



# Rockingham County Commissioners

## Meeting Agenda

September 22, 2022 @ 8:30 am

**Zoom access:** Video: [www.zoom.us](https://www.zoom.us), Join Meeting, mtg ID: 5808918771 or Phone: 646-558-8656, mtg ID 5808918771.

**Limited in person access:** Maureen Barrows Conference Room, 117 North Rd, Brentwood, NH.  
Screening, social distancing & masks required.

### A. Call to Order

1. Pledge of Allegiance
2. Attendance

### B. RFP Openings & Awards

1. Opening: Inmate Personal Care Items – Department of Corrections
2. Opening: Jail West Inner Fence Repair/Replace – Engineering and Maintenance Services
3. Opening: HVAC Equipment Replacement – Engineering and Maintenance Services
4. Opening: Janitorial Products – Engineering and Maintenance Services
5. Opening: Door Replacement, Underhill – Engineering and Maintenance Services
6. Opening: Door Replacement, RCRNC & Complex – Engineering and Maintenance Services
7. Award: Pharmacy Services – Long Term Care Services
8. Award: Vehicle Upfit Equipment – Sheriff's Office

### C. Consent Agenda

1. 09/01/22 Meeting minutes (approval)
2. 09/22/22 Accounts payable list (approval)
3. Long Term Care Services 2022 3<sup>rd</sup> Quarter Compliance Work Plan (informational)

### D. Reports

1. Commissioners Office – Thomas Tombarello, Chair
  - a. Liaison updates
2. Department of Corrections – Jason Henry, Superintendent
  - a. PrimeCare Findings (discussion)
  - b. Personnel nonpublic session NH RSA 91-A:3, II
3. Engineering & Maintenance/IT Services – Jude Gates, Director & Robin Bernier, IT Manager
  - a. Draft Solar Project Press Release From Revision Energy (approval)
  - b. Request for Amended Vote, Concrete Repair Award (approval)
4. Finance Office – Charles Nickerson, Director
  - a. Letter to Napoli Shkolnik to Discontinue as Co-counsel for Opioid Litigation Matters (approval)
  - b. Notice From Attorney General Re: State's Settlement with Janssen Pharmaceuticals/Johnson & Johnson (discussion/approval)
  - c. Additional ARPA Project – Rockingham County Dairy Farm Assistance (approval)

**Agenda submissions, including supporting documentation, for the Thursday, September 29, 2022 Board of Commissioners meeting must be submitted no later than 2:00 pm on Monday, September 26, 2022.**

Posted at 117 North Road and 119 North Road on September 20, 2022 @ 8:30 a.m., and on the County's website at [www.rockinghamcountynh.org](http://www.rockinghamcountynh.org) on September 20, 2022 @ 10:00 a.m.

*\*Effective August 25, 2022, the Rockingham County Board of Commissioners' Meetings will be audio recorded for the purpose of transcribing minutes only. By joining the meeting, you give your consent to being recorded. The audio recordings will be permanently deleted once the typed minutes are approved by the Board.*

5. Human Resources – Alison Kivikoski, Director
  - a. Volunteer Programs/Volunteer Assignment Responsibilities and Agreement (approval)
  - b. Revised Job Descriptions (4) – Long Term Care Services (approval)
  - c. Revised Job Description – Department of Corrections (approval)
  - d. UKG (Kronos) Upgrade Agreement and Bid Waiver Request (approval)
  - e. Repurpose/Title Change – Engineering and Maintenance Department (approval)
  - f. Out of State Conference Request (approval)
  - g. Exception Request 11-6 – Long Term Care Services (approval)
  - h. Personnel nonpublic session NH RSA 91-A:3, II
6. Sheriff's Office – Charles Massahos, High Sheriff
  - a. Grant Agreement, Fiscal Year 2023 Enforcement Patrols (approval)

**E. New Business / Old Business**

**F. Public Comment**

**G. Commissioners Nonpublic Session**

**H. Adjourn**

*Advisory Note: The Rockingham County Commissioners may, during any public meeting, vote to convene a nonpublic meeting in accordance with NH RSA 91-A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable section of RSA 91-A. Further, in compliance with NH RSA 91-A:3 Section I, the Board of County Commissioners may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing matters not subject to the definition of a meeting.*