Rockingham County

**ANNUAL REPORT OF THE
ROCKINGHAM COUNTY JAIL & HOUSE OF CORRECTION
JANUARY 1, 1989 through DECEMBER 31, 1989**

TO: THE HONORABLE BOARD OF ROCKINGHAM COUNTY COMMISSIONERS

I respectfully submit the Annual Report for the Rockingham County Jail and House of Correction.

During this past year we have been facing a crisis situation at this facility due to the overcrowding. We moved into this facility designed to house 86 inmates in 1981. At the time the average daily inmate count was 46. Each year we have experienced a constant increase in the daily count. For 1989 the average daily inmate count is 130. In December we reached an all time high with the inmate count reaching 172.

The Jail Building Committee has put in many hours meeting throughout the year going over the expansion plans to meet our immediate and future needs. At this time I sincerely want to thank the County Commissioners for insisting that correctional personnel be involved in the planning from the start, as there were not any correctional staff involved when this facility was designed and built. We started off with the plans and drawings for the ideal facility. Many hours were spent eliminating what we considered optional, what we would like to have versus what we had to have. Our vital need is bed space, and by working together we have accomplished what we set out to do, a plan for additional bed spaces, with no frills.

We applied for and met the standards to be reaccredited for two more years by the American Medical Association. This was a great accomplishment, as the standards for certification are at a much higher level than ever before. Thank you to our Medical Staff for your dedication and professionalism.

This has also been a year of change, the Superintendent, John Courtney, retired and I have been appointed Superintendent of the Rockingham County Jail and House of Correction. I would sincerely like to thank the Board of Commissioners and the staff at the Jail and House of Correction for their vote of confidence and for their support.

Thank you, and an expression of gratitude to the Rockingham County Delegation and the Rockingham County Board of Commissioners for their assistance, support and guidance throughout 1989.

I would also like to express my appreciation to the following people and to their staff for the cooperation we have received throughout 1989:

William Sturtevant, Administrator of the Nursing Home; Wayne Vetter, High Sheriff; Ernest Woodside, Director of Maintenance; Robert Kidder, Farm Manager and to the County Attorneys Office for their valued assistance in 1989.

The most important component in any jail facility is its personnel. A special thank you to the staff at the Rockingham County Jail and House of Correction for their continued dedication and professionalism.

Respectfully submitted,

Patricia Donovan
Superintendent

ROCKINGHAM COUNTY JAIL AND HOUSE OF CORRECTIONS

ANNUAL COUNT January 1, 1989 thru December 31, 1989

	Pre-Trial	Sentenced	Total	
Inmate count on January 1, 1989	65	37	102	
Inmate count on December 31, 1989	77	57	134	
Committed from 1/1/89 thru 12/31/89	2,519	622	3,141	
Discharged during 1989	2,377	602	2,979	
Average daily count during 1986			85	
Average daily count during 1987			108	
Average daily count during 1988			111	
Average daily count during 1989			130	
First offenders booked in 1989			1,786	57%
Repeat offenders booked in 1989			1,355	43%
Females booked in 1989			280	9%
Males booked in 1989			2,861	91%
Average age of inmates booked in 1989			28	years

DISTRIBUTION OF COMMITMENTS BY COMMUNITIES DURING 1989

Atkinson	15	North Hampton	57
Auburn	8	Northwood	19
Brentwood	14	Nottingham	9
Candia	29	Plaistow	75
Chester	12	Portsmouth	77
Danville	18	Raymond	204
Deerfield	39	Rye	10
Derry	44	Salem	151
East Kingston	6	Sandown	31
Epping	302	Seabrook	74
Exeter	48	South Hampton	4
Fremont	16	Stratham	104
Greenland	41	Windham	21
Hampstead	40	N.H. State Police	273
Hampton	189	Rockingham County	
Hampton Falls	7	Sheriff's Department	391
Kensington	21	N.H. State Prison	3
Kingston	95	N.H. Liquor Comm.	2
Londonderry	15	Dept. of Safety	1
Newcastle	3	U.N.H. Police	1
Newfields	2	Bondsman	1
Newington	54	Sentenced:	
Newmarket	183	Self Turn-in	345
Newton	83	Strafford County	4

Total Commitments from January 1, 1989 thru December 31, 1989: 3,141

SUMMARY OF CHARGES DURING 1989

Acts Prohibitive	4	Forgery	41
Aggravated Assault	2	Fugitive From Justice	68
Aggravated Felonious Sexual Assault	18	Habitual Offender	37
Arson	6	Hindering Apprehension	8
Bail Jumping	15	Indecent Exposure	9
Burglary	79	Issuing Bad Checks	43
Conduct After Accident	20	Littering	4
Contempt of Court	35	Motor Vehicle Violations	78
Criminal Liability	4	Murder - 1st Degree	2
Criminal Mischief	69	Murder - 2nd Degree	1
Criminal Threatening	46	Negligent Homicide	3
Criminal Trespass	47	Non-Payment of Fines	36
Default of Court	69	Operating After Suspension/ Revocation	542
Disobeying a Police Officer	102	Operating Without a License	29
Disorderly Conduct	132	Overnight Holds	59
Domestic Violence	5	Perjury	1
Driving While Intoxicated	717	Possession of Burglary Tools	5
Endangering the Welfare of a Child	6	Possession of Controlled Drugs	336
Escape	10	Possession of Hypodermic Needles	9
False Report to a Police Officer	41	Possession of Property Without a Serial Number	3
False Prescriptions	9		
Felonious Sexual Assault	15		

WORK RELEASE STATISTICS FOR 1989

Number of inmates involved in the Work Release Program:	61
Number of inmates that successfully completed the program:	53
Number of inmates that did not complete the program:	8
For the following reasons:	
Failure to comply with the guidelines:	3
Walked away from the job site:	1
Fired by employer:	1
Failed urinalysis testing:	2
Detainer placed on subject:	1

THE SUCCESS RATE FOR THE
WORK RELEASE PROGRAM FOR 1989: 87%

Janet Micklos-Maisey
Director of Human Services

END OF YEAR REPORT
EDUCATION STATISTICS/PROGRAMMING
1 January - 31 December, 1989

EDUCATION:

- 35 Inmates were involved in the G.E.D. / Adult Basic Education program.
 - 15 - G.E.D.
 - 20 - Adult Basic Education
- 3 Inmates received G.E.D. certificates.
- 3 Inmates have G.E.D. testing results pending.
- 3 Community volunteers have been active in the education program.

PROGRAMMING:

- 11 Inmates successfully graduated from the DECISIONS program.
- 9 Volunteer counselors were involved in the one-on-one sessions of DECISIONS.
- 6 Volunteer counselors were involved in the group-process sessions of DECISIONS.

CURRENTLY IN PROCESS:

- Exploring the possibility of hosting a computer learning laboratory funded by the federal government grant money.
- Planning to implement a G.E.D. program for pre-trial inmates.

Janet Micklos-Maisey
Director of Human Services

SUBSTANCE ABUSE STATISTICS 1989

This data is based on client contact, referred and treated from January 1, 1989 through December 31, 1989. It does not reflect time/hours expended outside of direct contact with clients such as community resources, volunteers and interns.

Four groups per week:

Group	Average number in group
D.W.I.	3
SENTENCED	15
PRE-TRIAL	12
COMMUNITY	10
	10
TOTAL	40

Group clients per week at
1½ hour sessions for a total
of 60 client contact hours
a week

3120 Total annual hours

Individual contact sessions
a week (average)

25 Jail and House of Correction
10 Office at Superior Court House

35 Weekly Total

1820 Annual Total

Community lectures on a
monthly basis: 2½ x 12

30 Hours Total

Combined total: Group,
individuals and community
contact hours:

4970

Clients referred to rehabilitation facilities for screening numbered 5 weekly for an annual total of 260. Approximately 75 were deemed appropriate for treatment. The actual enrollment of clients in residential treatment facilities average 3 per month for annual total of 36.

Refusal of acceptable candidates has been primarily due to budget restraints, (cut-backs) of Federal and State Funds supporting non-pay treatment facilities.

Those individuals actually completing programs and remaining abstinent drops even more dramatically to about 10 inmates. In spite of the low number of clients demonstrating functional behavioral changes, the savings to the county is impressive. The annual cost of maintaining one inmate for one year is twenty to twenty five thousand dollars. In view of the 10 clients remaining abstinent, it represents a savings to the county of approximately two hundred and twenty five thousand dollars. This acknowledges the effectiveness of the substance abuse treatment and education program sponsored by the county.

Respectfully submitted,

Roger Girard
Substance Abuse Counselor

WILSON P. DENNETT & ASSOCIATES
CERTIFIED PUBLIC ACCOUNTANTS
86 HIGH STREET
P.O. BOX 850
HAMPTON, NEW HAMPSHIRE 03842

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MEMBER:
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS
THE NEW HAMPSHIRE SOCIETY OF
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT ON FINANCIAL PRESENTATION

TO THE BOARD OF COUNTY COMMISSIONERS
County of Rockingham, New Hampshire
P. O. Box 560
Epping, New Hampshire 03042

We have audited the accompanying general purpose financial statements of the County of Rockingham, New Hampshire, and the combining and individual fund financial statements of the County, as of and for the year ended December 31, 1989, as listed in the table of contents. These financial statements are the responsibility of the County's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

We did not examine the financial statements of the Rockingham County Nursing Home. These statements were examined by Deloitte Touche, whose report thereon has been furnished to us, and our opinion expressed herein, insofar as it relates to the amounts included for the Rockingham County Nursing Home is based solely on the report of Deloitte Touche.

As described in Note #1, the general purpose financial statements referred to above do not include the General Fixed Asset Groups of Accounts, which should be included to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Assets Account Group is unknown. The Management Letter describes present progress in resolving this problem.

In our opinion, except that omission of the General Fixed Asset Group of Accounts results in an incomplete presentation, as explained in the above

paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the County of Rockingham, New Hampshire at December 31, 1989, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining and individual fund financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose combining and individual fund financial statements of the County of Rockingham, New Hampshire. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

Respectfully submitted,

WILSON P. DENNETT AND ASSOCIATES
Certified Public Accountants
February 20, 1990

INDEPENDENT AUDITOR'S LETTER OF COMMENTS AND RECOMMENDATIONS

February 20, 1990

TO THE BOARD OF COUNTY COMMISSIONERS
County of Rockingham
P.O. Box 560
Epping, New Hampshire 03042

Gentlemen:

We have audited the general purpose financial statements of the County of Rockingham, New Hampshire as of and for the year ended December 31, 1989 and have issued our report thereon dated February 20, 1990. In connection with our audit, we reviewed and tested the County's systems of internal accounting control and operating procedures to the extent we considered necessary to evaluate the systems as required by generally accepted auditing standards. The purpose of these systems was not to express an opinion on internal accounting control, and it would not necessarily disclose all weaknesses in the system.

Our study included both accounting and administration control categories. However, we did not evaluate the accounting controls over land, buildings, and equipment because Rockingham County has not maintained a record of its general fixed assets and does not conform to generally accepted accounting principles in this category. The purpose of our study and evaluation was to determine the nature, timing, and extent of the auditing procedures necessary for expressing an opinion on Rockingham County's financial statements. Our study and evaluation was more limited than would be necessary to express an opinion on the system of internal accounting control taken as a whole or on either of the categories of control identified above.

The management of Rockingham County is responsible for establishing and maintaining a system of internal accounting control. In fulfilling this responsibility, estimates and judgements by management are required to assess the expected benefits and related costs of control procedures. The objectives of a system are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any system of internal accounting control, errors or irregularities may nevertheless occur and not be detected.

Also, the projection of any evaluation of the system to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the degree of compliance with the procedures may deteriorate.

Our study and evaluation made for the limited purpose described in the first paragraph would not necessarily disclose all material weaknesses in the system. Accordingly, we do not express an opinion on the system of internal accounting control of Rockingham

County taken as a whole or on any of its categories of controls. However, our study and evaluation disclosed no condition that we believe to be a material weakness.

This report is intended solely for the use of management and should not be used for any other purpose. This restriction is not intended to limit the distribution of this report which, upon acceptance by the Board of Commissioners of Rockingham County, is a matter of public record.

As a result of the study and evaluation of this internal accounting controls of Rockingham County, and in an effort to be of assistance, we are submitting for consideration a number of recommendations. These recommendations are intended to improve County operations and should not be regarded as reflecting upon the integrity or capability of any County employees. Nor are any weaknesses that we observed necessarily the result of poor management. Often they are due to organizational restrictions, budgetary limitations, or inadequate accounting systems.

We are pleased that management and the accounting staff have worked simultaneously to rectify conditions that we have commented on in past years. Accurate financial reporting has been achieved through notable improvements made to the accounting system. Problems within the system are presently identified and generally resolved effectively.

We would be pleased at any time to discuss further our comments and recommendations with you.

Very truly yours,

WILSON P. DENNETT & ASSOCIATES
Certified Public Accountants

Finding:

Most County departments have continued expanded use of the computer, with some manual record-keeping still maintained until the validity of the system is thoroughly established.

Recommendation:

Our 1989 audit of the Maintenance Department indicates that a computerized parts and supplies inventory should be a 1990 priority in order to effect more accurate control. Many obsolete items should be retired and new items immediately recorded. This should be easily facilitated once a current inventory with valuation is placed on the computer.

Maintenance Department records should be "tied-in" to the main County computer system.

Administrative Response:

All Rockingham County Departments should be "on line" with the computer by the end of 1990. Progress was somewhat slowed by the County's inability to obtain necessary software.

Finding:

The Blue Cross Trust, composed of employee monies and the County's single person contribution, was used during 1989 to cover employee medical insurance claims, with the earned interest being retained in the account.

Recommendation:

This Trust account should be administered as in the past while the Commissioners research the possibility of changing vendors or becoming self-insured.

Administrative Response:

Employee Benefit Plan Administration, Inc. of Hampton, NH is presently researching health insurance vendors for Rockingham County. Once their report is received, the County will decide whether to change vendors, remain with Blue Cross or to become self-insured. Until a decision is reached, the Blue Cross Trust Account will be administered as in the last few years.

Finding:

The inventory and appraisal of Rockingham County real estate has been completed and placed with the insurance company for its assessment. No land values have been established.

Recommendation:

All Departments, not already maintaining a furniture and equipment inventory, have been advised to prepare and maintain accurate listings during 1990. Accounting for fixed assets provides information for estimating the amount of insurance needed, monitors the utilization of assets, provides a safeguard over assets, and allows for depreciation to be estimated when applicable. Since the County does not maintain complete records for its investment in property, plant, and equipment, we have recommended implementing a system of recording general fixed assets by department. This would enable Rockingham County to comply with generally accepted accounting principles.

Administrative Response:

All County Departments will be advised to complete furniture and equipment inventories for use by the Auditors at the close of 1990. All existing inventories will be "updated".

Finding:

To combat increases in budget vs. decreases in revenues, Rockingham County has:

- (a) Increased the rental fee of a major tenant to \$226,756.68 from \$173,490.00.
- (b) No department heads, except the County farmer, provided with housing hence the County no longer has utility and maintenance fees in this category.
- (c) A new maximum security jail addition under construction, allowing for federal prisoners on a reimbursement basis.
- (d) The employee day-care facility successfully in operation with a second building to be utilized soon.
- (e) Reactivated the slaughter house.

Recommendation:

The County should still consider the prospect of shared housing for the elderly at some future date.

Administrative Response:

The waste water treatment facility must be completed before shared housing for the elderly can be considered. This is, however, a real possibility for the 1990's.

