



# Rockingham County Commissioners

## Meeting Agenda

September 7, 2023 @ 8:30 am

**Zoom access:** Video: [www.zoom.us](https://www.zoom.us), Join Meeting, mtg ID: 5808918771 or Phone: 646-558-8656, mtg ID 5808918771.

**Limited in person access:** Maureen Barrows Conference Room, 117 North Rd, Brentwood, NH.  
Screening required.

### A. Call to Order

1. Pledge of Allegiance
2. Attendance

### B. RFP Openings & Awards

1. Opening: Community Development Block Grant (CDBG) Administrator
2. Opening: Dental Digital X-Ray Sensors and Software – Long Term Care Services
3. Award: Community Development Block Grant (CDBG) Administrator
4. Award: Digital Marketing – Long Term Care Services

### C. Consent Agenda

1. 2023 MS-45 for the Period ending June 30, 2023 (approval)
2. HR Bi-Weekly Recruitment Report (informational)
3. Indeed/Glassdoor Employer Branding Ads vs. Accudata (informational)
4. Updating Onboarding Efforts (informational)
5. Updating Social Media Efforts (informational)
6. 09/7/23 Accounts payable list (approval)

### D. Reports

1. Commissioners' Office – Brian Chirichiello, Chair
  - a. Liaison updates
  - b. Community Development Block Grant (CDBG) Administration
  - c. Legal Services for Civil Matters Proposals Rejection and Republish RFP (approval)
2. Facilities Operations – Jude Gates, Senior Director
  - a. Bid Waiver Request – Honeywell International \$37,872.88
  - b. Eversource Efficiency Rebate Program (approval)
3. Finance Office – Charles Nickerson, Senior Director
  - a. Travel & Training Request, UKG Aspire (approval)
4. Human Resources – Alison Kivikoski, Senior Director
  - a. AmWins January 1, 2024 Prescription Plan Renewal (approval)
  - b. Walking Pad Treadmill Rules & Agreement of Use (approval)
  - c. Employee Retention and Engagement/ARPA Project Fund (approval)

**Agenda submissions, including supporting documentation, for the Thursday, September 14, 2023 Board of Commissioners meeting must be submitted no later than 2:00 pm on Monday, September 11, 2023.**

Posted at the Rockingham County Rehabilitation and Nursing Center, Singer entrance, 117 North Road, September 5, 2023 @ 10:15 a.m., and on the County's website at [www.rockinghamcountynh.org](http://www.rockinghamcountynh.org) @ 10:00 a.m.

\*Effective January 12, 2023, the Rockingham County Board of Commissioners Meetings will be video recorded and posted on YouTube at [www.youtube.com/@rockinghamcounty](https://www.youtube.com/@rockinghamcounty). By joining the meeting, you give your consent to being recorded.

5. Long Term Care Services – Jason Smith, Senior Director
    - a. Travel & Training Request, FSA Compliance and Risk Management Conference (approval)
  6. Sheriff's Office – Charles Massahos, High Sheriff
    - a. Amendment to August 24, 2023 Award Motion
    - b. Law Enforcement Substance Abuse Reduction Initiative Grant Agreement (approval)
    - c. Communications Site Use Permit Renewal (approval)
- E. Department Head Updates**
- F. New Business / Old Business**
- G. Public Comment**
- H. Commissioners' Nonpublic Session NH RSA 91-A:3, II**
- I. Adjourn**

*Advisory Note: The Rockingham County Commissioners may, during any public meeting, vote to convene a nonpublic meeting in accordance with NH RSA 91-A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable section of RSA 91-A. Further, in compliance with NH RSA 91-A:3 Section I, the Board of County Commissioners may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing matters not subject to the definition of a meeting.*