



# ROCKINGHAM C O U N T Y

## *Rehabilitation and Nursing Center*

December 2, 2020

To: All Staff

From: Donna Roe, DNP, ARNP, BC, CEN *Donna M. Roe*  
Alison Kivikoski, Director of Human Resources *Alison Kivikoski*

Re: Notice of Workplace Exposure to COVID-19

We have been notified that a couple of our employees have been diagnosed with COVID-19 during the extremely important surveillance testing last week. **Those employees who may have had close contact and potential exposure have been notified.** The organization has and will continue to take all precautions in limiting the spread of this disease. According to the Centers for Disease Control and Prevention (CDC), COVID-19 is thought to spread mainly between people who are in close contact with one another, within about 6 feet for at least ten or fifteen minutes, through respiratory droplets when an infected person coughs or sneezes.

If you experience COVID-19 symptoms, (such as fever, new cough or worsening of a chronic cough, shortness of breath, headache, body aches, extreme fatigue, nasal congestion, nausea, vomiting, diarrhea, sudden and complete loss of taste or smell) please do not report to work and notify your supervisor immediately. Your supervisor will contact Human Resources and arrange for you to receive a call from Employee Health Services regarding your symptoms and instructions for returning to work. You may also be encouraged to contact your primary healthcare provider. Rockingham County will keep all medical information confidential and will only disclose it on a need-to-know basis.

Rockingham County continues to take measures to ensure the safety of our employees during this COVID-19 pandemic, including daily screening for all individuals entering the building, disinfecting workspaces, surveillance testing for residents and staff, increased vital sign monitoring of residents, mandatory wearing of facemasks, distant dining, hand sanitizer dispensers, and visitor restrictions.

As always, the hard work you all do every day is greatly appreciated. Your dedication to those entrusted in our care does not go unnoticed.

**Please note:** future communication related to COVID-19 testing, results, and policies will be available to employees on the Kronos Employee Home Page and Point Click Care, as well as posted around the facility and on the employee information monitors in the nursing home. Information is also posted on the County website at [www.rockinghamcountynh.org](http://www.rockinghamcountynh.org).

If you have any questions about this notice, please call Alison Kivikoski, Director of Human Resources, at 679-9365.