



# Rockingham County Commissioners

## Meeting Agenda

May 25, 2023 @ 8:30 am

**Zoom access:** Video: [www.zoom.us](https://www.zoom.us), Join Meeting, mtg ID: 5808918771 or Phone: 646-558-8656, mtg ID 5808918771.

**Limited in person access:** Maureen Barrows Conference Room, 117 North Rd, Brentwood, NH.  
Screening, social distancing & masks required.

### A. Call to Order

1. Pledge of Allegiance
2. Attendance

### B. RFP Openings & Awards

1. Opening: Waste Disposal – Engineering and Maintenance Services
2. Award: Gasoline and Diesel Fuel Management System – Engineering and Maintenance Services
3. Award: Network Switches – Engineering and Maintenance/IT Services
4. Award: Single Door Blanket Warming Cabinet – Long Term Care Services

### C. Consent Agenda

1. 05/11/23 Meeting minutes, 05/11/23 Step 2 Grievance Hearing Minutes & 05/18/23 Meeting Minutes (approval)
1. Surplus Equipment Request Pursuant to NH RSA 28:8-A: Long Term Care (approval)
2. Human Resources Bi-Weekly Recruitment Report (informational)
2. 05/26/23 Payroll (approval)

### D. Reports

1. Commissioners' Office – Brian Chirichiello, Chair
  - a. Liaison updates
  - b. Status of Use of Facilities Policy (discussion)
  - c. Line Item Transfers (approval)
2. Department of Corrections – Jason Henry, Superintendent
  - a. Inmate Administrative Transfer Pursuant to NH RSA 30-B:21 (approval)
3. Engineering & Maintenance/IT Services – Jude Gates, Senior Director
  - a. Line Item Transfer (approval)
4. Finance Office – Charles Nickerson, Senior Director
  - a. UKG Amendment – Termination of Pro Payment Services (approval)
  - b. TD Equipment Finance Capital Lease Agreement (approval)
  - c. TD Equipment Finance Accounts Payable Warrant (approval)
5. Human Resources – Alison Kivikoski, Senior Director
  - a. Revised Job Description – Long Term Care Services (approval)
  - b. Internal Only Job Posting (approval)

**Agenda submissions, including supporting documentation, for the Thursday, June 1, 2023 Board of Commissioners meeting must be submitted no later than 2:00 pm on Friday, May 26, 2023.**

Posted at 117 North Road and 119 North Road on May 23, 2023 @ 11:45 a.m., and on the County's website at [www.rockinghamcountynh.org](http://www.rockinghamcountynh.org) on May 23, 2023 @ 11:20 a.m.

\*Effective January 12, 2023, the Rockingham County Board of Commissioners Meetings will be video recorded and posted on YouTube at [www.youtube.com/@rockinghamcounty](https://www.youtube.com/@rockinghamcounty). By joining the meeting, you give your consent to being recorded.

- c. Bid Waiver Request, Exeter Hospital (Center for Occupational Health) (approval)
- d. Cigna Wellness Appreciation Prizes Redesignation (approval)
- e. Cigna Wellness Purchase, Walking Pads & Refrigerators (approval)
- f. Cigna Wellness Purchase, Yeti Tumblers (approval)
- 6. Long Term Care Services – Jason Smith, Senior Director
  - a. AMDC Facility Enhancements Request – Easterseals Manchester (approval)
  - b. AMDC Grant Request – Easterseals A.B. (approval)
  - c. AMDC Grant Request – Easterseals J.H. (approval)
  - d. HealthPRO Heritage Amendment to Agreement (approval)
  - e. Certified Wound Care Nurse Specialist Proposal Rejection (approval)
  - f. Line Item Transfers (approval)
- 7. Sheriff's Office – Charles Massahos, High Sheriff
  - a. Grant Application – New Hampshire Office of Highway Safety Grant (approval)

**E. Department Head Updates**

**F. New Business / Old Business**

**G. Public Comment**

**H. Commissioners' Nonpublic Session NH RSA 91-A:3, II**

**I. Adjourn**

*Advisory Note: The Rockingham County Commissioners may, during any public meeting, vote to convene a nonpublic meeting in accordance with NH RSA 91-A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable section of RSA 91-A. Further, in compliance with NH RSA 91-A:3 Section I, the Board of County Commissioners may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing matters not subject to the definition of a meeting.*