

Kronos Employee Self Service

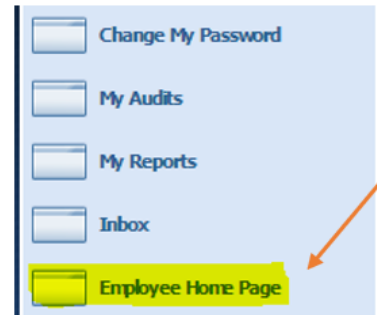


* NEW KRONOS TILE *

There is a new tile on your Kronos Employee Home Page! Important COVID-19 related policy updates, testing information and other notices will be posted here for you to access 24/7.

Accessing Employee Home Page:

1. On the **My Information** page you will find a link called **Employee Home Page** on the right hand side of the page.
2. Click the **Employee Home Page**.
3. You will now be on the **Employee Menu**.



Reminder: Kronos Self Service also allows employees to change beneficiaries, view and update personal information such as address, email, phone number, & emergency contact, or make qualifying changes to benefits (new baby, marital status change, etc).

If you have any questions, please contact Human Resources at ext. 9337.