



# Rockingham County Commissioners

## Meeting Agenda

December 14, 2022 @ 8:30 am

**Zoom access:** Video: [www.zoom.us](https://www.zoom.us), Join Meeting, mtg ID: 5808918771 or Phone: 646-558-8656, mtg ID 5808918771.

**Limited in person access:** Maureen Barrows Conference Room, 117 North Rd, Brentwood, NH.  
Screening, social distancing & masks required.

### A. Call to Order

1. Pledge of Allegiance
2. Attendance

### B. RFP Openings & Awards

1. Opening: Replacement of Automatic Transfer Switch on Generator at Wastewater Treatment Facility – Engineering and Maintenance Services
2. Opening: Hot Food Serving Counter/Table – Long Term Care Services
3. Opening: Meal Tray Delivery Carts – Long Term Care Services
4. Opening: Mobile Tray Drying Racks – Long Term Care Services
5. Opening: Tilting Skillet Braising Pan, Gas – Long Term Care Services

### C. Consent Agenda

1. 12/8/22 Meeting minutes (approval)
2. 12/15/22 Accounts payable list (approval)
3. Long Term Care Compliance Work Plan (informational)
4. Long Term Care Practical Guidance for Health Care Governing Boards on Compliance Oversight (informational)

### D. Reports

1. Commissioners Office – Thomas Tombarello, Chair
  - a. Liaison updates
  - b. Supplemental Appropriation Request
2. County Attorney's Office
  - a. Assistant County Attorney New Hire Pursuant to NH RSA 7:33-f (approval)
3. Department of Corrections – Jason Henry, Superintendent
  - a. Change Order Request – Victory Supply (approval)
4. Finance Office – Charles Nickerson, Director
  - a. New Special Revenue Fund – Opioid Abatement Fund (approval)
5. Human Resources – Alison Kivikoski, Director
  - a. Use of ARPA Funds for Thank You Card from Board of Commissioners (approval)
  - b. Updated Face Mask Protocol (approval)
  - c. Revised Job Descriptions – Finance and Human Resources (approval)

**Agenda submissions, including supporting documentation, for the Thursday, December 22, 2022 Board of Commissioners meeting must be submitted no later than 2:00 pm on Monday, December 19, 2022.**

Posted at 117 North Road and 119 North Road on December 12, 2022 @ 11:30 a.m., and on the County's website at [www.rockinghamcountynh.org](http://www.rockinghamcountynh.org) on December 12, 2022 @ 11:30 a.m.

*\*Effective August 25, 2022, the Rockingham County Board of Commissioners' Meetings will be audio recorded for the purpose of transcribing minutes only. By joining the meeting, you give your consent to being recorded. The audio recordings will be permanently deleted once the typed minutes are approved by the Board.*

- d. Personnel Policies and Procedures Updates (approval)
- e. Exception Request 6-7 – Long Term Care Services (approval)
- f. Recruitment Strategies & Use of ARPA Funds (approval)
- g. Out of State Conference (approval)
- h. Gallagher Review/Presentation, Scheduled for 12:00 pm (informational)
- i. Personnel nonpublic session NH RSA 91-A:3, II

**E. New Business / Old Business**

**F. Public Comment**

**G. Commissioners Nonpublic Session**

**H. Adjourn**

*Advisory Note: The Rockingham County Commissioners may, during any public meeting, vote to convene a nonpublic meeting in accordance with NH RSA 91-A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable section of RSA 91-A. Further, in compliance with NH RSA 91-A:3 Section I, the Board of County Commissioners may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing matters not subject to the definition of a meeting.*