



Rockingham County Commissioners

Meeting Agenda

December 22, 2022 @ 8:30 am

Zoom access: Video: www.zoom.us, Join Meeting, mtg ID: 5808918771 or Phone: 646-558-8656, mtg ID 5808918771.

Limited in person access: Maureen Barrows Conference Room, 117 North Rd, Brentwood, NH.
Screening, social distancing & masks required.

A. Call to Order

1. Pledge of Allegiance
2. Attendance

B. RFP Openings & Awards

1. Opening: Historical Tax Book Restoration – Register of Deeds
2. Opening: WTP-Line Stop Valves (two) – Engineering and Maintenance Services
3. Award: Janitorial Services – Register of Deeds
4. Award: Automatic Transfer Switch Replacement – Engineering and Maintenance Services
5. Award: Hot Food Serving Counter/Table – Long Term Care Services
6. Award: Meal Tray Delivery Carts – Long Term Care Services
7. Award: Mobile Tray Drying Racks – Long Term Care Services
8. Award: Tilting Skillet Braising Pan – Long Term Care Services
9. Award: Solar Blackout Shades – Long Term Care Services
10. Award: External Penetration Testing and Web Application Review – Sheriff's Office

C. Consent Agenda

1. 12/08/22 Meeting minutes (approval)
2. 12/23/22 Payroll (approval)

D. Reports

1. Commissioners Office – Thomas Tombarello, Chair
 - a. Liaison updates
2. Department of Corrections – Jason Henry, Superintendent
 - a. Opioid Abatement Funds (discussion)
 - b. Corrections Simulated Training Software (discussion)
 - c. PrimeCare Medical Contract (discussion)
3. Engineering & Maintenance/IT Services – Jude Gates, Director & Robin Bernier, IT Manager
 - a. Change Order Request – Warrenstreet Architects, Inc. (approval)
4. Finance Office – Charles Nickerson, Director
 - a. ARPA Grant Applications and Awards (discussion)

Agenda submissions, including supporting documentation, for the Thursday, December 29, 2022 Board of Commissioners meeting must be submitted no later than 2:00 pm on Friday, December 23, 2022.

Posted at 117 North Road and 119 North Road on December 20, 2022 @ 10:45 a.m., and on the County's website at www.rockinghamcountynh.org on December 20, 2022 @ 10:45 a.m.

**Effective August 25, 2022, the Rockingham County Board of Commissioners' Meetings will be audio recorded for the purpose of transcribing minutes only. By joining the meeting, you give your consent to being recorded. The audio recordings will be permanently deleted once the typed minutes are approved by the Board.*

5. Human Resources – Alison Kivikoski, Director
 - a. Exception Request 6-3 – County Attorney’s Office (approval)
 - b. MOU – Department of Corrections, Supervisors Stipend (approval)
 - c. MOU – Department of Corrections, Supervisors Overtime (approval)
 - d. MOU – Department of Corrections, Officers Stipend (approval)
 - e. MOU – Department of Corrections, Officers Overtime (approval)
 - f. Revised Job Descriptions – Finance (approval)
 - g. Revised Job Descriptions – Human Resources (approval)
 - h. Revised Job Descriptions – Sheriff’s Office (approval)
 - i. Personnel nonpublic session NH RSA 91-A:3, II
6. Long Term Care Services – Jason Smith, Director
 - a. Assisted Living License Renewal (approval)
 - b. Prime Time Healthcare Updated Rate Sheet (approval)
 - c. Year-End Report (presentation for the end of the meeting)
7. Sheriff’s Office – Charles Massahos, High Sheriff
 - a. State of NH Department of Safety Law Enforcement Substance Abuse Reduction Initiative Grant Acceptance, \$70,000 (approval)
 - b. Request for Additional Equipment for CAD/RMS Upgrade Project Using ARPA Funds, Category 1.8 (approval)

E. New Business / Old Business

F. Public Comment

G. Commissioners Nonpublic Session

H. Adjourn

Advisory Note: The Rockingham County Commissioners may, during any public meeting, vote to convene a nonpublic meeting in accordance with NH RSA 91-A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable section of RSA 91-A. Further, in compliance with NH RSA 91-A:3 Section I, the Board of County Commissioners may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing matters not subject to the definition of a meeting.