



# Rockingham County Commissioners

## Meeting Agenda

January 25, 2024 @ 8:30 am

**Zoom access:** Video: [www.zoom.us](https://www.zoom.us), Join Meeting, mtg ID: 5808918771 or Phone: 646-558-8656, mtg ID 5808918771.

**Limited in person access:** Maureen Barrows Conference Room, 117 North Rd, Brentwood, NH.  
Screening required.

### A. Call to Order

1. Pledge of Allegiance
2. Attendance

### B. Consent Agenda

1. 01/11/24 Meeting minutes (approval)
2. One Sky Close-Out Certification and Documentation, CDFA, CDBG (approval)
3. Adult Medical Day Care (AMDC) Payout Report, December 2023 (informational)
4. 2024 Long Term Care QAPI Plan, and Authorization (approval)
5. 2024 Long Term Care QAPI Letter to Staff and Residents (informational)
6. 2024 Authorization to Act on Behalf of the Senior Director of Long Term Care Services (informational)
7. Long Term Care Administrator of Record (approval)
8. HR Bi-Weekly Recruitment Report (informational)
9. 01/25/24 Accounts payable list (approval)

### C. Reports

1. Commissioners' Office – Brian Chirichiello, Chair
  - a. Commissioner updates
2. Department of Corrections – Jason Henry, Superintendent
  - a. Inmate Administrative Transfer Pursuant to NH RSA 30-B:21 (approval)
3. Human Resources – Alison Kivikoski, Senior Director
  - a. Referral Bonus Increase (approval)
  - b. Exception Request 7-4 – Facilities Operations (approval)
  - c. General Leave – Long Term Care Services (approval)
4. Long Term Care Services – Jason Smith, Senior Director
  - a. Harmony Homes By the Bay Memorandums of Understanding (approval)
  - b. Out of State Travel & Training Request (approval)
  - c. Adult Medical Day Care (AMDC) Grant Request – Easterseals (approval)
  - d. Change Order Request – Alternative Sales Corp. (approval)
5. Sheriff's Office – Charles Massahos, High Sheriff
  - a. Out of State Travel & Training Request (approval)

### D. Department Head Updates

***Agenda submissions, including supporting documentation, for the Thursday, February 1, 2024 Board of Commissioners meeting must be submitted no later than 2:00 pm on Monday, January 29, 2024.***

- E. New Business / Old Business**
- F. Public Comment**
- G. Adjourn**

*Advisory Note: The Rockingham County Commissioners may, during any public meeting, vote to convene a nonpublic meeting in accordance with NH RSA 91-A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable section of RSA 91-A. Further, in compliance with NH RSA 91-A:3 Section I, the Board of County Commissioners may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing matters not subject to the definition of a meeting.*