



# Rockingham County Commissioners

## Meeting Agenda

April 13, 2023 @ 8:30 am

**Zoom access:** Video: [www.zoom.us](https://www.zoom.us), Join Meeting, mtg ID: 5808918771 or Phone: 646-558-8656, mtg ID 5808918771.

**Limited in person access:** Maureen Barrows Conference Room, 117 North Rd, Brentwood, NH.  
Screening, social distancing & masks required.

### A. Call to Order

1. Pledge of Allegiance
2. Attendance

### B. RFP Openings & Awards

1. Opening: Land Records Proposal – Registry of Deeds
2. Opening: Webhosting/Online Access – Registry of Deeds
3. Opening: Gasoline and Diesel Fuel Management System – Engineering and Maintenance Services
4. Opening: Network Switches – Engineering and Maintenance/IT Services
5. Award: Ammunition – Sheriff's Office
6. Award: Structural Analysis-Saddleback & Warner Hill Towers – Sheriff's Office

### C. Consent Agenda

1. 03/30/23 & 04/06/23 Meeting minutes (approval)
2. Recruitment Report (informational)
3. Surplus Equipment Request Pursuant to NH RSA 28:8-A: Long Term Care (approval)
4. 04/14/23 Payroll (approval)

### D. Reports

1. Commissioners' Office – Brian Chirichiello, Chair
  - a. Liaison updates
2. Department of Corrections – Jason Henry, Superintendent
  - a. Bid Waiver Request, Honeywell \$75,000 (approval)
  - b. PrimeCare Medical, Inc. Additional Mental Health Care Services Proposal (approval)
3. Finance Office – Charles Nickerson, Senior Director
  - a. Bid Waiver Request, Unqork, Inc. \$306,075 (approval)
4. Human Resources – Alison Kivikoski, Senior Director
  - a. The Rock Talk Podcast Launch (discussion)
  - b. Open Enrollment Period Designation (approval)
  - c. Online Open Enrollment Mandate (approval)
  - d. Health, Dental, HSA, Retiree Health, and Buy-Out Administrator and Plan Providers (approval)
  - e. Voluntary Benefits Product Administrators and Plan Providers (approval)
  - f. Stop Loss Renewal (approval)

***Agenda submissions, including supporting documentation, for the Thursday, April 20, 2023 Board of Commissioners meeting must be submitted no later than 2:00 pm on Monday, April 17, 2023.***

Posted at 117 North Road and 119 North Road on April 11, 2023 @ 10:15 a.m., and on the County's website at [www.rockinghamcountynh.org](http://www.rockinghamcountynh.org) on April 11, 2023 @ 10:00 a.m.

*\*Effective January 12, 2023, the Rockingham County Board of Commissioners Meetings will be video recorded and posted on YouTube at [www.youtube.com/@rockinghamcounty](https://www.youtube.com/@rockinghamcounty). By joining the meeting, you give your consent to being recorded.*

- g. Fiscal Year 2024 Budget, Position Changes (approval)
- h. Fiscal Year 2023 Budget, Wage Adjustments Effective April 23, 2023 (approval)
- i. Fiscal Year 2024 Budget, Wage Adjustments Effective July 1, 2023 (approval)
- j. Fiscal Year 2024 Budget, Additional Position, Finance (approval)
- k. Fiscal Year 2024 Budget, Additional Position, Long Term Care (approval)

5. Long Term Care Services – Jason Smith, Senior Director

- a. Bid Waiver Request, Dishwasher Replacement (approval)
- b. Adult Medical Day Care (AMDC) Status Update (discussion)
- c. Golden Tides Dental Updated Amendment (approval)
- d. iN2L Interactive Technology Systems (2) Request & Use of Special Fund, Efforts (approval)
- e. Tovertafel Magic Table, Interactive Technology Request & Use of Special Fund, Efforts (approval)
- f. RFP for Painting of Long Term Care Facility Kitchen (approval)

6. Sheriff's Office – Charles Massahos, High Sheriff

- a. Line Item Transfer (approval)

**E. Department Head Updates**

**F. New Business / Old Business**

**G. Public Comment**

**H. Commissioners' Nonpublic Session NH RSA 91-A:3, II**

- 1. Human Resources – Alison Kivikoski, Senior Director
  - a. Nonpublic session NH RSA 91-A:3, II (a) personnel
- 2. Department of Corrections – Superintendent Henry
  - a. Nonpublic session NH RSA 91-A:3, II (a) personnel

**I. Adjourn**

*Advisory Note: The Rockingham County Commissioners may, during any public meeting, vote to convene a nonpublic meeting in accordance with NH RSA 91-A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable section of RSA 91-A. Further, in compliance with NH RSA 91-A:3 Section I, the Board of County Commissioners may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing matters not subject to the definition of a meeting.*