

UKG Employee Login Page:

<https://g035101p01x.ukg.net/login.aspx>



How to set up your account:

Enter your username: [ROCK] & Employee ID (Example: ROCK123456)

**Enter your temp password: Date of Birth with no dashes or slashes
MMDDYYYY (Example: 01011950)**

**Create a user password: Must be between 15 & 64 characters long and
contain all the following character types: Upper-Case Letters, Lower-
Case Letters, Special Characters, and Numbers.**

Pick three security questions and enter the answers to the questions.

Learning Videos:

Navigate the Home Page

<https://ukglearning.gallery.video/swemp-en/detail/videos/solution-essentials-employee/video/6265736604001/navigate-the-home-page---hourly?autoStart=true>

Use the Control Center

<https://ukglearning.gallery.video/swemp-en/detail/videos/solution-essentials-employee/video/6265732749001/use-the-control-center---employee?autoStart=true>

Use the Punch Tile

<https://ukglearning.gallery.video/ukemp-en/detail/videos/timekeeping-employee/video/6265736602001/use-the-punch-tile?autoStart=true>

Submit and Cancel a Time Off Request - My Accruals Tile

<https://ukglearning.gallery.video/tkemp-en/detail/videos/timekeeping-employee/video/6328563286112/submit-and-cancel-a-time-off-request---my-accruals-tile?autoStart=true>

Review the My Timecard Tile

<https://ukglearning.gallery.video/tkemp-en/detail/videos/timekeeping-employee/video/6265736075001/review-the-my-timecard-tile?autoStart=true>

Timecard Overview for Employees

<https://ukglearning.gallery.video/tkemp-en/detail/videos/timekeeping-employee/video/6328545120112/timecard-overview-for-employees?autoStart=true>

Review the My Schedule Tile

<https://ukglearning.gallery.video/bscschemp-en/detail/videos/basic-scheduling-employee/video/6265732757001/review-the-my-schedule-tile?autoStart=true>

Request Time Off from My Calendar

<https://ukglearning.gallery.video/tkemp-en/detail/videos/timekeeping-employee/video/6312758982112/request-time-off-from-my-calendar?autoStart=true>

Timecard Overview for Employees

<https://ukglearning.gallery.video/tkemp-en/detail/videos/timekeeping-employee/video/6328545120112/timecard-overview-for-employees?autoStart=true>

Manage Your Direct Deposit

<https://ukglearning.gallery.video/proemp-en/detail/videos/pro-employee/video/6318514286112/manage-your-direct-deposit?autoStart=true>

Model My Pay

<https://ukglearning.gallery.video/proemp-en/detail/videos/pro-employee/video/6326681538112/model-my-pay?autoStart=true>

View Your Pay Statement

<https://ukglearning.gallery.video/proemp-en/detail/videos/pro-employee/video/6328676236112/view-your-pay-statement?autoStart=true>