



Rockingham County Commissioners

Meeting Agenda

November 9, 2023 @ 8:30 am

Zoom access: Video: www.zoom.us, Join Meeting, mtg ID: 5808918771 or Phone: 646-558-8656, mtg ID 5808918771.

Limited in person access: Maureen Barrows Conference Room, 117 North Rd, Brentwood, NH.
Screening required.

A. Call to Order

1. Pledge of Allegiance
2. Attendance

B. RFP Openings & Awards

1. Opening: Automatic Transfer Switch Replacement on Generator – Facilities Operations
2. Opening: Bidding on Surplus Vehicles – Facilities Operations
3. Award: Legal Services for Civil Matters - Commissioners' Office
4. Award: Generator Testing/Inspections – Facilities Operations
5. Award: Vehicle – Facilities Operations
6. Award: WWTP Electrical Upgrades – Facilities Operations
7. Award: Milnor 60 Pound Washer and Base – Long Term Care Services
8. Award: Smith & Wesson M&P9 – Sheriff's Office

C. Consent Agenda

1. 11/02/23 Meeting minutes (approval)
2. 11/10/23 Payroll (approval)

D. Reports

1. Commissioners' Office – Brian Chirichiello, Chair
 - a. Liaison updates
2. Department of Corrections – Jason Henry, Superintendent
 - a. Inmate Administrative Transfer Pursuant to NH RSA 30-B:21 (approval)
 - b. Travel and Training Request, Coalition on Adult Basic Education (approval)
 - c. Body Scanner RFP (discussion)
3. Facilities Operations – Jude Gates, Senior Director
 - a. Amendment to Bid Waiver Request 10/12/23 Vote (approval)
4. Finance Office – Charles Nickerson, Senior Director
 - a. Moose Plate Grant Acceptance and Agreement (approval)
5. Human Resources – Alison Kivikoski, Senior Director
 - a. Revised Facility Use Policy and License Agreement Form (approval)
 - b. 2024 Holiday Schedules (approval)
 - c. Revised Job Description – Department of Corrections (approval)

Agenda submissions, including supporting documentation, for the Thursday, November 16, 2023 Board of Commissioners meeting must be submitted no later than 2:00 pm on Monday, November 13, 2023.

Posted at the Rockingham County Rehabilitation and Nursing Center, Singer entrance, 117 North Road, November 7, 2023 @ 12:15 p.m., and on the County's website at www.rockinghamcountynh.org @ 12:05 p.m.

*Effective January 12, 2023, the Rockingham County Board of Commissioners Meetings will be video recorded and posted on YouTube at www.youtube.com/@rockinghamcounty. By joining the meeting, you give your consent to being recorded.

- d. Travel and Training Request, ERE Recruiting Conference (approval)
- 6. Long Term Care Services – Jason Smith, Senior Director
 - a. Adult Medical Day Care Redistribution of Allocated Funds (approval)
- E. Department Head Updates**
- F. New Business / Old Business**
- G. Public Comment**
- H. Commissioners’ Nonpublic Session NH RSA 91-A:3, II**
 - 1. Commissioners’ Office – Brian Chirichiello, Chair
 - a. Nonpublic session NH RSA 91-A:3, II (a) personnel
- I. Adjourn**

Advisory Note: The Rockingham County Commissioners may, during any public meeting, vote to convene a nonpublic meeting in accordance with NH RSA 91-A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable section of RSA 91-A. Further, in compliance with NH RSA 91-A:3 Section I, the Board of County Commissioners may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing matters not subject to the definition of a meeting.