



# Rockingham County Commissioners

## Meeting Agenda

January 5, 2023 @ 8:30 am

**Zoom access:** Video: [www.zoom.us](https://www.zoom.us), Join Meeting, mtg ID: 5808918771 or Phone: 646-558-8656, mtg ID 5808918771.

**Limited in person access:** Maureen Barrows Conference Room, 117 North Rd, Brentwood, NH.  
Screening, social distancing & masks required.

### A. Call to Order

1. Pledge of Allegiance
2. Attendance

### B. Organizational Appointments

1. Chair, Vice Chair, and Clerk Appointments
2. Department/Office Liaison Appointment
3. Union Negotiation Appointment
4. Joint Loss Safety Committee Appointment
5. Educational Assistance Review Committee Appointment

### C. Organizational Protocol & Procedures

1. Meeting day, time, location
2. Weather Emergencies
3. Employee Policies RE: COVID-19
4. Legal Consultation Procedure
5. Entering into Agreement, Contract, MOU, Addendum, Amendment and similar
6. Electronic Signature
7. Time Off – Personnel with Commissioners as Supervisor

### D. RFP Openings & Awards

1. Award: WTF Line Stop Valves – Engineering and Maintenance Services

### E. Consent Agenda

1. 12/22/22 and 12/29/22 Meeting minutes (approval)
2. 01/06/23 Payroll (approval)

### F. Reports

1. Commissioners Office
  - a. Liaison updates
  - b. CDBG Grant Writer Selection
2. Engineering & Maintenance/IT Services – Jude Gates, Senior Director
  - a. Two Additional Air Disinfection Units – Request to Expend ARPA Funds (approval)

***Agenda submissions, including supporting documentation, for the Thursday, January 12, 2023 Board of Commissioners meeting must be submitted no later than 2:00 pm on Monday, January 9, 2023.***

Posted at 117 North Road and 119 North Road on January 3, 2023 @ 1:10 p.m., and on the County's website at [www.rockinghamcountynh.org](http://www.rockinghamcountynh.org) on January 3, 2023 @ 1:10 p.m.

*\*Effective August 25, 2022, the Rockingham County Board of Commissioners' Meetings will be audio recorded for the purpose of transcribing minutes only. By joining the meeting, you give your consent to being recorded. The audio recordings will be permanently deleted once the typed minutes are approved by the Board.*

3. Human Resources – Alison Kivikoski, Senior Director
  - a. LWOP – Long Term Care Services (approval)
  - b. Personnel nonpublic session NH RSA 91-A:3, II
4. Sheriff's Office – Charles Massahos, High Sheriff
  - a. Central Square Contract (approval)
  - b. Grant Application: Stanton Foundation K-9 Grant (2<sup>nd</sup> Team), \$32,000 (approval)
5. Register of Deeds – Cathy Stacey, Register
  - a. Appointment of Deputy Register of Deeds Pursuant to NH RSA 478:2 (approval)

**G. New Business / Old Business**

**H. Public Comment**

**I. Commissioners Nonpublic Session**

**J. Adjourn**

*Advisory Note: The Rockingham County Commissioners may, during any public meeting, vote to convene a nonpublic meeting in accordance with NH RSA 91-A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable section of RSA 91-A. Further, in compliance with NH RSA 91-A:3 Section I, the Board of County Commissioners may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing matters not subject to the definition of a meeting.*