



Rockingham County Commissioners

Meeting Agenda

July 20, 2023 @ 8:30 am

Zoom access: Video: www.zoom.us, Join Meeting, mtg ID: 5808918771 or Phone: 646-558-8656, mtg ID 5808918771.

Limited in person access: Maureen Barrows Conference Room, 117 North Rd, Brentwood, NH.
Screening required.

A. Call to Order

1. Pledge of Allegiance
2. Attendance

B. RFP Openings & Awards

1. Opening: Forticare Renewals – Engineering and Maintenance/IT Services
2. Opening: O365 Subscriptions – Engineering and Maintenance/IT Services
3. Opening: Vinyl/Latex Gloves – Engineering and Maintenance Services
4. Opening: Custom “Hinged Door” Memory Boxes – Long Term Care Services
5. Award: Forticare Renewals – Engineering and Maintenance/IT Services
6. Award: O365 Subscriptions- Engineering and Maintenance/IT Services
7. Award: Service Contract – Refrigerator/Freezer – Long Term Care Services
8. Award: Search & Rescue Grant, Night Vision Equipment – Sheriff’s Office

C. Consent Agenda

1. 06/29/23 & 07/06/23 Meeting minutes (approval)
2. 07/21/23 Payroll (approval)
3. Adult Medical Day Care (AMDC) Payout Report, June 2023 (informational)
4. Nationwide Employee Engagement Program (informational)

D. Reports

1. Commissioners’ Office – Brian Chirichiello, Chair
 - a. Liaison updates
 - b. New Building Construction Invoices (discussion)
2. County Attorney’s Office – Patricia Conway, County Attorney
 - a. Bid Waiver Request, DocStar – PiF Technology \$11,785.00 (approval)
 - b. Assistant County Attorney New Hire Pursuant to NH RSA 7:33-f (approval)
 - c. Out of State Conference Request (approval)
3. Department of Corrections – Jason Henry, Superintendent
 - a. Inmate Administrative Transfer Pursuant to NH RSA 30-B:21 (approval)
4. Finance Office – Charles Nickerson, Senior Director
 - a. Fiscal Year 2024 Benefits Related Payments (approval)

Agenda submissions, including supporting documentation, for the Thursday, July 27, 2023 Board of Commissioners meeting must be submitted no later than 2:00 pm on Monday, July 24, 2023.

Posted at 117 North Road and 119 North Road on July 18, 2023 @ 10:35 a.m., and on the County’s website at www.rockinghamcountynh.org on July 18, 2023 @ 10:25 a.m.

*Effective January 12, 2023, the Rockingham County Board of Commissioners Meetings will be video recorded and posted on YouTube at www.youtube.com/@rockinghamcounty. By joining the meeting, you give your consent to being recorded.

5. Human Resources – Alison Kivikoski, Senior Director
 - a. Exeter Inn - 2023 Years of Service/NHAC Awards Events (approval)
 - b. Exception Request, Open Enrollment Deadline – Sheriff’s Office (approval)
 - c. Revised Per Diem Wage Schedule (approval)
 - d. Wage Adjustments, On Call Dispatchers (approval)
 - e. Fiscal Year 2024 Hiring Grids (approval)
 - f. Sign-On Bonuses – Facilities Operations (approval)
 - g. Conferences Meals Cap Amendment (approval)
6. Long Term Care Services – Jason Smith, Senior Director
 - a. Adult Medical Day Care (AMDC) Grant Request – Easterseals (approval)
 - b. Adult Medical Day Care (AMDC) Grant Request – Easterseals (approval)
 - c. Adult Medical Day Care (AMDC) Grant Request – Silverthorne (approval)
 - d. HealthDirect Pharmacy Agreement (approval)
 - e. Out of State Conference Request (approval)
7. Sheriff’s Office – Charles Massahos, High Sheriff
 - a. Grant Application: 2023 Justice Assistance Grant, \$36,467 (approval)
 - b. Grant Agreement: Highway Safety Grant \$14,400 (approval)

E. Department Head Updates

F. New Business / Old Business

G. Public Comment

H. Commissioners’ Nonpublic Session NH RSA 91-A:3, II

1. Human Resources – Alison Kivikoski, Senior Director
 - a. Nonpublic session NH RSA 91-A:3, II (a)

I. Adjourn

Advisory Note: The Rockingham County Commissioners may, during any public meeting, vote to convene a nonpublic meeting in accordance with NH RSA 91-A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable section of RSA 91-A. Further, in compliance with NH RSA 91-A:3 Section I, the Board of County Commissioners may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing matters not subject to the definition of a meeting.