



Rockingham County
Engineering & Maintenance Services
116 North Road — Brentwood, NH 03833-6614
Telephone: 603 679-2256, ext. 9150
Fax: 603 679-9380
www.co.rockingham.nh.us

**REQUEST FOR PROPOSAL
2020 VEHICLES
ROCKINGHAM COUNTY
24 July 2020**

You are hereby invited to submit a proposal for six (6) new vehicles as specified in the attachments of the Request for Proposal. Proposals should not exceed state bid pricing.

The information necessary to complete the proposal is listed below and in the attachment of this invitation.

Questions on bidding procedures can be directed to the Commissioner's Office at (603) 679-9350. Questions on the technical specifications of the Request for Proposal may be addressed to Jude Gates, Director of Facilities, Planning & IT at (603) 679-9375 jgates@co.rockingham.nh.us

Proposal Instructions:

Two (2) copies (or one copy and one thumb drive) of the Proposal should be submitted in a **sealed envelope** marked "RFP – 2020 Vehicles" to:

Rockingham County Commissioners
119 North Road
Brentwood, NH 03833

Proposals must be submitted to the above address **no later than 3:00 p.m. on Monday, 03 August 2020**, to be eligible for consideration.

If proposals are being sent via FedEx, UPS, or other mail carrier, please ensure that the mailing envelope/package is clearly marked "RFP – 2020 Vehicles". Envelopes/packages not marked with the name of the proposal may be misidentified and will be rejected. Other forms of submission (fax or email) will be rejected. Proposals received after the deadline will be rejected.

Proposal Opening:

Proposals will be opened publicly at a regular scheduled Meeting of the Board of Rockingham County Commissioners in the Commissioners' Conference Room of the Rockingham County Rehabilitation and Nursing Center, 117 North Road, Brentwood, NH, on **Wednesday, 05 August 2020, at 8:30am**. Proposals will be taken under advisement at that time and will be awarded as soon as a complete review and comparison of the proposals received has been made by the Board of Commissioners.

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Proposal Award:

The proposal(s) will be formally awarded and announced publicly at a regular scheduled meeting of the Board of Rockingham County Commissioners held in the Commissioners' Conference Room located in the Rockingham County Rehabilitation and Nursing Center, 117 North Road, Brentwood, NH. Formal notification of award to all proposers will occur immediately thereafter. Information on the award will also be available on the RFP/Bidding section of the County's website at: <http://co.rockingham.nh.us>.

RFP Prices:

RFP prices are to remain in effect for a period of ninety (90) days from opening date of the proposals and are to remain firm once proposal is awarded to the successful proposer(s).

Performance Clause:

In the event that the successful awarded proposer/Rockingham County should default in the observance of the stipulations set forth in this Request for Proposal and any attachments thereto and such default is not corrected within thirty days of written notice from either party, the successful awarded proposer/Rockingham County shall have the option of canceling the proposal.

The successful awarded provider acknowledges that all work performed on County property will be done so in accordance with the standard safety rules and guidelines of OSHA. Please include with your Proposal a copy of your safety rules and guidelines and/or acknowledgement of your compliance with OSHA.

Contractual Obligations:

In the event that contracts for the supply of materials, equipment, or services are required under the bid, the Board of Rockingham County Commissioners reserves the right to review said contracts and amend to comply with County legal requirements prior to signing by the appointed representative of the Board of Rockingham County Commissioners. All contracts entered into by Rockingham County are required to contain Non-Appropriation and Indemnification clauses. Sample language is provided below.

Non-Appropriation

Rockingham County is obligated to pay only such contract amounts that can lawfully be made from funds budgeted and appropriated for that purpose during Rockingham County's then current fiscal year, subject to annual approval by the Rockingham County Delegation. Should Rockingham County fail to budget, appropriate, or otherwise make available funds to make payments under this contract, such contract shall be deemed terminated at the end of the then current term. Rockingham County agrees to deliver prompt notification after any decision to non-appropriation is made, but failure to give such notice will not extend the term beyond such Original or Renewal Term.

Indemnification

To the fullest extent permitted by law, (ORGANIZATION) shall protect, indemnify, save, defend and hold harmless Rockingham County, including its officials, agents, volunteers and employees, ("Indemnified Parties"), from and against any and all liabilities, obligations, claims, damages, penalties, causes of action, costs, interest and expenses, including but not limited to reasonable attorney and paralegal fees, which Indemnified Parties may become obligated or suffer by reason of any accident, bodily injury, personal injury, death of person, or loss of or damage to property, arising indirectly or directly under, out of, in connection with, or as a result of this Contract or the activities of (ORGANIZATION) or its agents, employees, contractors or subcontractors, and even if caused in whole or in part by any negligent or intentional act or omission of Indemnified Parties.

In addition, and regardless of respective fault, (ORGANIZATION) shall defend, indemnify and hold harmless the Indemnified Parties for any costs, expenses and liabilities arising out of a claim, charge or determination that (ORGANIZATION) officers, employees, contractors, subcontractors or agents are employees of the Indemnified Parties, including but not limited to claims or charges for benefits, wages, fees, penalties, withholdings, damages or taxes brought in connection with laws governing workers compensation, unemployment compensation, social security, Medicare, state or federal taxation, and/or any other similar obligation associated with an employment relationship.

(ORGANIZATION'S) obligations to defend, indemnify and hold harmless the Indemnified Parties hereunder shall survive the term of this Contract.

Rockingham County shall not be required to defend or indemnify (ORGANIZATION) or its agents, employees, contractors or subcontractors or any professional service provider.

Insurance Requirements

The provider shall maintain at all times during the life of this contract the following insurance coverage. The provider must also require its subcontractors to maintain such coverage. Any request for modification of the coverage requirements must be submitted in writing with the proposal, and will be evaluated accordingly.

Workers Compensation Insurance: The provider shall carry workers compensation insurance as required by the State of New Hampshire.

Comprehensive General Liability Insurance: The provider shall maintain comprehensive general liability insurance policy, which includes coverage for contractual liability, in an amount of no less than \$1,000,000 per occurrence.

Motor Vehicle Insurance: The provider shall carry motor vehicle insurance to include bodily injury, property damage, and uninsured motorist, coverage in an amount of no less than \$1,000,000 combined single limit per accident.

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Provider shall provide an insurance certificate confirming the above insurance coverage. The insurance certificate and the underlying insurance coverage shall be issued by a carrier authorized to do business in the State of New Hampshire and having A.M. Best Company rating of "A" or better.

The provider shall have professional insurance/errors and omissions insurance with limits of not less than \$1,000,000 each occurrence.

The provider shall file certificates with Rockingham County showing that the above insurance has been purchased. The insurance certificate submitted ***must*** show the certificate holder as;

The Rockingham County
119 North Road
Brentwood, NH 03833

A 30-day notice is required for cancellation and /or material change of coverage, sent directly to the Rockingham County Commissioners Office at 119 North Road, Brentwood, N.H. 03833.

NOTE:

The Board of Rockingham County Commissioners reserves the right to accept or reject any and all proposals or parts thereof, to accept the proposal which they deem to be in the best interest of Rockingham County and to waive any bid formality.

Sincerely,



Jude Gates, Director of Facilities, Planning and IT
Engineering & Maintenance Services

JG:lt

ATTACHMENT A

General Requirement for Proposing and Instructions to Providers

A. INTRODUCTION AND BACKGROUND

Rockingham County Complex (Rockingham) is a public entity composed of general administrative offices, a nursing home and a correctional facility and Sheriff office.

Rockingham is seeking written proposals from qualified vendors to enter into a contract with the purpose of supplying such services as noted in section B.

B. SPECIFICATIONS

Interest parties are invited to submit proposals for the purchase and delivery of the vehicles annotated below, meeting the following specifications. Please be advised that the County is interested in a 3-year lease/end purchase of these vehicles. Please provide complete information on all financing alternatives and opportunities, including capital leases.

Engineering & Maintenance Services

Current Model Year Ford F-250 4/x4 w/Plow (one ea.)

- . GVW 10,000
- . Standard Cab with Roof marker Lights
- . 137" Wheel Base /8' bed- Styleside
- . Automatic Transmission/6 speed/AC
- . Power Brakes-ABS, all wheel
- . Heaviest duty suspension available w/plow pkg
 - Front Axle-4,700#
 - Rear Axle-Limited Slip, 6084#
- . Power Steering
- . Heavy Duty Battery-750CCA
- . Heavy Duty Alternator-130 Amp
- . 43B Back Glass Defroster
- . Tires: All Season Radial, 16 P235
 - Manufacturer's Standard Spare
- . Standard Vinyl Upholstery – Front Bench
- . 38 Gal. Min. Fuel Capacity
- . Mirrors, Heated Outside, Right & Left - Low Mount Min. 5" x 7"
- . Bumpers Front- Standard Painter Rear- Step & Tow, 400# Tongue weight
- . Color-Stone Gray
- . Tech manuals
- . 4 keys
- . XL Trim
- . Trailer Tow Package
- . 3.73 Regular Axle
- . 41H Engine block heater
- . Cal Emissions
- . Shift on Fly 4x4
- . 66S Upfit Switches
- . 942 Daytime Running Lights
- . 587 Radio/Speakers AM/FM
- . Wheel Covers
- . Wipers, Intermittent
- . 592 Roof Clearance Lights
- . 473 Snow Plow Prep
- . 4,000 pound towing capacity
- . Gasoline Engine 6.2LVI

PLOW – 8.5' Fisher XV2 Stainless, installed

Vehicle must be delivered with an Application for Certificate of Title.

TITLE MUST SHOW: Rockingham County, 116 North Road, Brentwood, NH 03833

ROCKINGHAM COUNTY SHERIFF'S OFFICE;

Current Model Year Ford Police Interceptor Utility Marked Cruiser (2ea.)

- All wheel drive package with major standard equipment
- 3.3L V6 Direct-Injection Gas
- Color – Arizona Beige
- License Plate Bracket (Front)
- Dark Car Feature
- Spot Lamp – Driver Side Only – LED – Unity
- Rear Door Handles Inoperable / Locks Inoperable
- Mirrors – Heated Side View
- Noise Suppression Bonds
- Cloth Front Bucket Seats / Vinyl Rear
- Class III Trailer Tow Lighting Package
- Blue tooth capable
- Furnish each with 5 keys at delivery

Current Model Year Ford F-150 Unmarked Cruiser Spec. (2 ea.)

- F-150 4x4 Supercrew 145" wheelbase LX
- 101A Equipment Group
- 2.7L V6 EcoBoost
- Black Platform Running Boards
- XL Chrome Appearance Package or Sport Package
- Class IV Trailer Hitch
- Interior – Cloth 40/Console/40 seat
- Exterior Color Preference:
 - Iconic Silver, Stone Gray, Abyss Gray, Lead Foot, Magnetic, Blue Jeans.
- Blue Tooth Capable
- Furnish with 5 keys at delivery

NOTE: Dealer lot models that meet these specifications are acceptable. Each vehicle should be a different color from the other.

Current Model Year Ford Transit 350 Low Roof Cargo Van (1ea.)

All standard equipment with the following additional options:

- 147.6" Wheelbase
- Exterior Color – Defused Silver Metallic
- Reverse Sensing System
- Cruise Control with Message Center
- Driver Controlled Front/Rear Auxiliary A/C & Heater
- Radio – AM/FM Stereo with Single CD/SYNC
- Heavy Duty Trailer Tow Package w/Electric Brake Controller
- Blue Tooth Capable
- Furnish 2 additional keys (4 total)
- 1 chip key without “FOB” controls to be furnished at delivery (total 5 keys)
- The van will not be equipped with cargo area glass on the side sliding or rear doors.

ROCKINGHAM COUNTY SHERIFF'S OFFICE VEHICLE TRADE

Preference will be given to dealers willing to accept vehicles in trade. Dealers should specify on the bid return their intention regarding whether or not they will accept trades and provide estimates of trade in values for the below listed vehicles. The trade amount will be considered in conjunction with the cost of the new vehicle. In most cases, police related equipment will be removed from the vehicle. The vehicles described will continue to be in service as secondary vehicles until the arrival and police accessory build out of the replacement vehicles which will likely affect the mileage noted. If necessary, additional information and photographs of the vehicles listed below can be obtained by contacting Lt. Marshall Bennett by e-mail (mbennett@rockso.org).

1. RSCO Eq. #14 VIN #1FM5K8AR2EGA09336
2014 Ford Interceptor Utility AWD (Explorer)
Color-Arizona Beige Approx. Mileage – 130,000
2. RSCO Eq. #15 VIN #1FM5K8AR4EGA09337
2014 Ford Interceptor Utility AWD (Explorer)
Color – Arizona Beige Approx. Mileage – 142,000
3. RSCO Eq. #18 VIN #1FAHP2MK5EG118320
2014 Ford Interceptor Sedan AWD (Taurus)
Color – Sterling Gray Metallic Approx. Mileage – 115,000
4. RSCO Eq. #19 VIN #1FAHP2MK6EG114126
2014 Ford Interceptor Sedan AWD (Taurus)
Color – Arizona Beige Approx. Mileage – 125,000

C. SPECIAL CONSIDERATIONS

1. Please supply complete cuts sheets and specifications for each alternative quoted as part of your proposal.
2. Please provide all information with regard to warranty and service availability.
3. Provide tech manuals for each vehicle.
4. Please specify estimated time of delivery after receipt of order.
5. Pricing to include delivery to Brentwood, New Hampshire.
6. Proposals should not exceed state bid pricing.

D. NOTICE

Information provided in these specifications is to be used only for the purposes of preparing a proposal detailing costs and services to be provided to Rockingham County. It is expected that each provider will read these specifications with care. Failure to meet certain conditions may invalidate proposals.

The information contained herein is believed to be accurate, but should not be considered as warranted in any way. Questions or requests for additional information should be directed to Jude Gates, Director of Facilities, Planning and IT at (603) 679-9375 or jgates@co.rockingham.nh.us.

E. PREPARATION OF PROPOSALS

Following the review and screening of all proposals, firms may be invited to participate in the final selection process, which may include the submission of additional information regarding cost or other issues, as requested by Rockingham.

F. DELIVERY OF PROPOSALS

Rockingham County must receive your written proposal no later than **3:00 P.M., Monday, 03 August 2020, addressed and delivered to the attention:**

Board of Rockingham County Commissioners
119 North Road, Brentwood, NH 03833
"RFP – 2020 Vehicles"

G. ADDITIONAL TERMS AND CONDITIONS

1. Rockingham County may buy from multiple vendors.
2. Any changes to the above Specifications shall meet the approval of the Board of Rockingham County Commissioners.
3. As noted, Please provide complete information on all financing alternatives and opportunities, including capital leases (3-year term).
4. Should you have any variations (discounts and/or penalty clauses) which would affect the price, please specify in your proposal.