



Rockingham County Commissioners

Meeting Agenda

April 7, 2022 @ 8:30 am

Zoom access: Video: www.zoom.us, Join Meeting, mtg ID: 5808918771 or Phone: 646-558-8656, mtg ID 5808918771.

Limited in person access: Maureen Barrows Conference Room, 117 North Rd, Brentwood, NH.
Screening, social distancing & masks required.

A. Call to Order

1. Pledge of Allegiance
2. Attendance

B. RFP Openings & Awards

1. Award: Standpipe Inspection – Engineering and Maintenance/IT Services
2. Award: Replacement PLC for WTF – Engineering and Maintenance Services
3. Award: Wood Chips – Engineering and Maintenance Services
4. Award: HVAC System Cleaning – Engineering and Maintenance Services

C. Consent Agenda

1. 03/31/22 Meeting minutes (approval)
2. 04/7/22 Accounts payable list (approval)
3. 03/26/22 Department of Corrections Population Report (informational)
4. Surplus Equipment Request Pursuant to NH RSA 28:8-A: Sheriff's Office (approval)

D. Reports

1. Commissioners Office – Thomas Tombarello, Chair
 - a. Liaison updates
2. County Attorney's Office
 - a. Karpel Solutions Contract Amendment (approval)
3. Finance Office – Charles Nickerson, Director
 - a. Unqork Contract Amendment No. 1 (approval)
 - b. Unqork Contract Order No. 3 – ERA1 & ERA2 Renewal (approval)
 - c. Bid Waiver, Tyler Technologies (approval)
 - d. Out of State Conference (approval)
4. Human Resources – Alison Kivikoski, Director
 - a. Exception Request 6-4 – Long Term Care Services (approval)
 - b. Exception Request 6-4 – Human Resources (approval)
 - c. Exception Request 6-3 – Finance Office (approval)
 - d. Exception Request 6-3 – Finance Office (approval)
 - e. Revised Job Description – Long Term Care Services (approval)
 - f. Revised Job Description – Long Term Care Services (approval)
 - g. Repurpose/Downgrade/Title Change – Long Term Care Services (approval)

Agenda submissions, including supporting documentation, for the Thursday, April 14, 2022 Board of Commissioners meeting must be submitted no later than 2:00 pm on Monday, April 11, 2022.

Posted at 117 North Road and 119 North Road on April 5, 2022 @ 8:30 a.m., and on the County's website at www.rockinghamcountynh.org on April 5, 2022 @ 9:00 a.m.

- h. LWOP – Long Term Care Services (approval)
- 5. Long Term Care Services – Jason Smith, Director
 - a. Line Item Transfer (approval)
- 6. Sheriff's Office – Charles Massahos, High Sheriff
 - a. Permission to Apply for DEA Grant Fund & to Use Grant Contingency Fund (approval)

E. New Business / Old Business

F. Public Comment

G. Commissioners Nonpublic Session

H. Adjourn

Advisory Note: The Rockingham County Commissioners may, during any public meeting, vote to convene a nonpublic meeting in accordance with NH RSA 91-A:3 Section II. A motion to do so will be made in public session and the motion will cite the applicable section of RSA 91-A. Further, in compliance with NH RSA 91-A:3 Section I, the Board of County Commissioners may recess a public meeting for a period of time in order to excuse itself for the purpose of discussing matters not subject to the definition of a meeting.