



Rockingham County Commissioners

Meeting Agenda

June 29, 2023 @ 8:30 am

Zoom access: Video: www.zoom.us, Join Meeting, mtg ID: 5808918771 or Phone: 646-558-8656, mtg ID 5808918771.

Limited in person access: Maureen Barrows Conference Room, 117 North Rd, Brentwood, NH.
Screening required.

A. Call to Order

1. Pledge of Allegiance
2. Attendance

B. RFP Openings & Awards

1. Opening: HVAC Equipment Replacement – Engineering & Maintenance Services
2. Opening: Handheld Narcotics Detection Device – Sheriff's Office
3. Award: Dishwashing & Laundry Chemicals – Engineering and Maintenance Services
4. Award: Refurbish Hospice Suites and Family Room – Long Term Care Services

C. Consent Agenda

1. 06/22/23 Meeting minutes (approval)
2. Adult Medical Day Care (AMDC) Payout Report, May 2023 (informational)
3. HR Bi-Weekly Recruitment Report (informational)
4. 06/29/23 Accounts payable list (approval)

D. Reports

1. Commissioners' Office – Brian Chirichiello, Chair
 - a. Liaison updates
 - b. CDBG Grant Writer Selection (approval)
2. Department of Corrections – Jason Henry, Superintendent
 - a. Inmate Administrative Transfer Pursuant to NH RSA 30-B:21 (approval)
3. Finance Office – Charles Nickerson, Senior Director
 - a. Grant Application: 2023 ARPA Cybersecurity Implementation Grant, \$100,000 (approval)
4. Human Resources – Alison Kivikoski, Senior Director
 - a. Employee Retention and Engagement/ARPA Project Fund (approval)
 - b. Internal Only Job Postings (2) (approval)
 - c. Training Request (approval)
 - d. Updated Conferences Daily Meal Cap & Total Cost Threshold (approval)
 - e. Full Execution of Two CBA's (for Commissioners signatures)
5. Long Term Care Services – Jason Smith, Senior Director
 - a. The Inn at Deerfield, Inc Memo of Understanding Renewal (approval)

E. Department Head Updates

Agenda submissions, including supporting documentation, for the Thursday, July 6, 2023 Board of Commissioners meeting must be submitted no later than 2:00 pm on Monday, July 3, 2023.

Posted at 117 North Road and 119 North Road on June 27, 2023 @ 11:00 a.m., and on the County's website at www.rockinghamcountynh.org on June 27, 2023 @ 10:45 a.m.

**Effective January 12, 2023, the Rockingham County Board of Commissioners Meetings will be video recorded and posted on YouTube at www.youtube.com/@rockinghamcounty. By joining the meeting, you give your consent to being recorded.*

F. New Business / Old Business

G. Public Comment

H. Commissioners' Nonpublic Session NH RSA 91-A:3, II

1. Human Resources – Alison Kivikoski, Senior Director

a. Nonpublic session NH RSA 91-A:3, II (a)

I. Adjourn

Advisory Note: The Rockingham County Commissioners may, during any public meeting, vote to convene a nonpublic meeting in accordance with NH RSA 91-A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable section of RSA 91-A. Further, in compliance with NH RSA 91-A:3 Section I, the Board of County Commissioners may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing matters not subject to the definition of a meeting.