



# Rockingham County Commissioners

## Meeting Agenda

July 28, 2022 @ 8:30 am

**Zoom access:** Video: [www.zoom.us](https://www.zoom.us), Join Meeting, mtg ID: 5808918771 or Phone: 646-558-8656, mtg ID 5808918771.

**Limited in person access:** Maureen Barrows Conference Room, 117 North Rd, Brentwood, NH.  
Screening, social distancing & masks required.

### A. Call to Order

1. Pledge of Allegiance
2. Attendance

### B. RFP Openings & Awards

1. Opening: EV Charging Stations – Engineering and Maintenance Services
2. Opening: Medicaid/Medicare Cost Reporting Services – Finance Office
3. Opening: Professional Auditing Services – Finance Office
4. Opening: Ambulance & Transportation Service – Long Term Care Services
5. Opening: Commercial Kitchen Cleaning Services – Long Term Care Services
6. Award: Officer Uniforms - Department of Corrections
7. Award: Dietary Equipment Service Contract – Long Term Care Services

### C. Consent Agenda

1. 07/13/22 & 07/21/22 Meeting minutes (approval)
2. 07/28/22 Accounts payable list (approval)
3. Department of Corrections July 16, 2022 Population Report (informational)

### D. Reports

1. Commissioners Office – Thomas Tombarello, Chair
  - a. Liaison updates
  - b. Proclamation Declaring September as Childhood Cancer Awareness Month (discussion/approval)
2. County Attorney's Office
  - a. Thomson Reuters CLEAR Contract Renewal (approval)
  - b. Equitable Sharing Agreement & Certification Fiscal Year 2022 (approval)
3. Department of Corrections – Jason Henry, Superintendent
  - a. Bid Waiver Drug Loo International \$15,312.50 (approval)
  - b. Contract Extension Siemens Healthcare (approval)
  - c. Personnel nonpublic session NH RSA 91-A:3, II
4. Engineering & Maintenance/IT Services – Jude Gates, Director & Robin Bernier, IT Manager
  - a. Bid Waiver Honeywell International \$96,010.00 (approval)
  - b. Change Order Optima Communications Systems, Inc. \$15,058.71 (approval)

***Agenda submissions, including supporting documentation, for the Thursday, August 4, 2022 Board of Commissioners meeting must be submitted no later than 2:00 pm on Monday, August 1, 2022.***

Posted at 117 North Road and 119 North Road on July 26, 2022 @ 8:30 a.m., and on the County's website at [www.rockinghamcountynh.org](http://www.rockinghamcountynh.org) on July 26, 2022 @ 9:30 a.m.

5. Finance Office – Charles Nickerson, Director
  - a. Re-Appointment of Robert J. Troy, Rockingham County Deputy Treasurer
  - b. Certificate of Deposit Program Implementation (approval)
  - c. Bid Waiver Cost Reporting Services Wipfli (approval)
6. Human Resources – Alison Kivikoski, Director
  - a. Exception Request 5-3, Long Term Care Services (approval)
  - b. Exception Request 6-3, County Attorney's Office (approval)
  - c. Cigna Revised Administrative Services Agreement (ASO) (approval)
  - d. Revised Job Description – Long Term Care Services (approval)
  - e. New Position Wage - Department of Corrections (approval)
  - f. Employee Retention and Engagement ARPA Project Fund, July Amendment (approval)
  - g. Employee Retention and Engagement ARPA Project Fund, August Activity (approval)
  - h. Wellness Event, Elements Massage (approval)
  - i. 2022 Years of Service Awards / NHAC County Government Awards, The Exeter Inn (approval)
  - j. Out of State Conference Request (approval)
  - k. Personnel nonpublic session NH RSA 91-A:3, II
7. Long Term Care Services – Jason Smith, Director
  - a. Change Order Request Wellesley Design Consultants \$10,000.00 (approval)
  - b. O2 Safe Solutions Respiratory Program Services Contract Renewal (approval)
  - c. HealthPRO Management Services, LLC Lifestyle Specialist Agreement (approval)
  - d. HealthPRO Management Services, LLC Consulting Amendment (approval)
  - e. Out of State Conference Request (approval)
  - f. Out of State Conference Request (approval)
8. Sheriff's Office – Charles Massahos, High Sheriff
  - a. Equitable Sharing Agreement & Certification Fiscal Year 2022 (approval)

**E. New Business / Old Business**

**F. Public Comment**

**G. Commissioners Nonpublic Session**

**H. Adjourn**

Advisory Note: The Rockingham County Commissioners may, during any public meeting, vote to convene a nonpublic meeting in accordance with NH RSA 91-A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable section of RSA 91-A. Further, in compliance with NH RSA 91-A:3 Section I, the Board of County Commissioners may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing matters not subject to the definition of a meeting.