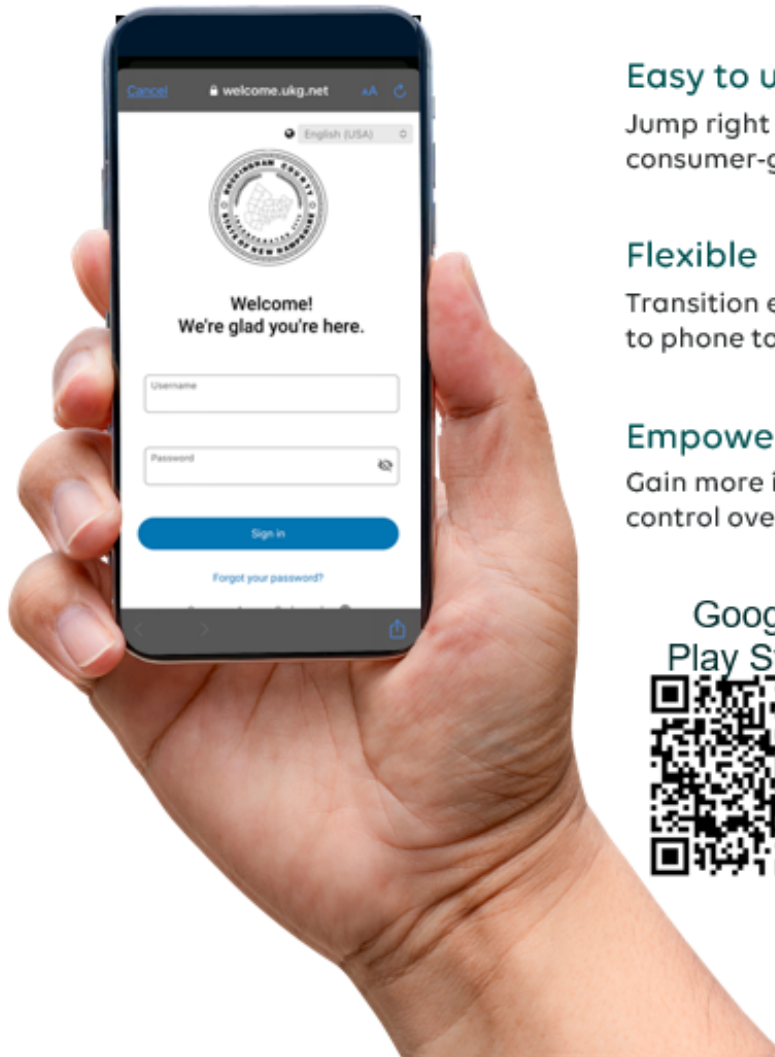




Meet your new favorite co-worker. UKG



Easy to use

Jump right in with a familiar, consumer-grade interface.

Flexible

Transition easily from laptop to tablet to phone to work from anywhere.

Empowering

Gain more input into and control over scheduling.

Google
Play Store



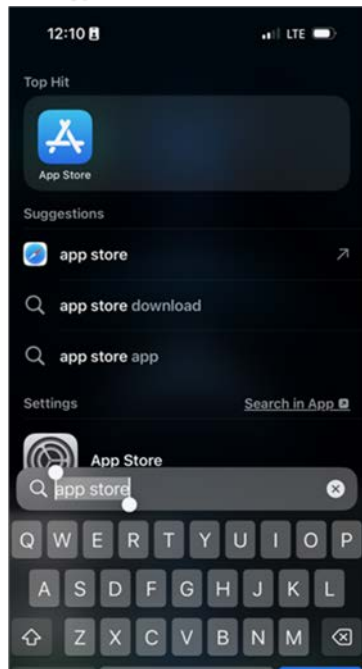
Apple App
Store



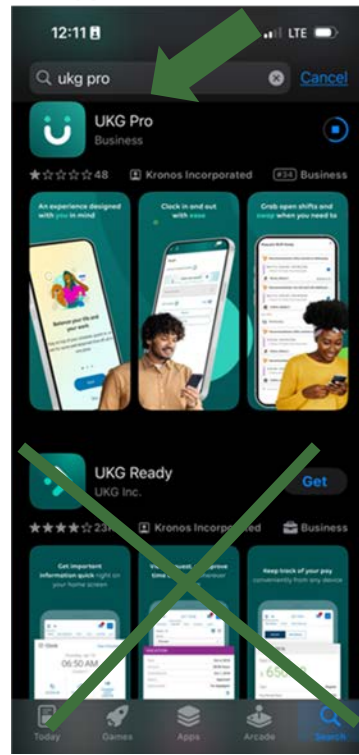
Start using UKG now.

Rockingham County Website <https://rockinghamcountynh.org/employee-access/>
Visit community.kronos.com for even more guidance.

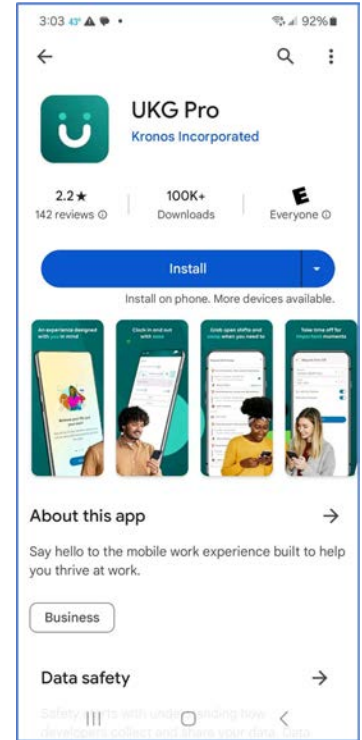
From the Apple App Store or Google Play, Download UKG Pro, not UKG Pro Classic or Ready)



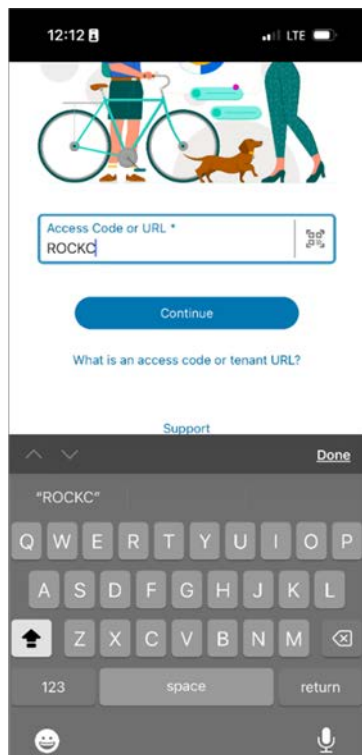
Download of UKG Pro from the App Store



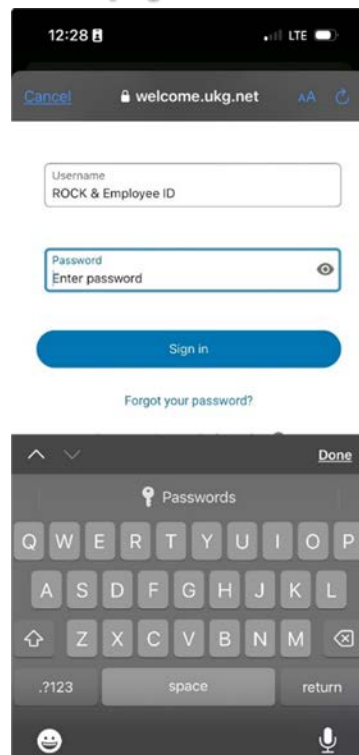
Or the Google Play Store for Android



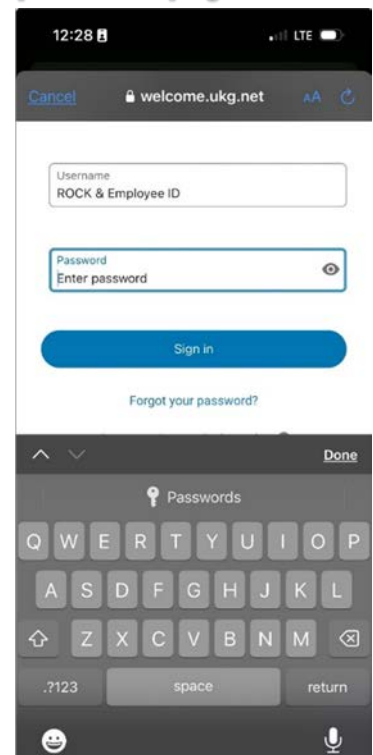
Enter ROCKC and Continue



Username: [ROCK]&[Employee Number] E.g.: ROCK123456



Default Password: Birth Date [MMDDYYYY] E.g. 01011900



Current Password: Birth Date [MMDDYYYY] E.g. 01011900

3:50
App Store

Cancel g035101p01x.ukg.net AA ↺

Change password

Your new password cannot be the same as your previous one and must meet the minimum password requirements outlined below:

- Password length: 15-64
- Letters: 2
- Uppercase: 1
- Lowercase: 1
- Numbers: 1
- Special characters: 1

Examples: !@#\$%^&*()_+~[]{}|'";<>./~-`
* No more than 4 consecutive repeating characters

Current password

New password

Confirm password

Cancel OK

powered by UKG

< > ↗

Choose and answer three Challenge Questions

3:59

Cancel g035101p01x.ukg.net AA ↺

UKG

Challenge Questions

Please select and answer your challenge questions from the list below. The selected challenge questions will be used to verify your identity when you request to reset your password.

Question 1

Answer 1

Question 2

Answer 2

Question 3

< > ↗

Hit Cancel to return to the mobile app

4:02

Cancel g035101p01x.ukg.net AA ↺



You have successfully changed your password.
You may now close this window.

powered by UKG

< > ↗

Login with your username and new password

12:28

Cancel welcome.ukg.net AA ↺

Username
ROCK & Employee ID

Password
Enter password

Sign in

Forgot your password?

Done


Passwords

Q W E R T Y U I O P
A S D F G H J K L
Z X C V B N M
.123 space return

Choose to use Face ID or select Not Now

12:13

Face ID SKIP



Sign In with Face ID

Face ID allows you to sign in without typing your password every time.

Yes


Not now

Reminder You can always set up Face ID later in the UKG Pro app settings.

Authorize Face ID or select Don't Allow

12:13

Face ID SKIP



Sign In with Face ID

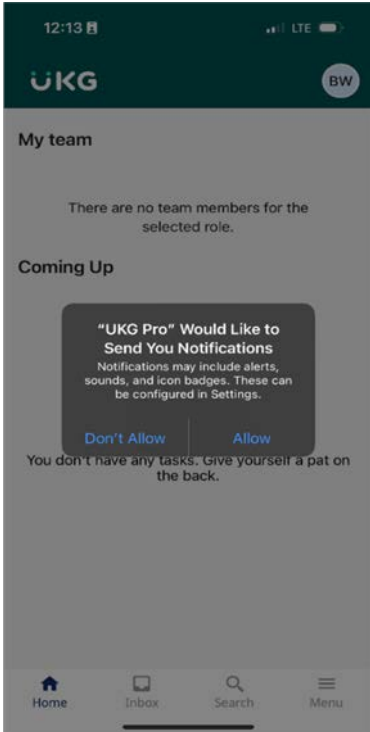
Face ID allows you to sign in without typing your password every time.

Do you want to allow "UKG Pro" to use Face ID?
Allow the app access to Face ID for local authentication.

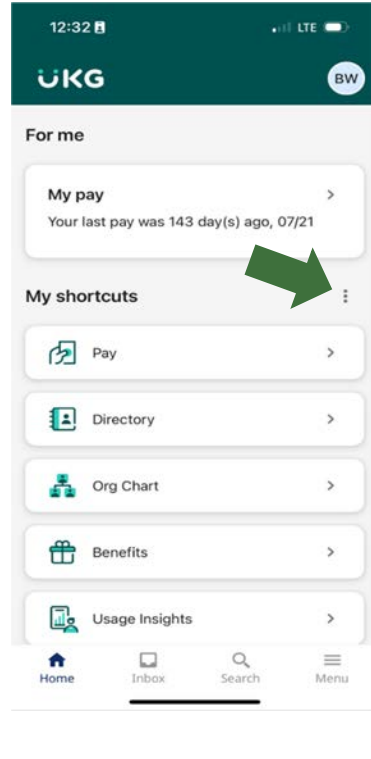
Don't Allow OK

Reminder You can always set up Face ID later in the UKG Pro app settings.

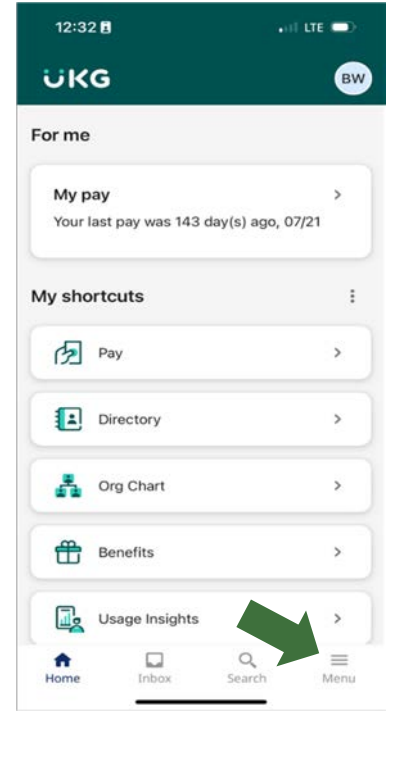
Authorize Notifications or select Don't Allow



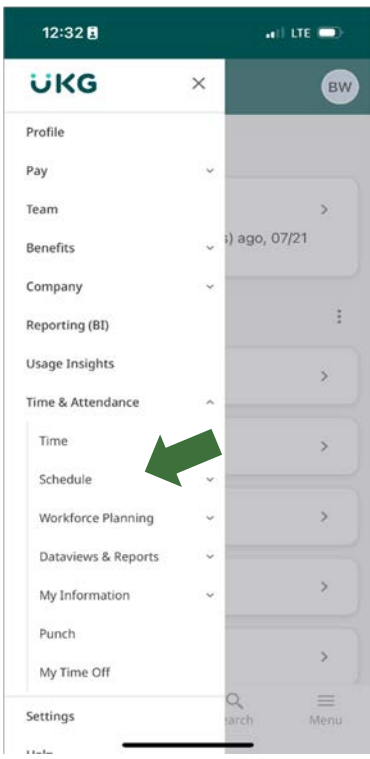
Select the 3 dots to add, remove or reorder shortcuts



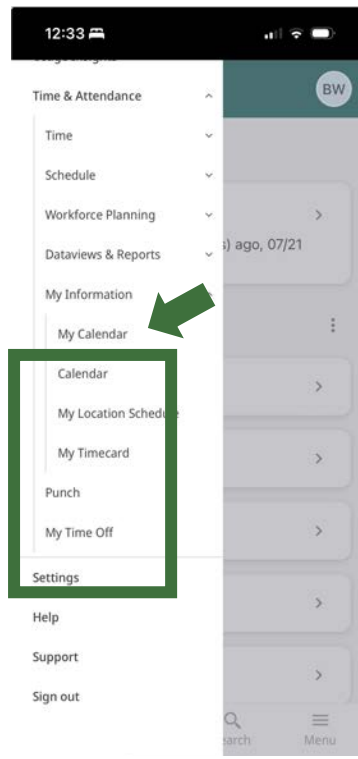
To access timekeeping, click Menu



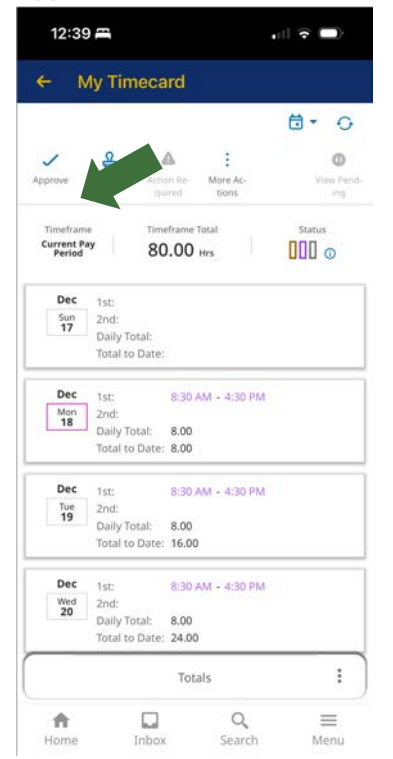
Select Time & Attendance



Select My Information and Menu Item



My Timecard Approve Timecard



My Time Off - Select Advanced Options at the bottom left

12:40

← My Time Off

* Reason
Select Advanced Options

* Dates
12/18/2023

Advanced Options >

Submit

My Calendar

12:39

← My Calendar

Request

December 2023

Load more

December 17 - 23

Mon 18 Today

8:30 AM-4:30 PM [8.00]

8:30 AM-4:30 PM [8.00]
-/County of Rockingham/Finance Office/Finance/Non Union Employee/Employee

Tue 19 8:30 AM-4:30 PM [8.00]

Wed 20 8:30 AM-4:30 PM [8.00]

Punch Button, if authorized

12:41

← Punch

where can I punch?

Recent Transfers

Add Transfer + Scan

Cancel Deduction

Punch